

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052

(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting 7:00 p.m. Monday, March 7, 2022

Council Present: Mayor Tony Lindahl, Linda Murphy, Ralph Barney, Jake Golombeski, Tim Flaten

Council Absent:

Others Present: City Attorney Mark Rahrlick, Steve Nordmeier, Danny Morris, Jack Schwichtenberg, Margaret Butler, Sharon Krenik, Pastor Elden, Travis Mullenmeister, Leon Gregor, Todd Schmidtke, Bruce Morris, Jim Lonergan, Tom Judd, Tim Minske, Tom Olinger, Kelsey Larson, Brent Kavitz, Doug Scott, City Clerk/Treasurer Lisa Duban.

1. **Call to Order:** Lindahl called the regular meeting of the Morristown City Council to order on Monday, March 7, 2022 at 7:03 pm., in the Council Chambers, at 402 Division Street S., Morristown, MN.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:**
 - Addition: New Business Item D1 – LaCanne Electric bid for VFD connection
 - Addition: New Business Item S – Fergus Power Pump Biosolid RemovalMotioned by Barney, seconded by Murphy, and was carried unanimously to approve the Agenda with the addition of New Business item D1 and S.
4. **Comments and Suggestions from Citizens Present:** None
5. **Presentations:**
 - A. Abdo 2021 Financial Audit Presentation
 - B. SEH Plans and Specifications for the 2022 Street & Utility Improvement Project - Council would like to see the use of perforated 6" drain tile (approx. \$10/ft) for drainage versus the 8" pvc pipe noted on the plans presented (approx. \$40/ft). Council would also like to consider having the entire maintenance shop parking lot along 2nd street paved. Motioned by Barney, seconded by Flaten, and was carried unanimously to add the extension of new pavement, which would include mill and overlay at a cost of approximately \$12,000, all the way to the south end of 2nd Street SW.
6. **Consent Agenda:**
 - A. Police Report – February 2022
 - B. Fire Department Report – February 2022
 - C. Public Works Report – February 2022
 - D. City Council Meeting Minutes – February 7, 2022
 - E. Zoning Board Meeting Minutes – February 17, 2022
 - F. Financial Reports Month Ending – February 28, 2022 (Cash Control Stmt, Interim Financial Report YTD, Account Balances)
 - G. Resolution 2022-15 Reestablishing Precincts and Polling Places
 - H. Resolution 2022-16 Designating Polling Places for 2022 ElectionsLindahl noted that he and the City Clerk have discussed adding additional items to the Consent Agenda that are routine in nature and can be approved by one motion such as Items G and H. More items of this nature will be added to the Consent Agenda in the future. There will be no separate discussion of these items unless a Council Member or Citizen so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the Agenda. Motioned by Barney, seconded by Murphy, and was carried unanimously to approve the Consent Agenda.
7. **Unfinished Business:**
 - A. Part-time Custodian/Event Set-Up Position Update – No applications to date. Murphy noted that she and the Clerk have discussed having the set-up portion of this job description as optional which may

widen the applicant pool. Linda Murphy has been donating her time to clean City Hall and Community Center and has requested to be paid for her time until the position is filled. The City Attorney noted that a Council Member may not hold a full-time position with the City, if Council votes on hiring Murphy she should abstain from voting, and he will draft a Resolution for Council to approve regarding this matter. Motioned by Flaten, seconded by Barney, to pay Murphy \$14/hr for cleaning until the position is filled. Vote was 4 for, 0 opposed, Murphy abstained; motion passed.

- B. 304 Division Street N. Excess Vehicles – The residents have informed the city that they currently have 33 vehicles and plan to get rid of 10 in the next 2-3 weeks depending on snow, there are 8 household members that are of driving age with vehicles, and they are requesting to have 20 vehicles on site and may be willing to put up a privacy fence. Council would like the residents to reduce the number of vehicles to 8 by 4/3/22 and if so, Council will re-address at the April meeting.
- C. Temporary Covid Leave Policy – This policy was voted down at the 2/7/22 meeting. The LMC offers short term disability insurance which would cost the City approximately \$403/year to \$1,033/year versus approximately \$7,200 for the Temporary Covid Leave Policy if benefits were used in full. Motion by Barney, seconded by Golombeski, and was carried unanimously to approve payment of 80 hours of pay to Travis Mullenmeister for covid leave.
- D. Animal Vaccination and Licensing – Murphy has contacted the Owatonna Vet Clinic and they may be interested in offering the vaccination clinic in 2022 and she will have more information at the next meeting.
- E. Burn Permit for Compost Site & Fence Bids – Steve Nordmeier with the Morristown Fire Department has assisted the City in getting the burn permit. Conditions include installing a fence and posting hours of operation. The fire department has agreed to burn the current pile provided that the city come up with a plan/agreement to maintain the site in the future.

8. New Business:

- A. Resolution 2022-18 Approving Plans and Specifications and Ordering Advertisement for Bids for 2022 Street Project - Motioned by Barney, seconded by Golombeski, and was carried unanimously to approve.
- B. SEH Proposal for Construction Services for 2022 Street Project - Motioned by Barney, seconded by Murphy, and was carried unanimously to approve proposal at a cost of \$202,400.
- C. Jet Pump for Pump House on the Hill – Motioned by Barney, seconded by Murphy, and was carried unanimously to approve the Bemis Well Drilling estimate for \$2,295.
- D. VFD Drive for Well #1 – Motioned by Flaten, seconded by Golombeski, and was carried unanimously to approve the Bemis Well Drilling estimate for \$6,495 along with the Lacanne Electric estimate for hook up of the VFD drive for \$2,001.13.
- D1. LaCanne Electric bid for VFD connection – Addressed in previous motion.
- E. Chlorine Scale Replacement – Motioned by Flaten, seconded by Barney, and was carried unanimously to approve the Hawkins estimate for \$2,494.06.
- F. Travis Mullenmeister Training Request – Motioned by Barney, seconded by Flaten, and was carried unanimously to approve Travis Mullenmeister to attend Exam Refresher Training on 3/23/22 and 3/24/22 at a cost of \$260, to take his Wastewater D Certification Exam on 3/25/22 at a cost of \$55, and a 3 night hotel stay for approximately \$491 for a total cost to the City of \$806.
- G. Ordinance 2022-3 Amending Sections of the Zoning Code Related to Agricultural Zoned Properties – Motioned by Flaten, seconded by Golombeski, and was carried unanimously to hold a public hearing for this matter at the Zoning meeting on 3/17/22.
- H. Resolution 2022-9 Creation of Capital Reserve Fund (401) and Approving Funds Transfer of \$200,000 – Motioned by Barney, seconded by Flaten, and was carried unanimously to approve.
- I. Resolution 2022-10 Creation of Capital Reserve Fund (402) and Approving Funds Transfer of \$22,637 – Motioned by Flaten, seconded by Golombeski, and was carried unanimously to approve.
- J. Resolution 2022-11 Approving Funds Transfer to Parks Capital Reserve Fund (708) of \$18,800 – Motioned by Barney, seconded by Murphy, and was carried unanimously to approve. Council asked that the Clerk research and confirm the total donations for the Centennial park bathrooms are correct.
- K. Resolution 2022-12 Declaring the City of Morristown as Legal Sponsor of the Outdoor Recreation Project – Motioned by Flaten, seconded by Barney, and was carried unanimously to approve.
- L. Resolution 2022-13 Accepting Donation from American Legion Post 149 in the amount of \$25,100 to be used for the Babe Nordmeier Baseball Field outdoor recreation grant – Motioned by Flaten, seconded by Barney, and was carried unanimously to approve.
- M. Resolution 2022-14 Accepting Donation from Fire Relief Association in the amount of \$93,146.20 to be used for the Pumper Fund (\$73,146.20) and the (\$20,000) Babe Nordmeier Baseball Field outdoor

recreation grant application – Motioned by Flaten, seconded by Barney, and was carried unanimously to approve.

- N. Resolution 2022-17 Designating 2022 Fire Department Elected Officials and Pay – Motioned by Flaten, seconded by Barney, and was carried unanimously to approve.
- O. Spring Open Burning - Motioned by Flaten, seconded by Barney, and was carried unanimously to allow spring open burning from April 1- May 15, 2022 between the hours of 6 p.m. to 12 p.m. noon with no permit required.
- P. Seasonal Part-Time Outdoor Maintenance Position - Motioned by Flaten, seconded by Golombeski, and was carried unanimously to advertise for a Seasonal Part-Time Outdoor Maintenance Position for approximately 20-25 hours/week at \$15-\$18/hour depending on experience.
- Q. Council Member Mileage Reimbursement Request – Motioned by Murphy, seconded by Flaten, to pay Council member Barney milage reimbursement in the amount of \$280.85 for lobbying for the City at the state capital on 4 occasions and approve future reimbursement in the amount of \$800. Vote was 4 for, 0 opposed, Barney abstained; motion passed.
- R. Council Member Travel Request – Barney is anticipating an additional 11 trips to the Capital in March & April which equates to approximately \$800 in mileage reimbursement. Addressed in previous motion.
- S. Fergus Power Pump Biosolid Removal – Motioned by Barney, seconded by Flaten, and was carried unanimously to approve the Fergus Power Pump proposal for \$2,900.

9. Correspondence and Announcements:

- A. Rice County Public Health has designated Morristown City Hall as a Covid Test Distribution Site and we were fortunate enough to receive 90 at home Rapid Covid Tests to distribute for FREE. The only restriction is that they need to be for personal use. They are available to the public during city office hours and will be distributed on a first come, first serve basis with 2 tests allowed per household member. This will be posted on the City's website, and possibly the Community Center Sign board.

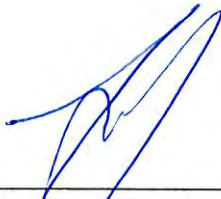
10. Claims and Accounts - Motioned by Barney, seconded by Flaten and was carried unanimously to approve claims and accounts.

11. Council Discussion and Concerns: Lindahl asked public works to put dirt in the hole across from the substation, to get a vehicle ready for the summer help, and come up with a plan to hook the generator up to the main shop. Flaten asked public works to chip ice out of catch basins to help with drainage.

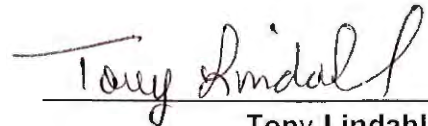
12. Adjournment: Motioned by Flaten, seconded by Golombeski, and was carried to adjourn at 9:25 pm.

13. Next Meeting: Monday, April 4, 2022 – 7:00p.m.

Attest:



Lisa Duban, City Clerk/Treasurer



Tony Lindahl, Mayor