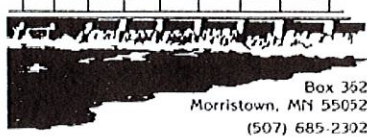


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 352  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Tuesday, January 2, 2024

Public Hearing – Master Fee Schedule – 7:05 p.m.

Public Hearing – Application for Variance

**Council Present:** Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

**Others Present:** Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Mark Rahrck (City Attorney), Travis Mullenmiester (Public Works), Jerry West (Public Works), Bruce Morris (Fire department), Jason Michels (JLM Holdings), Jack Schwichtenberg, Steve Nordmeier, Rick Vollbrecht, Arlen Krause, Mike O'Rourke, John Schlie, Josh Mal\*\*\* (sic), Mike Mil\*\*\* (sic)

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Tuesday, January 2, 2024, at 7:05 p.m. in the Council Chambers at 402 Division St., S, Morristown, MN.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:**
  - A. Unfinished Business 6A: Sheriff's Contract
  - B. New Business 7R1: Resolution 2024-10 Resignation of Adrienne O'Rourke (Temp Event Set-up)
  - C. New Business 7R2: Fire Department Equipment Purchases

*Motion by Gregor, seconded by Caldwell and was carried unanimously to approve the agenda with the additions mentioned above.*

4. **Comments and Suggestions from Citizens Present:** None.

5. **Consent Agenda:**

- A. Police Report – December 2023
- B. Fire Department Report – December 2023
- C. Public Works Report – December 2023
- D. City Council Meeting Minutes – Regular Meeting 12/4/2023
- E. Zoning Board Meeting Minutes – No meeting in December
- F. Financial Reports – 12/31/23
- G. Claims and Accounts – 12/1/2023-12/31/2023
- H. Water Bill Delinquency Report

*Motion by Caldwell, seconded by Gregor and was carried unanimously to accept the Consent Agenda.*

*Motion by Gregor, seconded by Murphy and was carried unanimously to close the regular meeting and open the public hearing*

### **PUBLIC HEARING 7:05 p.m. – MASTER FEE SCHEDULE HEARING**

**– APPLICATION FOR VARIANCE – 403 Sidney St W**

**Master Fee Schedule Hearing:** *The Council presented the Master Fee Schedule and asked for feedback. S. Nordmeier questioned the increase to the Community Center On-Sale year amount.*

**Variance:** *The Council review the application for variance from Jason Michels for 403 Sidney St., for the detached garage. Motion by Caldwell, seconded by Golombeski and was carried unanimously to approve the Application for Variance for 403 Sidney St., with respect to the detached garage.*

*Motion to Murphy, seconded by Caldwell and was carried unanimously to close public meeting and open regular meeting.*

6. **Unfinished Business:**

- A. Sheriff's Contract

*The City Administrator informed the Council that the Sheriff's 60 hour per week contract will be terminated and that a new contract consisting of the requested 40 hours per week will be prepared. The commencement of the new contract will begin in June, 2024.*

**7. New Business:**

A. Ordinance 2024-1 Establishing Master Fee Schedule

*Motion by Murphy, seconded by Caldwell and was carried unanimously to accept Ordinance 2024-1 Establishing Master Fee Schedule with agreed changes of Commercial Club On -Sale Fee of \$200.00 instead of \$250.00, the WAC and SAC fees to \$1,350.00 each with the removal of the hookup fees, and the addition of the Pay Schedule for City Council, Mayor, Zoning Board, Election Judges, Events Set-up position and Fire Department Officers and all FD personnel.*

B. Resolution 2024-1 Approving Publication of Ordinance by Title and Summary

*Motion by Gregor, seconded by Golombeski and was carried unanimously to accept Resolution 2024-1 Approving Publication of Ordinance by Title and Summary*

C. Resolution 2024-2 Designating Official Newspaper

*Motion by Caldwell, seconded by Golombeski and was carried unanimously to accept Resolution 2024-2 Designating Official Newspaper*

D. Resolution 2024-3 Designating Official Depository

*Motion by Gregor, seconded by Golombeski and was carried unanimously to accept Resolution 2024-3 Designating Official Depository*

E. Resolution 2024-4 Requesting Transfer of Ownership of 2<sup>nd</sup> St.

*Motion by Gregor, seconded by Murphy and was carried unanimously to accept Resolution 2024-4 Requesting Transfer of Ownership of 2<sup>nd</sup> St.*

F. Resolution 2024-5 Requesting Addition of Sidewalk along Main St

*Motion by Murphy, seconded by Caldwell and was carried unanimously to accept Resolution 2024-5 Requesting Addition of Sidewalk along Main Street*

G. Resolution 2024-6 Accepting Donation from Coffee Club

*Motion by Golombeski, seconded by Gregor and was carried unanimously to accept Resolution 2024-6 Accepting Donation from Coffee Club*

H. Resolution 2024-7 Joint Powers Agreement, Eckberg Lammers

*Motion by Murphy, second by Caldwell and was carried unanimously to accept Resolution 2024-7 Joint Powers Agreement, Eckberg Lammers*

I. Resolution 2024-8 Approving the Transfer of Funds

*Motion by Gregor, seconded by Golombeski and was carried unanimously to accept Resolution 2024-8 Approving the Transfer of Funds*

J. Resolution 2024-9 Approving the Transfer of Funds

*Motion by Caldwell, seconded by Gregor and was carried unanimously to accept Resolution 2024-9 Approving Transfer of Funds*

K. 2024 City Community Appointments

*Motion by Murphy, seconded by Gregor and was carried unanimously to approve the 2024 City Committee Appointments as presented.*

L. Engineering Firms – Bollig & ISG

*The Council was presented with 2 quotes from engineering firms with respect to street/city projects. Bollig is a firm that works mostly with small communities (under 3,000). The Council discussed briefly and concluded that the city is not interested at this time. SEH is contracted with City for the 2024 Street Project and is contracted for the future Waste-Water Treatment project.*

M. Christmas Tree Pickup

*The Council discussed briefing the Christmas tree pickup proposal and agreed to the January 8<sup>th</sup>- January 12<sup>th</sup> dates. Approved by all Council.*

N. Columbus Day – Federal Holiday

*The Council was presented the addition of Columbus Day (Indigenous Day) for the office holiday schedule. As it is a MN State holiday Attorney Rahrck suggested revising Employee handbook with the addition and present it to the Council at February's meeting*

O. Schedule Work Session for January

- i. Safety Money
- ii. City Code Enforcement
- iii. Permitting Process
- iv. HR Committee
- v. Employee Review Process

The Council was presented with a potential work session for January with respect to the above items. Motion by Golombeski, seconded by Caldwell and was carried unanimously to schedule a work session for January 10, 2024, at 7:00 p.m.

P. Schedule Special Meeting for Audit Review

Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the proposed schedule for a special meeting for audit review for March 20, 2024, at 7:00 p.m.

Q. SEH Supplemental Agreement Amendment

Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the SEH Supplemental Agreement Amendment.

R. City Council Meeting Dates

Motion by Gregor, seconded by Golombeski and was carried unanimously to approve the City Council Meeting Dates with the change for Labor Day from Monday, September 2, 2024, to Tuesday, September 3, 2024

1. Addition: Resolution 2024-10 Resignation of Adrienne O'Rourke (Temp Event Set-up)

Motion by Golombeski, seconded by Gregor and was carried unanimously to accept Resolution 2024-10 Resignation of Adrienne O'Rourke (Temporary Set-Up)

2. Addition: Fire Department Equipment Purchases

Motion by Murphy, seconded by Caldwell and was carried unanimously to approve the Fire Department equipment purchases of ballistic defense vests and additional turnout gear for newly hired firefighters.

Motion by Gregor, seconded by Murphy and was carried unanimously to close the regular meeting and open a closed meeting. The Council asked T. Mullenmiester if he was in agreement with the closed meeting for his performance review. T. Mullenmiester agreed to the closed meeting.

S. Travis Review

The Council went into closed session to discuss the performance review of T. Mullenmiester.

Motion by Murphy, seconded by Gregor and was carried unanimously to close the closed meeting and open the regular meeting.

Motion by Murphy, seconded by Caldwell and was carried unanimously to terminate T. Mullenmiester's employment with the City of Morristown effective immediately.

**8. Correspondence and Announcements:** Steve Nordmeier reminded the Council of the Annual Fire Department Meeting and invited Council and city employees to attend. Bruce Morris also announced the total number of 185 calls the FD responded to in 2023.

**9. Council Discussion and Concerns:** J. Golombeski discussed the need to look into potentially adopting state zoning codes for the City.

**10. Adjournment:** Motion by Caldwell, seconded by Murphy and was carried unanimously to adjourn the January 2, 2024, City Council meeting at 8:45 p.m.

**11. Next Meeting:** Monday, February 5, 2024 – 7:00 p.m.

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Tony Lindahl, Mayor

Attest,

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Connie Medeiros, City Clerk

# Morristown Meeting Sign-in Sheet

## City Council

Tuesday, January 2, 2024

Print Name

Sign

1 Steve Nordmair



2 Jack Schwichtenberg

Jack Schwichtenberg

3 Mike Bourke



4 John Schlie

John Schlie

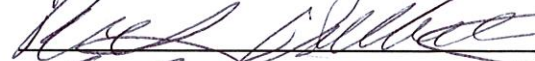
5 Jay West



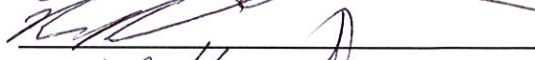
6 Jason Michels



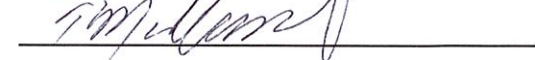
7 Rick Vollbrecht



8 Bruce Morris



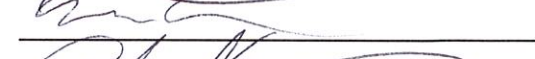
9 Travis Mullin



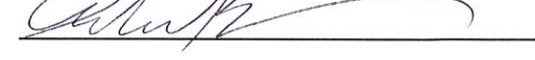
10 Josh Matlock



11 Mike Mellon



12 Arlan Krause



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