Timeline

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**MORRISTOWN CITY COUNCIL MEETING MINUTES**

**Regular Meeting 7:00 p.m.**

**Tuesday, September 5, 2023**

**Council Present:** Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

**Others Present:** Ellen Judd (City Administrator), Travis Mullenmeister (PW), Jerry West (PW), Jack Schwichtenbberg, Margaret Butler, Brian Brunner, Sheryl Brunner, Sharon Krenik, Elden Eklund, Mike O’Rourke, John Schlie, Steve Nordmeier, Kristina Green, Kyle Green, Jim Lonergan, Tim Flaten, Kristin Barney, Ralph Barney, Josh Malechan, Terry Schweistal, Brad Vandervest, T. Vonrouk

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Tuesday, September 5, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:** None
4. **Comments and Suggestions from Citizens Present:**

* Jim Lonergan, the Zoning Board Chair, requested a work session from the City Council to allow the Zoning Administrator to vote when there isn’t a quorum. Lindahl stated that the City Administrator will contact the City Attorney to discuss the options.
* Many citizens had questions about the convicted criminal sexual conduct offender that is moving to the City of Morristown. Deputy Josh Malecha and the Minnesota Department of Corrections Notification Coordinator, Brad VanderVegt were in attendance to answer questions. Lindahl stated that there is an ordinance, 152.038 Sex Offender Transitional Housing, that says the offender cannot be closer than 1,000 feet to a church or school. This means he cannot step outside his door without breaking that ordinance. Brad VanderVegt and Josh Malecha stepped out in the lobby to finish answering questions, to allow the meeting to continue.
* Tim Flaten stated that he would like to see aprons on the roads that were overlayed fixed in the near future to protect the longevity of the road.

1. **Consent Agenda:** 
   1. Police Report
   2. Fire Department Report
   3. Public Works Report
   4. City Council Meeting Minutes – Regular Meeting 8/7/2023
   5. Zoning Board Meeting Minutes – No Minutes
   6. Financial Reports
   7. Claims and Accounts
   8. Water Bill Delinquency Report – Will come next month

* *Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the Consent Agenda.*

1. **Unfinished Business:** 
   1. 204 Franklin St.

No update, as of yet. Homeowner still has 60 days to comply with cleaning up the property.

1. **New Business:**
   1. Park Bathrooms Update

Mike O’Rourke gave an update on the park bathrooms. He gave council plan sets and asked for permission to potentially use park funds to finish the project.

* 1. Payment Application #5 from Wencl Construction

Council expressed concerns with this potentially being the last payment. They feel there is too much work left to do.

*Motion by Murphy, seconded by Golombeski and was carried unanimously to approve payment #5 in the amount of $243,775.02 to Wencl Construction, contingent on this not being the last payment.*

* 1. Post for seasonal part-time snowplow position

*Motion by Gregor, seconded by Caldwell and was carried unanimously to approve posting of the part-time snow plow position at $25/hour with a closing date of November 1st, 2023.*

* 1. Resolution 2023-13 Proposed Tax Levy

A citizen expressed concern with the 10% increase. Council explained that it has to be high because it cannot be lowered. There will be a final meeting and public hearing before the end of the year to approve the budget and levy.

*Motion by Golombeski, seconded by Gregor and was carried unanimously to approve Resolution 2023-13 Proposed Tax Levy.*

* 1. Set TNT Hearing Date

*Motion by Murphy, seconded by Gregor and was carried unanimously to approve the TNT hearing date of December 4th, 2023 at 7:15pm.*

* 1. Set Work Sessions – All budgets

*Motion by Caldwell, seconded by Gregor and was carried unanimously to approve work sessions for the budget for October 11th at 7:00pm, and November 8th at 7:00pm.*

* 1. New Liquor License – Old Town Tavern

*Motion by Gregor, seconded by Golombeski and was carried unanimously to approve granting the new owner of Old Town Tavern a liquor license.*

* 1. Resolution 2023-14 Fire Relief Tanker Fund Donation

*Motion by Gregor, seconded by Gregor and was carried unanimously to approve Resolution 2023-14 Fire Relief Tanker Fund Donation, in the amount of $15,000.*

* 1. Commercial Club – Permission to use Community Center

Steve Nordmeier, from the Commercial Club, requested permission to use the Community Center parking lot and bathrooms to host Trunk or Treat.

*Motion by Caldwell, seconded by Gregor and was carried unanimously to approve the use of the Community Center by the Commercial Club for Trunk or Treat.*

He also informed the council that the Christmas drawing is scheduled for December 16th. Murphy requested that the events get added to the city calendar.

*Motion by Gregor, seconded by Murphy and was carried unanimously to approve the use of the Community Center by the Commercial Club on December 16th.*

* 1. Banyon Proposal – Invoice Module

Judd explained that the new invoice module would allow the city to bill a customer directly from the accounting software, and allow them to pay online.

*Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the Banyon proposal for the invoice module.*

* 1. Resolution 2023-15 Allow City to Submit to MPFA

Judd explained that the resolution is required in order for the city to receive the grant funds.

*Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve Resolution 2023-15 Allow City to Submit to MPFA.*

* 1. Letter from LMC – Jasinski, Legislator of Distinction

Mayor Lindahl read a letter from the League of Minnesota Cities that honored Senator John Jasinski for the work he’s done for Minnesota cities.

1. **Correspondence and Announcements:**

Mike O’Rourke asked Council if he needs two bids for the park bathrooms. Lindahl said that two bids are required unless O’Rourke can’t get them.

John Schlie asked who owns the baseball field. He wants to know who is going to pay for the toilet that’s leaking. Council decided that the City should coordinate the repairs with the Baseball Association.

1. **Council Discussion and Concerns:**

Murphy asked if anyone has applied for the Event Set-up position. Judd said she wasn’t sure, but would find out and be in touch.

Gregor asked if the letters got sent out for ~~tree trimming~~ parking violations. Judd said she believes they did.

Golombeski asked about the weeds next to the county road by the guardrail, and asked who’s responsible. Mullenmeister said he would reach out to the County and figure it out.

Golombeski asked if anything has been done about the new marijuana laws. Judd said that our City Attorney has already been looking into it.

Nordmeier asked about the parking lot. Judd said that Seal King is coming next month to fix it.

Lindahl asked about franchise fees. Judd said she would look into them.

1. **Adjournment:** *Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the meeting of the City of Morristown council meeting at 8:24p.m.*
2. **Next Meeting:** Monday, October 2, 2023 – 7:00 p.m.

Tony Lindahl, Mayor

Attest:

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Ellen Judd, City Administrator