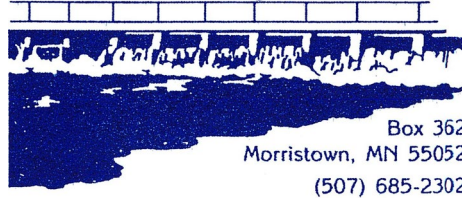


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN ECONOMIC DEVELOPMENT AUTHORITY QUARTERLY MEETING MINUTES - Monday, January 3, 2022

Board Members Present: Chairman Steve Nordmeier, Chuck Larsen, Loren Dahle

Board Members Absent: Tim Flaten, Kurt Wolf **Others Present:** City Clerk/Treasurer Lisa Duban

1. Call to Order:

The EDA Committee meeting was called to order by Chairman Steve Nordmeier, on Monday, January 3, 2022 at 6:00 p.m., in the City Council Chambers, at 402 Division Street South.

2. Additions/Corrections to Agenda: None

3. Additions/Corrections to Minutes: Motioned by Chuck Larsen, seconded by Loren Dahle, and was carried unanimously to approve October 4, 2021 Meeting Minutes.

4. Citizens Comments, Questions or Suggestions: None

5. Old/Unfinished Business:

A. The Dam Boutique – EDA Small Business Grant update:

Date	Payee	Description	Amount
7/21/2021	Monty Melchert	4 month space rent (July-Oct)	1,200.00
7/21/2021	State Farm - Tony Langerud	11 months business insurance	-437.03
9/17/2021	Global Industries	Awning	-595.81
10/14/2021	Walmart	Printer	-268.44
11/15/2021	Monty Melchert	November Rent	-300.00
	Balance		\$ 198.72

B. Chaches Crossroads – EDA Small Business Grant update:

Date	Payee	Description	Amount
	Berkshire Hathaway - Traux		
9/17/2021	& Assoc.	Drive share car ins	-815.00
9/17/2021	Traux & Associates - IMT	Commercial Insurance	-902.00
11/12/2021	City of Morristown	Water Bill	-310.00
	Balance		\$ 973.00

C. American Legion Post 149 - EDA Small Business Grant update: no purchases to date

D. Review of updated EDA Grant/Loan Contract and Application: review of requested changes. Motion by Loren Dahle, seconded by Chuck Larsen, and was carried unanimously to update contract wording to reflect a maximum of \$12,000 spent per year to include \$9,000/year for new businesses with a maximum of \$3,000/applicant and \$3,000/year for existing businesses with maximum of \$1,000 per applicant and subject to availability of funds.

6. New Business: None

7. Authority Discussion and Concerns: None

8. Adjournment: Motion by Chuck Larsen, seconded by Loren Dahle, and was carried unanimously to adjourn at 6:30 p.m.

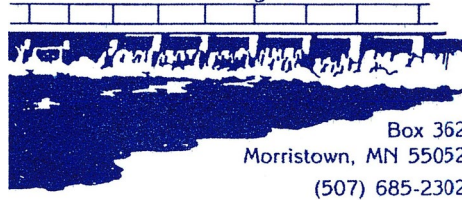
9. Next Scheduled Quarterly Meeting: Monday, April 4, 2022 at 6:00 p.m.

Minutes by Secretary Chuck Larsen
Transcribed by Lisa Duban, City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN ECONOMIC DEVELOPMENT AUTHORITY QUARTERLY MEETING MINUTES - Monday, April 4, 2022

Board Members Present: Chairman Steve Nordmeier, Chuck Larsen, Loren Dahle, Ralph Barney, Kurt Wolf

Board Members Absent:

Others Present: City Clerk/Treasurer Lisa Duban, Jack Schwichtenberg, Ian Roback, Deb Moline, Rachelle Caldwell, Troy Dahle

1. Call to Order:

The EDA Committee meeting was called to order by Chairman Steve Nordmeier, on Monday, April 4, 2022 at 6:02 p.m., in the City Council Chambers, at 402 Division Street South.

2. Additions/Corrections to Agenda: Motioned by Loren Dahle, seconded by Chuck Larsen, and was carried unanimously to approve the Agenda as presented.

3. Additions/Corrections to Minutes: Motioned by Loren Dahle, seconded by Chuck Larsen, and was carried unanimously to approve January 3, 2022 Meeting Minutes.

4. Citizens Comments, Questions or Suggestions: None

5. Old/Unfinished Business:

A. The Dam Boutique – EDA Small Business Grant update:

Date	Payee	Description	Amount
7/21/2021	Monty Melchert	4 month space rent (July-Oct)	-1,200.00
7/21/2021	State Farm - Tony Langerud	11 months business insurance	-437.03
9/17/2021	Global Industries	Awning	-595.81
10/14/2021	Walmart	Printer	-268.44
11/15/2021	Monty Melchert	November Rent	-300.00
2/7/2022	Monty Melchert	Partial January	-198.72
	Balance		\$ 0.00

B. Chaches Crossroads – EDA Small Business Grant update:

Date	Payee	Description	Amount
	Berkshire Hathaway - Traux		
9/17/2021	& Assoc.	Drive share car ins	-815.00
9/17/2021	Traux & Associates - IMT	Commercial Insurance	-902.00
11/12/2021	City of Morristown	Water Bill	-310.00
3/17/2022	All About Signs	Metal sign for front of bldg	-949.00
4/4/2022	City of Morristown	Water Bill	-24.00
	Balance		\$ 0.00

C. American Legion Post 149 - EDA Small Business Grant update:

Date	Payee	Description	Amount
11/12/2021	Laurel Remund	Operation system for sign	-400.00
	Balance		\$ 600.00

D. Review of updated EDA Grant/Loan Contract and Application: Motioned by Kurt Wolf, seconded by Loren Dahle, and was carried unanimously to approve the updated EDA contract. Motioned by Chuck Larsen, seconded by Kurt Wolf, and was carried unanimously to place the updated contract on the Council Agenda for review and final approval.

6. New Business:

- A.** The Dam Boutique Grant Fund Request - Motioned by Chuck Larsen, seconded by Kurt Wolf, and was carried unanimously to approve the \$1,500 grant request from The Dam Boutique.
- B.** Ian Roback with Clear Water – Ian is the founder of Clear Water which focuses on the construction of conservation practices to reduce fertilizer run off on agricultural fields and is expanding into the creation of biochar which reduces the nitrate and phosphorus field run-off. Ian presented a proposal requesting the City donate 3-10 acres of land where he would put up an approximate 40,000 square foot facility to store and dry woodchips and biochar. In exchange for the 3-10 acres of land, he would offer 3 free projects to local farmers putting in the nitrate reduction strategies valued at \$40,000 each and would create 8-10 jobs per year valued at \$100,000 per year. The board noted that the City does not own any property that would fit his needs and it would not be in the best interest of the City to purchase land and donate it for his facility as it would not generate property taxes as the company is a 501C3 non-profit corporation. Motioned by Steve Nordmeier, seconded by Chuck Larsen, and was carried unanimously to reject the proposal from Clear Water as the City does not have 3-10 acres available to donate.
- C.** Council and EDA meeting date change: from Tuesday, July 5th, 2022 to Wednesday, July 6th 2022.

7. Authority Discussion and Concerns: None

8. Adjournment: Motioned by Loren Dahle, seconded by Chuck Larsen, and was carried unanimously to adjourn at 6:34 p.m.

9. Next Scheduled Quarterly Meeting: Wednesday, July 6, 2022 at 6:00 p.m.

Minutes by Secretary Chuck Larsen
Transcribed by Lisa Duban, City Clerk/Treasurer

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN ECONOMIC DEVELOPMENT AUTHORITY QUARTERLY MEETING MINUTES - Wednesday, July 6, 2022

Board Members Present: Chairman Steve Nordmeier, Chuck Larsen, Loren Dahle, Ralph Barney

Board Members Absent: Kurt Wolf

Others Present: City Clerk/Treasurer Lisa Duban

1. Call to Order:

The EDA Committee meeting was called to order by Chairman Steve Nordmeier, on Wednesday, July 6, 2022 at 6:00 p.m., in the City Council Chambers, at 402 Division Street South.

2. Additions/Corrections to Agenda: None

3. Additions/Corrections to Minutes: Motioned by Chuck Larsen, seconded by Ralph Barney, and was carried unanimously to approve April 4, 2022 Meeting Minutes.

4. Citizens Comments, Questions or Suggestions: None

5. Old/Unfinished Business:

A. The Dam Boutique – EDA Small Business Grant update:

Date	Payee	Description	Amount
4/4/2022		Awarded Grant	1,500.00
4/19/2022	Monty Melchert	April Rent	-300.00
	Balance		\$ 1,200.00

B. American Legion Post 149 - EDA Small Business Grant update: Discussion included whether grant money should be forfeited after 1 year if not used. Chuck Larsen noted that he would talk to the Legion and see if they have plans to use the remaining grant funds.

Date	Payee	Description	Amount
7/6/2021		Awarded Grant	1,000.00
11/12/2021	Laurel Remund	Operation system for sign	-400.00
	Balance		\$ 600.00

6. New Business:

A. Charles Larsen – Possible Dog Park: Larsen noted that he has found 7 possible locations which include near Justin Hunt Memorial at Centennial Park, east side of the arch bridge at Centennial Park, city owned lot to the south of 302 3rd Street SE, north side of City Hall, near Babe Nordmeier leftfield and west side of the football field which is school property. He estimates the cost to be \$5,000-\$5,500 for fencing, gates, water troughs, waste bags, waste bag disposals, and a sign to indicate the rules. Larsen noted that this is not technically a business but believes it would be a good addition for the town. He has spoken to residents within the city that are willing to provide free labor to construct the facility. Steve Nordmeier noted that he does not believe funds should come from the EDA as it is not a business and would see this being funded through the City park funds. Loren Dahle noted that research should be done on zoning requirements for these locations. Motioned by Loren Dahle, seconded by Ralph Barney, and was carried unanimously to refer the request to City Council and the Park Community appointment as this does not fall under the EDA funding guidelines.

7. Authority Discussion and Concerns: None

8. Adjournment: Motioned by Chuck Larsen, seconded by Ralph Barney, and was carried unanimously to adjourn at 6:36 p.m.

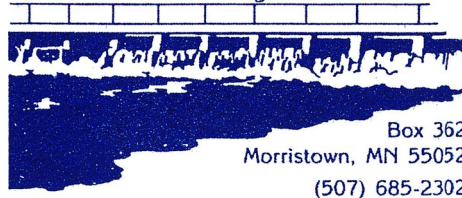
9. Next Scheduled Quarterly Meeting: Monday, October 3, 2022 at 6:00 p.m.

Minutes by Secretary Chuck Larsen
Transcribed by Lisa Duban, City Clerk/Treasurer

City of Morristown

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Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN ECONOMIC DEVELOPMENT AUTHORITY QUARTERLY MEETING MINUTES – Monday, October 3, 2022

Board Members Present: Chairman Steve Nordmeier, Loren Dahle, Ralph Barney

Board Members Absent: Kurt Wolf, Chuck Larsen

Others Present: Connie Medeiros, City Clerk/Treasurer

1. **Call to Order**
2. **Additions/Corrections to Agenda:** None.
3. **Additions/Corrections of Meeting Minutes:** None. Motion by Dahle, seconded by Barney, and carried unanimously to approve July 6th meeting minutes.

Comments and Suggestions from Citizens Present: None.

4. **Unfinished Business:**

A. **The Dam Boutique – EDA Small Business Grant update:**

Date	Payee	Description	Amount
9/15/2022	Monty Melchert	August-September Rent	-600
	Balance		\$ 600.00

B. **American Legion Post 149 – EDA Small Business Grant update:** No money spent this quarter

5. **New Business:** Dog park – need to appear before Zoning and Parks. City Council budget for EDA stays the same at \$2,000.
6. **Authority Discussion and Concerns:** Do grants awarded expired? No, carryover.
7. **Adjournment:** Motion by Barney, seconded by Dahle, and carried unanimously to adjourn at 6:20 p.m.
8. **Next Meeting:** Monday, January 3, 2023, at 6:00 p.m.

**Minutes transcribed by:*

Connie Medeiros, City Clerk/Treasurer