

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

Monday, January 04, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Lisa Karsten, Ed Schmidtke, Stephanie Culhane and Scott Allen

Absent:

Others Present: Rich Revering – City Engineer, Mark Rahrack – City Attorney, Jack Schwichtenberg, Margaret Butler, Steve Nordmeier, Mike O'Rourke, Mark Morris, Adam Uittenbogaard, John Hiller, Jacob Karsten, Rick Karsten, Dan Morris, Eric Hughes, Brad Standke, Pat Kaderlik, Joe Kabes, Ramon Medina, Dave Osborne – MPD, Virginia Schmidtke and Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Monday, January 04, 2016 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, and carried unanimously, to approve the Consent Agenda.

Consent Agenda:

Lisa Karsten asked to pull the Maintenance Report and Steve Nordmeier asked to pull the Fire Department Report. A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously, to approve the Consent Agenda without the Maintenance and Fire Department Reports on it.

Steve Nordmeier reminded the council of the annual firemen's meeting next Monday night, January 11, 2016, to which they are invited to attend. Steve adds a reminder to approve the firemen's pay under Claims and Accounts.

Lisa Karsten voiced receiving a few phone calls/text messages of issues with the snowplowing, during the last snowfall. Ed Schmidtke and Rick Vollbrecht had met and spoke with Eric Hughes, maintenance, giving him plowing instructions. It was acknowledged that our maintenance men are new at snowplowing, also using new equipment and it was a tough snow; snowing all night and throughout the whole day. Things are going to get better.

Also discussed was clearing the (dam) bridge south sidewalk on County Road 44, plowing to the park's trail, clearing through the park on the trail to the dead end on E. Franklin St.; so the kids can get on the sidewalk. Then, as long as there is open water in the park, we need keep some of the park parking lot cleared of snow, for fisherman. Lisa Karsten made a motion, seconded by Ed Schmidtke, and carried unanimously to approve the Maintenance Report.

Comments and Suggestions from Citizens present:

Mark Morris asks permission for the Cannon Valley Players to use the Community Center Hall/Council Chambers to practice, for the upcoming annual all-male play. Practices will be held on Sunday evenings at 5pm and Wednesday evenings at 7pm. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to allow the cast to hold their practices at the Community Center.

Unfinished Business:

- A. Fire Hall Update –Steve Nordmeier stated that everything was officially moved out, from the old fire hall into the new fire hall building, on Saturday, Jan. 02, 2016. AMCOM still needs to move the main base communication equipment out, and get the new antenna up. The city's maintenance department can move in, change locks and code at any time.
- B. Liquor License Ordinance – This amendment will increase the number of both on-sale and off-sale intoxicating liquor licenses from three to four. A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to adopt Ordinance 2016-01, "An Ordinance Amending Section 110.09 of the Morristown City Code". Roll Call: Lisa Karsten: Yes, Stephanie Culhane: Yes, Scott Allen: Yes, Ed Schmidtke: Yes, Rick Vollbrecht: Yes. Ordinance Passed.
- C. Discuss Motion – 60 day wage increase for the new maintenance position will stay as is.
- D. City Property on 3rd Street SE – Rick Vollbrecht stated that this property does have a water main running through and a right-right-of-way on both sides, so the city will keep the property and continue mowing.
- E. Dumpster Ordinance 2015-10, Resolution 2015-19 – This ordinance will be discussed between the city council and zoning board members at their joint meeting, **February 18, 2016**. A conclusion on this ordinance is tabled until the next regular council meeting.
- F. New Maintenance Shop – A walk through will take place during a special meeting on January 07, 2016. Discussion on where the police department will be housed. The extra space may be used for storage, by a few clubs/committees; i.e. Commercial Club, Historical Society, Dam Days. This item is tabled to a special meeting on Thursday, January 7, 2016, at 6:00pm, when the city council and clubs' representatives have a walk-through.
- G. Semi Parking – City Limits Ordinances – This item is tabled to the joint meeting, **February 18, 2016**, amongst the city council and the zoning board.

7. New Business:

- A. At 7:34 pm, the Sidewalk Assessment Hearing was opened by Mayor Rick Vollbrecht. Joe Kabes expressed concern about the survey stakes. Ramon Medina never received notice of either hearing, to which his rental property sidewalk would be replaced and assessed to his taxes. The notices were sent to the property which Ramon owes, but he rents it out. His address where he resides is different, therefore the notices were returned. A motion was made by Lisa Karsten, seconded by Scott Allen to adopt "Resolution Adopting Assessment 2016-01". Roll Call: Lisa Karsten: Yes, Stephanie Culhane: Yes, Scott Allen: Yes, Ed Schmidtke: Yes, Rick Vollbrecht: Yes. Resolution Adopted. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to close the Sidewalk Assessment Hearing.
- B. A motion was made by Scott Allen, seconded by Stephanie Culhane, and carried unanimously to approve Minnesota Comfort Solutions, owner Jim Hilpiper, 2016 HVAC Maintenance Agreement.
- C. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to accept the appointments made to the 2016 City Appointments.
- D. Master Fee Schedule – Tabled until the next regular council meeting, to clarify motions made on the utility rates raised as of July 01, 2015 and motion
- E. MHD Inspection Report – The hand washing sink has been installed in the kitchen.
- F. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously, to send Sheri Gregor for her 1st year of a 3 year MMCI-City Clerk Course from May 02-May 06, 2016, paying all expenses.
- G. A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously, to pay the Minnesota Association of Small Cities \$567.00 membership dues. Last year, from the small cities program, our city received just under \$8,000.00, for streets.
- H. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to add the Push-To-Talk cell phone feature for our maintenance men.
- I. A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to disburse semi-annually, January and July, the maintenance expendable clothing budget.
- J. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to approve the Dark House one night Gambling License to be held in February 2016.
- K. The basic charge for utility billing involving snowbirds is tabled to the next regular meeting, under unfinished business.

8. Claims and Accounts:

A motion was made by Stephanie Culhane , seconded by Scott Allen, and carried unanimously to pay the January 04, 2016 Current Claims totaling \$6,707.32 from the General Fund, \$2,542.67 from the Fire Department Fund, \$1,769.99 from the Water Operations Fund, and \$3,009.34 from the Wastewater Operations Fund; the 12/31/2015 Claims – Annual Firemen’s Payout of \$17,418.00, the Late Claims totaling \$6,511.34 from the General Fund, \$176.79 from the Fire Department, \$57.90 from the Water Fund; \$784.70 from the Wastewater Operations Fund.

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to adjourn. The meeting adjourned at 7:50 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, February 01, 2016.

/s/ Rick Vollbrecht
Rick Vollbrecht, Mayor

ATTEST:

/s/ Sheri Gregor
Sheri Gregor
City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Special Meeting – January 07, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke, Lisa Karsten, Stephanie Culhane
Members Absent: Scott Allen
Others Present: Sheri Gregor-City Clerk, Dave Osborne-MPD, Troy Dahle-Fire Chief, Steve Nordmeier-Dam Days-Commercial Club, Rick Karsten-Historical Society, Loren Dahle, Jacob Karsten, Eric Hughes-Maintenance

The Special Meeting of the Morristown City Council was called to order on Monday, January 07, 2016 at 6:00 p.m. at the newly built Morristown Fire Hall at 506 S Division St. by Mayor Rick Vollbrecht.

Steve Nordmeier led a walk-through of the new fire hall.

We then proceeded to what is now the Morristown Maintenance Shop (old fire hall) at 109 2nd St. SW. Eric Hughes-Maintenance presented his plans for the shop; which most of the large equipment has been moved into. It was discussed that the Morristown Police Department will share the building with their office to be in the south addition, and the squad car and equipment be housed in the lean-to.

Next stop at City Hall, 402 S. Division St., (police department. office), where the Historical Society may house their materials; with the exception of the buggy.

At the previous maintenance shop, at 200 S. Division St, it was discussed this site may be used for cold storage to house Morristown Commercial Club and Morristown Dam Days event items and equipment. The tool/supply room, which is warmer, could be used for the dog kennel and also store the Historical Society's buggy.

Acceptance of these proposals will be discussed at the next regular council meeting, Monday, February 01, 2016.

A motion by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously was made to adjourn. The meeting adjourned at 6:50 p.m.

/s/ Rick Vollbrecht
Rick Vollbrecht, Mayor

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Regular Meeting
Monday, February 01, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke
and Scott Allen

Absent: Lisa Karsten and Stephanie Culhane

Others Present: Rich Revering – City Engineer, Mark Rahrack – City Attorney,
Dave Osborne – MPD, Troy Dahle – Fire Chief, Vicki Jensen – State
Senator, Jack Schwichtenberg, Margaret Butler, Steve Nordmeier,
Mike O'Rourke, Dan Morris, Adam Uittenbogaard, John Hiller,
Jim Hilpipre, Virginia Schmidtke, and Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Monday,
February 01, 2016 at 7:15 p.m. in the Council Chambers at 402 Division Street South by
Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

State Senator, Vicki Jensen, approached the City Council and citizens present to hear
concerns and questions, before she attends the legislative session beginning March 8,
2016. Vicki spoke on topics she's working on.

Additions/Corrections to Agenda:

A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried
unanimously, to accept the Agenda as printed.

Consent Agenda:

Ed Schmidtke made a motion, seconded by Scott Allen, and carried unanimously to
accept the Consent Agenda.

Comments and Suggestions from Citizens present:

With FEMA work being done in the park, Mike O'Rourke asked if a section between the
park pond and Washington Street, that's full of sediment, will be repaired. Rick
Vollbrecht will check this out with Troy Dahle of Dahle Enterprises.

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Dan Morris, Morristown Township, asked if the City of Morristown wanted to participate in Recycle Day on April 02, 2016, which will be held at Timm's Trucking, from 9:00 am until 12:00/1:00 pm. Items accepted are car/pick-up truck tires, appliances, electronics, etc. Mayor, Rick Vollbrecht, tabled this discussion until the March 07, 2016 meeting. Steve Nordmeier reported that the Sewer Access Fee (SAC), on the city's website is incorrect. It should read \$1,500.00, instead of \$5.00. The clerk will look into this.

Unfinished Business:

- A. Fire Chief Troy Dahle updated the council and citizens that the electrician came back to replace the faulty light ballasts. There are a few other things to do, but other than that the new fire hall is done. Troy informed the council the fire hall building fund is \$13,000.00 short, to complete the payment to the architect. Their unallocated fund, which has \$67,000.00, could be used to cover the overage. Ed Schmidtke motioned, seconded by Scott Allen, and carried unanimously to take \$13,000.00 out of unallocated funds to pay for the architect.
- B. A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to grant Hiller's Last Call Liquor & Bait an On-Sale Liquor License; prorating the fee from the one year period (July 1st) to five months.
- C. A walk- through, of the old fire hall, old maintenance shop and police office, took place January 07, 2016. The discussion was to move the police office into the south addition, with the squad car to be stowed in the north lean to, of the new maintenance shop (old fire hall). The Dam Days and Commercial Club could use the old maintenance shop for cold storage, and the dog kennel to be kept in the well room. The Historical Society will occupy the old police office at City Hall. It was further decided at tonight's meeting to leave the existing cupboards in the new Historical Society office and possibly get new cupboards from Floor to Ceiling, Sam Ramaekers. Rick Vollbrecht has talked to Brad Sammon about installing carpet in the new police office. Our maintenance men will also paint the office, before it is occupied. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, to not accept the proposal by Jim Hilpipre, of a 10 year lease of the old maintenance shop; but instead to house the Dam Days and Commercial Club equipment. Rick Vollbrecht and Ed Schmidtke voted for the motion Scott Allen voted against the motion.
- D. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to adopt Ordinance 2016-2 Use of Garbage Containers, with the construction dumpster time frame not to exceed one year. Roll Call: Scott Allen: Yes, Ed Schmidtke: Yes, Rick Vollbrecht: Yes. Ordinance Passed.
- E. The City Council will join the Zoning Board Meeting on Thursday, February 18, 2016, at 7:00pm, to resolve the semi-parking issues and clarify/modify parking ordinances.

- F. A motion was made by Rick Vollbrecht, seconded by Scott Allen, and carried unanimously to raise the monthly waste water (sewer) base rate from \$18.50 to \$20.00. Also every property hooked up to water and sewer utilities will pay the base rates, 12 months of the year, whether the home is vacant or the residents go South for the winter. A motion has made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to accept the changes to the 2016 Master Fee Schedule and adopt the Ordinance 2016-3: The Ordinance amending Appendix A: Master Fee Schedule as referenced in Section 32.20 of the Morristown City Code. Roll Call: Scott Allen: Yes, Ed Schmidtke: Yes, Rick Vollbrecht: Yes. Ordinance Passed.

7. New Business:

- A. Mayor, Rick Vollbrecht, notified the council and city employees of the training sessions offered in 2016 by the League of Minnesota Cities. On April 26th, there's a Loss Control Workshop in Rochester. Anyone interested let the council know.
- B. Vacant Houses and Snowbirds – was motioned under Unfinished Business
- C. A motion was made by Rick Vollbrecht, seconded by Scott Allen, and carried unanimously to purchase road signs to post at the five road entrances into town, stating the City of Morristown requires zoning permits. The Zoning Board can word the road signs.
Now that the rip rap is completed at the park, Dave Osborne and Troy Dahle asked the council if signs could be posted to discourage people from throwing the rocks into the river. Rick Vollbrecht will have Eric Hughes look into this to see what kind of signs are available.
- D. A work session will be held in April to go over the personnel policy.
- E. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously for Eric Hughes to attend the MPCA Waste Water Class in Minneapolis, March 23-25, 2016.
- F. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously, to send Eric Hughes to the MPCA Bio-Solids Class in Owatonna, April 12-14, 2016.
- G. Police Chief, Dave Osborne, informed the council the desktop computer, used as a server for downloading the squad car video, quit working. Officer Osborne presented bids and recommends going with Pantheon Computer Systems. A motion was made by Rick Vollbrecht, seconded by Scott Allen, and carried unanimously to go with Pantheon.

8. Correspondence and Announcements

- A. The city's FEMA Grant request for time extension was approved through **July 31**, 2017.
- B. BevComm sent a notice of a rate increase.
- C. Notice was received concerning a Rice County Regional Legislative Meeting, to be held February 4, 2016. Any interested Council Member, City Clerk, EDA Board member may attend.

9. Claims and Accounts:

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to pay the February 01, 2016 Claims totaling \$17,305.33 from the General Fund, , \$9,877.20 from the Fire Department Fund, \$205,440.93 from the Capital Project Fund-Fire Hall, \$253.00 from the Water Operations Fund, and \$40,979.29 from the Wastewater Operations Fund and \$4,147.49 from the Refuse Fund.

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to adjourn. The meeting adjourned at 8:07 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, March 07, 2016.

Sheri Gregor_____
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Special Joint Meeting
Thursday, February 18, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke
and Lisa Karsten A

Absent: Scott Allen and Stephanie Culhane

Others Present: Zoning Board Members – James Longeran, Steve Felix, Mike O'Rourke, Mark Morris, John Byers – Zoning Administrator, Dave Osborne - MPD, Tim Flaten, Travis Semmann, Mike Bubak, Bruce Morris and Sheri Gregor - City Clerk

The Morristown City Council held a special meeting, joining with the Morristown Zoning Board's regular meeting. Chairman James Lonergan called the meeting to order, on Thursday, February 18, 2016 at 7:00 p.m., in the Council Chambers at 402 South Division Street.

The issues discussed were whether or not to allow semi-parking in residential areas by which these homeowners make their livelihood. Other matters would be the modifying and clarification of city parking ordinance codes.

With several issues needing to be addressed, a group of five zoning and council members have formed a committee to address and propose solutions. This committee will meet Thursday, March 10, 2016 at 6:30 p.m. in the Council Chambers.

The next regular monthly meeting of the Morristown City Council will be Monday, March 07, 2016.

/s/: Rick Vollbrecht
Rick Vollbrecht, Mayor

ATTEST:

/s/: Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Emergency Meeting
Saturday, February 20, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke,
Lisa Karsten, Scott Allen and Stephanie Culhane
Others Present: Mike O'Rourke, Dan Morris, Jack Schwichtenberg, Rick Karsten and
Sheri Gregor - City Clerk

An emergency meeting of the Morristown City Council was called to order on Saturday, February 20, 2016 at 8:32 a.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to accept Brad Standke's February 19, 2016 letter of immediate resignation.

With the position being filled less than 90 days ago, a discussion was held to offer the maintenance position to the alternate applicant #2 from the previous interview process. This choice presents guidance from our attorney.

A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to repost the maintenance worker position. The maintenance job posting advertisement will be open for 10 days, with the deadline of March 01, 2016.

The interview team will consist of Rick Vollbrecht, the head of water and sanitary sewer, and Scott Allen, the head of park, trees and weeds.

A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to contact Brad Standke by letter requesting to discuss his resignation (an exit interview) with a council member of his choice, or offer the option of providing written comments, and he can give this to the council member of his choice.

A motion was made by Lisa Karsten, seconded by Stephanie Culhane, and carried unanimously to adjourn the meeting. The meeting adjourned at 8:42 a.m.

/s/ Rick Vollbrecht

Rick Vollbrecht, Mayor

ATTEST:

/s/ Sheri Gregor

Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Special/Closed Meeting
Thursday, March 17, 2016

Members Present: Mayor Rick Vollbrecht, Council Members Ed Schmidtke and Lisa Karsten

Members Absent: Stephanie Culhane and Scott Allen

Others Present: City Clerk Sheri Gregor

The Special/Closed Meeting of the Morristown City Council was called to order on Thursday, March 17, 2016 at 6:00 p.m. by Mayor Rick Vollbrecht.

A. The council made a few updates to the personnel policy. They are as follows:

5.6 Pre-employment Background Checks – Adding “an optional drug test (at the discretion of the council), at the expense of the City”.

Article 2 –Definitions – Part-time employee –Changed to “An employee who is scheduled to work less than 32 hours per week, year round in an ongoing position.

The “Maintenance” personnel’s title is being changed to “Public Works Operator”.

Article 8 – Paid Time Off – Changed to Vacation time and Sick leave time may be taken at 1 hour intervals.

Once the policy is updated, a copy will be given to each council member and employee.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten and carried unanimously to accept the changes in the personnel policy.

B. A motion was made by Lisa Karsten, seconded by Ed Schmidtke and carried unanimously to donate \$50 to the Rice County Sheriff’s Office – National Child Safety Council.

C. Three candidates were interviewed for the full-time maintenance position. If the first nominee declines the offer, the next candidate will be offered the position, then if necessary to the third candidate.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten and carried unanimously to accept the nominations for the public works operator (maintenance) position.

Rick Vollbrecht will contact the first nominee and offer him the position.

D. The parking ordinances committee met on Thursday, March 10, 2016 and their findings were in order to allow semis to park in town and/or in their yards would require the council to change, alter, or rewrite over 30 city ordinances. So the committee decided that was not a feasible option. Therefore the council is not going to allow semis or dump truck parking within city limits.

A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to send letters to the truck drivers that questioned our ordinances, with the deadline of Monday, April 4, 2016 to find an alternate parking location to comply with the code. Parking Regulation 71.05 will be revised to allow single axle trucks to park in their driveways (not on roadway).

E. Police Office Floor Bid – The council has received one bid of \$525.00, whom has a very busy schedule, to remove the old glue and lay the carpet. Rick Vollbrecht will check out another bid option to see if it might be lower and can do the job ASAP. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to hire the lower bid and get someone quicker to get the job done.

Ed Schmidtke announced that he has ordered two dumpsters for the Recycle Day, Saturday, April 2, 2016. Household appliances, electronics and tires will be accepted.

The City Council entered a closed session at 6:40 p.m.

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to reopen the meeting.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to adjourn.

The meeting adjourned at 6:55 p.m.

/s/ Rick Vollbrecht

Rick Vollbrecht, Mayor

ATTEST:

/s/ Sheri Gregor

Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Regular Meeting
Monday, April 04, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke, Lisa Karsten, Stephanie Culhane and Scott Allen

Others Present: Rich Revering – City Engineer, Mark Rahrack – City Attorney, Troy Dahle – Fire Chief, Dave Osborne – Police Chief, Jack Schwichtenberg, Margaret Butler, Steve Nordmeier, Mike O'Rourke, Dan Morris, Adam Uittenbogaard, Mark Morris, Pam Merritt, Jon Elwood, Mandy Miller, Tim Flaten, Mike Bubak, Ashley Jensen, Travis Semmann, Pat Kaderlik, Virginia Schmidtke, Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Monday, April 04, 2016 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

Stephanie Culhane asked to move New Business Item E. City Clerk - 6 month review to the end of the Agenda and to have a closed session.

A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to approve the Agenda with the change to move New Business E to the end of the Agenda.

Consent Agenda:

Lisa Karsten asked to pull the Zoning Board Minutes and Maintenance Report. Troy Dahle asked to pull the Fire Department Report and Steve Nordmeier asked to pull the EDA Minutes.

A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to accept the Consent Agenda, minus the Zoning Board Minutes, EDA Minutes, Maintenance Report and Fire Department Report.

Fire Department – Troy Dahle announced that North Ambulance is scheduled to be boarded and occupy one of the rooms, at the Fire Hall, beginning April 9th, 12 hours a day, in trade for training.

Troy added that the AED, stored in the city clerk's office, needs to be placed in the Community Center hallway. Sheri Gregor will purchase a wall cabinet, to house the unit, and test the AED battery.

A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to accept the Fire Department Report.

Maintenance Report – Lisa Karsten expressed concern about the date change in flushing fire hydrants. Hydrants will be flushed this month (April) on the 19th and 20th. After a discussion, it was decided to be consistent and stay with the first Monday of the month. If the date has to be changed, notification will be given on the website, cable channel, and on the utility billing.

A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to accept the Maintenance Report.

EDA Minutes – Chairman Steve Nordmeier informed the City Council that at the EDA meeting, they motioned to move meetings to quarterly, instead of every month. If something would come up, they could call a quick meeting before a council meeting.

A motion was made by Rick Vollbrecht, seconded by Scott Allen, and carried unanimously to have the EDA go to a quarterly meeting, if a special meeting is needed to call Steve.

Zoning Board Minutes – Lisa Karsten would like to correct a sentence in Unfinished Business A. to read, "The City Council is not going to allow semis or dump truck parking in residential areas."; instead of "The City Council is not going to allow semis or dump truck parking within city limits."

A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to approve the Zoning Board Minutes, with the correction.

Comments and Suggestions from Citizens present:

Steve Nordmeier commented that even though the notice of the hydrant flushing is on the utility bill, it isn't very visible. He also would like to see the flushing stay on the first Monday of each month.

After discussion, the clerk will see if there are font/color options (within the Banyon program) for the utility message.

Also, the City Council decided to go with hydrant flushing every other month; April through October; on the first Monday and Tuesday of that month.

Mike O'Rourke – Noticed some safety concerns down in the Park. The arch bridge has some boards missing and others in bad shape. Also on the merry-go-round, there are some broken welds, with sharp edges.

The Mayor asked the clerk to notify the Public Works Department.

Ed Schmidtke – Recycle Day, April 2 – Ed was a little disappointed with the small turn out of city people, disposal of items, but still worked out very well. We need to do a better job with advertising/notifying residents. Ed mentioned the city's cost to host this event gets expensive but a good deal. Ed suggests that we should look at doing the

recycle day yearly or every other year. Ed thanked Dan Morris, the Township Board helping set up and Boy Scouts for all their hard work.

Unfinished Business

- A. The Council/Zoning committee met Thursday, March 10, 2016. After reviewing the parking ordinances, they decided it's not in the city's best interest, to allow semis and dump trucks to park in residential areas. The zoning board will review and make recommendations to the council on a few parking ordinances that need the language clarified. Letters went out to a few drivers involved to notify them of the decision and to find other parking accommodations; which the deadline of Monday, April 4, 2016 was specified.
- B. A few residents, whom drive semis and dump trucks, raised their dismay over the recommendation not to allow semis and dump trucks to park in residential areas. A discussion took place and a few of the City Council think this situation can be solved. A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried not to give any tickets to anybody until the situation is resolved. Voting "Yes" Lisa Karsten, Stephanie Culhane, Ed Schmidtke and Scott Allen. Voting "No" Rick Vollbrecht.
- C. Chain of Command – Tabled to next meeting
- D. Handling of Citizen's Concerns – Tabled to next meeting
- E. Randy Krueger has been hired by the City Council as a Public Works Operator.

New Business

- A. Zoning Permit Fine – A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to follow the recommendation of the Zoning Board to not forgo the permit fine.
- B. Pam Merritt, on behalf of the Moving Forward Foundation (Bucs Night Out) Silent Auction, asked the City Council that the Community Center rental fee be waved as well as being allowed to use the Government Room for a smaller silent auction this year, on Saturday, April 09, 2016.
A motion was made by Rick Vollbrecht, seconded by Lisa Karsten, and carried unanimously to allow the use of the Government Room also and wave the fees.
- C. A couple, who live on the outskirts of the city limits, asked for an ordinance variance to allow them to have chickens. Our city attorney, Mark Rahrlick, stated it's a state law that we can't grant a use variance and set forth in our ordinances, Chapter 91: Animals. 91.04 The keeping of farm animals (includes chickens) shall be prohibited in all zoning districts.
- D. A motion was made Ed Schmidtke, seconded by Scott Allen, and carried unanimously to hire Smith's Clean Reflections, at \$2,301.41, to refinish the Community Center Hall floor and repair the tiles in the entryways. Stephanie Culhane and Scott Allen will look into the repair the loose tiles in the entryways.

- F. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to adopt Resolution No. 2016-2: A Resolution To Designate An Agency Account Manager. This allows Chief David Osborne access to the MN Government Access (MGA) and will coordinate the city's responsibilities of the application process to the Minnesota Judicial Branch. Roll Call – Lisa Karsten: yes, Stephanie Culhane: yes, Scott Allen: yes, Ed Schmidtke: yes, Rick Vollbrecht: yes. Resolution Adopted
A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to amend the Resolution No. 2016-2, to change the wording "Officer" to "Chief" David Osborne.
- G. Signage for the Public Works Shop – Rick Vollbrecht will speak with Eric Hughes about getting prices. Ed Schmidtke mentioned we'll also need a sign for the Police Department. Once the Police Dept. moves into their new location the Historical Society will move into that space in City Hall.
- H. A motion was made by Rick Vollbrecht, seconded by Scott Allen, and carried unanimously that during Dam Days to transfer the Commercial Club's liquor license to the beer garden and the park on Sunday, June 5th.
- I. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to pass Resolution No. 2016-3: A Resolution To Close Out Fire Hall Account. Roll Call – Lisa Karsten: yes, Stephanie Culhane: yes, Scott Allen: yes, Ed Schmidtke: yes, Rick Vollbrecht: yes. Resolution Passed
- J. The City Council will partake, as an entry, in the 31st Annual Morristown Dam Days Parade on Friday, June 3rd. The Council authorizes Sheri Gregor to purchase candy for the Dam Days and North Morristown July 4th parades. Dam Day committee members asked about the streets getting swept the morning after the parade Steve Nordmeier will list items/time frames and coordinate details with our Public Works Operators, Eric Hughes and Randy Krueger.
- K. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to approve and send Rick Vollbrecht to the April 29th and 30th Minnesota's Mayors Conference and hotel expenses.
- L. Lisa Karsten, on behalf of the Historical Society, told the Council that the Feed Mill needs to be painted, soffit repairs, window repairs, etc. They already have a bid that covers everything at the cost of \$10,200.00; with the work scheduled to be done in May. The Historical Society has \$7,000.00 and would like to use \$3,200.00 from their capital outlay fund. It was discussed that our auditors suggested, during their audit report in March, the City has monies in the general capital outlay funds to spend down. A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to use general capital outlay funds to cover the \$10,200.00 mill project. The Historical Society will pay for the lettering.
- 8. Correspondence and Announcements
 - A. The Council received a "Thank You" card, from the Rice County Sheriff's Office for the \$50 donation to the National Child Safety Council.

B. The Morristown Wastewater Treatment Facility staff received its fifth, certificate of commendation, since 2000, for the year of 2015; from the Minnesota Pollution Control Agency.

9. Claims and Accounts:

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to pay the April 04, 2016 Claims totaling \$17,932.18 from the General Fund, \$1,896.07 from the Fire Department Fund, \$670.23 from the Water Operations Fund, and \$1,755.43 from the Wastewater Operations Fund and the Late Claims totaling \$1,197.80 from the General Fund, \$5,215.19 from the Fire Department Fund, \$280.00 from the Water Operations Fund, \$2,341.93 from the Wastewater Operations Fund and \$4,147.49 from the Refuse Fund.

10. Council Discussions and Concerns:

Ed Schmidtke stated that the Public Works Operators will order the paint for painting the crosswalks and curbs, before Dam Days.

Lisa Karsten brought up three Community Center issues. 1. The big crack on the sidewalk out front can be repaired. Rick Vollbrecht will speak with Val Kruger about doing the repair. 2. The need of two more smoking towers. The Council asked Sheri Gregor to look into prices. 3. Do something to discourage smokers from using the flower pots as ashtrays. We will put evergreens in them during the winter, while flowers are potted in the spring.

A motion was made by Rick Vollbrecht, seconded by Stephanie Culhane, and carried unanimously to close the meeting to confer New Business E. City Clerk – 6 month review. The meeting closed at 8:45 pm.

The meeting was reopened at 9:00 pm.

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to adjourn. The meeting adjourned at 9:10 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, May 02, 2016.

/s/ Rick Vollbrecht
Rick Vollbrecht, Mayor

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Regular Meeting
Monday, May 2, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke
and Lisa Karsten

Members Absent: Stephanie Culhane and Scott Allen

Others Present: Rich Revering – City Engineer, Mark Rahrack – City Attorney,
Troy Dahle – Fire Chief, Steve Nordmeier – Dam Days Chairman,
Zoning Board Members – Mike O'Rourke, Mark Morris and John Byers,
Doug Sonnee – Solar Stone Partners, Jack Schwichtenberg, Adam
Uittenbogaard, Virginia Schmidtke, Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Monday, May 02, 2016 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

Rick Vollbrecht added to New Business D. Public Works signage. A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to approve the Agenda, with the addition.

Consent Agenda:

Troy Dahle asked to pull the Fire Department Report. Mark Morris asked to pull the Zoning Board Minutes. A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to accept the Consent Agenda, minus the Fire Department Report and Zoning Board Minutes.

Fire Department – Troy Dahle announced a date has been set for the Open House of the new Fire Hall. The event will be held Sunday, May 29, 2016 from 12:00 pm – 4:00 pm. The North Helicopter will be on display and demonstrations of the fire departments Hurst tools will also be given. Ed Schmidtke asked to have a Thank You be sent to the Fire Dept. for allowing the Police Dept. to use their Suburban, while the Police squad car is being repaired. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to accept the Fire Department Report.

Zoning Board –The City Council has agreed with the Zoning Board's recommendation to not allow semis, dump trucks or other restricted vehicles to park (reside) in residential areas, in the best interest of the whole community.

A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously that we have the Zoning Board clean up conflicting ordinances, so they are not contradicting each other.

At the next Zoning meeting, the board will address and correct inconsistencies and redefine definitions of approximately a dozen (zoning) ordinances. Our city attorney, Mark Rahrlick, will then draft the amended ordinances for the City Council's review. If necessary, a public hearing for comments will be held.

Lisa Karsten would like to add the word "intent" to the motion about Ordinance 71.05, of the Zoning Board Minutes to read as follows: "A motion was made by Mike O'Rourke, seconded by Mark Morris, and carried unanimously to strongly recommend to the City Council to leave the intent of Ordinance 71.05 as is". The wording and numbers will be revisited.

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to send letters to known semis, dump truck and restricted vehicle owners to inform them of the set June 1, 2016 deadline, to find alternate parking.

Parking in commercial/industrial lots is permitted, with property owner's permission, and must also clear street weight restrictions.

A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to accept the Zoning Board Minutes with the correction.

Comments and Suggestions from Citizens present:

Troy Dahle said the street light across from the Fire Hall flickers on and off. The City Clerk will contact Xcel Energy.

Steve Nordmeier asked when the Dam Day banners and the American flags (for Memorial Day) would be getting hung. The Public Works Operators plan on having them up by the end of this week.

Unfinished Business

- A. Chain of Command – Rick Vollbrecht stated that Stephanie Culhane wants to meet with the Public Works and City Clerk departments to address these internal matters and come to the Council with a recommendation. This item is tabled to next meeting.
- B. Handling of Citizen's Concerns – Same as above
- C. A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to accept the streets contracts from Dahle Enterprises of Morristown, LLC and Timm's Trucking & Excavating.
- D. Information request – In 2015, the City allowed \$250 for parade candy. At the March 2016 Council meeting, it was motioned to raise the total amount to \$300, for the Dam Days and July 4th parades. The Council will ride in the parades on the 1939 fire truck.

- E. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to purchase a matching pyramid ash urn, cigarette receptacle, at \$225.00, for the Community Center back door.
- F. Residential Parking Ordinances – This item was discussed under Consent Agenda – Zoning Board.
- G. A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to approve the updated revisions to the personnel policy manual.

New Business

- A. Mark Rahrck, city attorney, will draft an amending Chapter 91: Animals, Ordinance 91.06; omitting kennel licensing and allowing the number of dogs per household from 2 to 3, and a fresh litter of pups may be kept of up to 3 months.
- B. The Council does not foresee any city questions needed to be on the 2016 primary or general election ballot.
- C. Doug Sonnee, of Solar Stone Partners, spoke to the Council and citizens present on the Xcel Energy introduced Minnesota Community Solar Garden program. This program uses solar energy and will add savings to our electricity bill. It's a 25 year contract commitment with NRG-energy home. The Council agreed to receive information on an evaluation of the city's Xcel billings and the percentage of savings we could expect to see.
- D. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to go ahead and order the signs for the Public Works Dept., Police Dept. and dump truck doors at \$803.17, installation included.

Correspondence and Announcements

- A. The Community Center Floor will be refinished May 3rd and May 4th.

Claims and Accounts:

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to pay the May 02, 2016 Current Claims totaling \$24,018.54 from the General Fund, \$814.45 from the Fire Department Fund, \$7,850.00 from the Community Center Lease Bond Debt Fund, \$484.88 from the Fire Hall Lease Bond Debt Fund, \$2,002.54 from the Water Operations Fund, and \$3,161.58 from the Wastewater Operations Fund, \$6,323.20 from the Refuse Fund, and the Late Claims totaling \$3,363.73 from the General Fund, \$191.05 from the Fire Department Fund, \$280.00 from the Water Operations Fund and \$2,766.79 from the Wastewater Operations Fund.

Council Discussions and Concerns:

- A. If a citizen is having issues with nuisance dogs, come to City Hall's Clerk's office and fill out a complaint form. Forms will be given to our police chief and dealt with.
- B. Residents are allowed up to 4 current licensed vehicles parked outside. The Mayor and Police Chief are working on how to handle the derby cars.
- C. Also being looked into is properties that need to be cleaned up.

- D. Lisa Karsten asks to be notified when the Police Dept. gets moved out of City Hall, so the Historical Society can begin their relocation.
- E. Our Public Works Operators are filling potholes this week. The streets have been swept. They will be painting the crosswalks, etc. before Dam Days. Steve Nordmeier will discuss with the Public Works Dept. what their duties are for the town's festivities.

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to adjourn. The meeting adjourned at 8:13 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, June 06, 2016.

/s/ Rick Vollbrecht
Rick Vollbrecht, Mayor

/s/ Sheri Gregor
Sheri Gregor
City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Regular Meeting
Monday, June 06, 2016

Members Present: Mayor Rick Vollbrecht and Council Ed Schmidtke and Lisa Karsten
Members Absent: Council Stephanie Culhane and Scott Allen

Others Present: Rich Revering – City Engineer, Mark Rahrack – City Attorney,
Troy Dahle – Fire Chief, Steve Nordmeier – Dam Days Chairman,
State Senator Vicki Jensen, Jack Schwichtenberg, Margaret Butler,
Dan Morris, Pat Kaderlik, Virginia Schmidtke, Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Monday, June 06, 2016 at 7:18 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to approve the Agenda.

Consent Agenda:

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to accept the Consent Agenda.

Comments and Suggestions from Citizens present:

State Senator Vicki Jensen spoke before the City Council meeting was called to order. Again, her conversation was very interesting, updating us on the end-of-the-session, at the State Capitol.

Pat Kaderlik, our contracted plant operator, will be vacationing June 20th-26th. Pat will give the Public Works Dept. the name/number of a person to contact in his absence.

Unfinished Business

- A. Chain of Command/ Handling of Citizen's Concerns –Tabled to next meeting.
- B. Redefined Ordinances – Tabled to next meeting.
- C. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to approve Ordinance 2016-4; An Ordinance Amending Section 91.06 of the Morristown City Code; Limitation on Number of Dogs. Voting "Yes" - Lisa Karsten, "Yes" - Ed Schmidtke, and "Yes" - Rick Vollbrecht. Ordinance Passed.

Unfinished Business (cont.)

- D. Doug Sonnee, Solar Stone Partners, will meet with Mayor Rick Vollbrecht, Wednesday, June 15, 2016 at 9am, to present what the costs savings would be, for the City of Morristown billing, with the Solar Garden Program contract. Mr. Sonnee will also be attending the Thursday, July 7, 2016 City Council meeting.
- E. Violations – Citation or Administrative Fines – Tabled to next meeting.

New Business

- A. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to name Jim Warnemunde, Faribo Insurance Agency, as the agent of record for the city.
- B. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to approve all the Liquor, Cigarette and Gambling Licenses, on the list as presented, with the exception of Hiller's Last Call Liquor & Bait. The approved list includes the following: American Legion Post 149, Archie's Bar, Morristown Baseball Association, Morristown Commercial Club, Morris Mart and Old Town Tavern. Due to an oversight, the Hwy Commercial District zoning ordinance has to be amended to include liquor establishments, therefore a public hearing has to be held. Per this regular meeting, the City Council decided to have a special meeting /public hearing Thursday, June 9, 2016 at 6 p.m., giving a 72 hour notice. 06-07-2016 Attorney's Note - After revisiting the "public hearing" clause, a 10 day notice has to be published before the hearing can take place.
- C. Discussion was held on if new businesses need to apply for a license, as in the past, to operate in our city. Although there is no fee for this license, currently the city does not have an ordinance to regulate them or criteria to follow. The City Council decided to relinquish the licensing, however new businesses need to adhere to the correctly zoned, conditional use, etc. sections; as stated in the Code of Ordinances.
- D. A special /public hearing meeting will be published in order to address the Highway Commercial Dist. Zoning Ordinance 2016-5, conditional uses and other related topics.
- E. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to pay the MAOSC annual membership dues new amount of \$282.07.
- F. The Council wants to review the special district (Morristown MHC) ordinances before signing zoning approval to the owner of the Morristown Mobile Home Park; whom is applying for a mobile home dealer's license. Her plan is to fill the nine vacant lots, in the mobile home park, with mobile homes offering the rent to own option. Our attorney, Mark Rahrack, will examine the previous special district zoning ordinance criteria, to see if there is a conflict.

New Business (cont.)

G. Dahle Enterprises will be dredging/cleaning out the south park pond, as part of the FEMA project. Troy Dahle says the muskrats have been eating it out (dirt walls) just terrible and the sides are sloping in. Troy suggested it's a good time to reshape it, haul in dirt, square off the edges and add rip rap up 5'.

A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to accept Dahle Enterprises' bid (of \$13,519.60), and use capital outlay funds, that the auditor told us should spend down, and get the pond fixed.

H. Attorney, Mark Rahrack, presented a proposition to the City Council that his office secretary will create a master Word file for the Morristown City Code of Ordinances; which hasn't been updated since 04/2012. The City Clerk will work with his office to submit the amended and/or new ordinances, then going forward, keep our codes up-to-date, in the master Word file and posted on the morristownmn.org website.

Correspondence and Announcements

Lisa Karsten and the rest of the Council would like to publicly thank all of the many, many hours of manpower that went into a very successful Dam Days again this year, despite the rainy weather. She thinks the people that come to Morristown for that event are amazed at what we can do for a town our size. Kudos to everyone involved.

Claims and Accounts:

A motion was made by Lisa Karsten, seconded by Ed Schmidtke and carried unanimously to pay the June 06, 2016 Current Claims totaling \$26,724.61 from the General Fund, \$3,605.58 from the Fire Department Fund, \$1,896.69 from the Water Operations Fund, \$6,851.01 from the Wastewater Operations Fund, \$4,287.78 from the Refuse Fund, and the Late Claims totaling \$380.00 from the General Fund, \$447.98 from the Fire Department Fund, and \$847.50 from the Wastewater Operations Fund.

Council Discussions and Concerns:

Lisa Karsten – The Historical Society was approached by Officer Dave with the idea of the DNR using the Feed Mill Building, as a stake out for enforcement purposes (to catch violations of sorts on the river). The Historical Society Executive Board is not in favor of this. Though not in favor of illegal fishing, they do not want to get the reputation of the mill being known as the “narcs” in the area. Ultimately it's the City's decision, since the property is owned by the City. After discussion, the City Council feels that if the Historical Board doesn't want it there (they run the mill and take care of it); to leave it.

Ed Schmidtke – Asked how the paint job was going (on the Feed Mill).

Lisa Karsten – The paint job is done. He did a great job. One minor area of glazing on one window missed, to be finished. It looks beautiful.

Lisa Karsten – We need to get “police parking” sign(s) at the new Police Dept.; to avoid future parking issues, e.g. Dam Days volleyball tournament.

Ed Schmidtke – Asked if the Historical Society have moved into the old police office.

Council Discussions and Concerns(cont.)

Lisa said they want to clean the carpet, get some shelving, etc. then will get moved in.

Lisa Karsten asked what are we going to do about the bathroom (vandalism) in the park. Rick Vollbrecht explained that a camera has been put up. There has been damage at the baseball park too and one little culprit was caught. It's thought that this individual may have been involved in the bathroom vandalism, since we haven't had any problems since his apprehension.

Lisa noted for next year's Bar-B-Q if the Dam Days committee could get Port-A-Pottys down there (park). Troy said they are thinking Port-A-Pottys and a hand wash sanitation station.

Troy Dahle, Fire Chief, stated the Fire Hall had a wonderful Open House and thanks everyone that attended (approx.600 people). Troy had mentioned sending a letter to Genesis, asking for a donation toward a rescue boat; since the dept. covers 5,000 of water acres in their area. The Fire Dept. received from Genesis Growing Solutions, Land O Lakes, Inc. Foundation and CoBank, a total of \$23,500.00.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to adjourn. The meeting adjourned at 8:00 p.m.

The next regular monthly meeting of the Morristown City Council will be Thursday, July 07, 2016.

/s/: Sheri Gregor _____
Sheri Gregor
City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Special/ Public Hearing Meeting
Friday, June 24, 2016

Members Present: Mayor Rick Vollbrecht, Council Lisa Karsten & Stephanie Culhane

Members Absent: Council Ed Schmidtke and Scott Allen

Others Present: John Hiller and Sheri Gregor, City Clerk

The special meeting of the Morristown City Council was called to order on Friday, June 24, 2016 at 6:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

A Public Hearing was held in which a motion was made by Stephanie Culhane, seconded by Lisa Karsten, and carried unanimously to accept Ordinance 2016-5: An Ordinance Amending Section 152.123 of the Morristown City Code. This amendment adds the following language: "(E) Bars, liquor establishments, on-sale, off-sale and Sunday liquor stores where the principal activity involves liquor sales."

The second Public Hearing took place. A motion was made by Lisa Karsten, seconded by Stephanie Culhane, and carried unanimously to approve Hiller's Last Call Liquor & Bait's application for an on-sale liquor conditional use permit.

The special meeting then commenced. A motion was made by Rick Vollbrecht, seconded by Lisa Karsten, and carried unanimously to allow Hiller's Last Call Liquor & Bait's on-sale liquor licensing to include Sunday liquor.

A motion was made by Lisa Karsten, seconded by Stephanie Culhane, and carried unanimously to approve Hiller's Last Call Liquor & Bait's July 1, 2016 through June 30, 2017 liquor and cigarette licenses.

The Council spoke to John Hiller about needing to add an attached fenced in area, if his patrons drink liquor outside on his property/establishment.

John inquired about if a permit is needed and the criteria to host an outdoor Open House.

A motion was made by Stephanie Culhane, seconded by Lisa Karsten to adjourn. The special meeting ended at 6:08 p.m.

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Regular Meeting
Thursday, July 07, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke, Lisa Karsten, Stephanie Culhane and Scott Allen

Others Present: Rich Revering – City Engineer, Mark Rahrack – City Attorney, Troy Dahle – Fire Chief, Zoning Board Members – Mike O'Rourke, Mark Morris, Dan Morris – Commercial Club, Rick Karsten – Historical Society, Jack Schwichtenberg, Margaret Butler, Virginia Schmidtke, Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Thursday, July 07, 2016 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

Ed Schmidtke added to New Business: J) B. Road repair bid from Dahle Enterprises to fix water hole on W Sidney Street.

Rick Vollbrecht added to New Business: K. Closed City Clerk Review; Add to Police Report: Disposal of Forfeited Vehicle and Air Conditioning Proposal for Police Office. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to approve the Agenda, with the additions.

Consent Agenda:

Rick Vollbrecht asked to pull the Police Report. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to accept the Consent Agenda, leaving out the Police Report.

Police Report – Rick Vollbrecht announced the police have a forfeited vehicle to be disposed of. Rice County uses North Star Auto Auction of Shakopee, MN, which sells forfeited and unused vehicles. The Council will have Dave Osborne purchase and install a new battery. North Star Auto Auction charges \$200 per unit to auction and an \$80 pick-up fee. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to allow North Star Auto Auction to pick up and auction off the impounded 2006 Pontiac Grand Prix vehicle.

Police Report (cont.) – Rick Vollbrecht says that the Police Office air conditioner unit is not working properly. Minnesota Comfort Solutions gave a proposal for a ductless mini split A/C system/installation/plumbing for \$1,911.00. After discussion, a motion was made by Stephanie Culhane, seconded by Lisa Karsten, and carried unanimously to approve up to \$500 for an A/C system. Chief Dave Osborne may purchase a unit for this specified price.

A motion was made by Lisa Karsten, seconded by Stephanie Culhane, and carried unanimously to approve the Police Report as presented.

Rick stated he did not add to the police report the items submitted today. The City Council needs time to review these documents; which includes the City Resolution 2016-4, State of Minnesota Joint Powers Agreement Authorized Agency (JPA) and Court Data Services Subscriber Amendments to CJDN Subscriber Agreement before approving and signing the recharging contracts. These items will be addressed at the next Council meeting.

Comments and Suggestions from Citizens present:

Troy Dahle commented, not complaining, that Milt Ketterling, of Milt's Lawn Service, told him by keeping grass at 3" to 3.5" length keeps you from having to mow your lawn half as much. Troy feels the grass at the Fire Hall is mowed pretty short, that if it was kept longer, then it would only need mowing half as much. Scott Allen has heard statements regarding the grass in the park areas. Rick Vollbrecht will speak with the Public Works men, but also stated the grass is turning brown everywhere, no matter its length.

Unfinished Business

- A. Chain of Command/ Handling of Citizen's Concerns – Rick Vollbrecht stated he and Stephanie Culhane will meet with Eric Hughes and Sheri Gregor to set a standard for whom to contact and a plan to follow, internally and for citizens.
- B. The Zoning Board is working on the wording/unison of some ordinances and will present these changes to the City Council when completed.
- C. Mayor Rick Vollbrecht met with representatives concerning a possible 25 year solar garden program contract, beginning January 1, 2017 or date of commercial operation, at a 1% increase per year, with our investment percentage (buy in) choice from 0 to 120%. The city's monthly savings will be shown on our city electric (Xcel) bill. Our city attorney has also reviewed an example proposed contract and states it is well written, will guarantee our rate, there's no easy way to get out of the contract and would have to pay a termination fee, if opting out. Doug Sonnee and Gordy Simanton, Solar Stone Partners reps, will attend the next meeting to discuss the contract and answer questions.
- D. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to authorize our City Clerk, Sheri Gregor, to cross out the wording "commercial activity" and insert "manufactured home park", and sign, on behalf of the City, the zoning approval on the Morristown MHC Dealer's License application.

New Business

- A. A motion was made by Lisa Karsten, seconded by Stephanie Culhane, and carried unanimously to put a sidewalk in, to connect the Community Center and the Fire Hall and add proper signage "Fire Department Parking Only" for the fire hall parking lot. Ed Schmidtke will look into getting the sidewalk put in; with the funds to be taken out of the streets account.
- B. A motion was made by Lisa Karsten, seconded by Rick Vollbrecht to approve the purchase of 500 "City of Morristown" informational magnets from Schwaab, Inc.; based on Stephanie Culhane and Sheri Gregor's design. Lisa Karsten mentioned that we need car magnets, for parades & such, which read "Morristown City Council".
- C. The annual employee wage increase will be discussed at the 2017 budget special work session.
- D. A motion was made by Scott Allen, seconded by Lisa Karsten, and carried unanimously to approve the appointment of election judges as stands Sheri Gregor, Virginia Schmidtke, Jack Schwichtenberg, Nyla Wille and Joyce Wenker, increase the election judge per hour wage to \$11.00 and plus two meals each per elections.
- E. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to allow no hall rental fee to the American Red Cross – Blood Drives scheduled for August 29, 2016 and December 30, 2016.
- F. & G. The Council recommends that anyone wanting to have a street, alley, etc. vacated by the City, needs to submit a formal petition, be put on the Agenda and attend the City Council meeting to state their request. Attorney Mark Rahrack will send the City Clerk an outline of the process that needs to be followed. In turn, Sheri Gregor, Clerk, will contact the two applying occupants of these stages.
- H. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to approve the application of the MN Dark House & Angling Exempt Permit.
- I. Rick Vollbrecht called a Special Work Session Meeting for Thursday, August 4, 2016 at 6 p.m. to crunch budget numbers, with proposals provided by city departments, for the 2017 budget.
- J. A) The City Clerk is working on updating the "Welcome Letter" to new residents. Sheri Gregor will present this to the City Council for review and approval, once completed.
- J. B) A motion was made by Scott Allen, seconded by Stephanie Culhane, and carried unanimously to accept Dahle Enterprises' estimate of \$1,234.00 to install tile and repair the water hole by W. Sidney Street. Rick Vollbrecht will look into Stephanie Culhane's concern about the water build up on Thuren Street, after the next good rain.

Correspondence and Announcements

- 1. Dan Morris asks the City Council if, in case of rain, could the National Night Out being held on Tuesday, August 2nd, be held at the Community Center. This request needs to be added to an Agenda for a motion to be made and officially approved.
- 2. The "Coffee Club" donated an American Flag to City Hall.
- 3. Zoning Conditional Use Public Hearing – Thursday, July 21, 2016 at 7:30pm

Correspondence and Announcements (cont.)

4. Notice to Voters – Posted and published – Municipal Election to be held Tuesday, November 8, 2016 – “Affidavits of Candidacy” filing dates are from August 02, 2016 through August 16, 2016
5. Reimbursement of unused Feed Mill grant to go back to State.

Claims and Accounts:

A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to pay the July 07, 2016 Current Claims totaling \$8,957.89 from the General Fund, \$6,087.20 from the Fire Department Fund, \$2,157.79 from the Water Operations Fund, and \$41,557.02 from the Wastewater Operations Fund, \$4,457.82 from the Refuse Fund.

Late Claims: None

Council Discussions and Concerns:

None

New Business (cont.)

K. City Clerk Review – Meeting closed at 8:15 p.m.

A motion was made by Lisa Karsten, seconded by Stephanie Culhane, and carried unanimously to reopen the meeting at 8:45 p.m.

A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to give Sheri Gregor, City Clerk/Treasurer, a \$.50 an hour merit increase in pay effective July 01, 2016 and lifting the probationary period.

A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to adjourn. The meeting adjourned at 8:48 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, August 01, 2016.

/s/: Ed Schmidtke
Ed Schmidtke, Assistant Mayor

ATTEST:

/s/: Sheri Gregor
Sheri Gregor
City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Regular Meeting
Monday, August 01, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke,
Lisa Karsten, Stephanie Culhane and Scott Allen

Others Present: Rich Revering – Engineer, Mark Rahrack – Attorney, Troy Dahle – Fire Chief, Mark Morris – Zoning Board Member, Doug Sonnee, Gordy Simanton– Solar Stone Partners, Lee Bjerk – Geronimo Energy, Leon Gregor – Fire Relief Assoc., Steve Nordmeier, Adam Uittenbogaard, Dan Morris – Commercial Club President, Jack Schwichtenberg, Margaret Butler, Jillian Schiell, Pat Kaderlik, Sheri Gregor – City Clerk

The regular meeting of the Morristown City Council was called to order on Monday, August 01, 2016 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to approve the Agenda.

Community Solar Garden Program – Lee Bjerk of Geronimo Energy and Doug Sonnee of Solar Stone Partners made their cost savings analysis presentations to the City Council to gain us as a contracted subscriber. The Council will vote on this matter at the Special Meeting on Thursday, August 04, 2016, at 6 p.m.

Consent Agenda:

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to accept the Consent Agenda.

Comments and Suggestions from Citizens present:

Steve Nordmeier commented about the water hydrant flushing done on Monday, August 01, 2016. Steve states it was the worst rusty water at both his home and business he has ever seen. Rick Vollbrecht will speak with the Public Works Operators to see if they did something different this month or if they should go back to flushing every month to avoid this buildup.

Dan Morris informed the Council that the street striper, that was thought to be missing, is in his turkey shed.

Dan Morris requests for the Council to have the rest of the city maintenance property, still in the cold storage building at 200 Main St., be moved to the Public Works building. Ed Schmidtke will talk to Public Works to have them remove the remaining items.

Comments and Suggestions from Citizens present: (cont.)

Dan Morris also indicated the Commercial Club plans to earmark some money toward some projects; such as a playground area at the baseball park and park playground. He asks if the Council could budget some funds towards these projects.

Unfinished Business

- A. Chain of Command/ Handling of Citizen's Concerns – Rick Vollbrecht asked Stephanie Culhane set up a meeting with himself, herself and the Public Works and City Clerk; to address these internal matters.
- B. The Zoning Board continues to work on amending ordinances, and will forward them to Mark Rahrlick for endorsement, before presenting them to the City Council.
- C. The City Clerk is working on the update of the "new resident's letter".
- D. Jillian Schiell, of 303 2nd Street NE, is pursuing to have Boon Street vacated A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to hold a public hearing at the next regular meeting.

New Business

- A. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to approve Resolution 2016-4: Approving State of Minnesota Joint Powers Agreements With The City Of Morristown On Behalf Of Its City Attorney and Police Department. Roll Call: Lisa Karsten-Yes, Stephanie Culhane-Yes, Scott Allen-Yes, Ed Schmidtke-Yes and Rick Vollbrecht-Yes.
- B. A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to sign the agreement "State of Minnesota Joint Powers Agreement Authorized Agency (JPA)".
- C. A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to sign the agreement "Court Data Services Subscriber Amendments to CJDN Subscriber Agreement".
- D. A motion made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to move the "National Night Out" to the Community Center, if it rains.
- E. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to increase the pay of the Council Members and Mayor by \$100 per year.
- F. Leon Gregor presented the annual "Firemen's Relief Association Audit Report" to the City Council. No mandatory city contribution is required in 2017, to cover retirement benefits. Leon also stated that the bond for the relief association treasure will need to be raised to cover 10% of the relief association special fund assets.
A motion was made by Scott Allen, seconded by Stephanie Culhane, and carried unanimously to have the City Clerk sign the paperwork to approve the Firemen's Relief Association Audit Report. Ed Schmidtke request that the City Clerk get our City auditor's recommendation on how much money to have as a surplus balance and to still have enough funds to cover retirement benefits; without having a required mandatory city contribution.

New Business (cont.)

- G. A proposal to pave the South service entry parking area and North parking lot, of the Community Center, was received from LaCanne's Paving. A second bid will be acquired, per ordinance requirements.
- H. A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously, to direct Mark Rahrlick to prepare a proposed ordinance, also amending the zoning ordinance, to "opt-out" of permitting temporary family health care dwellings in the City of Morristown; and in preparation for the Zoning Board to hold a public hearing on Thursday, August 18, 2016 at 7:30 p.m..

Correspondence and Announcements

None

Claims and Accounts:

A motion was made by Scott Allen, seconded by Lisa Karsten, and carried unanimously to pay the August 01, 2016 Current Claims totaling \$8,696.99 from the General Fund, \$1,026.57 from the Fire Department Fund, \$1,189.84 from the Water Operations Fund, \$3,428.40 from the Wastewater Operations Fund, \$4,147.49 from the Refuse Fund, and the Late Claims totaling \$429.89 from the General Fund, \$149.07 from the Water Operations Fund, \$759.17 from the Wastewater Operations Fund and \$56.67 from the Refuse Fund.

Council Discussions and Concerns:

Lisa Karsten would like the City Council to receive a Sky Warn Report. Dan Morris will let Nancy Morris know.

Rick Vollbrecht thanked the Council for the plant given, due to his mother-in-law's, Evelyn Meschke, passing.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to adjourn. The meeting adjourned at 8:33 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, September 12, 2016.

Attest:

/s/ Rick Vollbrecht
Rick Vollbrecht, Mayor

/s/ Sheri Gregor
Sheri Gregor
City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Special Meeting – 6:00 p.m.
Thursday, August 04, 2016

Members Present: Mayor Rick Vollbrecht, Council Members Lisa Karsten, Stephanie Culhane, Ed Schmidtke and Scott Allen

Others Present: Eric Hughes and Randy Krueger - Public Works, Virginia Schmidtke, Sheri Gregor - City Clerk

The special meeting of the Morristown City Council was called to order on Thursday, August 04, 2016 at 6:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Rick Vollbrecht.

The City Council and a few employees worked on the proposed 2017 budget. Another special meeting will be held to complete and approve the revised proposed 2017 budget. This special meeting is scheduled for Monday, August 29, 2016 at 6:30 p.m.

A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to split our city's electricity usage 50/50 between two solar garden program vendors, Solar Stone Partners and Geronimo Energy, and will sign 25 year contracts.

A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to approve the bid from M & W Blacktopping, LLC, to do our north parking lot and the east back service entry area; using the monies in our unallocated fund.

A motion was made by Ed Schmidtke, seconded by Stephanie Culhane to adjourn. The special meeting ended at 8:48 p.m.

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Closed Meeting – 6:00 p.m./Special Meeting – 6:30 p.m.
Monday, August 29, 2016

Members Present: Mayor Rick Vollbrecht, Council Members Lisa Karsten and Ed Schmidtke

Members Absent: Stephanie Culhane and Scott Allen

Others Present: Eric Hughes-Public Works, David Osborne-Police Chief, Virginia Schmidtke, Sheri Gregor-City Clerk

A closed meeting of the Morristown City Council was called to order on Monday, August 29, 2016 at 6:00 p.m. in the Council Chambers at 402 S Division Street by Mayor Rick Vollbrecht; for the evaluation and annual review of a Public Works Operator.

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to open the special meeting of the Morristown City Council at 6:55 p.m. The revised proposed 2017 Budget was discussed. A resolution will be presented for approval at the next City Council meeting, on Monday, September 12, 2016. The consensus is that the proposed property tax levy for payable 2017 will be 4.5%, and will be certified to the Rice County Auditor by Thursday, September 15, 2016.

Due to a discrepancy, the city clerk will request an updated bid on a proposal for the paving of the Community Center's north parking lot/ east access road/back service entry area.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten to adjourn. The special meeting ended at 7:40 p.m.

Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES

Closed/Regular Meeting/Public Hearing

Monday, September 12, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke, Lisa Karsten, Stephanie Culhane and Scott Allen

Others Present: Rich Revering – Engineer, Mark Rahrlick – Attorney, Mark Morris – Zoning Board Member, Dave Osborne – Police Chief, Leon Gregor – Fire Relief Assoc. President, Jack Schwichtenberg, Virginia Schmidtke, Nancy Morris – SkyWarn, Ryan Schiell, Jillian Schiell, Pat Kaderlik – Public Works, Kurt Wolf, Kathy Wolf, Tim Strobel, Anna Braam – Morristown School Principal, Bonnie Haag, Dave Walz, Sheri Gregor – City Clerk

On Monday, September 12, 2016, at 6:30 p.m., the Morristown City Council held a closed meeting to present an annual evaluation to Police Chief David Osborne.

At 7:03 p.m., a motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to reopen the regular meeting of the Morristown City Council. The meeting was called to order, at in the Council Chambers at 402 Division Street South, by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

Lisa Karsten requested a correction to the August 1st meeting minutes, New Business E.; stating the motion approved to raise the Mayor and Council Members annual salary by \$100, was rescinded.

A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to table, until the October 3rd meeting, Agenda item - Unfinished Business E., at the request of Merle Vold, to the vacate alley by 302 2nd St NW.

A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to accept the Agenda, with the correction to the August 1st minutes and to moving vacate alley request to the next meeting.

Consent Agenda:

Rick Vollbrecht pulled the Public Works and SkyWarn Reports. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to accept the Consent Agenda, except for those two reports.

Pat Kaderlik, spoke about his and Randy Krueger's, Public Works Operator, work strategy going forward. A motion was made by Stephanie Culhane, seconded by Lisa Karsten, and carried unanimously to accept the Public Works Report.

Consent Agenda: (cont.)

The Council thanked Nancy Morris for the SkyWarn Report. Nancy explained to the Council that historically they have been very conservative, with their funds. The equipment and narrow band used now is fine. If SkyWarn were made to up-date to 800 megahertz, their accrued funds would be nonexistence. As long as they can sound their own siren, they are O.K. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to accept the SkyWarn Report.

Comments and Suggestions from Citizens present:

Tim Strobel asked the Council's permission to tour the Grist Mill, Historical Schoolhouse, Fire Hall and Community Center during his upcoming class reunion, the afternoon of October 1st. The Council is fine with that as long as there is a representative at each location to oversee the get-together.

Mark Morris asked on behalf of a few parents why some city park playground equipment was missing. A safety audit was done on the park's play area and some pieces had to be removed, due to them becoming unsafe. Our Public Works Operators also tilled the pea rock around the equipment to bring it back to the necessary fall protection.

Unfinished Business

- A. Chain of Command/ Handling of Citizen's Concerns – Rick Vollbrecht and Stephanie Culhane will present a standard protocol to follow for handling citizen's requests by the city clerk, public works and for police dispatch. Once this information is established, it will be published on our website.
- B. The City is entering into 25 year agreements with two solar garden energy companies; dividing between them our electricity usage. The Community Solar Garden Subscription Agreement with Solar Stone/Met Council has been finalized. We are waiting for the completion of Geronimo Energy's contract.
- C. The Zoning Board continues to work on amending ordinances, and will forward them to Mark Rahrlick for approval, before presenting them to the City Council.
- D. The City Clerk is working on the update of the "new resident's letter".
- E. The request to vacate an alley by 302 2nd Street NW is tabled until the October 3, 2016 meeting.
- F. A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to approve Ordinance 2016-6 – Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593.
- G. (Skipped until after the Public Hearing)
- H. A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to rescind a previous meeting motion to accept the parking lot paving bid from M & W Blacktopping, due to the bids not having the same square footage. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to have LaCanne's Paving do this for the price of \$22,900.00, coming out of the unallocated funds that we have.

The Public Hearing to vacate Boom Street was called at 7:30 p.m. Dave Walz questioned if the city would ever connect sewer and water lines up there, as once proposed by the City Council years ago, and also if this vacation will have any effect on property tax. Rick Vollbrecht stated there is no longer any public property to connect Boom St to 2nd St NE, with water and sewer lines. Also the little more land the property owners receive would only affect them for taxes. The city attorney, Mark Rahrlick, explained the north and south property lines of two parcels owned by Ryan and Jillian Schiell, 303 2nd St NE, will extend to the middle of the street and the parcel owned by Bonnie Haag, 304 1st St NE, will extend north. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to accept Resolution No. 2016-6 – A Resolution Vacating Boom Street. Mark Rahrlick, will prepare a certificate, which is a document to be recorded, at the county, with the resolution.

Unfinished Business (cont.)

- G. Leon Gregor presented an updated report on the firemen's retirement benefits assets, liabilities and surplus, and asked the City Council to set a retirement increase and surplus dollar amount to expedite the annual process, after the relief's audit. The president of the relief association will still have to make an annual presentation for the Council's acceptance. Mark Rahrlick suggests speaking in terms of a percentage, rather than a dollar amount. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to increase the Firemen's Relief Retirement Benefits by \$200, so that they have a surplus of \$129,924.00.
- I. A rate increase is needed for refuse (garage collection), due to not taking in enough funds to cover the hired service. The clerk will present the Council with figures at the next meeting. Playground equipment funds were not included in the proposed 2017, but at the next meeting, the Council will discuss this item and if approved to use unallocated funds for the project. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to approve the Resolution 2016-7 – Accept 2017 Proposed and Preliminary Tax Levy Budget.

New Business:

- A. Anna Braam, W-E-M Schools-Morristown Principal, request the City Council's consideration on making Washington Street, west to east, and Ann Street, east to west, by the school, one-way streets, due to the traffic issues regarding the safety of the students. After conversing between the Council, Dave Osborne, Rich Revering and Anna Braam, the recommendations are to close Washington Street (two school blocks) during the school day – school buses only. The exception would be for residents that live on that street. Parents are being directed to drop their children off on the South side (Ann Street) of the school. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to have our public works operator paint crosswalks at 1st St S.E. and Washington St E., 2nd St SE and Washington St E., and 2nd St. S.E. and Ann St. S.E.

New Business: (cont.)

- A. Also the motion allows the school to put signs on Washington Street to state street is closed to all traffic other than school buses during school days. Scott Allen will get a sign on 1st Street also.
- B. The annexing in of a township parcel to adjoin a city limits parcel at 24797 Holland Avenue is tabled to our next meeting.
- C. The ditch located near Sidney Street E. is not city property; therefore it's not the city's responsibility to clean.
- D. The City Clerk informed the City Council she sent out 12 letters to warn these residents they needed to come to this Council meeting, sign a contract for a payment plan or pay their utility bill in full by September 20, 2016 or their utilities will be disconnected. At this time, they will also have to pay a \$50 reconnection fee; besides their balance in full. Mayor Rick Vollbrecht said to give them one notice, delivered to their door, then shut off the utilities the next day.
- E. The Morristown Commercial Club has started a playground equipment fund, for the city Morristown Centennial Park, earmarking \$5,000.00. They are asking the City and other organizations, etc. if they could partake in this project. The Council put this on next month's agenda.
- F. A building maintenance and appearance letter is to be sent to the owners of 105 1st Street NE. The house is in violation of City Code Ordinance 92.21.
- G. A request to possibly purchase a permit to build a solar garden on agricultural zoned land within the city limits was discussed. No solar gardens will be permitted within the city limits. The City Code of Ordinances does not mention allowance for solar related construction, therefore is prohibited. With solar energy becoming more popular, eventually steps will be taken to revise permitted ordinances.
- H. A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to accept Milt's Lawn Service proposal of \$676.46, to treat city property this fall.
- I. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to table the public works revision of the personnel policy.
- J. A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to raise city employee's, with over one year of service, wages 5%, retroactive to July 1, 2016; with the city clerk's wage increase at her one year date. Randy Krueger, Public Works, 6 month probation period ends October 6, 2016, with this annual wage increase not in effect until April 6, 2017.
A motion made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to raise Police Officer Chris Langrs' hourly wage by \$1.00, in addition to the 5% raise
- K. Mayor Rick Vollbrecht set the Public Truth in Taxation Hearing for December 5, 2016 at 7:30 p.m., which will be held during the regular monthly meeting.
- L. A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to accept Eric Hughes resignation.
- M. A discussion was held on the job description to post. A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to post a Public Works Operator position with a deadline of Friday, September 30, 2016

New Business (cont.)

- N. A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to approve M & W Blacktopping's bid of \$3,080.00, to repair the road by BevComm; using the street fund.
- O. The Council request that the Clerk call Brad Sammon to come look at the tile repairs needed in the Community Center. Mark Morris will assist Brad to point out the damaged areas.
- P. The City Council states a permitted use is not needed from the City for Center Point Energy to go ahead with their Franklin Street Reinforcement Project.
- Q. Pressure Washer Bids – tabled to next month's meeting.

Correspondence and Announcements

The request for a time extension was approved by FEMA, through December 2017, to finish the rip rap at the park, due to the excessive rains and high water this summer.

Claims and Accounts:

A motion was made by Scott Allen, seconded by Lisa Karsten, and carried unanimously to pay the September 12, 2016 Current Claims totaling \$47,461.50 from the General Fund, \$4,273.85 from the Fire Department Fund, \$19,475.00 from the Fire Hall Debt Fund, \$2,243.40 from the Water Operations Fund, \$4,094.24 from the Wastewater Operations Fund and \$4,218.95 from the Refuse Fund.

Council Discussions and Concerns:

A public works calendar may be implemented in the future, for weekend contacts.

A motion was made by Ed Schmidtke, seconded by Scott Allen, and carried unanimously to adjourn. The meeting adjourned at 9:05 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, October 03, 2016.

Sheri Gregor
Sheri Gregor
City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES

Closed/Regular Meeting
Monday, October 3, 2016

Members Present: Mayor Rick Vollbrecht and Council Members Ed Schmidtke and Lisa Karsten

Members Absent: Stephanie Culhane and Scott Allen

Others Present: Rich Revering – Engineer, Mark Rahrack – Attorney, Mike O’Rourke, Steve Nordmeier, Adam Uittenbogaard, Jack Schwichtenberg, Margaret Butler, Dave Osborne - Police Chief, Rick LaCanne, Kim Halvorson, Geoff Driver, Kristina Green, Pat Kaderlik – Public Works, Stacy Chmelik, Angie Kokoschke, Linda Vollbrecht, Sheri Gregor – City Clerk

On Monday, October 03, 2016, at 6:30 p.m., the Morristown City Council held a closed meeting, in the Council Chambers at 402 S. Division Street, to present a 6-month evaluation to Public Works Operator Randy Krueger. A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to end the closed meeting, and go into the regular meeting, taking a break, then continue at 7:00 p.m.

At 7:00 p.m., Mayor Rick Vollbrecht called to order the regular meeting of the Morristown City Council.

The Pledge of Allegiance was recited.

Additions/Corrections to Agenda:

Rick Vollbrecht adds New Business I. “Open Burning”, to table Unfinished Business A. Chain of Commands/Handling Citizen’s Concerns, to table C. New Residents Letter, D. Vacate Alley (move to December meeting), and New Business F. Sky Warn- Nancy Morris presentation. Lisa Karsten adds New Business J. Results of Closed Meeting. A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to approve the additions and corrections to the Agenda.

Consent Agenda:

Mayor Rick Vollbrecht stated that Randy Krueger has been very busy so there isn’t a Public Works Report this month, the EDA Committee did not have a meeting and there’s no Sky Warn report. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to approve the Consent Agenda, minus the Public Works, EDA and Sky Warn Reports.

Comments and Suggestions from Citizens present:

Rick LaCanne of LaCanne Electric asks the Council if they would like them to submit bids on repairing the crooked light post in the Community Center parking lot, sewage plant generator repair (Rick Vollbrecht directed them to go ahead on this) and LED change out of the Community Center and street lights. Rick Vollbrecht approved that LaCanne Electric to get us some prices as to what the costs would be.

Angie Kokoschke asks if the City knows of any financial assistance for homeowners that suffered damages, from the flood waters. The reply as of now is, Rice County suggests private citizens to call "211". You can get help with clean up, but replacement of a furnace, water heater, or damaged items is not guaranteed. FEMA generally assists in city emergencies. The Council suggests that Angie call Jack Blackmer. He may have information in regards to emergency assistance or contact the Red Cross.

Kim Halvorson addressed the Council on the letter sent to the owners of 105 1st St. N.E., in violation with City Ordinance 92.21. The homeowners are planning to put in new foundation/basement, and an addition in 2017. Due to be length of time and notices issued on the violation, the Council would like the Zoning Board, at its October meeting, to follow the procedure in issuing an administrative fine and/or work out this issue with the owner(s). This issue will also be added to City Council November 7, 2016 meeting agenda under unfinished business.

Kim Halvorson asks if the City can help with resolving a fencing issue; between the property and the MorrisMart owners. The reply is there isn't any city code requiring the business to put up a fence. This is a civil matter.

New Business E. Stacy Chmelik attended the meeting, on behalf of the Trinity North Morristown Lutheran Church anniversary committee, to request the Council waive the Community Center Hall rental fee. The committee has rented the hall for Sunday, October 28, 2018 to celebrate the church's 150th anniversary and the Trinity North Morristown School's 125th anniversary. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to allow Trinity North Morristown to use the hall free of charge October 28, 2018 for their anniversary celebration.

Unfinished Business:

- A. Chain of Command/ Handling of Citizen's Concerns – Tabled
- B. The Zoning Board revised sections of Chapter 71 of the Morristown City Codes.
It was submitted to city attorney, Mark Rahrack, for his approval. Mark Rahrack transcribed an amendment.

- B. (cont.) A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to approve Ordinance 2016-7 “An Ordinance Amending Chapter 71 Of The Morristown City Code”.
- C. New Residents Letter – Tabled
- D. Vacate Alley Petition – Tabled to December 5, 2016 meeting
- E. The Council examined information, provided by the City Clerk, showing the City isn’t taking in enough monies to cover the refuse collection service (Archambault Brothers Disposal) portion of the monthly utility billing.
A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to increase the garbage fee including waste tax by \$2.00 per month, beginning November 1, 2016.
- F. The owners of 24797 Holland Avenue petitioned to annex their township parcel into a city parcel, with future plans to add a secondary building. Mark Rahrlick, city attorney, recommends the City Council to require the landowners combine the two parcels into one parcel, with Rice County. Geoffrey Driver, a landowner, agreed to honor this request. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously to approve Resolution 2016-8 “Joint Resolution Between The Township Of Morristown And The City Of Morristown For Annexation Of Part Of Area Designated For Orderly Annexation”; with the landowner’s to combine the properties into one parcel after it’s annexed. Once the property is annexed the city’s zoning map will need to be updated, and that will require a public hearing. The public hearing will be held during the November 7, 2016 City Council Meeting at 7:30 p.m.
- G. Mike O’Rourke spoke about the beginning steps that have been taken in implementing the playground equipment project at both the Morristown Centennial Park and Babe Nordmeier Baseball Field. Several organizations plan to contribute to the project. The Commercial Club would like to form a committee to oversee this project, with an appointed representative from each major donating group. As of now the Morristown City Council, Baseball Association, Fire Department, Commercial Club, and Township will be involved. Once a projected cost is figured, the Council will then decide the amount of funds the City can donate to this project. The City Clerk will contact the MNDNR and Southern Minnesota Initiative Foundation, and possibly Bremer Banks on their outdoor recreation grant programs. Rick Vollbrecht asked Adam Uittenbogaard to assist in the grant writing process.

- H. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously for the City to cover the additional cost for paving to the third back door on the East side of the Community Center, with funds from the general streets fund.
- I. The Council suggests Stephanie Culhane and Scott Allen should get a floor specialist to look into seeing what the actual problem is; that's causing the tiles to crack and at least get the tiles repaired, at the Community Center.
- J. Ed Schmidtke will have the pressure washer bids at the next regular meeting.
- K. The City received nine applicants for the open Public Works Operator position. Mayor Rick Vollbrecht asks that each Council member review the applications and make their recommendations. Then a committee will interview the top four choices. A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to have Rick Vollbrecht, Ed Schmidtke, Pat Kaderlik and Randy Krueger do the interviews.

New Business:

- A. Governor Mark Dayton issued an "Emergency Executive Order 16-08" Declaring a State of Peacetime Emergency in the State of Minnesota. Troy Dahle, Emergency Management Director, and Sheri Gregor, City Clerk, were asked to submit damage estimations on behalf of Morristown, Rice County, to try to qualify for FEMA aid. Rick Vollbrecht stated his appreciation of the fire department's involvement with sandbagging, the pump out at the sewer plant, and barricades. He noted Randy Krueger and Pat Kaderlik did a fine job getting everything under control at the plant. We will see what resources may be available through the Governor's State of Emergency Order. Jennifer Hauer-Schmitz, Rice County Emergency Management Director, has been keeping us updated daily on the flooding situation in Rice County. Once the waters recede flooding issues will be addressed, by the City Council.
- B. An IT Systems quote was submitted by Business Ware Solutions. Pantheon wants to make their presentation to the Council and asked to change the scheduled date of the October 3rd meeting to November 7th.
- C. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to waive the hall rental fee for a Halloween Costume Dance, to be held instead of the Haunted Trail out at Dixon Creek. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, to allow the Commercial Club to fence off an area on the East side of the building for dance goers to take their alcoholic beverages outside to view to scary outdoor movie flicks.
- D. It will depend on how cold it gets this winter if an ice skating rink will be made. Randy Krueger will look into pricing lumber needed to frame the rink.
- E. Trinity Church – discussed under comments and suggestions from citizens present.
- F. Sky Warn has chosen to pay the \$500.00 fee to the band that will play at the Halloween Dance on Saturday, October 29th. At the next regular meeting, Nancy Morris will make a presentation on the National Weather Service quest to find a town willing to fund and place a Doppler Radar.

- G. It has been reported that the Community Center kitchen refrigerator isn't cooling again. Rick Vollbrecht will check with Jim Hilpiper on his findings the last time he serviced the appliance.
- H. The City got two bids to have cracks sealed on streets at Tower Circle, the Meschke Addition and the Community Center West parking lot. The work was awarded to Barga Incorporated for \$15,000.00.
- I. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to allow "Open Burning" by permit from October 15 – November 15, 2016, during the hours of 6 p.m. to 12 p.m. (noon).
- J. Reporting results of the closed meeting. A motion was made by Lisa Karsten, seconded by Ed Schmidtke, and carried unanimously based on the evaluation process for Randy Krueger, to give a wage increase of \$1.00 an hour, starting the next pay period.

Correspondence and Announcements

None

Claim and Accounts:

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht, and carried unanimously to pay the October 03, 2016 Current Claims totaling \$56,656.22 from the General Fund, \$2,025.33 from the Fire Department Fund, \$802.12 from the Water Operations Fund, \$4,371.76 from the Wastewater Operations Fund and \$4,218.95 from the Refuse Fund, and the Late Claims totaling \$1,112.25 from the General Fund, \$117.13 for the Fire Department Fund, \$1,785.09 from the Wastewater Operations Fund.

Council Discussions and Concerns:

Mayor Rick Vollbrecht called a Special Meeting for Monday, October 17, 2016 at 5:30 p.m., to select the new hire for the Public Works Operator position. Also a report on any updated information on receiving financial aid from FEMA.

A motion was made by Ed Schmidtke, seconded by Lisa Karsten, and carried unanimously to adjourn. The meeting adjourned at 8:30 p.m.

The next regular monthly meeting of the Morristown City Council will be Monday, November 07, 2016.

/s/ Rick Vollbrecht
Rick Vollbrecht, Mayor

ATTEST:

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MINUTES
Special Meeting – 5:30 p.m.
Monday, October 17, 2016

Members Present: Mayor Rick Vollbrecht, Council Members Stephanie Culhane, Scott Allen, Ed Schmidtke and Lisa Karsten

Others Present: Pat Kaderlik, Randy Krueger, Jack Schwichtenberg, Sheri Gregor

The special meeting of the Morristown City Council was called to order on Monday, October 17, 2016 at 5:30 p.m. in the Council Chambers at 402 S. Division Street by Mayor Rick Vollbrecht.

The interview committee, for the Public Works Operator position, made their top selections recommendation to the City Council; from the four of the nine applicants that were interviewed. A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, to hire (offer the position to) the committee's top choice, Dorian Cornelius, due to his 13 years of experience and had his Class C Water Certification and Class C Wastewater license; at a starting wage of \$23.00 an hour. With the stipulations being, within one year Dorian has to retest for his Class C Water Certification, attend the A/B refresher course in January or March 2017, take the Class B Wastewater and Class 4 Bio Solids exams obtaining all licensing. All In Favor: Ed Schmidtke, Stephanie Culhane and Rick Vollbrecht; Opposed: Lisa Karsten and Scott Allen; motion carried. A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, that if the first choice candidate turns down the job offer, the committee's second choice applicant, Brian Berghoff, will be offered the Public Works Operator position at \$18.00 per hour. All In Favor: Ed Schmidtke, Stephanie Culhane and Rick Vollbrecht; Opposed: Lisa Karsten and Scott Allen; motion carried.

A revision of the public works operator authority in the City of Morristown Personnel Policy is tabled until a modification is deemed necessary.

On Wednesday, October 12, 2016, Mayor Rick Vollbrecht attended a Preliminary Damage Assessments (PDAs) for Rice County, to present documentation (photos, damage location maps and cost) of the City's damage estimations. This is the first step in the reimbursement process for the impending Federal Declaration. Per public assistance for Rice County residents: At this time, no financial funds are available, although for whose homes affected by the flood waters, clean up help is available by calling "211". Free clean-up kits are also available for any resident in need!

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A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to instruct our Public Works Department to remove the three or four willow trees that are in the drainage ditch between addresses 204 and 302 on W. Sidney Street.

A motion was made by Scott Allen, seconded by Ed Schmidtke, and carried unanimously to direct the Public Works Department to remove the landscaping rock washed down into the drainage ditch by 312 W. Thruen Street.

A motion was made by Stephanie Culhane, seconded by Scott Allen, and carried unanimously to adjourn. The special meeting ended at 5:50 p.m.

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MEETING MINUTES
Canvassing Board
Wednesday, November 09, 2016

Members Present: Mayor Rick Vollbrecht, Council Members Lisa Karsten,
Ed Schmidtke, Stephanie Culhane and Scott Allen

Others Present: Sheri Gregor-City Clerk

A meeting of the Morristown City Council was called to order on Wednesday, November 09, 2016 at 5:15 p.m. in the Council Chambers at 402 S Division Street by Mayor Rick Vollbrecht.

The purpose of this meeting is for the governing body of a city conducting any election shall act as a canvassing board to canvass the returns, and declare the results of the municipal election. The clerk of the canvassing board shall certify the results of the municipal election to the county auditor.

A motion was made by Lisa Karsten, seconded by Scott Allen, and carried unanimously to approve Resolution 2016-9 "A Resolution Canvassing the November 08, 2016 Municipal Election Returns and Declaring Results.

A motion was made by Lisa Karsten, seconded by Scott Allen to adjourn. The canvassing meeting ended at 5:20 p.m.

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting/Truth in Taxation Public Hearing

Monday, December 05, 2016

Members Present: Mayor Rick Vollbrecht, Council Ed Schmidtke, Stephanie Culhane

Members Absent: Lisa Karsten, Scott Allen

Others Present: Attorney Ben Cass, City Engineer Rich Revering, Police Chief

David Osborne, Troy Dahle, Jack Schwichtenberg, Margaret Butler,
Steve Nordmeier, Mike O'Rourke, Adam Uittenbogaard, Kurt Wolf,
Kathy Wolf, Virginia Schmidtke, Dan Morris, Mark Morris, Merle Vold,
City Clerk Sheri Gregor

The regular meeting of the Morristown City Council was called to order on Monday, December 05, 2016 at 7:00 p.m., in the Council Chambers at 402 South Division Street by Mayor Rick Vollbrecht.

The Pledge of Allegiance was recited.

Additions/Corrections to the Agenda:

A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, and carried unanimously to accept the agenda as presented.

Consent Agenda:

A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, and carried unanimously to approve the Consent Agenda excluding the EDA and Fire Department Reports.

Fire Chief Troy Dahle reported that the Department received a DNR grant, used to purchase six new back pack blowers, now having six to sell. The Council requests the City Clerk to advertise the sale of the six used back pack blowers on the Morristown website and BevComm cable channel. Mike O'Rourke is to place the ad also on the outdoor message board. The value of the blowers is said to be approximately \$100 to \$150 each. Sealed bids may be turned into the Clerk's Office at City Hall; with the sealed bids to be opened at the January 2017 City Council meeting. A motion was made by Stephanie Culhane, seconded by Ed Schmidtke and carried unanimously to approve the Fire Department Report.

Steve Nordmeier, EDA committee member, reported that the EDA held an end-of-the-year meeting tonight, and will meet again at 6 p.m., the same night as the City Council's January 2017, 7 p.m. meeting. The EDA meets quarterly, with meetings also scheduled to be held in April, July and October of 2017. Steve announced that the EDA has two members departing; therefore they are looking for one or two interested people to fill the open position(s). The City Clerk will have this information posted on the website and cable channel. A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to approve the EDA Report.

Comments and Suggestions from Citizens Present:

Mike O'Rourke informed the Council and citizens that a playground committee has been formed. They met and visited the sites (the park and baseball field), where these future projects will be located.

Steve Nordmeier asked why the purchase of different paper towel dispensers for the bathrooms, as referenced in last month's meeting minutes. The Council motioned to purchase dispensers that control the amount of towels; instead of the current ones which do not limit nor separate easily, causing significant waste and cost.

Troy Dahle personally thanked Mayor Rick Vollbrecht and Council Members Edward Schmidtke and Stephanie Culhane for everything they have done for the City and the Fire Department, while serving on the City Council.

Unfinished Business:

- A. A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, to vacate the alleyway by 302 2nd Street NW, owned by V & M Engineering and Associates, LTD (Merle Vold).
- B. The Council requests our city attorneys', Mark Rahrack, municipal/civil attorney, and Kurt S. Fischer, attorney at law, make a joint effort to create a court enforceable amendment of our current ordinance in Chapter 91 pertaining to dangerous dogs. This item is tabled until the January 2017 meeting.
- C. The council wants our city attorney to approve the SolarStone/NRG Energy typo error changes of our agreement, before signing off.

New Business:

- B. A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, and carried unanimously to pay the 2016 Zoning Board/Administrator annual wages.
- C. A motion was made by Stephanie Culhane, seconded by Ed Schmidtke, and carried unanimously to hold the next City Council meeting on Wed., Jan 04, 2017.

- D. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to send letters to the owners of 206 W. Bloomer Street & 105 2nd St. SE, who are of violation of Ordinance 92.21 Building Maintenance and Appearance.
- H. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to accept Virginia Schmidtke's, city clerk trainer, resignation letter. The Council and Sheri Gregor thanked Virginia for coming out-of-retirement to train and substitute in for the new clerk.

Correspondence and Announcements

Community Shred Day–Lake Country Community Bank – Free Event Sat, Dec 17th 9am-11am
Commercial Club Holiday Drawing – Saturday, December 17th 1pm Registration– 2pm Drawing
Speed limit increases on Hwys 13 and 60. Changes go into effect once the signs are in place.

Claims and Accounts:

A motion was made by Ed Schmidtke, seconded by Stephanie Culhane, and carried unanimously to pay the December 05, 2016 Current Claims totaling \$26,400.89 from the General Fund, \$1,050.41 from the Fire Department Fund, \$1,344.41 from the Water Operations Fund, \$2,752.78 from the Wastewater Operations Fund, \$4,183.22 from the Refuse Fund, and the Late Claims totaling \$175.63 from the General Fund, \$577.07 from the Fire Department Fund, and \$1,079.57 from the Wastewater Operations Fund.

Council Discussions and Concerns:

None

7:30 p.m. "Truth in Taxation" Public Hearing

Mayor Rick Vollbrecht opened the hearing. Including City Council members, there were 14 City of Morristown taxpayers in attendance for the regular meeting; none of which had questions regarding the tax levy increase of 4.44%. A motion was made by Stephanie Culhane, seconded by Rick Vollbrecht, and carried unanimously to close the "Truth in Taxation" hearing.

New Business: (cont.)

- A. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to pass Resolution 2016-10 "A Resolution Adopting The Final 2016 Property Tax Levy, Collectible In 2017 And The Final Budget For 2017".
- E. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to accept Stephanie Culhane's resignation, as of 11:59 p.m. tonight.

F. A motion was made by Rick Vollbrecht, seconded by Ed Schmidtke, and carried unanimously to accept Resolution 2016-11 "A Resolution 2016-11 "Accepting Resignation and Declaring a Vacancy".

G. Declare a Vacant City Council Seat – No action taken.

A motion was made by Ed Schmidtke, seconded by Rick Vollbrecht to adjourn. The meeting adjourned at 7:34 p.m.

The next regular meeting will be held Wednesday, January 04, 2017 at 7:00 p.m.

/s/ Sheri Gregor
Sheri Gregor, City Clerk/Treasurer