



MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting, 7:00 p.m.

Monday, March 4, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
 Others Present: Ellen Judd (City Administrator), Mark Rahrick (City Attorney), Jerry West (Public Works), Bruce Morris (Fire Chief), Jack Schwichtenberg, Steve Nordmeier, Mike O'Rourke, Sharon Krenik, Elden Eklund, Johnathon Chemelik, Dave and Lynda Schlie, Josh Malecha, Toni Ahlman, Andy Valentyn, Doug Scott (SEH), Seth Prescher, Ramon Medina, Tim Flaten

-
- 1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, March 4, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
 - 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 - 3. Additions/Corrections: There were two additions to the agenda. New Business item 7D Bathroom Update, and New Business item 7Q Water Delinquency Procedures. Brandon Hackfelt also asked to be added to the agenda to merge his lots, New Business 7R. Motion by Gregor seconded by Golombeski and carried unanimously to approve the Agenda with three additions.
 - 4. Citizens Comments: None
 - 5. Consent Agenda: Motion by Golombeski, seconded by Caldwell and carried unanimously to approve the Consent Agenda.
-

- 6. **UNFINISHED BUSINESS:**
 - A Sheriff's Contract Motion by Linda, seconded by Golombeski and carried unanimously to approve the 40 hour per week Sheriff's Contract.
 - B Resolution 2024-15 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-15 Setting a Public Hearing on Street Vacation, Amended.
-

- 7. **NEW BUSINESS:**
 - A Development Plan Any Valentyn inquired about the possibility of rezoning 201 Bloomer St W. Mark explained the process that would be involved with moving forward. City Council asked him to present a plan to the Zoning Board at their next meeting.
 - B Resolution 2024-16 Doug Scott from SHE briefly went through the plan set for the 2024 Street Project. Motion by Murphy, seconded by Gregor and carried with 4 in favor and 1 against for Resolution 2024-16 Approving Plans & Specs and Ordering Advertisement for Bids. Motion passed.
 - C SEH Agreement Motion by Caldwell, seconded by Golombeski and carried unanimously to approve SEH Supplemental Letter to the Master Agreement for Professional Services.
 - D Bathroom Update Mike O'Rourke gave an update on the bathroom project at Centennial Park. Motion by Caldwell, seconded by Murphy and carried unanimously to allow Mike to accept the bid from Shane Snesrud if the original contractor is not able to do the work.
 - E Public Works Lead Position Ellen stated that her, Tony, and Leon did the interviews. Three people applied and three people were interviewed, including Jerry West from Public Works, however one candidate had since dropped out of the running. Linda expressed interest in splitting the responsibilities and having two operators without a lead position.
 - F Public Works Operator Position Motion by Golomeski, seconded by Gregor and passed unanimously to hire Austin Schultz as a Public Works Operator at \$24.27 with a pay rate review after 90 days.
 - G Public Works Part-time Job Desc. Motion by Golomeski, seconded by Gregor and carried unanimously to approve the job description provided for the Public Works Part-time position.
 - H Post for Public Works Part-time Motion by Murphy, seconded by Caldwell and carried unanimously to post for Public Works Part-time position with a pay range of \$19-\$22 per hour for no more than 31 hours per week.
 - I Hire Zoning Administrator Judd stated that only one person applied for the Zoning Administrator and they want \$25 per hour. Council expressed concern with that method of pay. Council decided not to hire at this time.

<i>J</i>	Resolution 2024-14	Judd explained that the new fund will allow for separation of capital outlay funds from operating funds. Motion by Murphy, seconded by Caldwell to approve Resolution 2024-14 Creation of Fire Department Capital Outlay Fund.
<i>K</i>	Dam Days Celebration	Motion by Murphy, seconded by Gregor and carried unanimously to waive the fee for use of the government room for the Dam Days Committee. Motion by Murphy, seconded by Golombeski and carried unanimously to approve the purchase of \$600 dollars worth of candy for the Dam Days parade, and \$200 worth of candy for the 4th of July parade. Motion by Linda, seconded by Caldwell and carried unanimously to transfer the Commercial Club liquor license to Dam Days for the Beer Garden on May 31, June 1, and June 2. Motion by Caldwell, seconded by Gregor and carried unanimously to approve the transfer of the Commercial Club's liquor license to Dam Days for the BBQ Contest on June 2nd. Motion by Murphy, seconded by Golombeski and carried unanimously to approve closing Division St for Dam Days.
<i>L</i>	Lawn Service Quote	Tabled until next meeting.
<i>M</i>	Remove No Parking Signs	Motion by Golombeski, seconded by Gregor and carried unanimously to remove 'No Parking' signs on the west side of 1st St SE.
<i>N</i>	Portable Restrooms	Tabled until next meeting.
<i>O</i>	Zoning Board vs. Zoning Committee	Mark explained that our City Code includes both references and recommends it be clarified. He will work on drafting an ordinance.
<i>P</i>	Make City Clerk Part-time	Linda expressed interest in having a part-time clerk instead of full-time. She stated that with the new software in the office and the processes getting faster, she feels there isn't a need for a full-time clerk. She said the hours could be adjusted according to the needs in the office during the week. Judd stated she agrees that a part-time clerk could be beneficial. Council asked for a new job description to be presented at the next City Council meeting.
<i>Q</i>	Water Delinquency Procedures	Judd stated that a resident had asked to be put on a payment plan for their delinquent water bill. Council stated that because of the circumstances they are willing allow a payment plan. Motion by Murphy, seconded by Golombeski, and carried unanimously to approve a payment plan; \$600 paid on 3/5/2024, current charges always paid on-time and in full, and the whole account, including any past due balances, paid off within three months.
<i>R</i>	Merge Lots	Brandon Hachfeld asked about the process required to merge his two lots. Mark said a public hearing is required. Motion by Caldwell, seconded by Murphy and carried unanimously to hold a public hearing at the April 1 st council meeting to discuss merging the two lots.

8. CORRESPONDENCE & ANNOUNCEMENTS:

PNP Election will be held on 3/5/2024 from 7am to 8pm.
Cannon Valley Players will be putting on a play called Glitter Gulch on Friday and Saturday.
Baseball Chili Feed will be put on again, the weekend of the 16th.
Senior Dinner will be held March 24th.,
Kids Easter Egg Hunt will also be put on again this year on March 30th.

9. COUNCIL DISCUSSION & CONCERNS:

Caldwell explained that Rice County rejected our Resolution to petition them to takeover 2nd St NE between Main St and Franklin St.

Gregor asked that a better procedure be followed for lowering the flag to half-staff.

10. ADJOURNMENT:

Motion by Golombeski, seconded by Gregor and was carried unanimously to adjourn the March Morristown City Council meeting at 9:12 p.m.

11. NEXT MEETING:

Monday, April 1, 2024 – 7:00 p.m.