Timeline

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**MORRISTOWN CITY COUNCIL MEETING MINUTES**

**Regular Meeting 7:00 p.m.**

**Wednesday, July 5, 2023**

**Council Present:** Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor and Joe Caldwell

**Others Present:** Connie Medeiros (City Clerk), Travis Mullenmeister (Public Works), Bruce Morris (Fire Department), Brent Kavits (SEH), Ralph Barney, Kristin Barney, Jack Schwichtenberg, Margaret Butler, Brian Brunner, Sherri Brunner, Sharon Krenik, Elden Eklund, John Schlie, Jim Hilpipre, Arlen Krause, Suzanne Krause, Renae Krause, Rick Vollbrecht, Jenny Hager (sic)

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Wednesday, June 5, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:**
   1. Add Resolution 2023-12 Ordering Preparation of Report to New Business section of Agenda.
4. **Comments and Suggestions from Citizens Present:**
5. **Consent Agenda:**
   1. Police Report – June 2023 –
   2. Fire Department Report – June 2023
   3. Public Works Report – June 2023
   4. City Council Meeting Minutes – Regular Meeting 6/5/2023
   5. Zoning Board Meeting Minutes – 6/15/2023
   6. Financial Reports – 6/30/23 –
   7. Claims and Accounts – 6/1/2023-6/30/2023
   8. Water Bill Delinquency Report

*Motion by Murphy, seconded by Gregor and was carried unanimously to approve the Consent Agenda.*

1. **Unfinished Business:** 
   1. 304 Division St N – Vehicle Update, Fine remains unpaid. Letter was sent. *7/5/2023 homeowner paid fine. Council will continue to monitor property.*
   2. 403 Sidney St. Utility Easement Damage Agreement – Ralph to contact homeowner. *Ralph will contact homeowners.*
   3. Quotes for Air Conditioning –

*The council reviewed all quotes. Motion by Murphy, seconded by Caldwell and was carried unanimously to accept the quote from Comfort Solutions.*

* 1. Ralph Barney requesting 1% of Grant Money – *City has no obligation to award R. Barney any extra compensation with respect to City’s grant money received.*
  2. 204 Franklin St W – Condemn house – *City Attorney has attempted to contact homeowner’s son. He will continue to reach out and have any update at the council’s next meeting.*

1. **New Business:**
   1. 2024 Street Project – Brent Kavitz, SEH. Brent presented the Supplement Letter Agreement for the 2024 Street and Utility Improvement Project which will include Ann St., SW & E, Chestnut St, E, Washington St., E, 1st St., NE & SE, and 2nd St., NE & SE. The proposal outlined the feasibility phase of the project at the estimated cost of $104,100. This phase includes preparing the Feasibility Report which will include a review of the existing water main and structural conditions of the existing roadways. Brent reported that this report will identify the structural severity of the exiting water main system, rehabilitation and/or reconstructions options, preliminary pipe sizing and catch basin placements, street width along with other constructions details of the entire project.
   2. Sewer Charge Removal for Water Use without 2nd Meter
      1. Snow birds pay $60/month and don’t use any water
      2. Bulk water charge is $30 minimum. It costs $50 extra in sewer charges.
      3. People could want a discount all summer long for lawn irrigation.

*The Council discussed and rejected the sewer charge removal for water use with 2nd meter.*

* 1. Quotes for WWTP Flow Meter Install

*Motion by Caldwell, seconded by Gregor and was carried unanimously to accept the Dahle Enterprises’ quote for WWTP flow meter installation.*

* 1. Letter of Support for Cannon River Watershed Flood Study

*The Council briefly discussed supporting the Cannon River Watershed flood study. The city will support the Cannon River Watershed Flood Study but with no financial input from the City.*

* 1. Hire for Temporary Event Set-up Position – Cheyenne Maternity Leave, Adrienne O’Rourke willing.

*Motion by Murphy, seconded by Caldwell and was carried unanimously to hire Adrienne O’Rourke at a payrate of $25/hr. for the temporary event set up position.*

* 1. Addition: Resolution 2023-12 Ordering Preparation of Report

*Motion by Gregor, seconded by Murphy and was carried unanimously to accept Resolution 2023-12 Ordering Preparation of Report.*

H. Access to City email – Connie

*Motion by Golombeski, seconded by Gregor and carried unanimously to allow Connie access to city/admin email.*

1. 6-month review – City Clerk

*Motion by Murphy, seconded by Golombeski and was carried unanimously to close regular meeting and open closed meeting to discuss City Clerk’s 6-month review.*

The council discussed job responsibilities and performance to date.

*Motion by Golombeski, seconded by Murphy and was carried unanimously to raise City Clerk’s payrate by $1.25 per hour.*

*Motion by Murphy, seconded by Golombeski and was carried unanimously to close closed meeting and reopen regular meeting.*

1. **Correspondence and Announcements:**
2. **Council Discussion and Concerns:** Lindahl firmly expressed the need to strictly abide by the water shut off date for the delinquent water bill homeowners.
3. **Adjournment:** *Motion by Golombeski, seconded by Caldwell and was unanimously agreed to adjourn the Morristown City Council monthly meeting at 8:30 p.m.*
4. **Next Meeting:** Monday, August 7, 2023 – 7:00 p.m.

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 Tony Lindahl, Mayor

Attest,

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Connie Medeiros, City Clerk