Timeline

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**MORRISTOWN CITY COUNCIL MEETING MINUTES**

**Regular Meeting 7:00 p.m.**

**Monday, June 5, 2023**

**Council Present:** Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

**Others Present:** Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Travis Mullenmeister (Public Works), Jerry West (Public Works), John Schlie, Ralph Barney, Steve Nordmeier, Jack Schwichtenberg, Sharon Krenik, Elden Eklund, Brian Brunner, Sherrie Brunner, Todd Schmidtke, Rick Vollbrecht, Arlen Krause, Kristen Barney

1. **Call to Order** – Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Monday, June 5, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown
2. **Pledge of Allegiance** – The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:** Gregor noted a correction to the Meeting Minutes of May 1st. Error in the CD terms it should have read $250,000 in 6-month CD not 12-month CD.

*Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve the Additions/Corrections including the correction in CD term.*

1. **Comments and Suggestions from Citizens Present:** No comments or suggestions from citizens present.
2. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizens request, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
   1. Police Report – May 2023 – Will be sent in separate email when received.
   2. Fire Department Report – May 2023
   3. Public Works Report – May 2023
   4. City Council Meeting Minutes – Regular Meeting 5/1/2023 & Special Meeting 5/10/2023
   5. Zoning Board Meeting Minutes – 5/18/2023
   6. Financial Reports – 5/31/23 – to come in separate email.
   7. Claims and Accounts – 5/1/2023-5/31/2023.
   8. Water Bill Delinquency Report

*Motion by Gregor, seconded by Golombeski and was carried unanimously to approve the Consent Agenda.*

1. **Unfinished Business:** 
   1. 402 3rd St SE – Fill in Ditch – Dale Melchert to present – No discussion. Mr. Melchert was not in attendance.
   2. 304 Division St N – Vehicle Update, Fine remains unpaid. – No fines have currently been paid (total $300.00). Correspondence will be sent to owners with respect to unpaid fines, noting that there will be a Council meeting on the 5th of July and if nothing has been paid further action will be taken.
   3. Washington St E, Ann St E, 1st St SE – Asphalt Bids – Moved to New Business under M. 2024 Street Project.
   4. Water Drainage at 406 *Sidney* St SW, Utility Easement – Setbacks are correct except within city easement. R. Barney will speak to new homeowners and inquire about signing an agreement with the city giving access to city easement.
2. **New Business:**
   1. Resolution 2023-11 IRIS -

*Motion by Gregor, seconded by Golombeski and was carried unanimously to approve Resolution 2023-11 Recognizing National Pregnancy and Infant Loss Awareness Day.*

* 1. Resolution 2023-10 Bonding Bill Request

*Motion by Caldwell, seconded by Gregor and was carried unanimously to approve Resolution 2023-10 Authorizing the City Administrator to file an application with the Minnesota Management and Budget Office for the purpose of water and sewer improvements.*

* 1. City Investment Plan –
  2. Schedule Work Session for Budget -  
     *Motion by Gregor, seconded by Caldwell and was carried unanimously to schedule a Work Session for Tuesday, June 20, 2023, at 7:00 p.m. in Council Chambers at City Hall.*
  3. Quotes for WWTP Flow Meter Install – No quotes received.
  4. Sakatah Singing Hills Trail Yearly Contribution – Council agreed that at this point it is not in the interest of the city.
  5. Special Assessment Reimbursement -

*Motion by Gregor, seconded by Murphy and was carried unanimously to accept the special assessment reimbursement to residents with respect to the street project and the misinformation regarding interest rates.*

* 1. Pay Verizon bill via ACH -

*Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the future payments to the Verizon bill via ACH.*

* 1. Junteenth Holiday – Council discussed, and all agreed that it should be added to the Employee Handbook as a city holiday.

*Motion by Gregor, seconded by Murphy and was carried unanimously to approve the addition to the Employee Handbook the Juneteenth as a city holiday.*

* 1. Water Use from Spigot at Mill -

*Motion by Murphy, seconded by Caldwell and was carried unanimously to allow water used from city spigot at Mill.*

* 1. Ralph Barney requesting 1% of Grant Money – Council discussed that R. Barney never mentioned that he would be requesting a percentage of the grant money as compensation for the work he put in at the Capital and statehouse. L. Murphy discussed that R. Barney has been paid by the city $3,000 and the city also paid his liability insurance and that he never once mentioned to any and/or council about any percentage with respect to monies from the grant money. The Council will discuss at a later date following the city’s attorney researches the legality of this issue.
  2. Fire Department to sell equipment from vehicle -

*Motion by Caldwell, seconded by Golombeski and was carried unanimously to approve the fire department sale of equipment that is not being used – money from sales will be added back to FD Equipment Fund.*

* 1. 2024 Street Project – The proposed street project will entail the streets surrounding the school. SEH proposed a scenario in which the council has voiced agreement in going forward. Further updates to be provided at further council meetings.
  2. Liability Coverage Waiver Form -

*Motion by Golombeski, seconded by Caldwell and was carried unanimously to not waive liability limits with respect to the city.*

* 1. Review for Jerry West – J. West requested a closed meeting.
  2. Quote for Air Conditioning – Awaiting more quotes.

1. **Correspondence and Announcements:** S. Nordmeier commented that all seemed to go well during Dam Days and Council all agreed. No one had heard of any problems whatsoever.
2. **Council Discussion and Concerns:**

*Motion by Caldwell, seconded by Gregor and was carried unanimously to close the regular meeting open the closed meeting for the purpose of conducting J. West’s 6-month review.*

Discussions began with acknowledging that J. West was doing a good job and is competent. Council asked J. West if he had any concerns with respect to his position. Since no review forms were submitted by J. West’s direct supervisor it was agreed upon by all council members that J. West will receive a $1.50 increase of pay starting immediately. J. West will be paid back-pay for hours worked.

1. **Adjournment:** *Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the June 5th, 2023, Council meeting at 8:45 p.m.*
2. **Next Meeting:** Wednesday, July 5, 2023 – 7:00 p.m.

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 Tony Lindahl, Mayor

Attest,

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Connie Medeiros, City Clerk