



MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Monday, April 3, 2023

Council Present: Mayor Tony Lindahl, Jake Golombeski, Linda Murphy, Joe Caldwell, Leon Gregor

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Travis Mullenmeister (Public Works), Bruce Morris (Fire Department), Loren Dahle, Jack Schwichtenberg, Mike O'Rourke, Marv Velzke, Tim Flaten, Kyle Morris, Steve Nordmeier, Todd Schmidtke, Austin Schulz, Ralph Barney, Matt Rossow,

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Monday, March 6, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:**
 - A. New Business: Ralph & Ellen to Capitol April 11th, Fireman's Dance and rental, 2nd camera for composite site.
4. **Comments and Suggestions from Citizens Present:** Loren Dahle presented the suggestion that the County take over the intersection at Morris Mart to one block south. He noted that traffic in that intersection has increased sufficiently. He also requested that the city place sidewalks over by the mill. Tony informed Mr. Dahle that the county is in early stages of street updates and that has been discussed with county. Marvin Velzke commented on the church's assessment and is unhappy with the 10% increase instead of the maximum 6% that was confirmed by the city. He wanted an explanation – Ellen informed him that the interest started in May 2022 which is on 2023 assessment. So that taxpayers are paying partial 2022 and all of 2023. There is 2 years of interest on the 2023 Tax Statement.
5. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
 - A. Police Report – March 2023
 - B. Fire Department Report – March 2023
 - C. Public Works Report – March 2023
 - D. City Council Meeting Minutes – Regular Meeting 3/6/2023
 - E. Zoning Board Meeting Minutes – Meeting cancelled, no quorum
 - F. Financial Reports – 3/31/23
 - G. Claims and Accounts – 3/1/23 through 3/31/23
 - H. Water Bill Delinquency Report

Motion by Caldwell, seconded by Gregor and was carried unanimously to approve the Consent Agenda.

Unfinished Business:

 - I. 304 Division St N – Vehicle Update – Fine remains unpaid and action to remove vehicles has been taken by the property owner. The Council discussed increasing fine. The Council inquired of Mark what can be done. Mark stated that the city could get a court order to abate but it may be time-consuming and costly. Mark also suggested a firmly written letter and, increase fine. Mark will prepare the letter and send to property owners. Update at May meeting. *Motion by Murphy, seconded by Caldwell and was carried unanimously for City Attorney to prepare and send letter to property owner.*
 - J. Maternity Pay – Ellen is requesting 12 weeks of paid maternity leave. Mark confirmed that there is no legal standpoint as to maternity leave. City needs to consider numbers and make a policy for the City. Mark will research other towns/cities. The council will discuss at May meeting.

- K. Resolution 2023-8 – Accepting a Donation from Fire Relief – *Motion by Caldwell, seconded by Gregor and was carried unanimously to accept Resolution 2023 – Accepting a Donation from Fire Relief.*
- L. Jane St Driveway – Ellen began by stating that Seal Kings and M&W come to observe and both companies said they would not be able to fix the issue. M&W looked at everyone else’s driveway and he thinks that if they fix the one in question other residents will also beginning complaining of the same issues. He looked at the overlay and stated that it was bad overlay. Tony inquired about putting a drain on either side of the driveway – Tony and Travis will take a look at the driveway and try and come up with a solution.
- M. Bucs Night Out – Council review paperwork. Connie will reach out to the committee and request copy of liability insurance.
- N. Portable Restrooms Quotes – Ellen requested vendors, Rent & Save, Johnny on the Spot, and Flom Septic & Drain. Only Rent & Save (\$140 Handicap/Standard \$75) and Johnny on the Spot (\$130 Handicap/\$110 Standard) responded with quotes. The Council discussed the options and agreed on Rent & Save to supply 2 handicap; one for Centennial Park and baseball park; and one standard for Centennial Park. *Motion by Golombeski, seconded by Gregor and was carried unanimously to contract Rent & Save for two handicap and one standard portable restrooms for Centennial Park and the Nordmeirer Baseball Field.*
- O. Approval to send out Bids for Park Bathrooms – Mike O’Rourke presented specifications for the park bathroom. *Motion by Murphy, seconded by Gregor and was carried unanimously to proceed with gathering bids and present to Council.*

6. New Business:

- A. Resolution 2023-9 – Approving Fire Department Official’s Pay for 2023 – *Motion by Murphy, seconded by Caldwell and was carried unanimously to approve Resolution 2023-9 – Approving Fire Department Officer’s Pay for 2023.*
- B. Seasonal Summer Help – Val, John (\$20.00), Richard – The Council discussed the part-time summer hiring for 2 positions at \$20/hr. and one backup position also at \$20.00. The city will post the open positions on the website and will accept applications until April 21st. A work session will be scheduled, and the position will be offered to the applicants chosen. *Motion by Murphy, seconded by Caldwell and was carried unanimously to post the seasonal summer part-time positions available at the payrate of \$20.00.*
- C. Ralph Liability Insurance Reimbursement – *Motion by Caldwell, seconded by Murphy and was carried unanimously to accept reimbursement to R. Barney for \$350.00 for Liability Insurance coverage.*
- D. Ralph Progress Report – R. Barney discussed his progress up that the State Capital with respect to \$1.5 million and possibly more for the city. He will continue to work with the Representatives at the Capital.
- E. MRWA Training – Tracer wire and hydrant repair, May 24th & 25th, Chanhassen \$300 – *Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the MRWA Training at the cost of \$300 for E. Judd to attend.*
- F. Pump Maintenance Agreement with MN Pump Works – *Motion by Caldwell, seconded by Gregor and was carried unanimously to accept the Minnesota Pump Maintenance agreement for a 3-year lock-in priced at \$760.00.*
- G. Liquor and Tobacco License Renewal for 2023 – *Motion by Gregor, seconded by Caldwell and was carried unanimously to accept the Liquor and Tobacco License Renewals for 2023.*
- H. Washington St E – Gravel or Asphalt, Ann St E, 1st St SE – Roads are in pretty bad shape. M&W was asked to come out and look at area and see if there is anything that can be done – M&W informed E. Judd that it is too far gone to fix - they could patch the areas at an estimated cost of \$32,000. Discussion was tabled until May meeting.
- I. SEH Road Construction Proposal – No discussion. Tabled until May meeting.

- J. Lawn Spraying Service Quotes – 3 quotes were presented to council. Council discussed the 3 quotes and concluded to offer the job to Filan Lawn Service. The baseball field is excluded from spraying. *Motion by Gregor, seconded by Murphy and was carried unanimously to approve and offer the lawn spraying service to Filan Lawn Service for the amounts of \$1,410.50 per spray.*
- K. Dam Days Street Closing – Main St W, from Division to Second St from 12PM on Wednesday 5/31/23 through Monday 6/5/23 – *Motion by Caldwell, seconded by Gregor and was carried unanimously to the Dam Days Street closing of Main St. from Division to 2nd St from 12pm on Wednesday, May 31, 2023, to Monday, June 5, 2023.*
- L. Esri Renewal – Morristown’s GIS mapping system – No motion needed. Esri added to budget.
- M. Schedule Work Session for Investment Plan / Invest in CD’s – *Motion by Golombeski, seconded by Gregor and was carried unanimously to schedule a Work Session for April 26, 2023, at 7:00 p.m. Motion by Golombeski, seconded by Gregor and was carried unanimously to close regular and open closed meeting with respect Travis Mullenmeister review.*
- N. Review for Travis Mullenmeister –Council discussed current pay rate and job performance - all agreed that it is going well. Travis will receive a raise of \$1.03/hr. retro back to December 2022. *Motion by Golombeski, seconded by Murphy and was carried unanimously to close closed meeting and open regular meeting.*
- O. Ralph and Ellen to Capital on April 11th
7. **Correspondence and Announcements:**
8. **Council Discussion and Concerns:**
9. **Adjournment:** *Motion by Golombeski, seconded by Gregor and was carried unanimously to adjourn the April 3, 2023 meeting at*
10. **Next Meeting:** Monday, May 1, 2023 – 7:00 p.m.

Tony Lindahl, Mayor

Attest,

Connie Medeiros, City Clerk