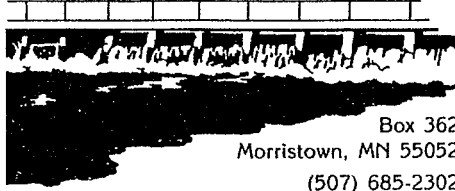


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

January 3, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Jeff Lang and Stephanie Culhane

Members Absent: Michelle Voegele

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Adam Uittenbogaard, Dave Osborne, Mike O'Rourke, Steve Nordmeier, Pat Kaderlik, Adrienne O'Rourke, Dan Morris, Mark Morris, Barb Morris, Troy Dahle, Jack Blackmer

A regular meeting of the Morristown City Council was called to order on Tuesday January 3, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Additions and corrections to agenda: Motion by Karsten seconded by Culhane motion carries to add Pat Kaderlik to the claims for \$1400.00

Motion by Karsten seconded by Culhane and motion unanimously carries to approve the Consent agenda, with the following departments Police report, Fire Department report, EDA report, Zoning Board report, Community Center report, financial report month ending November 30, 2011, City Council minutes December 5, 2011 and pulling the Maintenance Report.

Minske would like to purchase a 4 gas meter for the city and possibly split the cost with the Fire Department. Cost is approximately \$1,200.00

Motion by Karsten seconded by Culhane motion carries to purchase the 4 gas meter and split the cost between wastewater and the Fire Department.

Motion by Hopman seconded by Karsten motion carries to authorize Minske to purchase a gram scale up to \$2000.00 for the wastewater plant.

Minske stated that there was a water leak at the mobile home park. Brakemeier will most likely be contacting the city about the bill.

Computer is up and running, need to get word, excel and printer for the wastewater plant. Kuball will look into if the city computers need an update also before purchasing a program.

(January 3, 2012

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Hopman recognized and thanked Minske for volunteer hours of 19 hours in December for washing and cleaning truck 6 hours, flooding skating rink 10 hours, late night checks at plant 3 hours, and November hours of 22.5 for repairs on truck 8.5 hours, washing and cleaning truck 8 hours, working on skating rink 3 hours, making 2 maps 3 hours, use of personal 4 wheeler for skate rink 3 hours.

Motion by Karsten seconded by Culhane motion unanimously carries to accept the maintenance report as presented.

Comments and Suggestions: boiler update by Hilpipe boiler is almost complete, will still need to purchase a circulating pump for \$436.00. Hopman thanked Hilpipe for all his work on the boiler. Hopman will contact the attorney and see where we are at with the lawsuit.

Osborne stated that there have been some complaints about a camper bus having someone living in it down by the river. Osborne referred it to the zoning board who will discuss it at their Jan 2012 meeting.

Osborne stated that there was a drug bust in Morristown just on the outskirts of town. They found drugs, fire arms, explosives and stolen goods.

Osborne asked for approval to purchase new bullet proof vests. The ones they have are expired. Fire Department would like the old ones.

Motion by Karsten seconded by Culhane motion unanimously carries to allow Osborne to purchase new bullet proof vests for the police department.

Nordmeier requested the use of the council chambers for the Dam Day Committee meetings. Motion by Karsten seconded by Culhane motion unanimously carries to allow the Dam Days committee to meet in the chambers.

Dan Morris requested the use of the hall and chambers for play practices for the Cannon Valley Players.

Motion by Lang seconded by Karsten motion unanimously carries to allow the Cannon Valley Players the use of the chamber or hall for practices.

Addressing change: Hopman would like input from the fire personnel. Hopman, Dahle and Nordmeier will get together and discuss it and bring it back to the council.

Utility Contracts: None

Employee evaluations: tabled until the February meeting.

(Disaster Plan: Plan is complete; copies will be handed out to personnel. Hopman thanked Blackmer for all his work on the Disaster plan.

Minske Pay Distribution: 50% Wastewater, 40% Maintenance and 10% Water.

2012 City Appointments: Motion by Karsten seconded by Culhane motion carries unanimously to change Deputy Clerk to Virginia Schmidtke and leave City Engineer blank.

COMMITTEE APPOINTMENTS FOR 2011

- | | |
|----------------------------------|--|
| • Official Depositor | Lake Country Community Bank |
| • Public Health | Rice County Environmental Services |
| • Official Newspaper | Lake Region Life |
| • City Clerk/Treasurer | Becky Kuball |
| • Deputy City Clerk | Virginia Schmidtke |
| • Assistant Mayor | Jeff Lang |
| • Animal Control Officer | Michelle Voegele |
| • Community Education | Lisa Karsten |
| • Community Center | Stephanie Culhane, Lisa Karsten |
| • Fire, Police | Darrel Hopman |
| • Street | Jeff Lang |
| • Parks, Trees, Weeds | Michelle Voegele |
| • Water, Sanitary Sewer | Darrel Hopman |
| • Zoning Board Members | John Byers, Administrator
Jim Lonergan
Mark Morris
Kurt Wolf
Jack Blackmer
Mike O'Rourke
Becky Kuball, Secretary |
| • Fire Wardens | Randy Meschke
Steve Nordmeier
Ryan Culhane |
| • Economic Development Authority | Edward Schmidtke
Chuck Larsen
Steve Nordmeier
Lisa Karsten
Stephanie Culhane |
| • City Engineer | |
| • City Attorney, Civil | Smith, Tollefson and Rahrack |
| • City Attorney, Criminal | Kurt Fisher |

2012 City Goal: Hopman and Lang discussed a 25-30year street plan.

Manhole rings need replacement, Street sign replacement. Hopman would like to have the council think about it and bring some ideas back to the council at the next meeting.

Claims and Accounts: Motion by Karsten seconded by Lang motion unanimously carries to pay the claims and late claims dated January 3, 2012 and to add \$1400 for Pat Kaderlik for the wastewater plant.

(January 3, 2012
Page 4

Motion by Lang seconded by Culhane motion unanimously carries to pay the end of year claims dated January 3, 2012 for the Fire Department in the amount of \$13,942.

Motion by Lang seconded by Culhane motion unanimously carries to approve the claims that were paid for December 27, 2011

Correspondence and announcements: thank you to Dahle Enterprises for the treats they provided for the meeting.

Wastewater plant valve was dug up and replaced. Valve was concreted into the tank.

Next meeting February 6, 2012

Motion by Lang seconded by Culhane motion unanimously carries to adjourn at 7:55 pm

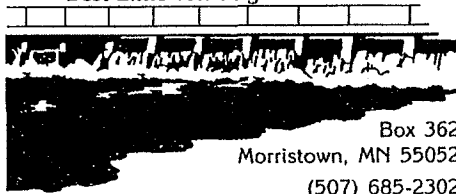


Becky Kuball
City Clerk/Treasurer

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MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

February 6, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Michelle Voegelé, Jeff Lang and Stephanie Culhane

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Adam Uittenbogaard, Dave Osborne, Mike O'Rourke, Steve Nordmeier, Pat Kaderlik, Adrienne O'Rourke, Dan Morris, Mark Morris, Gordon Butler, Margaret Butler, Dustin Brakemeier, Kelly Patzner, Rich Revering, Steve Felix, Mary Denzer

A regular meeting of the Morristown City Council was called to order on Monday February 6, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Additions and corrections to agenda: Motion by Karsten seconded by Voegelé motion carries to add zoning minutes to consent agenda and under new business, Average Johns Fitness Center and Rice County Community Development Agreement, Late Claims DNR Report \$199.00

Motion by Karsten seconded by Culhane and motion unanimously carries to approve the Consent agenda, with the following departments Police report, EDA report, Zoning Board report, Community Center report, financial report month ending December 31, 2011, City Council minutes January 3, 2011 and pulling the Maintenance Report and Fire Department Report

Fire Department: Nordmeier requested to use money from Ice Rescue training class to purchase some new water rescue suits using equipment funds as the old suits are outdated.

Motion by Lang seconded by Voegelé motion unanimously carries to allow the Fire Department to purchase the ice rescue package with Yellow Mustang Ice Commander Suits for \$6,059.00 using the equipment fund.

Motion by Karsten seconded by Culhane motion unanimously carries to approve the fire department report.

Maintenance report: Brush site fence tabled until next month.

Maintenance truck is having a lot of issues with leaks. Minske questioned long term goal with the truck is the council looking at replacing or should Minske fix it. Some of the repairs can hold be held off if we are replacing the truck. Tabled until next month

February 6, 2012

Page 2

Pump at plant has been having issues, pump pulled and a loaner is in and the cost to fix it is \$1388. Pump is a 2007 so not that old. Minske is having them fix it. Would like a new pump that would fit in any of the pumps we have so that if we had an issue and needed to get one fixed, we would have a spare.

Motion by Lang seconded by Voegelé motion unanimously carries to rebuild the pump for \$1388.

Motion by Karsten seconded by Culhane motion unanimously carries to approve the maintenance report.

Motion by Karsten to authorize Minske to purchase a computer, printer and office program for the wastewater plant, Motion rescinded.

Motion by Hopman seconded by Lang motion unanimously carries to allow Minske to purchase a computer.

Comments and Suggestions: none

Utility Contracts: None

Employee Evaluations: Hopman and Voegelé will do the evaluations for Kuball, Minske, Osborne and Pelitier based on the information provided by the council.

Boiler Update: Hopman read letter from attorney. Court date is set for February 16th to see if we can recoup any of the boiler cost.

2012 City Goals: Council will look into the appointments that they have and set some goals for the year. Goals tabled until next meeting.

MN Warn: Council will look over information and see if this is something the city would like to get involved with. There are some possible costs if the city uses other town's equipment, but no cost to sign up. MN Warn tabled until the next meeting.

Donation for Memorial Park: Donation has not been budgeted for. Will look at possibly taking out of park fund, tabled until next meeting.

Kaderlik Contract: Kaderlik stated he was not the operator, but oversees the operator who is Minske. Hopman and Kaderlik will sit down and work out a contract.

Street Numbering: Hopman, Dahle and Nordmeier sat down and looked at addresses that need to be changed. It was decided that it would be too confusing to everyone if the current addresses were changed. As one side of the street would be one street address and the other side would be a different street address.

Motion by Voegelé seconded by Culhane motion unanimously carries to recommend to the engineers that the city does not intend to change addresses.

February 6, 2012

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Sanitary Sewer Backup: Hopman updated council on sewer backup. Bevcomm had a boring company come in and put in some fiber optic cables. In the process they struck a sewer line that backed up into Anderson's basement. Bevcomm has claimed that the city did not mark the line appropriately.

PeopleServices Dave Sanderson said that a Bevcomm representative told him that they would not be going deeper than 3 ½ feet, but they had then gone at least 6 feet deep and hit a line. A letter was sent to Bevcomm and we have not gotten a response yet.

Brakemeier Properties: Brakemeier came with a handout of what he feels he has been overcharged by the city for water, sewer and garbage. With every break at the mobile home park Brakemeier is estimating it costs Brakemeier Properties about \$4500. Brakemeier is requesting a break from the city on his water bill. Council will look into it and get back to them. Tabled until next meeting

Driver License Reinstatement Agreement: Motion by Hopman seconded by Karsten motion unanimously carries to participate in the Driving Diversion Program Services Agreement

Cub Scouts: Karsten stated that the Cub Scouts have paid \$150 for hall rental for the pine wood derby/Blue Gold Banquet on March 4th and the cleaning will be donated.

Historical Society: Karsten requested approval to use capital outlay funds for the Historical Society bill incurred for mill stabilization, cost is \$4,145.26.

Motion by Lang seconded by Culhane motion unanimously carries to use capital outlay funds to pay for repairs at the mill in the amount of \$4,145.26.

Commercial Club: Dan Morris would like the council to waive the bar profits for the city again this year. Commercial Club is putting money into advertising, ceiling piece, back drop, and promoting the hall.

Motion by Lang seconded by Voegele motion unanimously carries to waive half of the profits and change contract to state that 100% of the bar profits go to the Commercial Club.

Police Chief Conference: Motion by Karsten seconded by Voegele motion unanimously carries to allow the police chief to attend the conference April 23-26th and pay for hotel and mileage.

Piano Donation: Jerry Voegele has donated a Shimmel piano to the city. It will be kept at the Community Center.

Crime in the City: Sheriff Dunn went over some of the crimes going on in the city but could not get too in-depth as some are ongoing investigations. Osborne will give Rice County a schedule of when there is someone on duty in the city. Residents are encouraged to call 911 if they see suspicious activity. Drug activity has increased within smaller communities.

Hiring Police Officer: Osborne would like to hire another part-time Police Officer. Hopman will meet with Osborne and discuss hiring a part-time officer and squad car purchase.

February 6, 2012

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K-9 Agreement: Motion by Lang seconded by Karsten motion unanimously carries to pay \$250 for the K-9 agreement with Rice County.

Average Johns Fitness Center: John Miller would like the city to approve his Average Johns Fitness Center.

Motion by Culhane seconded by Voegele motion carries to allow John Miller to open Average Johns Fitness Center. Voting Yes: Hopman, Culhane, Lang, and Voegele, Voting No: None Abstaining: Karsten

Rice County Small Cities Development Agreements: Motion by Hopman seconded by Karsten motion unanimously carries to sign the agreement with the city of Faribault small city development agreement.

Motion by Karsten seconded by Voegele motion carries to pay the claims dated January 25, 2012, February 6, 2012 and Late Claims February 6, 2012

Correspondence and announcements: District One Hospital Board meeting coming up, Karsten will attend and Bevcomm franchise fee of \$7,138.05 was received

Hopman closed meeting for a brief employee evaluation at 9:05 pm
Hopman reopened meeting at 9:29 pm

Motion by Lang seconded by Voegele motion carries to adjourn at 9:29 pm

Next meeting March 5, 2012

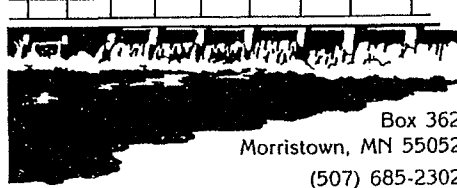


Becky Kuball
City Clerk/Treasurer

City of Morristown

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Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Special Meeting

February 15, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Jeff Lang and Stephanie Culhane

Absent: Michelle Voegele

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Randy Meschke, Kyle Green, Jared Taylor

A Special meeting of the Morristown City Council was called to order on Wednesday February 15, 2012 at 6:30 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

800 MHz Radios: Motion by Lang seconded by Culhane motion unanimously carries to pay the bill for \$12,694.46 for the police radios

Police Car: Hopman stated Wholesale estimated damage to the police car at \$2,435.09. Parts damaged were the radiator and AC condenser.

Wholesale got a call to pull the police car out of the drainage ditch approx 7:15am on Thursday February 9th. Meschke was told by Osborne that this has happened twice before. He stated that the car has jumped into drive. Meschke advised Osborne not drive the car until it had been looked at to see what the damage under the car was. Osborne did not call anyone to report damage to the police car. When Hopman found out about the car, Osborne had it in Northfield at a meeting. Osborne also worked the Friday night shift and the car had still not been looked at. Hopman told Osborne on Monday that the car was not drivable until it is repaired. Hopman asked Kyle Green what had happed the day of the accident. Green stated that he was on his way to work, noticed the car in the ditch, went to Dahles to pick up Matt Rossow and they returned to the car. Their thought was that Osborne may have had a medical emergency as the police car was in the ditch, running and in drive, rear tires off the ground and spinning. When they returned they discovered that no one was in the car. They knocked on the police office door, Osborne answered and they asked him if he was missing his car. Green and Rossow walked back to the car. Green entered the car, pushed the brake and shifted the car into park. Minske stated Osborne told him that the car has jumped into drive 3 times.

Meschke states that there are 2 safety's on the police car so it is next to impossible for the car to jump out of park and into drive. If it were to jump into a gear, it would go into reverse. Meschke stated that the car repairs should be completed by Thursday afternoon or Friday morning, parts have been ordered.

Hopman said the insurance will cover \$2,124 for the damages. They will not pay to replace the bumper as it has only cosmetic damage. The bars underneath are bent but can be straightened. Motion by Lang seconded by Karsten motion unanimously carries to pay the final bill on the repairs for the police car.

City Council Meeting
February 15, 2012

Karsten read from the police policy manual; 4.07 Accidents Riding In Or Using Department Vehicles: "Officers of the department shall promptly notify the Chief or OIC of an accident with, or damage to, any department vehicle or privately owned vehicle in the service of the department, operated by them or in their charge. The officer involved in such action shall promptly make a report of such accident or damage in writing to include a statement from the officer of the details involved. In addition, and as required by law the appropriate state required accident forms shall be filed". Karsten stated that since the damage occurred while the vehicle was being used by the Chief that it should be assumed that he should have reported to the council or at least the Mayor. Lang stated that he feels three mistakes were made in this incident. First, the car was not put in park, second a report was not made to the council and third, the car was driven after being advised to have it looked at first.

Lang asked officers in Rice County what the protocol was for them on an incident like this.

Taylor stated that there should have been a written report on the accident and that this would be considered a preventable accident.

Lang would like to hear Osborne's side of the story.

Hopman stated that Osborne works on Monday. He will request a written report on the accident and get it to the council before the next meeting. Council members should review the report and a closed session will be held with Osborne at the next meeting to discuss it.

Hopman will talk with Osborne about a new car and what the options are. All the dealerships now have a new model of a police car.

Taylor stated that the Crown Vic's cage is supposed to fit into the new Ford Taurus model.

Lang, on a side note, stated that he had talked with Revering who stated that he had been out to the wastewater plant since PeopleServices left and he was impressed with how Minske has really cleaned up the place and it looks good. Lang thanked Minske for the good job he is doing.

Hopman stated that he had talked with Kaderlik who said the same thing, that Minske is doing a great job at the plant and the city is lucky to have him.

Minske is going to take a wastewater class and take a test for a class C wastewater license in March in St Cloud.

Motion by Lang seconded by Karsten motion carries to adjourn at 7:25 pm

Next meeting March 5, 2012

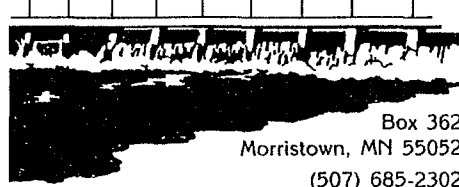


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MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

March 5, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Michelle Voegele, Jeff Lang and Stephanie Culhane

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Adam Uittenbogaard, Dave Osborne, Mike O'Rourke, Steve Nordmeier, Pat Kaderlik, Adrienne O'Rourke, Dan Morris, Mark Morris, Margaret Butler, Darrick Brakemeier, Kelly Patzner, Rich Revering, Virginia Schmidtke, Troy Dahle

A regular meeting of the Morristown City Council was called to order on Monday March 5, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Additions and corrections to agenda: Add Uniforms Unlimited bill to late claims in the amount of 70.58 under Fire Department

Motion by Karsten seconded by Voegele and motion unanimously carries to approve the Consent agenda, with the following departments Police report, EDA report, Zoning Board report, Community Center report, financial report month ending January 31, 2012, City Council minutes February 6, 2012 and February 15, 2012 and pulling the Maintenance Report and Fire Department Report

Fire Department: Dahle asked for the city to approve retirement for Dave Schlie and Dale Melchert.

Motion by Lang seconded by Culhane motion unanimously carries to approve retirement of Dave Schlie and Dahle Melchert.

Lang thanked Schlie and Melchert for their years of service with the fire department.

Dahle stated that the fire department applied for and received a grant in the amount of \$93,906 for the 800 MHz radios. The fire department share will be \$18,781.

Motion by Karsten seconded by Voegele motion unanimously carries to approve the fire department report as presented.

Lang thanked Uittenbogaard, Dahle and Dusty Dietz for all their hard work on the grant.

March 5, 2012

Page 2

Maintenance report: Minske got some prices on televising and jetting man holes from Underground technologies. The cost is right around \$.50 for televising and \$.55 for jetting per foot. Infrateck does it by the hour. Would like to know how the council would like to proceed. League of MN requires it be completely cleaned every year. 20% a year would do the whole system. Minske suggested walking it off. Lang and Revering will get prices to have someone come out to GPS and make maps of the system.

McCarthy Well did a pump inspection last week and a valve is missing on the water tower. Motion by Karsten seconded by Culhane motion unanimously carries to approve the air and vacuum valve for the water tower from McCarthy Well for \$358.

113,000 gallons of rain water ran through the sewer system in February. Pulled 55 manhole covers on Friday. 3 of them were completely plugged. Dahle's pumped them out.

Minske will have Badger meters come to the next meeting and discuss the options for new water meters.

Motion by Voegle seconded by Karsten motion unanimously carries to approve the maintenance report as presented

Comments and Suggestions: none

Utility Contracts: None

Boiler Update: Nothing yet from our attorney.

2012 City Goals: Lang suggested GPS mapping, upgrading public works equipment, capital improvement program.

Karsten set goals according to Mayor appointments. For Community Ed and Rec, her goals are to attend all meetings (4), be a promoter of Morristown by ensuring that Morristown activities are included in the brochure and report to the council as warranted.

Karsten and Culhane set the following goals based on Mayor appointments. For Community Center/Commercial Club goals are; attend scheduled meetings (12), serve as liaison between the council and the Comm Club and be active participants in Comm Club activities/functions. For the EDA goals will be; attend scheduled meetings (12), attend CVN meetings (4) and continue to promote new business development in Morristown.

Another goal suggestion was to look at maintenance shop and equipment needs (outgrowing space, outdated equipment) and developing a capital improvement plans.

Brakemeier water break: After some discussion about the water break in the mobile home park a motion was made by Karsten seconded by Culhane, motion carries to reduce the mobile home park sewer bill by \$1,466.39. Voting Yes: Hopman, Culhane, Karsten Voting No: Lang and Voegle.

Lang suggested having a contract written up to flush the hydrants in the mobile home park by the city with some compensation for the service. Minske will read the meter before and after flushing.

March 5, 2012

Page 3

Brush site: Minske got prices last month for a fence. Hopman suggested a barb wire fence, but there might be liability issues if a snowmobile or ATV would run into it. A suggestion was to put a camera up to catch the people that are illegally dumping at the site. Osborne said a license plate number would be enough to issue a citation. Karsten will look into a camera and a new sign for the brush site.

Maintenance Truck: A goal is to evaluate all equipment; Nordmeier is looking for a small truck or something big enough ($\frac{1}{2}$ to $\frac{3}{4}$ ton) to put a plow on.

MN Warn: tabled to next meeting.

Donation for Memorial Park: Motion by Voegelé seconded by Culhane motion unanimously carries to donate \$1000.00 to the Legion for the Memorial Park to come out of the park fund.

Anderson Sewer Claim: Anderson's sewer line was hit when a boring company came in. Company says the line wasn't marked. A three way split was presented that the city, Bevcomm, and the Boring Company will split the bill with the city. The city's share would be \$1,196.28. Motion by Hopman seconded by Karsten motion unanimously carries to pay \$1,196.28 for the sewer break at Anderson's.

Police Car: Claim was started with League of MN Cities there is a \$250 deductible. Car is back in service, but still waiting on a couple of brackets that are back ordered from Bliss Ford.

Kaderlik Contract: Hopman and Kaderlik will get together and work on this.

Abdo, Eick & Meyer: Tom Olinger went over the yearly audit. We were under budget in several areas, maintenance, streets and capital outlay.

Golf Cart Ordinance: Hopman suggested striking the last sentence in item "E" removing needs seat belt, horn and signals.

Motion by Lang fails. Tabled to the next meeting

Baseball Association: the zoning board would like to recommend to the council that the building permit fee for the new concession stand at the baseball park be waived.

Motion by Lang seconded by Karsten motion unanimously carries to waive the fee for the baseball association building permit.

Zoning Ordinance 152.298: Motion by Karsten seconded by Culhane motion carries by resolution vote to accept Resolution 2012-1 to amend ordinance 152.298 as presented, voting by Resolution Yes: Hopman, Karsten, Lang, Culhane, and Voegelé

RESOLUTION 2012-1
AN ORDINANCE AMENDING SECTION 152.298
OF THE MORRISTOWN CITY CODE

THE CITY COUNCIL OF THE CITY OF MORRISTOWN DOES ORDAIN:

Morristown City Code Section 152.298 is hereby amended by deleting the same and inserting in its stead the following:

March 5, 2012

Page 4

“152.298 APPROVAL OR DENIAL OF ZONING PERMIT

Upon approval or denial, the City Clerk/Treasurer or Zoning Administrator shall attest to the same by his or her signature on the zoning permit. If the zoning permit is approved, 1 copy shall be returned to the applicant and the City Clerk/Treasurer shall retain 1 copy. If the zoning permit is denied, the City Clerk/Treasurer shall, in addition to the above, notify the applicant with a memorandum stating the reason for denial of the zoning permit. The zoning permit shall be issued for a length of time as determined by the City, but in no event to exceed 12 months. All construction shall be finished within the time specified in the zoning permit. If construction is not completed within the time specified in the zoning permit, the permit shall become void. Failure to finish the project within the time specified in the zoning permit shall be a violation of this ordinance and shall subject the applicant to a fine as established by the City Council, unless prior to the expiration of the permit the applicant receives an extension or reissuance of the zoning permit. Nothing herein obligates the City to extend or reissue a zoning permit. An extension or reissuance of a zoning permit shall be subject to a fee as established by the City Council.”

Passed and adopted this _____ day of _____, 2012, with the following vote: Aye ____; No ____; Absent ____.

DARREL HOPMAN
Mayor

ATTEST:

BECKY KUBALL
City Clerk

Primary Election: Motion by Lang seconded by Culhane motion unanimously carries to not hold a primary election.

Open Burn: Motion by Lang seconded by Voegle motion unanimously carries to have open burning from April 15, 2012 to May 15, 2012 from 6:00 pm to 12:00 pm (noon) by permit only.

Dog Clinic: April 22, 2012 from 1-3pm. Notices will be sent out about 3 weeks ahead of time.

BMI pay request: Motion by Lang seconded by Karsten motion unanimously carries to pay BMI final pay request of \$1894.28.

Community Center Contract: Adrienne O'Rourke presented changes by the commercial club. Changes are the full \$500 is due when renting the hall instead of \$100, hall will be held for 2 weeks without a payment. Cancellation policy was added. If canceled 6 months in advance, party will get ½ of the hall fee back and forfeits entire fee if it is less than 6 months from the event. Sound system rental fee of \$25 was added. Line added about damage deposit and if damage is more than \$500 the renting party will be billed for it.

March 5, 2012

Page 5

Ceiling piece, back drop and cocktail tables for the commercial club (with a \$100 damage deposit) was added. Karsten asked that "license/special officer" be used in the contract under security/conduct instead of licensed officer for consistency.

Motion by Karsten seconded by Culhane motion unanimously to carry to accept the changes in the community center application for rental

Culhane would like to thank the people that have worked hard on the contract and promoting the hall.

Due to insurance liability people who have contracts to rent the hall cannot climb higher than an 8 foot ladder (to decorate, etc.) and no fork lift can be brought in to hang anything higher than 8 feet. City equipment is not available to the general public for use.

Motion by Karsten seconded by Culhane motion carries to pay the claims dated February 22, 2012, March 5, 2012 and Late Claims March 5, 2012 with one addition of Uniform Unlimited for \$71.58

Correspondence and announcements: none

Hopman closed meeting for an employee evaluation at 9:10 pm

Hopman reopened meeting at 9:50 pm

Employee meeting summary: Minske evaluation done.

Motion by Karsten seconded by Voegelé motion unanimously carries to advertise for an additional Full Time Maintenance person, wage based on experience and education.

Motion by Lang seconded by Voegelé motion carries to adjourn at 9:54 pm

Next meeting April 2, 2012

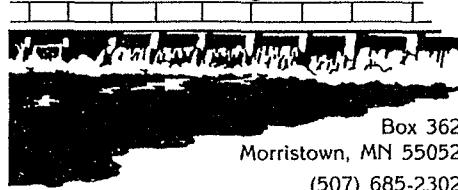


Becky Kuball
City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

April 2, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Michelle Voegele, Jeff Lang and Stephanie Culhane

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Adam Uittenbogaard, Dave Osborne, Mike O'Rourke, Steve Nordmeier, Pat Kaderlik, Adrienne O'Rourke, Margaret Butler, Rich Revering, Troy Dahle, Rick Vollbrecht, Troy Dunn, Randy Timm and Jake Duncan

A regular meeting of the Morristown City Council was called to order on Monday April 2, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Additions and corrections to agenda: Delete "L" Distribution of Fire Department Constitution and Add "L" Baseball Association Field agreement

Motion by Karsten seconded by Voegele and motion unanimously carries to approve the Consent agenda, with the following departments Police report, EDA report, Community Center report, financial report month ending February 30, 2012, City Council minutes March 5, 2012, Skywarn Report, and pulling the Maintenance Report, Fire Department Report and Zoning Report

Comments and Suggestions: Rick Vollbrecht questioned the need for a 2nd full time maintenance person, and whether or not the council did their homework. He questioned why they don't hire a full time operator with licenses for the plant instead. Vollbrecht suggested hiring someone to mow the grass for minimum wage and hiring out the snow removal. Duncan questioned why we don't use the part time maintenance personnel to help out more. Karsten stated they are more of on-call help and not always available. Culhane stated that no decisions have been made yet and we are not other towns. The council will do what is best for our city. A decision was put off until the next meeting to discuss what the city's options are.

Fire Department: Dahle requested to use the council chambers on July 11th for an EMS advisory meeting.

Motion by Lang seconded by Culhane motion unanimously carries to allow the Fire Department to use the council chambers on July 11th for an EMS advisory meeting.

Fire Department will do training at the demolition landfill next week, so if there is a fire, they can be prepared to handle it.

Zoning Board Report: O'Rourke stated that a letter was sent to Don Marsh regarding the bus on his property. The letter cites the ordinances that are being violated. Osborne stated that this bus has been a reoccurring issue.

Osborne will issue a citation to Marsh if someone is still residing in the bus.

Motion by Karsten seconded by Culhane motion unanimously carries to approve the Fire Department Report and the Zoning Report.

Utility Contracts: None

Brush Site: Karsten looked into cameras and signs for the brush site, prices range from \$50 to \$550. Karsten will check with Larry Ahlman and see if he can make a sign and will check with Minske and see what he wants put on the sign. Dahle said to look into the distance that the cameras will go and if it has a flash or if it is infrared and doesn't have a flash. Questioned who will look through the pictures. Karsten will check with Elysian and see how they handle their brush site. Osborne said that a license plate or picture of person should be enough to issue a citation.

Maintenance Truck: Hopman looked into some prices for a different maintenance truck and said the dealership he went to had some from \$5,000 to \$10,000.

MN Warn Resolution 2012-3: Motion by Lang seconded by Karsten motion unanimously carries by resolution vote. Voting Yes: Hopman, Karsten, Lang, Culhane, and Voegele

MN Warn Mutual Aid Agreement: Motion by Karsten seconded by Culhane motion unanimously carries to enter into a mutual aid agreement with Minnesota Water Agency Response Network (MN Warn)

Police Car: Need to get research on prices for a new squad car. Dunn stated that Dodge is about \$4000 more over state bids and hopes the prices will come down. Hopman talked with the claims adjuster and informed them we would not be replacing the bumper so the cost of the estimate will be lower.

Kaderlik contract: Mayor has not met with Kaderlik. Need to get contract signed.

Golf Cart Ordinance 2012-2

ORDINANCE 2012-2

**AN ORDINANCE AMENDING SECTION 70.02 OF THE
MORRISTOWN CITY CODE**

THE CITY COUNCIL OF THE CITY OF MORRISTOWN DOES ORDAIN:

Morristown City Code § 70.02 is hereby amended as follows:

A. § 70.02 (E) shall be deleted in its entirety and the following is substituted in its stead:

“(E) *Slow moving vehicle emblem.* Motorized golf carts shall display the slow moving vehicle emblem provided for in M.S. § 169.522, as it may be amended from time to time, when operated on designated roadways.”

Motion by Karsten seconded by Voegelé motion unanimously carries by Resolution vote. Voting Yes: Hopman, Karsten, Lang, Culhane, and Voegelé

Employee Evaluations move to end of meeting.

Safety Council Donation: Motion by Karsten seconded by Culhane motion unanimously carries to approve the request for a \$50.00 donation to the Safety Council.

FEMA Resolution 2012-2: Motion by Lang and seconded by Karsten motion unanimously carries to accept resolution 2012-2 authorizing the Faribault fire department to accept fiscal year 2011 FEMA assistance to firefighter's regional grant for the purchase of 800 MHz radio equipment.

Timm's Trucking: Randy Timm asked the city to approve the crusher at the pit. Timm needs a letter from the city approving the crusher

Motion by Karsten seconded by Culhane motion unanimously carries to draft a letter to Rice County approving the crusher at the Timm's Trucking pit.

Timm's Zoning Classification: Timm stated after talking with the county he does not need to change the classification of the business.

Police Contract with Rice County: Voegelé talked with Sherriff Dunn and had him write up a contract with the county to take over the Morristown police department. Dunn stated that it would have to be approved by both the city and the Rice County Commissioners. Officers would get 18 hours of continuing education. Rice County would do annual reviews and council would get a copy. Contract would be for 2 years and every 6th year a new car would be required. Dunn is available to come to monthly meetings and give a report.

Lang stated that this is just an option the city is looking into and no decisions have been made. Lang would like to have a community vote and see what the community would like.

Council agreed to have a special meeting and have an open forum to let the community come in and voice their opinions and concerns about contracting with the county or keeping our police department.

Dogs at Large: Minske and Wenker recently caught a dog running at large and took to the Humane Society; they would not take it from the city because there is no contract with the City of Morristown. If Minske held the dog for 5 days then he would be considered the owner and then it was a \$40 charge to surrender the dog.

Hopman stated there is not a city policy on dogs at large and that one should be made.

Voegelé will look into a policy for the city.

Motion by Voegelé seconded by Karsten motion carries to reimburse Minske \$40 for the cost of surrendering the dog. Voting Yes: Culhane, Lang, Karsten and Voegelé, Voting No: Hopman

Public Hearing: no one had any objection to accepting Resolution 2012-1 amending section 152.298 of the Morristown city code.

April 2, 2012

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Zoning Ordinance 152.298: Motion by Karsten seconded by Lang motion carries by resolution vote to accept Resolution 2012-1 to amend ordinance 152.298 as presented, voting by Resolution Yes: Hopman, Karsten, Lang, Culhane, and Voegelé

RESOLUTION 2012-1
AN ORDINANCE AMENDING SECTION 152.298
OF THE MORRISTOWN CITY CODE

THE CITY COUNCIL OF THE CITY OF MORRISTOWN DOES ORDAIN:

Morristown City Code Section 152.298 is hereby amended by deleting the same and inserting in its stead the following:

“152.298 APPROVAL OR DENIAL OF ZONING PERMIT

Upon approval or denial, the City Clerk/Treasurer or Zoning Administrator shall attest to the same by his or her signature on the zoning permit. If the zoning permit is approved, 1 copy shall be returned to the applicant and the City Clerk/Treasurer shall retain 1 copy. If the zoning permit is denied, the City Clerk/Treasurer shall, in addition to the above, notify the applicant with a memorandum stating the reason for denial of the zoning permit. The zoning permit shall be issued for a length of time as determined by the City, but in no event to exceed 12 months. All construction shall be finished within the time specified in the zoning permit. If construction is not completed within the time specified in the zoning permit, the permit shall become void. Failure to finish the project within the time specified in the zoning permit shall be a violation of this ordinance and shall subject the applicant to a fine as established by the City Council, unless prior to the expiration of the permit the applicant receives an extension or reissuance of the zoning permit. Nothing herein obligates the City to extend or reissue a zoning permit. An extension or reissuance of a zoning permit shall be subject to a fee as established by the City Council.”

Dam Days Parade: Motion by Karsten seconded by Culhane motion unanimously carries to participate in the Dam Days parade and authorize Kuball to purchase candy for the Dam Days parade and the North Morristown 4th of July parade.

Maintenance Position: add to April 16th meeting agenda

Street Maintenance Bids: Motion by Lang seconded by Karsten to accept the quotes from Timm's Trucking for snow removal and Dahle Enterprises for street maintenance repairs.

Dam Days Euchre Tournament: Motion by Lang seconded by Karsten motion unanimously carries to allow the Dam Day Committee to use the hall at no cost on June 1, 2012 for a euchre tournament.

Baseball Association Ballpark agreement: Motion by Karsten seconded by Culhane motion unanimously carries to approve the contract between the City of Morristown, the baseball Association and WEM school district for the use of the Babe Nordmeier field.

April 2, 2012

Page 5

Maintenance report: Minske is working on the sanitary sewer assessment that the League of MN Cities sent after their assessment. There are 7 pages of corrections to be made which will bring the insurance premium down from \$2500 to \$250.

Minske got quotes on Jetting and televising the sanitary sewer collection system, Minske rolled off the town and we have 27,000 feet. Underground Technologies bid \$1.05 a foot and Infratech bid was by the hour at \$225 an hour.

Motion by Lang seconded by Voegelé motion unanimously carries to hire Underground technologies to clean and televise 1/3 of the system this year for \$1.05 a foot.

Doors at the plant need to be replaced. Wenker got quotes from Waseca Glass \$2047 for 3 doors plus \$560 if they install them.

Minske got a quote from Jerry Voegelé to shingle the buildings at the park (north and south shelters, restroom) and the maintenance shop. Hopman would like a couple more bids. Minske checked on prices for skid loaders at Matejceks and looked at trading the tractor. With the discounts that municipalities get it doesn't pay to look for a used one. A new one was \$31,000. They offered \$12,000 for the tractor so the price would be \$21,000.

Motion by Karsten seconded by Voegelé motion unanimously carries to approve the maintenance report as presented

Boiler Update: Nothing yet from our attorney. Hopman will send out an email if he hears anything from the attorney about the boiler.

Motion by Lang seconded by Karsten motion carries to pay the claims and accounts dated March 22, 2012, April 2, 2012 and Late Claims April 2, 2012

Correspondence and announcements: Skywarn is receiving a \$2500 grant from Monsanto on April 4th at 6:00 pm if any of the council would like to attend.

Motion by Karsten seconded by Voegelé motion carries to add a 2nd regular meeting on April 16, 2012 at 7:00 pm

Hopman closed meeting for an employee evaluation at 8:45 pm
Hopman reopened meeting at 9:25 pm

Employee meeting summary: Motion by Culhane seconded by Voegelé motion carries to give Kuball a 3% cost of living raise and 2% merit increase equaling 5% effective April 1, 2012

Motion by Lang seconded by Voegelé motion carries to adjourn at 9:30 pm

Next meeting April 16, 2012

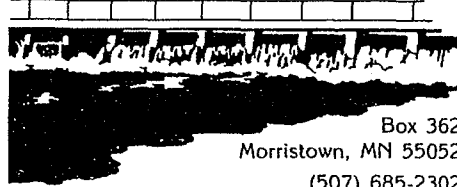


Becky Kuball
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City of Morristown

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Box 362
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MORRISTOWN CITY COUNCIL MINUTES Regular Second Meeting April 16, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Michelle Voegele, Jeff Lang and Stephanie Culhane

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Dave Osborne, Mike O'Rourke, Adrienne O'Rourke, Margaret Butler, Troy Dunn, Kelly Patzner, Judy Ludders, Gene Olson, Dan Morris, Tom Gruidl

A regular meeting of the Morristown City Council was called to order on Monday April 16, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Maintenance Position: 14 applications were received for the full time maintenance position. At last meeting it was questioned if the city had enough work to keep 2 full time maintenance personnel busy all winter long. It was brought up that maybe a full time water/wastewater operator should be hired instead. Culhane would like Minske to put together a list of what needs to be done daily, weekly, monthly and then what other things he would like to get done if there was enough time, help and money. She would like him to identify what can be delegated out to the on call help as well.

Karsten will draft a letter and send it to Hopman stating we are reviewing the maintenance department and will keep applications on file. This will go out to the current applicants.

Lang suggested hiring someone with the licenses needed and then they also could do some of the maintenance work. Then they could switch off weekends and someone would be on hand to do the plant when vacations are taken.

Contracting with County for police protection: Voegele stated that by contracting with the County, the cost would be less. There would be the benefit of taking the liability off the city and more training for officers. Karsten e-mailed the proposal to the Morristown city attorney. He was surprised when we hired him that we had our own police department as smaller towns don't usually have a police department because of the cost. Attorney would need to be involved when writing the contract if decision was made to use the county.

Dunn stated that the cost was averaged at \$27.44 an hour for officers to patrol the city. The average was taken from all officers because not the same officer would be on duty all the time. The county would not charge for supervising and reports as that is figured into the contract. \$30,000 up front for a car would be needed, and then a 6 year rotation on a car at \$6,000 per year.

Karsten would like Osborne to look at the proposal and compare it to what the city has now. Karsten would like all the facts before making a decision.

Osborne stated that state audits are done and our city needs to meet requirements in order to keep our license. Continuing education is required.

Lang would like input from the city to make this decision. After comparison is done, then a mailing could be sent to the city residents and an open meeting could be scheduled to discuss the concerns/comments from the citizens.

Hopman stated what we have now is local control over our police department; we can get information when needed from officers/chief. Community comments are that everyone knows the police officers we have now, and that is valuable. Rice County will not have the same officers on duty all the time and he doesn't think Rice County will have the well being of the City of Morristown residents as a priority.

Dunn stated that there is a lot of talk going around town. He gave a proposal on the council's request. In no way is he trying to run the police department out of town, or make money for Rice County. It is just a proposal.

When all information is in, the council will make a decision on the next step to take.

Shop and Equipment rental: Karsten wanted clarification on whether or not, when we approved the April maintenance report, the request for shop and equipment rental should have been paid. Hopman suggested that the pay for the shop and equipment rental should come out of the fire department budget but, would need approval from the fire chief. Report should not have a request for funds. Those should be presented separately.

Minske suggested that a policy be written for the use of his shop and equipment. The city does not have the equipment needed or the space to fix some of the equipment.

Skid loader: Looking at trading in the tractor for a skid loader, Hopman looking for the "go ahead" to continue with purchasing a skid loader to use in place of a tractor.

Approval of Dam Days: Motion by Karsten seconded by Lang motion unanimously carries to allow Dam Day's event to commence in 2012.

Dam Days Talent: Jessica Dahle would like approval to shoot at a target as her talent for the Miss Morristown pageant. Dahle is part of the Jr shooters through the Morristown American Legion. Hopman and Osborne will sign an approval letter, per city ordinance, for her to go ahead with the talent.

Claims and Accounts: Motion by Lang seconded Voegelé motion unanimously carries to approve the claims dated April 16, 2012.

Correspondence and announcements: Legion is going to do a dedication for the memorial park and would like to close some of the streets for this. Legion is contacting Rice County for approval.

Motion by Voegelé seconded by Culhane motion carries to adjourn at 8:20 pm

Next meeting May 7, 2012

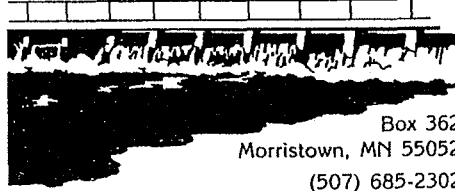


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MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

May 7, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Michelle Voegele, Jeff Lang and Stephanie Culhane

Others Present: Becky Kuball City Clerk, Tim Minske, Jack Schwichtenberg, Adam Uittenbogaard, Dave Osborne, Mike O'Rourke, Steve Nordmeier, Pat Kaderlik, Adrienne O'Rourke, Margaret Butler, Gordy Butler, Rich Revering, Troy Dahle, Bruce Morris, Mark Morris, Daniel Quisnones, Dan McGrane, Melissa Valentyn and Andy Valentyn

A regular meeting of the Morristown City Council was called to order on Monday May 7, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Additions and corrections to agenda: Motion by Karsten seconded by Voegele motion unanimously carries to add to Unfinished Business "F" Brakemeier permit settlement and New Business "N" Request to waive permit fees for Methodist Church and American Legion.

Motion by Karsten seconded by Culhane and motion unanimously carries to approve the Consent agenda, with the following departments Police report, EDA report, Community Center report, Fire Department Report and Zoning Report , financial report month ending March 31, 2012, City Council minutes April 2, 2012, and April 16, 2012, and pulling the Skywarn Report, Maintenance Report.

Maintenance Report: Minske stated both chlorinators are bad and need to be fixed. Minske has fixed them 3 or 4 times already. A Vesco kit to rebuild is \$134.99 or a new one from Hawkins is \$1,300 to \$1,500. In the chemical room the water pipes need to be fixed, there are no threaded valves on pipes. Hilpipe can fix them for \$370.00. He has the crimping tool needed to fix them. Motion by Karsten seconded by Culhane motion unanimously carries to spend the \$134.99 for the kit and \$370.00 for Hilpipe to fix the pipes.

Wenker is helping out more and Minske wondered if it is Wenker's responsibility to use his personal equipment while at work?

Dam Days Command Trailer: Osborne and Minske will work with Rice County on placement of the command trailer during dam days. Suggested that it be moved over by where the sweeper is stored so that Minske will have better access to the shop during that weekend. This also leaves the water access open for the fire department should they need it.

Kaderlik stated that the wastewater permit is up for review and a mercury test will need to be done twice a year. They will cost \$500 for the next 5 years that the testing will need to be done.

Motion by Karsten seconded by Voegelé motion unanimously carries to accept the maintenance report as presented.

Skywarn Report: Bruce Morris went over the criteria needed to sound the sirens in town. During the last storm, Rice County sounded the sirens. Morris stated that if the council would like them sounded before the 60MPH that the county goes by then they need to let the Skywarn know. Council decided to let Skywarn decide when it needs to be sounded. Voegelé did state that she had some residents from the mobile home park say they could not hear the siren. Morris stated it could have been because of the wind, and that the siren is more for residents outside, so that they seek shelter. Residents should be watching TV or listening to the radio to monitor the weather.

Comments and Suggestions: none

Dogs at Large: Voegelé looked into the dogs at large. She found Pet Sanctuary and they will take any stray dogs as long as they are not aggressive. If we know who owns the dog, then we have to keep it for 5 days and then they will take it. There are no fees for taking a dog in, but they would accept any donations for taking an animal. Hopman would like a policy drafted for animals at large for the next meeting. Voegelé will ask Schmidtke if she has any old policies to look at and use that to draft a policy.

Motion by Karsten seconded by Lang motion unanimously carries to develop a policy to handle dogs at large.

Camera and sign at brush site: Karsten said that a 3 x 4 aluminum sign would cost \$120 from Sign Pro. Osborne will check and see if there is a fine amount that could be added to the sign. Mike Ahlman said a good camera would cost about \$150 and that would be at his cost for the city.

Motion by Culhane seconded by Karsten motion unanimously carries to approve the sign for \$120.00 for the brush site.

Maintenance Position: There was discussion of whether or not we are going to hire another part-time maintenance person or go after a licensed plant operator. Suggestions were to make it a part-time position, part-time seasonal help or a licensed operator. Suggestion was to notify candidates that we are now looking for part-time and see if anyone is still interested. Hopman will redraft the letter.

Motion by Karsten seconded by Voegelé motion carries to redraft the letter to part time maintenance and send out to the current applicants to see if any are still interested. If they are interested they will be directed to contact the City Clerk.

Voting Yes: Karsten, Voegelé, Culhane and Hopman

Voting No: Lang

Police Contract with County: A lengthy discussion was held concerning whether or not to contract with Rice County for police protection or keep our current city department for police coverage. Voegelé presented information concerning the cost for services through Rice County and Hopman presented the cost for current coverage. There were 2 letters sent to the city giving

May 7, 2012

Page 3

reasons to keep our current police department. Karsten clarified that when she spoke with the city attorney (Mark Rahrlick, not Kurt Fischer) he had stated that, when he was hired, he was

surprised that we had our own police department because most small towns can't afford them. She also clarified that at no time did she request the Chief Osborne "defend" his position or department. She simply asked for information regarding the current breakdown of the police budget. Karsten is not 100% convinced that going with a Rice County contract would be cheaper for the city at this time. Voegelé suggested that the council meet at 6:30, before the next meeting, to discuss police issues not related to the county contract. Hopman stated we will post it as a closed special meeting at 6:30, before the next meeting.

Employee Evaluations: Minske accepted the offer of a 6% wage increase for taking over the water/sewer plant. He is willing to go hourly or salary. He also handed out suggestions for paying out his comp hours. Hopman would like to talk to the attorney about how we go about putting Minske on salary if that is what the council would like to do.

Brakemeier Properties: Zoning Board recommended to the council to take the settlement from Brakemeier Properties for the violations at the mobile home park in the amount of \$3075 with a settlement date of November 15, 2010.

Motion by Karsten seconded by Culhane motion unanimously carries to accept the \$3075 from Brakemeier Properties for violations with a settlement date of November 15, 2010 when the last audit of park was done.

Dam Days: Motion by Lang seconded by Culhane motion unanimously carries to move the Commercial Club Liquor license from the Community Center to 102 Main Street West to the beer gardens from June 1st ending June 4, 2012 at 1:00 am

Resolution 2012-3 Joint Powers Agreement: Motion by Voegelé seconded by Lang motion passes by resolution vote to adopt resolution 2012-1 Joint power agreement.

Voting Yes: Karsten, Culhane, Lang, Voegelé, Hopman

Voting No: None

Badger Meters: Dan McGrane talked about the badger meters and how to change out to the new meters which will be auto read meters because the meters we use now are being discontinued. The city can start out with a hand held reader and then change out meters as they need to be replaced or they could do a portion of the town each year. McGrane will get prices to Minske.

Fire Department Constitution: no information was presented at this time.

Legion: Dedication for Memorial Park is May 26th and would like the streets closed around the memorial park. Nordmeier will talk to Dennis Schmidtke and tell him to contact Dennis Lubbe because they are county roads.

Motion by Lang seconded by Voegelé motion unanimously carries to close Main Street for the dedication on May 26th.

Andy Valentyn: Valentyn would like to purchase the 5 acre parcel across the road from community center. Valentyn needs to know if it is possible and if so, how big of a lift station and water and sewer lines he would need to put in. He would also like to know if he has to make the lift station big enough to accommodate future growth in that area. Revering will look into it and give the council a recommendation on how to proceed.

May 7, 2012

Page 4

Dulas Shed: Motion by Karsten seconded by Culhane motion unanimously carries to take the recommendation from the Zoning Board to deny the variance for the shed.

2012-4 Administrative fines: Motion by Karsten seconded by Lang motion carries by resolution vote to accept the Resolution 2012-4 Administrative Fines.

Voting Yes: Karsten, Culhane, Lang, Voegelé, Hopman

Voting No: None

2012 City Fees: Motion by Lang seconded by Culhane motion unanimously carries to approve the 2012 City Fees. Copy on file at City Hall

Safe and Sober: Hopman stated that a few years ago Karsten was at a meeting where it was stated that city police cannot be involved in safe and sober during a regularly scheduled shift, but can participate if it is a non scheduled day.

Motion by Hopman that the city notify the leaders of Safe and Sober, Mod Squad and Night Cap that the city of Morristown would like to not have them inside the city limits during Dam Days. Motion fails due to no second.

Roofing Quotes: Kuball will advertise for roofing quotes for the maintenance shop, park shelter and rest rooms.

Motion by Karsten seconded by Culhane motion unanimously carries to have the city clerk advertise for roof and siding for the city buildings.

EDA Resignation: Ed Schmidtke handed in his resignation from the EDA Board. Kuball will advertise for the position on the cable channel, web site and post at the post office

Motion by Lang seconded by Voegelé motion unanimously carries to accept Ed Schmidtke resignation from the EDA Board.

Peddler/Solicitor Licenses: Motion by Karsten seconded by Voegelé motion unanimously carries to give the city clerk authority to approve applications in this situation with fees and documentation presented to obtain licenses.

Zoning board recommendation: Motion by Lang seconded by Culhane motion carries to waive the zoning fees for the Legion fence and Methodist church sign.

Voting Yes: Hopman, Culhane, Voegelé, Lang

Abstain: Karsten

Claims and Late Claims: Motion by Lang seconded by Voegelé motion unanimously carries to approve the Printed and late claims dated May 2, 2012

Park Playground Equipment is ordered and will be installed on May 26, 2012

Motion by Lang seconded by Voegelé motion carries to adjourn at 9:30 pm

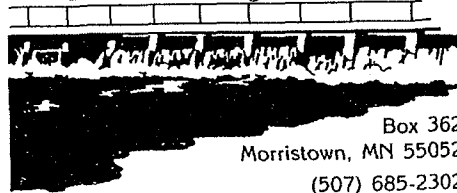
Next meeting June 4, 2012 with closed special meeting from 6:30-7:00 pm. Regular meeting at 7:00 pm


Becky Kuball
City Clerk/Treasurer

City of Morristown

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MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

June 4, 2012

Members Present: Mayor Darrel Hopman and Councilmember's, Lisa Karsten, Michelle Voegele, Jeff Lang and Stephanie Culhane

Others Present: Becky Kuball City Clerk, Jack Schwichtenberg, Adam Uittenbogaard, Dave Osborne, Steve Nordmeier, Margaret Butler, Gordy Butler, Rich Revering, Judy Ludders, Roland Moesler, Loretta Moesler, Phyllis Voegele, Kurt Wolf, Mike O'Rourke, and Troy Dahle

A regular meeting of the Morristown City Council was called to order on Monday June 4, 2012 at 7:05 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Additions and corrections to agenda: Motion by Voegele seconded by Culhane motion unanimously carries to add to Unfinished Business "G" Fire Department Constitution "H" Eagle Scout Project and New Business "H" Officer Peltier, and remove from Unfinished business "B" Camera and sign at brush site.

Motion by Voegele seconded by Karsten and motion unanimously carries to approve the Consent agenda, with the following departments Police report, Community Center report, and Zoning Report, Skywarn Report, financial report month ending April 30, 2012, City Council minutes May 7, 2012 and pulling the Fire Department Report, Maintenance Report, and the EDA report. EDA didn't meet.

Comments/Suggestions: Troy Dahle stated there are more dead trees by Nordmeier's and would like permission to remove them like he did with the others.

Motion by Culhane seconded by Lang motion unanimously carries to allow Dahle to remove the dead trees as needed.

Utility Payment Contracts: none

Fire Department: Motion by Lang seconded by Culhane motion unanimously carries to allow the fire department to take applications for new fire department members.

Dahle stated that the fire department wants to look at either adding on to the fire hall or building a new one. Dahle asked for permission to do a feasibility study and see if it is possible to get grants for a new fire hall.

Motion by Culhane seconded by Karsten motion unanimously carries to allow the fire department to go ahead with the feasibility study.

June 4, 2012

Page 2

Maintenance Salary: Hopman stated that Minske agreed to the 6% wage increase and was willing to go salary instead of hourly at 40 hours per week and weekend hours would be time and a half and that would be paid out weekly.

\$40,664 a year which equals \$19.55 per hour

Motion by Karsten seconded by Voegelé motion unanimously carries to pay out comp time at current rate of pay.

Motion by Karsten seconded by Culhane motion unanimously carries to change pay from hourly to salary retroactive to review April 1, 2012 with a biweekly pay of \$1564.00 and no more than 4 hours of overtime per weekend.

Sign at brush site: try sign first and see if that works.

Maintenance position: three people interested. Hopman and Karsten will do interviews for the part time maintenance position.

Motion by Culhane seconded by Voegelé motion unanimously carries to allow Hopman and Karsten to do interviews and make an offer to the best candidate.

Badger meters: Minske left the quote for the badger meters for council to look over.

Fire Department Bi-laws: Bi-laws were rewritten. Fire department approved

Motion by Culhane seconded by Karsten motion unanimously carries to approve the fire department bi-laws.

Eagle Scout project: bill is on claims for the park equipment. Louis will continue to raise funds for the park equipment he has raised a little over \$10,000 so far. County looks like they are going to release the funds for the parks to the Township and then the township will turn funds over to the city.

Police Contract with County: A lengthy discussion was held concerning whether or not to contract with Rice County for police protection or keep our current city department for police coverage.

Several members of the community came out to support the local police department.

Motion by Hopman seconded by Karsten motion carries 4-1 to reject the proposal from Rice County

Voting Yes: Karsten, Culhane, Lang and Hopman

Voting No: Voegelé

Motion by Lang seconded by Karsten motion unanimously carries to approve all liquor, cigarette and games as presented.

Hopman went over the damage to the city buildings from the storm, adjuster suggested having all local contractors come together and go to each building and bid them out individually. Contractors need to have a license and insurance, and all bids will be sealed.

Mobile Home Inspectors: Rebecca Diercks has been doing the inspections on the mobile homes time of sale inspection, zoning board is wondering if she has been approved by the city and if not if they are willing to approve her. O'Rourke said that the zoning board will look into it.

June 4, 2012

Page 3

(Resolution 2012-5 election judges: Motion by Voegele seconded by Karsten motion unanimously carries to adopt resolution 2012-5 election judges.

Motion by Lang seconded by Karsten motion unanimously carries to hire service masters to wax the floor in the great hall for \$1700.

Motion by Karsten seconded by Culhane motion unanimously carries to approve the pay equity report.

Matt Bailey: Bailey was cited for unlicensed vehicles would like council to reconsider the fine. Bailey has been in contact with Byers about putting doors on the shed and fixing up the shed to house the vehicles Bailey has hired a contractor to do the work. Osborne does not recommend dropping the citation.

Officer Peltier: Peltier was offered a full time position at the Mall of America; he would like to continue to work weekends if his schedule permits. Council would need a formal written resignation if the schedule does not permit.

Motion by Karsten seconded by Voegele motion unanimously carries to advertise for two part time police officers.

Motion by Lang seconded by Culhane motion unanimously carries to have the deadline be July 2, 2012 for the police applications.

(Motion by Lang seconded by Voegele motion unanimously carries to pay the claims, late claims and end of month claims dated May 23, 2012

Motion by Lang seconded by Culhane motion carries to adjourn 8:50 pm

Next meeting July 2, 2012

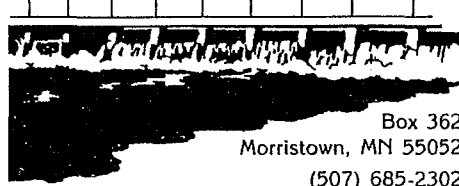


Becky Kuball
City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

July 2, 2012

Members Present: Mayor Darrel Hopman and Councilmember's Stephanie Culhane and Lisa Karsten

Members Absent: Jeff Lang and Michelle Voegele

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer, Melissa Valentyn, Andy Valentyn, Jack Schwichtenberg, Pat Kaderlik, Troy Dahle, Mike O'Rourke, Mark Morris, Rick Revering, Gordy Butler, Margaret Butler, Adrienne O'Rourke, Steve Nordmeier, Leon Gregor, Dave Osborne and Adam Uittenbogaard.

A regular meeting of the Morristown City Council was called to order on Monday July 2, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to add to New Business - "M" Personnel Policy, "N" Blower, "O" Office Cleaning, "P" EDA member and to Unfinished Business - "E" Andy and Melissa Valentyn.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to remove "C" Maintenance Report and "E" Zoning Board Report from the Consent agenda.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the following Consent Agenda items: Police Report, Fire Department Report, Community Center Report, the Financial Report for the month ending May 31 2012 and the City Council Minutes dated June 4, 2012. There was no Skywarn Report. Lisa Karsten announced there was no EDA meeting in June.

There were no comments or suggestions from citizens present.

Maintenance Report:

1. Tim Minske reported that several safety cones and three detour signs were stolen. The Council decided to discuss the matter later in the meeting
2. Tim Minske reported that he has been in contact with Elsie Barette, Berkley Risk Administrative Center, to update her on the progress he has made in mapping the city sewer system. He will continue to work on the recommendations and they will be reviewed during the next Loss Control Consultant's visit.
3. A letter was received from Minnesota Pollution Control stating that Tim Minske passed the written examination for the Class C wastewater license. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to pay the \$45 certification fee.
4. Motion by Lisa Karsten, seconded by Stephanie Culhane to accept the maintenance report.

Zoning Board Report:

1. Mark Morris requested permission to send information to the City Attorney and have him begin proceedings to administer fines to an individual who has not yet hard surfaced his driveway. The zoning permit was issued in 2009 and several notices have been sent. It was decided the City Council will review the information and send a letter to the property owner.
2. Discussion was held concerning an item in the Zoning Board Minutes that approved a lot split at 408 Franklin Street West. Chapter 151 of the Code of Ordinances was reviewed and it was determined that a lot split constitutes a minor subdivision and must be approved by the City Council. The Zoning Board will review the request and make a recommendation to the City Council. Motion by Mayor Hopman, seconded by Lisa Karsten and carried unanimously to approve the Zoning Board Minutes dated June 21, 2012 subject to an addition by the Zoning Board to allow the request to be approved by the City Council.

There was no information regarding the "Dogs at Large" policy.

Mayor Hopman reported that he and Lisa Karsten interviewed an individual for the part time maintenance position and offered him the position but he declined the offer.

Mayor Hopman stated that Rick Vollbrecht agreed to work every other weekend at the wastewater plant. Rick would also be willing to work during the week if Tim needs him to do so. A motion was made by Mayor Hopman to hire Rick Vollbrecht as needed .

Pat Kaderlik stated that he would be willing to work some weekends if needed. Mayor Hopman withdrew his motion. It was decided to contact the applicants that applied for the full time position to see if any of them want the part time position.

It was decided to have a closed meeting following the regular meeting to discuss attorney-client privilege regarding the heating system installed in the Community Center/City Hall.

Andy and Melissa Valentyn were present and questioned whether property they purchased west of the Community Center could be zoned residential. It is currently zoned agricultural. They also had questions concerning water, sewer, roads and lot layout. They had two or three idea on how to develop the property. It was decided they should present their plans to the Zoning Board.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to acknowledge a request from the MN Darkhouse & Angling Association for a one day lawful gambling permit.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to not waive the monetary limits on municipal tort liability as established in Minnesota Statutes 466.04

Motion by Mayor Hopman, seconded by Lisa Karsten and carried unanimously to name Jim Warnemunde, Faribo Insurance, agent of record.

Leon Gregor reported that the Fireman Relief Association's retirement fund was over \$500,000 and the city's bond limit is \$50,000. He requested that the City raise the bond limit to \$60,000 or \$70,000. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to increase the bond to \$60,000.

A letter was received from Becky Kuball stating that she was resigning her position as City Clerk/Treasurer effective June 22, 2012. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to accept the resignation as per letter.

A letter was received from Jeff Wenker stating that he was resigning his position as part time maintenance worker effective immediately. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to accept the resignation as per letter.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously authorizing Virginia Schmidtke to be a signer on the Lake Country Community Bank accounts.

Motion by Mayor Hopman, seconded by Stephanie Culhane and carried unanimously to adopt Resolution 2012-6 authorizing Virginia Schmidtke to have full power and authority to act on behalf of the City of Morristown to transact business with Edward Jones. A copy of the resolution is on file with the Deputy City Clerk. Mayor Darrel Hopman and Councilmembers Lisa Karsten and Stephanie Culhane voted yes to the question.

Virginia Schmidtke stated that she will work 40 hours per week until a full time clerk is hired.

Mayor Hopman reported that 25 applications were received for the full time clerk/treasurer position. Mayor Hopman and Lisa Karsten reviewed the applications and invited five persons to be interviewed. Interviews will be held July 5th and 6th. Motion by Stephanie Culhane, seconded by Mayor Hopman and carried unanimously to authorize Lisa Karsten and the Mayor to go forward with the city clerk position.

Adrienne O'Rourke announced that the Commercial Club is willing to handle all of the Community Center rentals. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to allow the Commercial Club to handle all aspects of renting the Community Center.

National Night Out will be held August 7, 2012 in Centennial Park. The Morristown Commercial Club will provide root beer floats and the Morristown Fire Department will provide hot dogs.

It was discussed to revise the Personnel Policy to require a 30 day notice from an employee wishing to leave City employment. It was decided to review the Personnel Policy for other changes that may be needed.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to purchase a blower for the wastewater facility and to accept a bid of \$7,410 plus \$150 for shipping and handling from E. Emery Nelson for the blower package.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to purchase ten traffic cones from NAPA.

Motion by Mayor Hopman, seconded by Lisa Karsten and carried unanimously to accept a bid of \$750 from Engineer America to inspect the inside and outside of the water tower. They will also give the City a quote to power wash the tower.

Morristown City Council Minutes

July 2, 2012

Page 5

Motion by Mayor Hopman, seconded by Stephanie Culhane to hire Rick Karsten to clean the City Hall offices and bathrooms. Motion by Mayor Hopman, seconded by Stephanie Culhane and carried to amend the motion to include setting up the room when it is rented. The rate of pay will be \$12 per hour. Hopman and Culhane voted yes, Karsten abstained from voting.

Lisa Karsten announced that the EDA recommends appointing Alyssa Weber as EDA member. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried to

appoint Alyssa Weber as EDA member as recommended by the EDA. Karsten and Culhane voted yes, Hopman abstained from voting. Lisa also announced that Steve Nordmeier was appointed Chairman of the EDA.

On behalf of the City Council, Mayor Hopman congratulated Tim Minske for meeting the requirements, passing the written examination and receiving a Class C wastewater license.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to pay the claims totaling \$4,780.59 from the General Fund, \$868.05 from the Fire Department Fund, \$1,584.60 from the Water Operations Fund, \$2,947.70 from the Wastewater Operations Fund, \$260.20 from the Refuse Fund also the late claims totaling \$1,003.48 from the General Fund, \$572.12 from the Water Operations Fund, \$686 from the Wastewater Operations Fund, \$3,546.56 from the Refuse Fund, a Bevcomm and T-Mobile bill totaling \$719.91 and the End of the Month Claims totaling \$2,200.89.

Lisa Karsten announced that she purchased a farewell gift for Becky Kuball and if anyone wants to contribute they should see her.

A special meeting date to discuss hiring of the City Clerk/Treasurer, the 2013 Budget and other matters will be announced later.

The meeting closed at 8:35 p.m. to discuss attorney/client privileges concerning boiler issues.

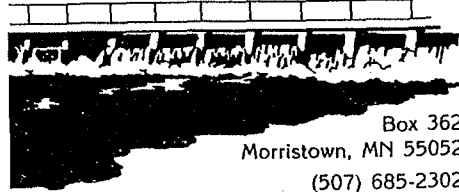
The meeting reconvened at 8:45 p.m. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried to adjourn.


Virginia Schmidtke
Deputy City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Special Meeting

July 16, 2012

Members Present: Mayor Darrel Hopman and Councilmember's Jeff Lang and Lisa Karsten

Members Absent: Stephanie Culhane and Michelle Voegele

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer and Jack Schwichtenberg

A special meeting of the Morristown City Council was called to order on Monday July 16, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor, Darrel Hopman.

Darrel Hopman reported that 25 applications were received for the city clerk/treasurer position, that the Council individually reviewed the applications and that he and Lisa Karsten interviewed five applicants. The final three applications and notes were presented. Motion by Jeff Lang, seconded by Darrel Hopman and carried unanimously to offer the city clerk/treasurer position to candidate number one and to pay her \$18.50 per hour increased to \$19 per hour after six months probation. Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously to offer candidate number two the position, if candidate number one does not accept it, and to pay her \$17.50 per hour and \$18 after six months probation.,

A letter was received from Michelle Voegele stating that she was resigning as Councilmember because she is moving out of the city limits. Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to accept her resignation effective July 16, 2012.

Motion by Jeff Lang, seconded by Lisa Karsten and carried to adopt Resolution 2012-7.

RESOLUTION 2012-7

WHEREAS, Michelle Voegele submitted a letter of resignation as City Council Member effective July 16, 2012 and,

WHEREAS, the vacancy will occur before the first day to file as a candidate for the next regular city election, and

WHEREAS, more than two years remain in the unexpired term,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY MINNESOTA to declare a vacancy and to fill that vacancy at the November 6, 2012 General Election

BE IT FURTHER RESOLVED to authorize the City Clerk to add the words "Seeking the office to fill vacancy in term expiring December 31, 2014" to the to the Notice of Filing and the November 6, 2012, ballot.

Adopted this 16th day of July, 2012.

Councilmembers voted as follows:

Yes: Mayor Hopman, Jeff Lang and Lisa Karsten

No: None

Absent: Stephanie Culhane and Michelle Voegelé

It was decided not to fill the councilmember vacancy at this time.

Motion by Lisa Karsten, seconded by Jeff Lang and carried to repost for the maintenance position but to post it as part time and to post it on the local Bevcomm channel and at the Community Center.

Mayor Hopman presented five examples of cost to staff the police department. He stated that applications have been received for the part time police officer positions. Motion by Lisa Karsten, seconded Jeff Lang and carried unanimously to offer a temporary part time police position to any qualified candidate until the positions are filled. Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously authorizing the Mayor and Police Chief to conduct interviews for the part time police officer positions.

A copy of the 2013 budget worksheets and the Chart of Account, Object Codes were given out for the Council and staff to review.

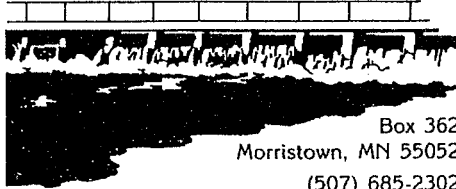
Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to adjourn. The meeting adjourned at 8:10 p.m.


Virginia Schmidtke
Deputy City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

August 6, 2012

Members Present: Mayor Darrel Hopman and Councilmembers Stephanie Culhane and Lisa Karsten

Members Absent: Jeff Lang

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer, Jamie Kuether, City Clerk, Steve Nordmeier, Jack Schwichtenberg, Margaret Butler, Gordon Butler, Andy Valentyn, Ralph Kern, Dave Osborne, Leon Gregor, Troy Dahle, Mark Morris, Make Angelo, Pat Kaderlik, Rick Revering and Dale Dulas.

A regular meeting of the Morristown City Council was called to order on Monday, August 6, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Mayor Hopman introduced newly hired City Clerk, Jamie Kuether.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to add to Unfinished Business - "G" Ralph Kern, Lot Split and to New Business - "T" Jerry Voegele, Salary Increase, "U" Rice County Housing Study and "V" Jamie Kuether, Signature on Bank Accounts.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to remove "E" EDA report from the Consent Agenda and to approve the following Consent Agenda items: Police Report, Fire Department Report, the Financial Report for the month ending June 30, 2012, the City Council Minutes dated July 2, 2012 and the City Council Minutes dated July 16, 2012. There was no Maintenance Report, Skywarn Report or Community Center Report.

There were no comments or suggestions from citizens present.

Mayor Hopman asked for volunteers to look into writing a "Dogs at Large" policy. No one volunteered.

Mayor Hopman reported three people applied for the part time maintenance position and interviews will begin soon.

Andy Valentyn stated Jeff Dahle took soil borings of property he and his wife purchased west of the Community Center and west of Division Street. He said Jeff recommended a fifty foot easement be granted to the city along the east side of the lot parallel to Division Street for future city water and sewer. It was suggested Mr. Valentyn engage someone to advise him and have him prepare a feasibility study.

Mayor Hopman reported he received an email from the City Attorney and the City is in the interrogatory phase regarding the boiler issue. The City made an offer of settlement as per recommendation from the attorney. No word has been received from the other party.

Hail damage to city-owned buildings was discussed. It was decided to have a meeting and invite area contractors who want to bid on the job come and meet with the insurance adjuster.

Mayor Hopman reported 50 applications were received for the two part time police officer positions. He and Dave Osborne reviewed the applications and interviewed six applicants and recommended two be hired. It was discussed the three officers work 20 hours per officer per week. Dave Osborne stated he wants to continue working 30 hours per week. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to offer candidates number one and two the two part time police positions, subject to the results of the physical and background checks, they each work 16 hours per week and their salary be \$14 per hour for the first three months, \$14.50 for the next three months and then \$15 per hour.

A letter was received from Lawrence Peltier stating he is resigning his position as part time police officer for the City of Morristown effective August 19, 2012. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to accept the resignation as per letter.

Mark Morris reported the Zoning Board recommended a lot division request from Ralph Kern to Tim Strobel be approved as requested.

Motion by Stephanie Culhane, seconded by Lisa Karsten and carried to approve the lot split as recommended by the Zoning Board and as on file with the City Clerk.

Leon Gregor, Fire Relief Association President, reported the mandatory contribution for 2013 from the City to the Fire Relief Association will be \$4,503. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the report and authorize the City Clerk to sign it subject to review by Mayor Hopman.

Dale Dulas asked the council to review a request he made to the Zoning Board to increase the size of accessory buildings to be based on the size of a lot. Currently the size of the first accessory structures can not exceed 1,344 square feet in size and the size of the second accessory structure can not exceed 160 square feet. The Zoning board denied the request to change the Ordinance at their last Zoning Board meeting. It was decided to review the request with the Zoning Board.

Mayor Hopman reported a certified letter was sent to Jared and Angela Taylor reminding them of their obligation to hard surface their driveway and the fact they have ignored the reminder letters which forces the City Council to take action on the matter. Motion by Mayor Hopman, seconded by Lisa Karsten and carried unanimously the Taylor's be required to hard surface their driveway from Thruen Street to the garage advice.

Dave Osborn presented prices for a police car and equipment. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to purchase a 2013 Ford Patrol Interceptor for \$22,417.61 and the squad car equipment for \$17,500.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to purchase meter device interface software from Banyon Data System as per bid of \$1,581.

Motion by Mayor Hopman, seconded by Lisa Karsten and carried unanimously to purchase twenty-six diffusers, equipment and a transfer pump from Vessco, Inc. as per bid of \$2,552.52.

Tim Minske presented quotations to clean and televise the sanitary sewer lines. It was decided to table the discussion until the next meeting.

Discussion was held concerning whether it is the City's responsibility or the home owner's to repair and pay for the cost of repair for the water only meter. Motion by Mayor Hopman, seconded, by Lisa Karsten and carried unanimously that Tim Minske be authorized to repair the meter and determine the cost of repair for outside meters and the City will bill the homeowner for the cost.

Tim Minske reported several curb shut off valves were not installed correctly and need to be repaired or replaced. The Council authorized Tim to repair them as needed.

Motion by Mayor Hopman, seconded by Stephanie Culhane and carried unanimously to have Dakota Pump and Control inspect the city's six pumps and control equipment for a total cost of \$650 and to repair the flow meter at the wastewater plant.

Tim Minske reported some of the manholes need to be repaired as the tabs are breaking off. It was decided he should obtain prices to have them repaired.

Tim Minske presented a quotation from Matejcek Implement Company for a S750 Bobcat Skid-Street Loader or a S650 Bobcat Skid Loader, Snow and Light Material Bucket, Snow Blade and Snow Blowers. He suggested trading in the tractor for a skid loader. No action was taken.

A bid was received from Faribo Farm and Home Supply for 20 gallons of paint at a cost of \$21.99 less 10% per gallon to paint the structures in the park and, possibly, the Mill. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to have Sentence to Serve people do the painting and to purchase the paint from Faribo Farm and Home Supply.

Tim Minske agreed to survey the City to see which street and directional signs need to be replaced.

Mayor Hopman presented a bid of \$7,500 plus tax and title fees to purchase a 2007 Chevrolet truck from Factor Motors. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to authorize Darrel Hopman to purchase the half ton truck subject to a satisfactory test drive.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to allow the WEM Community Education to meet in the Council Chambers October 3, 2012 for a 55 Alive Class and to wave the rental fees.

Motion by Lisa Karsten, seconded by Stephanie Culhane to have a special meeting Tuesday, August 28, 2012 at 7:30 p.m. to discuss the 2013 budget.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to increase Jerry Voegelé's salary to \$15 per hour effective immediately.

The Rice County Housing Study was tabled until the next meeting.

Motion by Stephanie Culhane, seconded by Lisa Karsten and carried unanimously authorizing Jamie Kuether to be a signer on the Lake Country Community Bank accounts.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to pay the July 23, 2012 end of the month claims totaling \$3,475.46 from the General Fund, \$315.09 from the Fire Department Fund, \$243 from the Water Operations Fund, \$446.84 from the Wastewater Operations Fund and \$4,224.56 from the Refuse Fund and to also pay the August 6, 2012 printed claims totaling \$6,387.05 from the General Fund, \$1,474.14 from the Fire Department Fund, \$609.01 from the Water Operations Fund, \$47,658.61 from the Wastewater Operations Fund and \$3,574.56 from the Refuse Fund.

It was announced the water tower will be inspected August 13, 2012.

It was announced National Night Out will be held August 7, 2012 in Centennial Park.

There was no closed meeting.

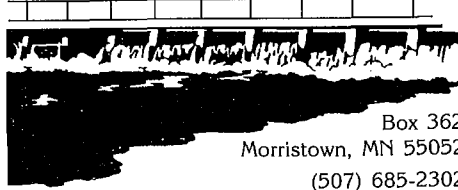
Motion by Lisa Karsten, seconded by Stephanie Culhane and carried to adjourn. The meeting adjourned at 9:33 p.m.


Virginia Schmidtke
Deputy City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES Work Session/Budget August 28, 2012

Members Present: Mayor Darrel Hopman, Council members Jeff Lang, Lisa Karsten, and Stephanie Culhane

Others Present: Virginia Schmidtke Deputy Clerk, Tim Minske, and Kurt Wolf

A budget work session of the Morristown City Council was called to order on Tuesday, August 28, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

Council reviewed the proposed 2013 Budget.

A copy of work papers are on file with the city clerk

Motioned by Lang seconded by Culhane motion carries unanimously to adjourn at 8:20 p.m.

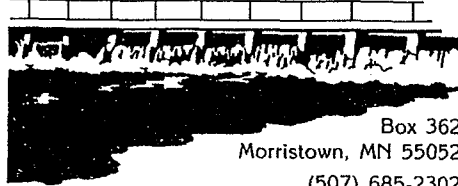
A handwritten signature in cursive script that reads "Virginia Schmidtke".

Virginia Schmidtke
Deputy City Clerk

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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Box 362

Morristown, MN 55052

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MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

September 4, 2012

Members Present: Mayor Darrel Hopman and Council Members Stephanie Culhane, Lisa Karsten and Jeff Lang

Members Absent: None

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer, Dave Osborne, Steve Nordmeier, Jack Schwichtenberg, Mark Morris, Pat Kaderlik, Adam Uittenbogard and Kurt Wolf.

A regular meeting of the Morristown City Council was called to order on Tuesday, September 4, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Motion by Jeff Lang, seconded by Stephanie Culhane and carried unanimously to add "R" - 4th Annual MRWA Operator Equipment Expo to the Agenda under New Business.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to remove "A" – Police Report, "C" – Maintenance Report and "D"- Skywarn Report from the Consent Agenda and to approve the following Consent Agenda items: the Fire Department Report, EDA Minutes from the meetings dated July 2 and August 6, 2012, the Zoning Board Minutes dated August 16, 2012, the Community Center Report for the months of June and July, 2012, the Financial Report for the month ending July 31, 2012, the City Council Minutes dated July 2 ,2012 and the City Council Minutes of the Work Session/Budget meeting held August 28, 2012. It was noted this is the second month the Council has not received a maintenance report.

Discussion was held concerning the police schedule for September. It was noted there is no coverage scheduled for the weekends and it was suggested that instead of Dave working 10 hours per shift he work 8 hours per shift. Dave Osborne stated that it is his intention to work weekends when he can but he will not schedule himself to do so.

Motion by Lisa Karsten, seconded by Jeff Lang and carried to accept the August End of Month Police Report and the September work schedule with the understanding that as Dave is available, he will pick up weekends. Council members Jeff Lang, Stephanie Culhane and Lisa Karsten voted yes, Mayor Hopman voted no.

Comments or Suggestions from Citizens Present: Steve Nordmeier asked the Council to consider extending the open burning date. The matter will be discussed later in the meeting.

Darrel Hopman reported that he interviewed two people and he and Lisa Karsten interviewed one person for the part time maintenance position. Motion by Jeff Lang, seconded by Lisa Karsten and carried to hire Tom Judd as part time water/wastewater/maintenance worker and to pay him \$18 per hour. Council members Darrel Hopman, Jeff Lang and Lisa Karsten voted yes, Stephanie Culhane abstained from voting.

Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to hire Roland Moesler as part time maintenance worker and to pay him \$13.50 per hour. It was decided to keep the third applicant on the list as he may be able to work on Thursday or Fridays if necessary.

Mayor Hopman reported the City Attorney is waiting to talk to Jim Hilpiper concerning the boiler issue at the Community Center.

Mayor Hopman reported that he scheduled a meeting on Wednesday, September 5, at 1:00 at City Hall with the City's insurance adjuster, Mike Coulter, and several area contractors to inspect the city owned buildings damaged by the May 2, 2012 hail storm. Sealed bids for repair of the buildings will be received until Wednesday, September 12, 2012 at 2:00 p.m. at the Morristown City Hall.

Discussion concerning the purchase of a skid loader. No trade-in price for the tractor was included. No action was taken.

Dave Osborne presented two bids for equipment to be installed in the new police car. A bid of \$16,198.76 was received from Whitewater Wireless, Inc. a bid of \$18,071.12 was received from Schrader's Law Enforcement Supply. He also presented quotes of \$5,540 from Mobil-Vision, Inc. for a video camera, \$2,471.48 for a radar unit and \$340 from Advanced Graphics for graphics on the car. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to accept the bid from Whitewater Wireless, Inc. for \$16,198.76.

No action was taken concerning items "A" and "B" under New Business - Jet and Televiser Sewer Lines and Manhole Repair.

Virginia Schmidtke reported three people were sent water shut off notices and were notified a hearing would be held at this meeting if they disputed the correctness of their bill. No one appeared before the Council so no hearing was held.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to adopt Resolution 2012-8 adopting the proposed property tax levy of \$278,229 collectible in 2013 and the 2013 budget. All council members voted yes. It was noted the property tax levy is the same as the past three years. A copy of the Resolution and Budget is on file with the City Clerk.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to hold a Truth in Taxation Hearing Monday, December 3, 2012, at 8:00 p.m. to discuss the 2013 budget and tax levy.

Dave Osborne reported that one of the recently hired part time police officers was hired by another agency. He asked to be authorized to go down the list and offer the next applicants the position. Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to hire down five choices of the police applicants.

Discussion was held concerning an invoice from the Rice County Sheriff's Office for \$11,881.36. This is the City's cost for Rice County to process 2011 records. Mayor Hopman reported he sent a letter to Troy Dunn, Rice County Sheriff, asking for a breakdown of the invoice. Sheriff Dunn replied to the letter and the file is on file with the City Clerk. Dave Osborne reported Rice County will not do background investigations or field training on the City's newly hired police officers unless the outstanding invoice is paid or an agreement is in place to provide payment for the training. Cost to train and do background checks would be \$400 - \$500 per officer. Motion by Mayor Hopman, seconded by Jeff Lang and carried unanimously that the Mayor be authorized to sign an agreement to pay the background and training expense and the city clerk is authorized to pay up to \$11,881.36 if the matter cannot be resolved.

No action was taken concerning Agenda items H. I. and J., New Maintenance Truck repair prices, Old Maintenance Truck repair prices and Watertower Clean and Repair prices

Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to contract with Shred-it to pickup and shred the City's paper for \$180 per year.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried to adopt Resolution 2012-7 authorizing Jamie Kuether, City Clerk to have full power and authority to transact business with Edward Jones on behalf of the City of Morristown

Motion by Darrel Hopman, seconded by Jeff Lang and carried unanimously to allow open burning from September 15, 2012 to November 15, 2012 and to keep the same hours as previous years.

Lisa Karsten reported the Executive Committee of the Historical Society decided to move the Post Office/Schwartz Hatchery window from the Council Room to the School House Museum by the Mill and to have the donated piano tuned and moved to the Council Room.

No action was taken concerning a request from Tim Minske for an Annual Performance Review.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to have park rental cleaning be the responsibility of the part time maintenance worker,

Lisa Karsten presented a copy of the Rice County Housing Study to the Council. She read a portion of the demographic data and existing housing inventory for the City of Morristown. She recommended that a committee be formed to address the recommendations. The complete study is available in the City Clerk's office.

Motion by Jeff Lang, seconded by Stephanie Culhane and carried unanimously to allow Tim Minske to attend the 4th Annual MRWA Operator Equipment Expo in Waconia on September 13, 2012 and to pay the registration fee of \$100.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the August 17, 2012 end of the month claims totaling \$10,183.64 from the General Fund, \$19,748.72 from the Fire Department Fund, \$1,203.62 from the Water Operations Fund, \$4,576.97 from the Wastewater Operations Fund and \$669.91 from the Refuse Fund and to also pay the August 30, 2012 printed claims totaling \$5,240.71 from the General Fund, \$375.45 from the Fire Department Fund, \$872.19 from the Water Operations Fund and \$1,270.82 from the Wastewater Operations Fund.

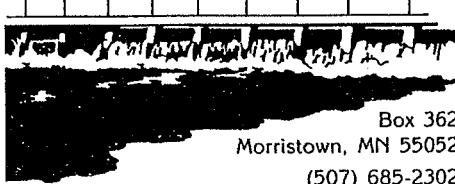
Motion by Lisa Karsten, seconded by Stephanie Culhane and carried to adjourn. The meeting adjourned at 8:27 p.m.


Virginia Schmidtke
Deputy City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

October 1, 2012

Members Present: Mayor Darrel Hopman and Council Members Stephanie Culhane, Lisa Karsten and Jeff Lang

Members Absent: None

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer, Jamie Kuether, City Clerk/Treasurer, Steve Nordmeier, Jack Schwichtenberg, Mark Morris, Jack Blackmer, Mike O'Rourke, Troy Dunn, Troy Dahle, and Rich Revering.

A regular meeting of the Morristown City Council was called to order on Monday, October 1, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to add the following to New Business on the Agenda:

O. Request to pay Bliss Ford – New Squad Car

P. Snow removal discussion

Q. Grant Workshop Information

R. Commercial Maintenance Chemical Company Billing

S. Contract renewal – Pat Kaderlik

T. Postal Service Notice – Discussion

U. Carpet Cleaning at City Hall

V. Water Tower information

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to remove "A" – Fire Department Report, "D"- Skywarn Report and the Zoning Board report from the Consent Agenda and to approve the following Consent Agenda items: the Police Report, Maintenance Report, EDA Minutes, the Community Center Report for August 2012, the Financial Report for the month ending August 31, 2012, the City Council Minutes dated September 4 ,2012.

A Representative from Agstar presented the Fire Department with a check for \$2,425.00 for participating in a feasibility study. The money is a grant for a feasibility study of a new fire hall.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the Fire Department report.

Jack Blackmer said the Zoning Board would like for legal advice from our City Attorney on letters to be sent to citizens facing administrative fines. A motion by Lisa Karsten, seconded by Stephanie Culhane to authorize Clerk Kuether to contact the City Attorney by email on how to set up the template letter to be sent out.

The Zoning Board asked for an update on the Taylor driveway issue and Darrel Hopman stated Taylor received a letter about paving the first 20 ft and he did not respond. Taylor is now required to pave the entire driveway. Darrel Hopman stated that the City will send another letter to Taylor.

Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to approve the Zoning Board Report.

Comments or Suggestions from Citizens Present: Jack Blackmer asked the status of the new part time police officers and Darrel Hopman stated that there is some training and background checks to be done.

Darrel Hopman updated the council on the Boiler Issues. Jim Hilpipre has communicated by emails with city attorney and will provide some diagrams and pictures to the attorney.

Hail Damage Update. Local contractors were asked to bid on the repair of city buildings damaged in the May 2012 Hail storm. Low bidders were awarded the buildings. Contractors were given a completion date of July 1, 2013.

Sheriff Dunn and the Rice County Attorney were present at the meeting to discuss the \$11,881.36 invoice for the processing of the 2011 Record Files for the City of Morristown. Sheriff Dunn and the City Council agreed that we need to have a written contract between the City of Morristown and Rice County on how much will be billed in 2013. Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to approve the payment for the 2011 and 2012 Records fees from Rice County.

Sheriff Dunn also stated that the police background check costs would be \$1,651.20 to \$3,301.40. Lisa Karsten stated a motion was approved last month to pay the background checks.

Tim Minske received three bids for cleaning and televising sewer lines. Jeff Lang stated he has worked with Infratech and they did a great job. Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to hire Infratech Technologies for 1.39 a foot as quoted.

Tim Minske reported that all the parts are in to fix the manholes and the cost was roughly \$1,700.00. Motion made by Lisa Karsten, seconded by Jeff Lang and carried unanimously to hire Lacanne's Paving to repair on the manhole covers and streets

Tim Minske stated that the 2007 C-1500 pickup truck needs four new tires and other items. Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to purchase new tires from Nordmeier Brothers and have wheels aligned by Wholesale tire.

Tim Minske stated that the 2007 C-1500 pickup truck needs a tune up. Motion by Darrel Hopman, seconded by Jeff Lang to purchase e parts from Twin Lakes Auto Parts for the tune up on the truck and Minske will do the work during regular duty hours.

Tim Minske presented proposals for items to be installed on pickup. Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to purchase the tool box, door striping, light rack, and safety light.

Tim Minske stated that the 1996 K-3500 Maintenance Truck needs six new tires, a tune up, and new rotors and brake pads. Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously to purchase tires from Wholesale. Tim Minske will bring a new request for the other maintenance to the November meeting.

The city received a quote from Engineering America to clean and fix the water tower. Tim Minske stated that the panels on the water tower needs to eventually be re-siliconed and he stated that he will try to get more quotes from other vendors on the repairs. Tim stated the water tower would have to be down for 2 weeks during repairs. This quote from Engineering America is just information to the council as to what repairs to consider.

Tim Minske asked for a performance review and stated that he would like it to be a closed meeting with the council and it was decided to have a closed meeting in November after the regular council meeting.

Clerk Kuether said we have two CD's (certificate of deposits) maturing at the bank on October 21, 2012. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to have them rolled over at the bank on October 21, 2012 for one year maturity.

Rice County All Hazard Mitigation Plan was presented, Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to approve the "Resolution to Adopt the Rice County All-Hazard Mitigation Plan". Resolution 2012-8 Roll call vote: Karsten: yes, Culhane: yes, Lang: yes, Hopman: yes

Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously to appoint Jamie Kuether as an Election Judge.

Motion made by Jeff Lang, seconded by Stephanie Culhane and carried unanimously to publish the "notice to voters" in city's legal newspaper.

Virginia Schmidtke stated the ordinance book as not been updated in the past few years and we received a quote from American Legal Publishing for \$1,200 – 1,700 to update all Code of Ordinance books. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to have American Legal Publishing update the code of ordinance book.

The League of Cities Regional Meeting will be held in Faribault on October 4th, 2012 for any city council members that would like to attend.

Bolton and Menk stated they looked over their June 15, 2012 bill and \$560.00 of that billing was attributed to the Valentyn inquiry on the recent purchased property. The work was related to code research and preparing layouts and estimates on the purchased property. Motion made by Darrel Hopman, seconded by Stephanie Culhane and carried unanimously to bill Valentyn \$560.00 for the Sewer Inquiry.

The new police car will soon arrive at R.C. Bliss Ford. Motion by Jeff Lang, seconded by Stephanie Culhane and carried unanimously to authorize Clerk to pay R.C. Bliss \$22,492.00 when the vehicle is delivered.

Snow removal plan for winter was proposed by Hopman. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to authorize Clerk Kuether and Tim Minske to set up the meeting between Rice County, Timm Trucking, and Dahle Enterprises to discuss snow removal plans.

Jeff Lang provided a flyer on a grant workshop on November 7-9, 2012. Cost is \$595.00 plus meals, transportation, and lodging. Jeff Lang said he sent this information to Fire Chief Dahle.

Commercial Maintenance Corporation is charging the city for a chemical product sent as a sample. Darrel Hopman called a supervisor at the company who stated they do not give out free samples. The company is requesting us to pay for the product which is \$575.25. Product has not been used. Motion by Jeff Lang, Seconded by Lisa Karsten and carried unanimously to not pay the bill.

Darrel Hopman said that Pat Kaderlik's contract is up on November 1, 2012. He said the \$1,400.00 a month is still a fair price for his services. Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to renew the contract at the same price.

The post office has sent out a survey in regards to new office hours. They are holding a meeting at noon October 30th and Darrel Hopman wanted to get the councils opinion on whether to have the city try to get the time changed. No action was taken.

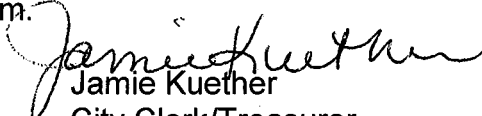
Lisa Karsten said the City should consider getting the carpet cleaned at City Hall. Virginia suggested getting a quote from Jim's Carpet Care. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to hire Jim's Carpet Care to clean the carpet.

Tim Minske said the main well pump is not functioning properly. He was worried that if the pump goes down we don't have a back up pump. He called Bemis and either the pump could be going out or there may be a leak in the pipe. Bemis stated that the typical life span of a pump is roughly 10-12 years. The pump was put in 1991. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to authorize Darrel Hopman to make a decision on the water pump based on inspection by Bemis Well Co.

Morristown City Council Minutes
October 1, 2012
Page 6

Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to approve the September 5 and 17, 2012 end of the month claims totaling \$4,664.55 from the General Fund, \$1,777.44 from the Fire Department Fund, \$282.90 from the Water Operations Fund, \$4,843.65 from the Wastewater Operations Fund and \$3,574.56 from the Refuse Fund and to also pay the September 26, 2012 printed claims totaling \$25,147.00 from the General Fund, \$9,307.12 from the Fire Department Fund, \$1,349.38 from the Water Operations Fund and \$3,924.99 from the Wastewater Operations Fund, and also pay the October 1, 2012 printed late claims totaling \$1,726.17 from the General Fund, \$607.97 from the Fire Department Fund, \$280.00 from the Water Operations Fund, and \$2,992.49 from the Wastewater Operations Fund.

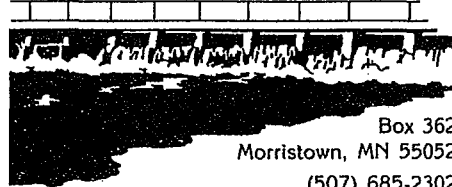
Motion by Jeff Lang, seconded by Stephanie Culhane and carried to adjourn. The meeting adjourned at 9:10 p.m.


Jamie Kuether
City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

November 5, 2012

Members Present: Mayor Darrel Hopman and Council Members Stephanie Culhane and Lisa Karsten

Members Absent: Jeff Lang

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer, Jamie Kuether, City Clerk/Treasurer, Jack Schwichtenberg, Dan Morris, Gordon Butler, Margaret Butler, Mike O'Rourke, Tim Minske, Rich Revering, Kurt Wolf, and Pat Kaderlik.

A regular meeting of the Morristown City Council was called to order on Monday, November 5, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to add the following to New Business and Unfinished Business on the Agenda:

Unfinished Business:

C. Snow Removal

D. Police Training

New Business:

J. Fire Department appointments

K. Skating Rink

L. Investment Policy Discussion

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to remove "A" Police report – Schedule for November 2012 and "D"- Skywarn Report from the Consent Agenda and to approve the following Consent Agenda items: the Police Report – excluding November 2012 schedule, Maintenance Report, EDA Minutes, the Community Center Report for September 30, 2012, the Financial Report for the month ending September 30, 2012, the City Council Minutes dated October 1, 2012.

Comments and Suggestions from Citizens Present:

Jack Schwichtenberg mentioned the Coffee Club donated \$100.00 to the city for the cleaning of the carpets. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to extend our appreciation to the Coffee Club for the donation.

Dan Morris stated they would like to use the hall for the Haunted Trail party on November 17, 2012. Motion by Darrel Hopman, seconded by Stephanie Culhane and carried unanimously to let the Haunted Trail volunteers to use the hall at no charge.

Darrel Hopman updated the council on the Boiler Issues. The council discussed there needs to be proper maintenance documentation for the boiler. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to hire Jim Hilpiper to do the annual inspections and keep maintenance records.

Tim Minske reported the old maintenance truck needs some repairs and maintenance. Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to pay \$955.29 for the parts.

Darrel Hopman and Tim Minske updated the council on the snow removal plan for this winter.

Darrel Hopman stated Rice County would bill us approximately \$40,000 for field training plus the hourly wage for the part-time officers. Darrel Hopman discussed this type of training with the City of Janesville and Waterville, and they train their own officers. The council discussed there should be a training manual for the police officers to comply with. Darrel Hopman stated the background checks were done for the two part-time officers we hired. Darrel Hopman will discuss with Chief Dave Osborne on what we need to do to get the officers on the schedule as soon as possible.

There were no residents present for the Utility Billing Hearing.

Jamie Kuether had some proposals on a new computer system for the office. She called approximately 4 to 5 businesses to bid on the computers but only received two bids from one company. Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to authorize Jamie to purchase the computer bid up to \$5,760.96, purchase the Symantec Anti Virus for \$8.85 a month, and authorize Bevcomm to install a new internet line. Jamie Kuether will check with BusinessWare Solutions to check government pricing. Darrel Hopman stated we have enough set aside in our Capital Outlay to purchase a new computer system.

Virginia Schmidtke stated we need to set a Canvas Date for the elections. Motion by Lisa Karsten, seconded by Darrel Hopman and carried unanimously to set the Canvas date to Friday November 9th, 2012 at 1p.m.

Virginia Schmidtke updated the council on the 2013 Budget figures. She suggested the council look at the numbers so we are ready to approve the 2013 Budget in December 2012.

Jamie Kuether stated Del Voegelé lost the domain on the city website. Mike O'Rourke has volunteered to use his website as the official website: www.morristownmn.com Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to use Mike O'Rourke's website (www.morristownmn.com) for the official city website and to pay Mike O'Rourke the same amount as Del Voegelé was paid.

Tim Minske stated the wastewater plant needs new telescoping valves for the pit. Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to purchase two telescoping valves for a \$175.00 a piece.

Tim Minske stated some of the doors at the plant needs to be replaced. Motion by Lisa Karsten, seconded by Darrel Hopman and carried unanimously to hire Voegelé Builders to replace the doors.

Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to waive the rental fee for the council room for the 4H meeting on November 4th.

Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to waive the rental fee for the hall on November 20th for the Girl Scouts Wreath storage with the understanding they will clean the hall when finished.

Darrel Hopman stated the Fire Department appointed three new fire fighters. Motion by Stephanie Culhane, seconded by Lisa Karsten and carried unanimously to approve the three applicants - Ross Taylor, Kyle Morris, and Eric Hughes.

The council discussed whether to have the skating rink in town. Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to flood the parking lot by the baseball field for a skating rink.

Jamie Kuether stated in order for Edward Jones to comply with MN Statutes for investments, we need to delete the "Collateralization" section of the policy. Motion by Darrel Hopman, seconded by Lisa Karsten and carried unanimously to accept the investment policy changes.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the October 12, 2012 end of the month claims totaling \$4,544.38 from the General Fund, \$71.93 from the Fire Department Fund, \$1,918.45 from the Water Operations Fund, \$4,619.62 from the Wastewater Operations Fund and \$3,574.56 from the Refuse Fund to pay the November 5, 2012 printed claims totaling \$9,718.87 from the General Fund, \$70,200.00 from the Bond Project Fund, \$137.25 from the Fire Department Fund, \$1,431.75 from the Water Operations Fund and \$4,250.72 from the Wastewater Operations Fund, \$87.80 from the Refuse Fund and also pay the November 5, 2012 printed late claims totaling \$10,676.29 from the General Fund, \$425.00 from the Bond Project Fund, \$188.20 from the Fire Department Fund, \$5,197.87 from the Water Operations Fund, \$2,725.19 from the Wastewater Operations Fund, and \$3,574.56 from the Refuse Fund.

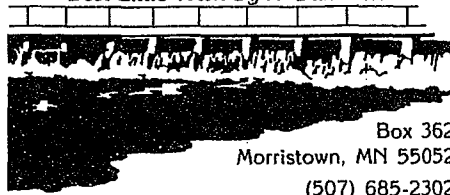
Motion by Lisa Karsten, seconded by Stephanie Culhane and carried to adjourn. The meeting adjourned at 8:34 p.m.


Jamie Kuether
City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

December 3, 2012

Members Present: Mayor Darrel Hopman and Council Members Stephanie Culhane, Jeff Lang and Lisa Karsten

Members Absent: None

Others Present: Virginia Schmidtke, Deputy City Clerk/Treasurer, Jamie Kuether, City Clerk/Treasurer, Jack Schwichtenberg, Rich Revering, Steve Nordmeier, Tom Judd, Rick Vollbrecht, Mark Morris, Dan Morris, Gordon Butler, Margaret Butler, Dave Osborne, Tim Minske, Kurt Wolf, and Pat Kaderlik.

A regular meeting of the Morristown City Council was called to order on Monday, December 3, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

The Pledge of Allegiance was recited.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the agenda with two additions to New Business: item F. Lift station problem and G. Hilpipre (PAAPE) quote on valves

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to remove "E" EDA report and "D"- Skywarn Report from the Consent Agenda and to approve the Consent Agenda as listed.

Steve Nordmeier stated the EDA would like to be a part of the City Expo booth. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to have the EDA be part of the city Expo booth. Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the EDA report.

Comments and Suggestions from Citizens Present:

Dan Morris reminded everyone of the Commercial Club Drawing on December 8th. He stated the Commercial Club will landscape an area and install a lit sign in front of the hall for advertising the hall.

Dan Morris suggested the city council start looking into a backup generator for the hall.

No unfinished business

New Business:

Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously to approve the "Resolution 2012-10 PERA for part time police officer Brandon Noble". Resolution 2012-10 Roll call vote: Karsten: yes, Culhane: yes, Lang: yes, Hopman: yes

Motion by Jeff Lang, seconded by Stephanie Culhane and carried unanimously to approve the "Resolution 2012-11 PERA for part time police officer Christopher Langr". Resolution 2012-11 Roll call vote: Karsten: yes, Culhane: yes, Lang: yes, Hopman: yes

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve Abdo Eick & Meyers to prepare the audit.

We will discuss Resolution 2012-12 adopting property tax levy and final 2013 budget at the Truth and Taxation hearing at 8pm.

Darrel Hopman stated the council should look into the city offering their full time employees dental insurance. Stephanie Culhane will look into this issue and will discuss this next month.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to purchase Lift Station items totaling \$6,530.41 as stated on quote from Dakota Pump.

Tim Minske stated that Hilpipe did testing on the boiler and some valves failed. Tim will get some quotes and bring to next meeting.

Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to approve the November 19, 2012 middle of the month claims totaling \$4,265.11 from the General Fund, \$911.02 from the Fire Department Fund, \$1,091.00 from the Water Operations Fund and \$137.35 from the Wastewater Operations Fund.

Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to approve the December 3, 2012 end of the month claims totaling \$7,317.22 from the General Fund, \$810.99 from the Fire Department Fund, \$884.11 from the Water Operations Fund, \$2,362.04 from the Wastewater Operations Fund.

Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously to approve the December 3, 2012 end of the month late claims totaling \$3,973.25 from the General Fund, \$177.13 from the Fire Department Fund, \$247.12 from the Water Operations Fund and \$1,724.48 from the Wastewater Operations Fund.

Motion by Lisa Karsten, seconded by Jeff Lang and carried unanimously to approve the end of the year claims totaling \$14,075.00 from the General Fund and \$3,510.00 from the Fire Department Fund.

8:00 Truth and Taxation Hearing: There were 0 in attendance for the hearing.


Motion by Jeff Lang, seconded by Stephanie Culhane and carried unanimously to close the truth and taxation hearing at 8:05pm.

Motion by Stephanie Culhane, seconded by Lisa Karsten and carried unanimously to add the budget surplus in unallocated capital outlay totaling \$20,122.00 in the General Fund.

Motion by Jeff Lang, seconded by Lisa Karsten and carried unanimously to add the budget surplus in unallocated capital outlay totaling \$41,165.00 in the Water Fund and \$23,194.00 in the Wastewater Fund.

Motion by Stephanie Culhane, seconded by Lisa Karsten and carried unanimously to approve the "Resolution 2012-12 adopting the 2012 property tax levy and final 2013 budget". Resolution 2012-12 Roll call vote: Karsten: yes, Culhane: yes, Lang: yes, Hopman: yes

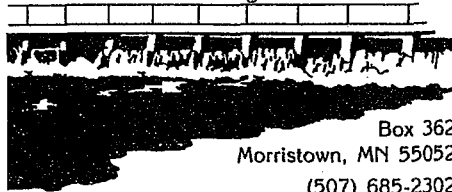
Motion by Jeff Lang, seconded by Stephanie Culhane and carried to adjourn. The meeting adjourned at 8:20 p.m.


Jamie Kuether
City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MINUTES

Special Meeting

December 19, 2012

Members Present: Mayor Darrel Hopman and Council Members Stephanie Culhane and Lisa Karsten

Members Absent: Jeff Lang

Others Present: Jamie Kuether, City Clerk/Treasurer, Jack Schwichtenberg, Dave Osborne, Tim Minske, Kurt Wolf, Jim Hilpiper, and Attorney Mark Rahrck

A special meeting of the Morristown City Council was called to order on Wednesday, December 19, 2012 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Darrel Hopman.

Discussion was held on whether to continue the lawsuit with the boiler issue. Jim Hilpiper and Attorney Mark Rahrck will work together to come up with another letter to send to Allman and Associates attorney.

Discussion was held on the overheating damages on the old police vehicle. Dave Osborne also updated the council on the two part-time officers. Osborne will have them on the January 2013 schedule to work.

Motion by Lisa Karsten, seconded by Stephanie Culhane and carried unanimously to approve the December 19, 2012 claims totaling \$3,409.40 from the General Fund, \$984.04 from the Fire Department Fund, \$1,628.20 from the Water Operations Fund, \$2,085.90 from the Wastewater Operations Fund, and \$3,574.56 from the Refuse Fund.

Motion by Stephanie Culhane, seconded by Lisa Karsten and carried to adjourn. The meeting adjourned at 8:15 p.m.


Jamie Kuether
City Clerk/Treasurer