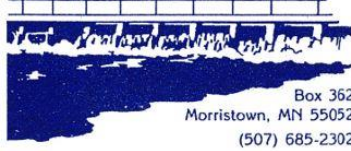


City of Morristown

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting 7:00 p.m. Public Hearing 7:00 p.m. (Grass/Snow in Road Ordinance) Public Hearing 7:15 p.m. (Final Bill Pay Policy Ordinance) Tuesday, January 3, 2023

Council Present: Mayor Tony Lindahl, Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Jerry West (Public Works), Bruce Morris (Fire Dept.), Jack Schwichtenberg, Billy Seibel, Jesse Thomas, Steve Nordmeier, Jason Tlusty, Mark Brooks

1. **Call to Order:** Lindahl called the meeting to order of the Morristown City Council on Tuesday, January 3, 2023, at 7:00 p.m., in the Council Chambers, at 402 Division St., S, Morristown.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Oath of Office:** Mayor: Tony Lindahl, Council Members: Leon Gregor and Joe Caldwell
4. **Additions/Corrections to Agenda:** None.
5. **Comments and Suggestions from Citizens Present:**
6. **Consent Agenda:** These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
 - A. Police Report – December 2022
 - B. Fire Department Report – December 2022
 - C. Public Works Report – December 2022
 - D. City Council Meeting Minutes – Regular Meeting 12/5/2022
 - E. Zoning Board Meeting Minutes – No meeting in December
 - F. Financial Reports – 12/29/22 (Statement of Receipts, Interim Financial Reports YTD)
 - G. Claims and Accounts – 12/1/22 through 12/31/22
 - H. Resolution 2023-3 – A Resolution Designating the Official Newspaper for 2023

Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve the Consent Agenda.

Motion by Gregor, seconded by Golombeski and was carried unanimously to close regular meeting and open public hearing on Grass/Snow in Road Ordinance.

PUBLIC HEARING 7:00p.m. – GRASS/SNOW IN ROAD ORDINANCE: City Attorney explained the changes to the ordinance to reflect snow/grass in public roadway. Letters and fines will be sent to violators.

**Motion by Murphy, seconded by Gregor and was carried unanimously to close public hearing and open regular meeting.*

Discussion with respect to Unfinished Business commenced.

**Motion by Caldwell, seconded by Gregor and was carried unanimously to close regular meeting and open public hearing on Final Bill Pay Policy.*

PUBLIC HEARING 7:15p.m. – FINAL BILL PAY POLICY ORDINANCE: City Attorney presented final bill pay policy ordinance.

Motion by Gregor, seconded by Caldwell and was carried unanimously to close public hearing and open regular meeting.

7. **Unfinished Business:**

- A. Event Set-up Position – Melanie Maniglia and Cheyenne Timm were interviewed: Both candidates were discussed with final approval given to offer position to Cheyenne Timm at payrate of \$25.00/hr. Murphy will also stay on to help the transition at the payrate of \$25.00/hr. *Motion by Murphy, seconded by Golombeski and was carried unanimously to offer position to Cheyenne Timm at the payrate of \$25.00/hr.*

8. **New Business:**

- A. Ordinance 2023-2 – Grass/Snow in Road Ordinance: *Motion by Caldwell, seconded by Gregor and was carried unanimously to approve Ordinance 2023-2 – Grass/Snow in Road Ordinance.*
- B. Ordinance 2023-3 – Final Bill Pay Policy Ordinance: *Motion by Murphy, seconded by Golombeski and was carried unanimously to approve Ordinance 2023-3 – Final Bill Pay Policy Ordinance.*
- C. Ordinance 2023-1 – Master Fee Schedule: *Motion by Gregor, seconded by Murphy and was carried unanimously to approve Ordinance 2023-1 Master Fee Schedule.*
- D. Resolution 2023-1 – Approving Summary Publication of Ordinance 2023-1: *Motion by Murphy, seconded by Caldwell and was carried unanimously to approve Resolution 2023-1 – Approving Summary Publication of Ordinance 2023-1.*

- E. Resolution 2023-4 – A Resolution Approving Transfer from Water Fund to Street Project Debt Fund: *Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve Resolution 2023-4 – Approving Transfer from Water Fund to Street Project Debt Fund.*
- F. Resolution 2023-2 – Designating Authorized Signors for Official Depositories: *Motion by Murphy, seconded by Gregor and was carried unanimously to approve Resolution 2023-2 Designating Authorized Signors for Official Depositories.*
- G. Approve Annual Firefighter’s Wages for 2022: *Motion by Murphy, seconded by Golombeski to Approve Annual Firefighter’s Wages for 2022, noted that Caldwell and Gregor abstained.*
- H. 2023 City Community Appointments: *Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the 2023 City Community Appointments.*
- I. Council Meeting Dates for 2023 – July 4th, Tuesday, council & EDA; Labor Day 9/4/2021, Monday: *Motion by Caldwell, seconded by Murphy and was carried unanimously to change date of July City Council meeting to Wednesday, July 5, 2023 and to change City Council September meeting to Tuesday, September 5, 2023 to accommodate 4th of July and Labor Day holiday dates.*
- J. Post Hours on Public Parking Lots – Fire Hall, CC, and Public Works – No overnight parking. Everywhere else – 18 hrs. Discussed signs to be posted at city parking lots and time frame for parking – all city parking lots (i.e. City Hall, Community Center and Public Works) parking will be no more than 18 hours. *Motion by Golombeski, seconded by Murphy and was carried unanimously to approve Posting Hours on Public Parking Lots, Community Center and Public Works.*
- K. Dam Days Participation – Council participation, candy for parade, government room use: *Motion by Murphy, seconded by Caldwell and carried unanimously to waive Gov’t Room fee for Dam Days meetings. Motion by Caldwell, seconded by Murphy and was carried unanimously to donate \$800 for candy purchase for Dam Days/4th July parade.*
- L. Morristown Commercial Club Liquor License – Transfer to Dam Days. Temporary license for BBQ Cook-off: *Motion by Golombeski, seconded by Murphy and was carried unanimously to approve the transfer of the Commercial Club liquor license to Dam Days and a temporary liquor license for the BBQ Cook-off.*
- M. Invest City Funds into Edward Jones CD’s: Council was presented with 3 term options; 6 months at 3.95%, 12 months at 4.10%, and 18 months at 4.20%. After discussion of longevity of locking money for long period of time, council agreed to 12-month term at 4.10% for up to \$91,000. *Motion by Murphy, seconded by Gregor and was carried unanimously to approve investing funds up to \$91,000 in an Edward Jones CD for the term of 12 months at the rate of 4.10%.*
- N. Increase Vacation Accrual – move up to 15 hours per month: *Motion by Golombeski, seconded by Murphy and was carried unanimously to increase vacation accrual to 15 hours a month for city employees.*
- O. Hire for Zoning Administrator Position: *Motion by Murphy, seconded by Caldwell and was carried unanimously to release K. Jacobson of his position as Zoning Administrator. Motion by Murphy, seconded by Gregor and was carried unanimously to offer position of Zoning Administrator to R. Barney.*
- P. Gordy Adams Payment Plan – Expired May of 2021: Payment plan was discussed with respect to G. Adams, council agreed that starting in January 2023 and running through July 2023 a payment of \$75.00 per month along with any current charges will be due to the city prior to the 20th of each month to avoid any shutoff of water services. City Administrator will contact G. Adams to present payment plan. *Motion by Murphy, seconded by Golombeski and was carried unanimously to accept payment plan option of \$75.00 per month for G. Adams.*
- Q. Travis and Ellen Biosolids Exam – \$390, 3 days, Brainard 4/25-4/27, Mankato 9/12-9/14: *Motion by Murphy, seconded by Caldwell and was carried unanimously to approve 3-day Biosolids Exam at a cost of \$390 per exam, Ellen for 9/12 – 9/14 in Mankato and Travis for 4/25-4/27 in Brainard.*
- R. Administrator Report – Back-up Snowplow Position, no CDL: City Administrator presented an applicate for the part-time position for seasonal snow plowing. City Administrator also presented an exemption for backup snowplow drivers who do not have a CDL license. *All Council members approved City Administrators Report.*
- S. Jason Tlusty Review: City Administrator presented review. Jason has taken over custodial duties of Community Center along with his present duties at City Hall. Jason is doing a great job and payrate should be increased to \$20/hr. *Motion by Murphy, seconded by Golombeski and was carried unanimously to increase Jason’s payrate to \$20.00/hr.*
- T. Resolution 2023-5 – Approving Publication of Ordinance by Title and Summary: *Motion by Murphy, seconded by Golombeski and was carried unanimously to approve Resolution 2023-5 Approving Publication of Ordinance by Title and Summary.*
- U. Fire Department Response Time: B. Morris presented response times and stated that 11 minutes response time would be more accommodating and within the FD constitution. *Motion by Caldwell, seconded by Gregor and was carried unanimously to increase Fire Department response time to 11 minutes.*
- V. Cannon Valley Practice in Great Room – *Motion to Murphy, seconded by Caldwell and was carried unanimously to allow Cannon Valley to practice in the Gov’t Room Sundays and Wednesdays.*

9. Correspondence and Announcements:

- * Camp Omega Plunge is scheduled for Sunday, February 26, 2023.
- * Cannon Valley Players have not booked Community Center for dates of play.

10. Council Discussion and Concerns:

- * Chache (Phil Thoreson) excessive vehicles at City parking lot – *Motion by Murphy, seconded by Gregor and was carried unanimously to forward citation and fine of \$100 to P. Thoreson for failure to remove vehicles from city parking lot.*
- * 304 N. Division St., excessive vehicles on property – Council directed City Clerk to forward violation letter to owner of property giving property owner 14 days to remove vehicles.
- * Council inquired about house of Franklin St. – City attorney assured Council that property owner’s son will have property on the market by or around May1, 2023. Council asked about critters in house and what would be done. Council directed Clerk to send letter to son requesting rodent problem be remedied.
- * *Motion by Golombeski, seconded by Caldwell and was carried unanimously to remove Tim Flaten as signor on city banking accounts and add Golombeski to all city banking accounts.*
- * *Motion by Caldwell, seconded by Gregor and was carried unanimously to close city streets (Main to Division) from May 31, 2023 to June 5, 2023 to accommodate Dam Days.*

11. Adjournment: *Motion by Caldwell, seconded by Murphy and was carried unanimously to adjourn the Morristown City Council monthly meeting at 8:35 p.m.*

12. Next Meeting: Monday, February 6, 2023 – 7:00 p.m.

Tony Lindahl, Mayor

Attest:

Connie Medeiros, City Clerk