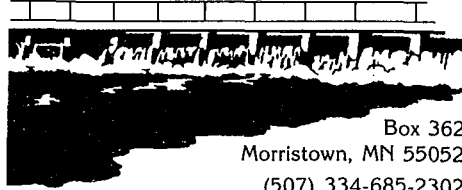


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting January 5, 2004

A regular meeting of the Morristown City Council was called to order on Monday, January 5, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie Fire Chief; Julie Minske, Larry Dahle, Jim Hermel and David Jacko.

The Pledge of Allegiance was said.

Motion by Nordmeier seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held December 1, 2003 and the minutes of the work session/special meeting held December 15, 2003 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Wenker, seconded by Nordmeier and carried unanimously to accept the financial report for the month ending November 30, 2003 which showed a deficit of \$870.81 in the checking account and a balance of \$623,653.48 in the investment accounts.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Flaten seconded by Nordmeier and carried unanimously to approve the December, 2003 Police Department report and January, 2004 work schedule as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

A letter was received from part time police officer Dave Osborn requesting a \$2.00 per hour wage increase. Motion by Wenker, seconded by Flaten and carried unanimously to approve the \$2.00 per hour increase as requested.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

A request was received from Randy Baumgard to transfer \$3,000 left in the 2003 police to the 2004 police car account. No action was taken.

Discussion was held with regard to creating a separate Police Fund to record the receipts and disbursements of that activity. It was discussed that a special fund would show the actual cost of operating the police department. Virginia Schmidtke will discuss the suggestion with the City's auditor.

Motion by Wenker, seconded by Flaten and carried unanimously that the wage increase for Dave Osborne be effective January 1, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Wenker seconded by Flaten and carried unanimously to approve the Fire Department report for December, 2003 as presented.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Discussion was held regarding renewal of the township fire protection contracts. Fire Chief John Schlie recommended that a three-year contract be negotiated and that the Mayor or a Councilmember be on the negotiating committee since the contracts are between the City and the townships. Mayor Felix appointed himself and Jeff Wenker to be on the committee with two or three members of the Fire Department.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the maintenance report for the month of December, 2003, as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Verdis Flaten questioned why cleaning of the Community Center was on the maintenance report. Virginia Schmidtke stated that it was her understanding that Wes Bell was suppose to clean the Community Center during working hours unless the activities are on Friday and Saturday night or unless he is too busy with other city projects.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the Zoning Board report for the meeting held November 20, 2003 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Wenker, seconded by Flaten and carried unanimously to approve the Economic Development Authority report for the meeting held December 11, 2003 as printed.

Julie Minske presented the Community Center report. She stated that a business would like to rent the Center once a month for a training meeting for their employees and asked what fee should be charged for meetings. Suggestions included charging \$25 per hour plus \$25 food charge, charging a fee based on the number of people in attendance and charging a flat fee of \$100 per meeting. Motion by Nordmeier, seconded by Flaten and carried unanimously to charge a one-time rental fee of \$25 per hour plus a \$25 food charge. It was decided that Julie Minske and Virginia Schmidtke should meet and establish a fee schedule for meetings, birthday parties and other similar events.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Discussion was held concerning whether or not to rent out the Community Center chairs. Motion by Nordmeier, seconded by Wenker and carried unanimously to allow the school to use the chairs free of charge for school related activities and that others can rent the chairs for \$1.00 per chair effective January 5, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

It was reported that Skywarn moved their equipment into the public safety office.

Comments and Suggestions from Citizens Present:

1. Jim Hermel - Advised that the Community Center chairs not be rented out because of the wear and tear on the chairs and the number of chairs that are not returned.
2. Dave Jacko - Asked how much Wes and Tammy Bell are paid for cleaning the Community Center, why the people who put on the Branson entertainment didn't rent the Community Center and asked if the Community Center will be rented for birthday parties and play activities.
3. John Schlie - Suggested the parking lot be rented for car shows.

Motion by Nordmeier, seconded by Flaten and carried unanimously to pay the printed claims totaling \$1,845.85 from the General Fund, \$506.06 from the Morristown Fire Department Fund, \$504.51 from the Water Fund, \$1,260.86 from the Wastewater Operations Fund and 46 from the Refuse Fund

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Nordmeier, seconded by Flaten and carried unanimously to pay the printed late claims totaling \$34.61 from the General Fund, \$384.05 from the Morristown Fire

Department Fund, \$1,826.35 from the Water Fund, \$22.39 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Wenker, seconded by Flaten and carried unanimously to pay the unprinted late claims totaling \$2,795.38 from the General Fund and \$17,725 from the Fire Department Fund.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the 2004 committee appointments as discussed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

COMMITTEE APPOINTMENTS FOR 2004

- |                                  |  |
|----------------------------------|--|
| • Official Depositor             | Lake Country Community Bank  |
| • Public Health                  | Rice County Environmental Services   |
| • Official Newspaper             | Lake Region Life   |
| • City Clerk/Treasurer           | Virginia Schmidtke   |
| • Acting Mayor                   | Jeffrey Wenker   |
| • Animal Control Officer         | Scott Allen  |
| • Community Education            | Scott Allen  |
| • Community Center               | Verdis Flaten  |
| • Fire Commissioner              | Steve Felix  |
| • Police Commissioner            | Steve Felix  |
| • Street Commissioner            | Steve Nordmeier  |
| • Park Commissioner              | Verdis Flaten  |
| • Water Commissioner             | Jeff Wenker  |
| • Sanitary Sewer/Solid Waste     | Jeff Wenker  |
| • Weeds and Trees                | Scott Allen  |
| • Zoning Board Members           | John Byers, Administrator<br>John Blackmer, Chairman<br>Jim Lonergan<br>Arlen Krause<br>Jack Schwichtenberg<br>Randy Baumgard<br>Virginia Schmidtke, Secretary |
| • Fire Wardens                   | John Schlie<br>Steve Nordmeier   |
| • Economic Development Authority | Edward Schmidtke<br>Chuck Larsen<br>Darrell Haag<br>Steve Nordmeier<br>Scott Allen   |

Motion by Nordmeier, seconded by Flaten and carried unanimously to adopt Ordinance 176, amending the Zoning Ordinance.

**CITY OF MORRISTOWN  
ORDINANCE NO. 176**

**AN ORDINANCE AMENDING CHAPTER 8 OF THE  
ZONING ORDINANCE ADDING A NEW CONDITIONAL USE**

**THE CITY OF MORRISTOWN, MINNESOTA ORDAINS AS FOLLOWS:**

**SECTION 1.** Chapter 8 of the Zoning Code, Section 8.11, **CONDITIONAL USES**, is hereby amended by adding the following subpart I:

Inside warehouse/storage use in support of a permitted use in the B-2 District. Any conditional use permit issued under this sub-part shall expire upon cessation of the business supported by the warehouse/storage use.

**SECTION 2.** Effective Date. This ordinance shall be effective upon publication.

Dated: January 5, 2004

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

Discussion was held with regard to setting goals for 2004. It was decided to table the discussion until the work session/special meeting to be held Tuesday, January 20, 2004.

Motion by Nordmeier, seconded by Wenker and carried unanimously to adopt Resolution 2004-1 transferring monies from the General Fund to the Bond Project Debt Fund and the Bond Project Construction Fund.

**Resolution 2004-1**

WHEREAS, The Bond Project Construction Balance shows a deficit of \$159,861.33 as of December 31, 2003, and

WHEREAS, The Bond Project Debt Fund shows a deficit of \$72,394.71 as of December 31, 2003, and

WHEREAS, monies from the General Fund were budgeted to pay for the Bond Project Debt Fund,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN to transfer \$72,394.71 from the General Fund to the Bond Project Debt Fund for the interest payment paid in 2003, and

BE IT FURTHER RESOLVED to transfer \$159,861.33 from the General Fund to the Bond Project Construction Fund to pay for construction costs of the Community Center not paid for by donations and the monies from the sale of bonds

BE IT FURTHER RESOLVED to transfer these monies to be included in the financial statement for the year ended December 31, 2003.

Adopted this 5th day of January, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Allen

A dividend of \$4,817 was received from the League of Minnesota Cities Insurance Trust along with a data sheet showing the premium and loss data used to calculate the dividend, a memo explaining how the dividend was calculated and a graph showing the City's premium and dividend history.

It was decided to table the discussion regarding the Rice County work program until the next work session/special meeting.

A letter was received from Metro Sales stating that some replacement parts are no longer available for the Ricoh copy machine. Motion by Flaten, seconded by Nordmeier and carried unanimously to cancel the Maintenance Agreement effective immediately.  
Voting Yes: Felix, Flaten, Nordmeier and Wenker  
Voting No: None  
Absent: Allen

A letter was received from Arlyn Grussing, Rice County Planning and Zoning concerning an information meeting on the new Rice County Zoning Ordinance and Subdivision Ordinance to be held January 13, 2004 at 7:00 p.m.

A notice was received from the Morristown Fire Department inviting the Council to the Fire Department's annual meeting to be held Monday, January 12, 2004 at the Community Center.

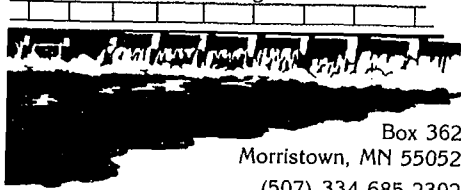
Motion by Nordmeier, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9:10 p.m

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting January 20, 2004

A work session/special meeting of the Morristown City Council was called to order on Tuesday, January 20, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jeffrey Wenker. Also present was Virginia Schmidtke, City Clerk/Treasurer. Councilmember Scott Allen was absent.

The Pledge of Allegiance was said.

Lengthy discussion was held concerning setting goals and priorities for 2004. The items discussed were as follows:

1. It was discussed to amend Ordinance 166, an Ordinance that fixes the salaries of the mayor and Councilmembers, so that a Councilmember must attend so many regular meetings and special meetings to be paid for attending the meetings. It was suggested that a Councilmember must attend five meetings to get paid for six meetings, attend eight meetings to get paid for nine meetings and to attend ten meetings to get paid for all twelve regular meetings and to require attendance to at least six work session/special meetings to be paid for any of the work session/special meetings. Motion by Flaten, seconded by Nordmeier and carried unanimously to send this information to the city attorney for his recommendation.  
Voting yes: Felix, Flaten, Nordmeier and Wenker  
Voting no: None  
Absent: Allen
2. It was discussed to adopt an ordinance establishing a master fee schedule for city services and licenses that are required by the City. It was decided to have Virginia Schmidtke make inquiries into what other cities are charging for services and to bring a sample fee schedule ordinance to the next work session/special meeting. Motion was made by Wenker, seconded by Nordmeier and carried unanimously, that effective immediately, a \$1,500 water accessibility charge and a \$1,500 sewer accessibility charge be paid per hookup.  
Voting yes: Felix, Flaten, Nordmeier and Wenker  
Voting no: None  
Absent: Allen

3. Another goal that was discussed was to hire Bolton and Menk to prepare a standard specifications and detail manual for installing watermains, sanitary sewer, storm sewers, streets, sidewalks signs, erosion control and miscellaneous items. A bid of \$500 was received from Bolton and Menk for this service. Motion by Flaten, seconded by Wenker and carried unanimously to authorize Bolton and Menk to prepare a manual as per bid.  
Voting yes: Felix, Flatten, Nordmeier and Wenker  
Voting no: None  
Absent: Allen
4. Discussion was held concerning improvements to Washington Street West and blacktopping the Streets in Meschke South Haven Second Addition. It was decided to invite Carol Caron to the next work session/special meeting to discuss these issues.
5. Shore land Ordinance and Cannon River Improvements – It was decided to continue to discuss and support these projects.
6. It was discussed to install signage on the Community Center buildings. Steve Nordmeier will obtain design and cost estimates.

Steve Nordmeier reported that Ed Fritz, coordinator with the Rice County Release Program, is installing the wall in the public safety room. Steve stated they are willing to do other work in the City. The only cost to the City is for supplies; there is no charge for labor. Other projects the Council may have them do is to reail the siding on the Feed Mill, trim the weeds in the park and along the river before Dam Days, install the concrete slabs at the Community Center and paint the crosswalks and curbs.

A letter was received from Scott Allen notifying the Council that he resigns as Councilmember effective January 1, 2004. Motion by Flaten, seconded by Nordmeier and carried unanimously to adopt Resolution 2004-2 accepting Allen's resignation.

Resolution 2004-2

WHEREAS, Scott Allen has submitted a letter of resignation to the Morristown City Council and,

WHEREAS, Scott Allen requests that the date of resignation be January 1, 2004,  
BE IT THEREFORE RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, to accept the resignation of Scott Allen as Councilmember effective January 1, 2004,

BE IT FURTHER RESOLVED to declare that a vacancy exists.

Adopted this 20<sup>th</sup> day of January, 2004.

Voting yes: Felix, Flatten, Nordmeier and Wenker

Voting no: None

Absent: Allen



Motion by Wenker, seconded by Nordmeier and carried unanimously to appoint Jeff Lang as Councilmember to fill the vacancy of Councilmember Scott Allen and to serve until the next city election when a special election will be held to fill the remaining two years of the term.

Voting yes: Felix, Flatten, Nordmeier and Wenker

Voting no: None

Absent: Allen

Four bids were received for the purchase of a water softener for the Community Center. The bids were as follows:

Culligan/Ultrasure & Industrial Services – Time Clock Control	\$1,615.00
Culligan/Ultrasure & Industrial Services – Metered Control	\$2,246.00
Jim and Dude's – Ecowater Systems Softener - Metered Control	\$3,450.00
Garlick's Water, Kinetic Softener – Metered Control	\$4,379.28

Motion by Wenker, seconded by Nordmeier and carried unanimously to accept the bid of \$2,246 from Culligan/Ultrasure & Industrial Services for a metered control softener.

Voting yes: Felix, Flatten, Nordmeier and Wenker

Voting no: None

Absent: Allen

Motion by Flaten, seconded by Wenker and carried unanimously to pay the printed claims totaling \$2,374.83 from the General Fund, \$163.60 from the Morristown Fire Department Fund, \$228.99 from the Water Fund and \$301.40 from the Wastewater Operations Fund

Voting yes: Felix, Flatten, Nordmeier and Wenker

Voting no: None

Absent: Allen

Motion by Nordmeier, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:50 p.m.

Voting yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

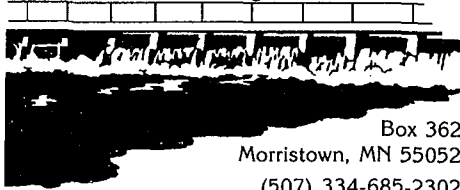
Absent: Allen

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting February 2, 2004

A regular meeting of the Morristown City Council was called to order on Monday, February 2, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie Fire Chief; Wes Bell, Maintenance Worker, Jeffrey Lang and Melanie Hopman. Councilmember Verdis Flaten was absent.

The Pledge of Allegiance was said.

Mayor Steve Felix administered the oath of office to Jeff Lang. Lang was appointed to replace Scott Allen who resigned effective January 1, 2004.

Motion by Nordmeier seconded by Wenker and carried unanimously to approve the minutes of the regular meeting held January 5, 2004 and the minutes of the work session/special meeting held January 20, 2004 as printed.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Motion by Wenker, seconded by Lang and carried unanimously to accept the financial report for the month ending December 31, 2004 which showed a balance of \$3,662.81 in the checking account and \$725,493.38 in the investment accounts.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Motion by Wenker seconded by Lang and carried unanimously to approve the January, 2004 Police Department report and February, 2004 work schedule as printed.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Motion by Nordmeier, seconded by Wenker and carried unanimously to approve the Fire Department report for January, 2004 as presented.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

A request from the Morristown Fire Relief Association to renew their Class A Gambling Permit was tabled until the next regular Council meeting.

The January maintenance report was presented. The following items were discussed:

- Wes Bell reported that he is having problems with the blowers at the wastewater plant.
- Wes presented a list of names of people who volunteered their time in 2003 helping at the Community Center, city park, brush site and watering the new trees planted along Division Street and the sod at the Community Center. He recommended that a thank you be sent to these individuals and organizations.
- Wes mentioned that three manholes need to be repaired.
- Wes reported the water meter in the mobile home park is not registering accurately, is beyond the lifetime of a meter and recommends that it be replaced. Motion by Nordmeier, seconded by Wenker and carried unanimously to send a letter to the owners of the mobile home park notifying them to replace the water meter with one that conforms to the meters the city is using.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

- Wes announced that he and his wife, Tammy, would not clean the Community Center as a part time position.

Motion by Nordmeier, seconded by Lang and carried unanimously to accept the maintenance report for the month of January, 2004 as presented:

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Dennis Merritt was present on behalf of the Morristown Fire Relief Association and presented two checks to the Council from the Fire Relief Association. One was a check in the amount of \$20,000 to be used to remodel the Fire Hall and the other check was in the amount of \$23,000 to be used toward the Community Center debt payment.

The following items from the January 15, 2004 Zoning Board report were discussed:

- A concept plan from David Meschke to develop Meschke South Haven Third Addition. A preliminary plan will be submitted to the Zoning Board at the Zoning Board's next regular meeting to be held Thursday, February 19, 2004.
- A Conditional Use Hearing will be held Thursday, February 19, 2004 to hear a request from Jim Hermel to store tires and bulk motor oils in a garage located at 102 Franklin Street West.
- An application was approved from David Meschke to build a twin home on Lot 2, Block 1, Meschke South Haven Second Addition.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the Zoning Board report for the meeting held January 15, 2004 as presented.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the Economic Development Authority report for the meeting held January 21, 2004 as printed.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Melanie Hopman asked if the Council would allow her to use the City's bulk rate mailing permit to mail an Interest and Needs Survey to residents within the 55052 zip code. The survey will help determine the potential needs of senior citizens in the Morristown Community. Motion by Nordmeier, seconded by Lang and carried unanimously to grant her permission to use the permit as requested.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Virginia Schmidtke reported that two more events have been scheduled at the Community Center.

Emergency Management report:

- The wall being built in the safety center room is almost done.
- The Skywarn committee will meet the first Wednesday of each month.
- The Director for 2004 – 2005 is Bruce Morris.

Comments and Suggestions from Citizens Present:

1. Wes Bell – He discovered a flushing system that will increase the quality of water at the Community Center.
2. Wes Bell stated that workers serving for the Rice County Release Program will be in Morristown on Wednesday to trim trees.
3. Randy Baumgard asked when the wall in the Public Safety Center room would be finished. Nordmeier stated that it should be finished this week. He also said the carpet needs to be cleaned after the room has been painted.

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$590.09 from the General Fund, \$1,397.27 from the Morristown Fire Department Fund, \$5,793.33 from the Water Fund, \$37,842.18 from the Wastewater Operations Fund and \$2,741.43 from the Refuse Fund

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay the late claims totaling \$108.16 from the General Fund and \$59.65 from the Morristown Fire Department Fund.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

Discussion was held in regard to adopting a single master fee schedule ordinance. The amounts currently being charged for licenses, permits and fees were reviewed as well as fees charged by other cities. The discussion was tabled until the next work session/special meeting.

A memo was received from Kurt Fischer, City Attorney, addressing the issue of charging Water Accessibility Charge (WAC) and Sewer Accessibility Charge (SAC) fees. Mr. Fischer recommends amending the water ordinance to reflect the fact that the City is asserting the authority to impose WAC and SAC fees. He also recommends that the City solicit input from an engineering firm to help the Council identify the anticipated financial needs of the system. Virginia Schmidtke stated that Engineer Carol Caron, Bolton and Menk, will attend the next work session/special meeting to discuss this issue, subdivision developments and street improvements.

A memo was received from Kurt Fischer concerning a question the Council had in regard to amending the Ordinance that establishes the Mayor and Councilmembers salaries to read that a Councilmember must attend five meetings to get paid for six meetings, attend eight meetings to get paid for nine meetings and to attend ten meetings to get paid for all twelve regular meetings and to require attendance to at least six work session/special meetings to be paid for any of the work session/special meetings. It was Mr. Fischer's opinion that the Council could establish rules that provide for loss of salary for nonattendance. The Council tabled the matter until the next regular meeting.

Motion by Nordmeier, seconded by Wenker and carried unanimously to appoint Jeff Lang to the following 2004 committee appointments: animal control , weed and trees and Community Education representative.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

A letter was received from Tee Jay Inc. stating that the manufacturer's warranty on the automatic door equipment installed in the Community Center building expires February 13, 2004 and offered an annual preventive maintenance agreement for a fee of \$588 per year. Motion by Nordmeier, seconded by Wenker and carried unanimously to decline the offer.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

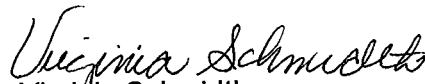
A copy of the annual Minnesota Department of Health report for the routine inspection of the City's water supply was received and placed on file.

An invitation was received from Pipeline Community Awareness Emergency Response inviting the Council to a dinner and meeting to be held at various locations around the State. It was decided to send in reservations for six people to attend the dinner and meeting.

A notice was received from the League of Minnesota Cities regarding a leadership conference for newly elected officials that will be held February 20 – 21, 2004 in Plymouth, Minnesota. There was no interest in attending the conference.

A memo was received from Norm Coleman introducing the Rural Renaissance Act designed to provide resources for small communities to improve infrastructure, generate jobs and improve their quality of life. It was decided to send a letter to Senator Coleman supporting this project.

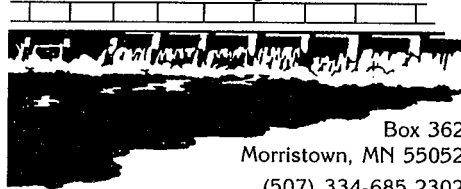
Motion by Nordmeier, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 8:35 p.m

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting February 17, 2004

A work session/special meeting of the Morristown City Council was called to order on Tuesday, February 17, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present was Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; Carol Caron, Engineer and David Jacko.

The Pledge of Allegiance was said.

Fees currently charged by the City for licenses, permits, reports and utilities were reviewed. It was decided to table the discussion until the next regular meeting.

Carol Caron presented a standard specifications and detail manual for installing watermains, sanitary sewer, storm sewers, streets, sidewalks signs, erosion control and miscellaneous items prepared for the City by Bolton and Menk. The Council reviewed the standard detail plates and decided that each Councilmember should read through the document so the standards can be adopted at the next regular council meeting. A copy is of file with the City Clerk.

It was discussed to update the subdivision ordinance. Carol Caron presented a copy of a planning manual from the City of Jordan that was prepared by a planner she knows. It was decided to invite her to a council meeting to discuss preparing a manual for the City of Morristown and the cost to do so. It was decided that amending the subdivision ordinance should be given top priority.

Another decision that Council must make is what standards the Council plans to make developers adhere to when building new subdivisions such as whether to require the developers to install curb and gutter, black top streets, storm sewers and sidewalks.

Verdis Flaten left at this point in the meeting.

Discussion was held with regard to blacktopping the streets in Meschke South Haven Addition. Motion by Nordmeier, seconded by Wenker and carried unanimously to authorize Bolton and Menk, Inc. to prepare a feasibility report and cost estimate to install storm sewer, curb and gutter and blacktop streets in Meschke South Haven Second Addition.

Voting yes: Felix, Lang, Nordmeier and Wenker

Voting no: None

Absent: Flaten

Discussion was held in regard to hiring someone to clean the Community Center. Motion by Nordmeier, seconded by Wenker and carried unanimously to put a notice on cable television Channel 7 advertising for a Community Center maintenance worker.

Voting yes: Felix, Lang, Nordmeier and Wenker

Voting no: None

Absent: Flaten

Motion by Nordmeier, seconded by Wenker and carried unanimously to pay the printed claims totaling \$9,517.83 from the General Fund, \$521.62 from the Morristown Fire Department Fund, \$21,241.01 from the Water Fund and \$1,127.03 from the Wastewater Operations Fund

Voting yes: Felix, Lang, Nordmeier and Wenker

Voting no: None

Absent: Flaten

Motion by Wenker, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 8:55 p.m.

Voting yes: Felix, Lang, Nordmeier and Wenker

Voting no: None

Absent: Flaten



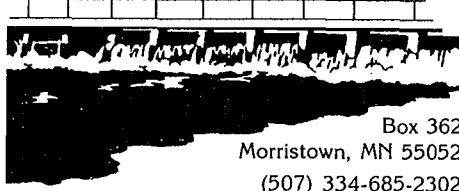
Virginia Schmidtke  
Clerk/Treasurer



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting March 1, 2004

A regular meeting of the Morristown City Council was called to order on Monday, March 1, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie Fire Chief; Wes Bell, Maintenance Worker, Nancy Morris, Robert Drewgler, Jack Schwichtenberg, Mr. and Mrs. Brian Schmit, Mr. and Mrs. Cory David, Larry Dahle and David Jacko. Councilmember Jeffrey Lang was absent.

The Pledge of Allegiance was said.

Motion by Nordmeier seconded by Wenker and carried unanimously to approve the minutes of the regular meeting held February 2, 2004 and the minutes of the work session/special meeting held February 17, 2004 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Flaten and carried unanimously to accept the financial report for the month ending January 31, 2004 which showed a balance of \$47,941.57 in the checking account and \$697,500.94 in the investment accounts.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier seconded by Wenker and carried unanimously to approve the February, 2004 Police Department report and March, 2004 work schedule as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Fire Department report for February, 2004 as presented.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

A request was received from the Morristown Fire Department to use the city's bulk rate mailing permit to mail letters regarding the firefighter's dance. Motion by Wenker, seconded by Flaten and carried unanimously to grant the Fire Department to use the permit as requested.

A request was received from the Morristown Fire Relief Association to renew their Class A Gambling Permit to sell pull-tabs at Archie's Bar. Motion by Nordmeier, seconded by Flaten and carried unanimously to adopt Resolution 2004-3 approving the request.

**Resolution 2004-3**

WHEREAS, the Morristown Fire Relief Association submitted an application to renew their Class A Gambling Permit License to sell pull-tabs at Archie's Bar, 108 Division Street North,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, to approve the application as submitted and on file.

Adopted this 1st day of March, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Nordmeier carried unanimously to accept the maintenance report for the month of February, 2004 as presented:

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Wenker and carried unanimously to approve a request from Wes Bell to attend the Wastewater Operations Conference in St. Paul March 9 – 11 and the Onsite Sewage Treatment Update 2004 Program in Waseca March 15, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Zoning Board report for the meeting held February 15, 2004 as presented.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

The Economic Development Authority did not meet because a quorum was not present.

A memorandum with the events scheduled at the Community Center was received from Julie Minske. In the memo, Julie stated that she will not do the setups for the rentals and asked that arrangements be made for setting up for future events. Wes Bell stated

that he would set up the tables and chairs for the March 13<sup>th</sup> event but that he needs to know how many to set for and when the renter is going to decorate. It was also noted that Randy Baumgard wants to know what time the dances start. Motion by Nordmeier, seconded by Wenker and carried unanimously to accept the report as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Nancy Morris was present to discuss the following Skywarn issues:

- The antenna has been installed.
- The cable and base will be installed March 2<sup>nd</sup>.
- Skywarn will be able to sound the Morristown siren from the base station and they plan to test the siren on Wednesday after the County has tested their sirens.
- Nancy inquired about DSL and was told it has been installed in the safety center room.
- It was discussed to install a phone line into the Skywarn room and to use the fax line number. Motion by Wenker, seconded by Nordmeier and carried unanimously to install a phone line and use the fax number as discussed.  
Voting Yes: Felix, Flaten, Nordmeier and Wenker  
Voting No: None  
Absent: Lang
- Nancy announced that Skywarn received \$500 from the American Legion Post 149 to upgrade their computer system. Motion by Wenker, seconded by Nordmeier and carried unanimously authorizing Nancy Morris to purchase a computer as requested.  
Voting Yes: Felix, Flaten, Nordmeier and Wenker  
Voting No: None  
Absent: Lang
- Skywarn requested a key to the northeast door. Motion by Nordmeier, seconded by Flaten and carried unanimously to have seven keys made and to give one to the Skywarn director.  
Voting Yes: Felix, Flaten, Nordmeier and Wenker  
Voting No: None  
Absent: Lang

Comments and Suggestions from Citizens Present:

1. Brian Schmit requested that the City improve the alley in Block 23, Adams and Allen's Addition. It was decided to get a cost estimate to cut out a base and put in crushed rock. It was also discussed if this should be paid for by the city. It was decided to table the matter until the next work session/special meeting.
2. Brian Schmit and Cory David asked about dogs running loose and prolonged barking of dogs. Randy Baumgard told them to call him when the dogs were running loose or barking.

3. John Schlie – Reported that a letter has been sent to the Townships served by the Fire Department regarding the 2004 rural fire contract prices.
4. John Schlie – Asked if the fees charged to rent the Community Center could be advertised on the cable channel so people know how much it costs to rent the Center. He suggested that more information on the Center be made to the public.
5. David Jacko – Asked what is being done to advertise the Community Center. It was noted in Julie's report that an advertisement will be in the newspapers this week.
6. David Jacko and Jack Schwichtenberg agreed with the request to improve the alley in Block 23, Adams and Allen's Addition.
7. Larry Dahle recommended that the alley be improved with blacktop and the cost be assessed to the property owners.

Motion by Wenker, seconded by Flaten and carried unanimously to pay the printed claims totaling \$8,801.91 from the General Fund, \$3,630.52 from the Morristown Fire Department Fund, \$744.74 from the Water Fund, \$1,082.87 from the Wastewater Operations Fund and \$2,741.43 from the Refuse Fund

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay the late claim totaling \$5,886.29 to Metro Fire from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

A request was received from Minnesota Game and Fish Preservation, Inc. to sell pull-tabs at Old Town Tavern. Motion by Wenker, seconded by Flaten and carried unanimously to adopt Resolution 2004-4 approving the request.

#### **Resolution 2004-4**

WHEREAS, the Minnesota Game and Fish Preservation, Inc. has submitted an application to apply for a Class A Gambling Permit License to sell pull-tabs at Old Town Tavern, 102 Main Street West,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, to approve the application as submitted and on file.

Adopted this 1st day of March, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

It was decided to table the discussion regarding the amounts currently being charged for licenses, permits and fees until another meeting.

Discussion was held concerning the responsibilities of the person hired to clean the Community Center. It was discussed to talk to Ed Fritz, coordinator with the Rice County Release Program, to see if they could clean the Community Center once or twice a month. It was decided to hire someone to clean the great hall, bathrooms, set up the tables and chairs and shovel the sidewalk as needed.

Discussion was held concerning a request from the Boy Scouts and a committee arranging a benefit for Cannon Valley Lutheran High School to use the Community Center free of charge. Motion by Flaten, seconded by Felix and carried to let Morristown non profit organizations use the Community Center free of charge.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Dave Meschke presented a preliminary plat for Meschke South Haven Third Addition. The Council reviewed the plat that showed plans for Meschke South Haven Third Addition and Meschke South Haven Fourth Addition. The plat showed 22 lots in the Third Addition and 24 lots in the Fourth Addition. Two lots in the Third Addition will be used to construct a drainage pond. The plat showed a 34' – 34' face to face bituminous road with Edina surmountable curb and gutter. It was discussed that a 32' – 32' face to face road may be sufficient. Mark Kasma, Dave's engineer, stated that the Council must decide on the width of the road and the style of the curb and gutter. Other concerns of the Council were the water pressure and adequate drainage of the pond. A copy of the plat is on file with the City Clerk. It was decided to address the payment in lieu of parkland dedication in the developer's agreement. Motion by Flaten, seconded by Nordmeier and carried unanimously to adopt Resolution 2004-5 approving the preliminary plat.

#### **Resolution 2004-5**

#### **Resolution Approving the Preliminary Plat for Meschke South Haven Third Addition and Meschke South Haven Fourth Addition**

WHEREAS, David Meschke has submitted a request for preliminary plat approval for Meschke South Haven Third and Meschke South Haven Fourth Addition; and

WHEREAS, the approximate nineteen acres contained in the proposed subdivision is legally described as Parcel A and Parcel B on page two of the preliminary plat; and

WHEREAS, the proposed plat includes forty four lots with an average lot size of 12,000 square feet, which is consistent with the comprehensive plan, subdivision ordinance and zoning ordinance regulations; and

WHEREAS, the Zoning Board has reviewed the proposed subdivision and has found the preliminary plat to comply with minimum design and improvement standards

NOW, THEREFORE, BE IT RESOLVED BY THE MORRISTOWN CITY COUNCIL THAT: The City Council does hereby approve the preliminary plat contingent upon the following conditions:

1. As per standards and specifications being prepared by Bolton and Menk and the City of Morristown.

Dated this 1<sup>st</sup> day of March, 2004

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to submit a governmental request to the American Legion Post 149 for gambling fund in the amount of \$500 for Skywarn.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

A letter was received from Paul Knutson, Rice County Assessor, stating that because of budget constraints they will no longer be able to hold evening Board of Appeal and Equalization meetings. The meeting will be held April 8, 2004 at 1:00 p.m.

Discussion was held concerning whether to establish regulations regarding lawful gambling. No action was taken.

A letter was received from the Minnesota Pollution Control Agency stating that the City is a recipient of a Certificate of Commendation for outstanding operation, maintenance and management of the wastewater treatment system. The City will receive a certificate at the annual wastewater operations conference.

A letter was received from the Minnesota Association of Small Cities with a copy of a letter sent to each Legislator asking for their support of important Bills that would offer fairness to the budget cuts across the State.

Motion by Flaten, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 9:35 p.m.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

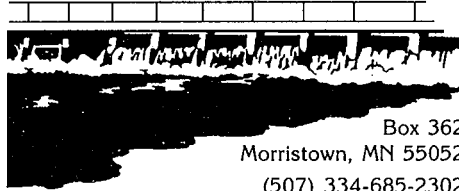
Absent: Lang

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting March 15, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, March 15, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Assistant Mayor Jeffrey Wenker. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; Kyle Meyers and Stephanie Guyer, Auditors with Abdo, Eick & Meyers; Cynthia Strack, Carol Caron, Engineer with Bolton and Menk, Inc.; and Larry Dahle. Mayor Steve Felix was absent.

The Pledge of Allegiance was said.

Kyle Meyers, presented information relating to the audit for the year ended December 31, 2003. Motion by Flaten, seconded by Nordmeier and carried unanimously to accept the financial statement of the year ending December 31, 2003 as presented. A copy of the audit is on file with the City Clerk.

Voting yes: Flaten, Lang, Nordmeier and Wenker

Voting no: None

Absent: Felix

Discussion was held concerning the Governmental Accounting Standards Board (GASBY) Statement No. 34 that must be implemented for the year ending December 31, 2004. Items the City needs to complete are a detailed fixed asset/infrastructure inventory, fixed asset accounting/depreciation software, account structure modifications, restatement of net assets and a management discussion and analysis letter.

Cynthia Strack, Municipal Development Group, Inc., presented a proposal to provide technical and administrative planning advice and assistance to revise the city's subdivision ordinance and prepare a development manual. The fee to prepare the subdivision ordinance is \$5,000 plus expenses and the fee to prepare a development manual is \$10,000 not including expenses. It was decided to seek proposals from two other firms and table the discussion until the next regular meeting.

Carol Caron presented a preliminary engineering report for street improvements in Meschke South Haven 2<sup>nd</sup> Addition. The report included three options. Option One consists of constructing a bituminous surface street at an estimated cost of \$82,400 for the street and restoration improvements. Option Two contains an option to add surmountable concrete curb and gutter along with concrete flumes to Option One at an estimated cost of \$118,100. Option Three contains an option to add surmountable concrete curb and gutter along with storm sewer to Option One at an estimated cost of \$208,400. The council discussed the advantages and disadvantages of each option and when to have a public hearing with the affected residents. A copy of the report is on file with the City Clerk. Motion by Nordmeier, seconded by Lang and carried unanimously to table the matter until the next regular meeting.

Voting yes: Flaten, Lang, Nordmeier and Wenker

Voting no: None

Absent: Felix

Seven applications were received from individuals interested in cleaning the great hall and bathrooms at the Community Center and setting up and taking down the tables and chairs after events. Motion by Lang, seconded by Flaten and carried unanimously to hire Stephanie and Shelly Wenker to clean the Community Center at \$10 per hour each and to prepare a job description for the position.

Voting yes: Flaten, Lang and Nordmeier

Voting no: None

Abstain: Wenker

Absent: Felix

It was discussed to sponsor the annual dog clinic either April 24<sup>th</sup> or May 1<sup>st</sup>. Virginia Schmidtke is to contact Dr. Trandem at the Faribault Veterinary Clinic and make arrangements for the clinic.

Motion by Nordmeier, seconded by Flaten and carried unanimously to pay the printed claims totaling \$8,096.64 from the General Fund, \$552.57 from the Morristown Fire Department Fund, \$51 from the Water Fund and \$2,320.06 from the Wastewater Operations Fund.

Voting yes: Flaten, Lang, Nordmeier and Wenker

Voting no: None

Absent: Felix

A letter was received from Scott Johnson, President of Cannon Valley Cablevision Inc., notifying the Council that effective April 1, 2004, Cannon Valley Cablevision, Inc. will increase the Basic TV Service rate \$4.09 per month to \$29.99 per month. They also will add five new channels for a total of 50 channels on their Basic Service.



Information was received from the League of Minnesota Cities Insurance Trust regarding the LMCIT 2004 safety and loss control workshops. A workshop will be held in Rochester on Wednesday, April 21, 2004 and the registration fee is \$20 per person. Motion by Nordmeier, seconded by Lang and carried unanimously to send three people to the workshop.

Voting yes: Flaten, Lang, Nordmeier and Wenker

Voting no: None

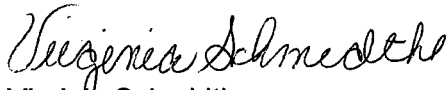
Absent: Felix

Motion by Nordmeier, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 9:45 p.m.

Voting yes: Flaten, Lang, Nordmeier and Wenker

Voting no: None

Absent: Felix

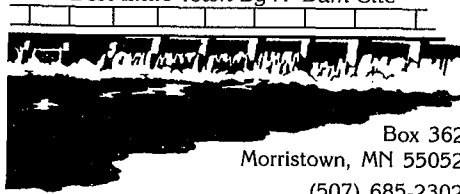


Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting April 5, 2004

A regular meeting of the Morristown City Council was called to order on Monday, April 5, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie Fire Chief; Bruce Morris, Skywarn Director; Dennis Merritt, Jack Schwichtenberg, Loren Dahle and Larry Dahle. Councilmember Steve Nordmeier was absent.

The Pledge of Allegiance was said.

Motion by Wenker seconded by Lang and carried unanimously to approve the minutes of the regular meeting held March 1, 2004 and the minutes of the work session/special meeting held March 15, 2004 as printed.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Wenker, seconded by Flaten and carried unanimously to accept the financial report for the month ending February 28, 2004 which showed a balance of \$4,927.17 in the checking account and \$749,886.32 in the investment accounts.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Wenker seconded by Lang and carried unanimously to approve the March 2004 Police Department report and April 2004 work schedule as printed.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Randy Baumgard presented four bids for a mobile radio for the police car. The bids were as follows:

Whitewater Wireless Inc.	MCS 2000	\$1,542.12
Whitewater Wireless Inc.	Kenwood TK790	\$1,189.61
Dave's Electronic Service	Kenwood TK7150K	\$ 823.75
Dave's Electronic Service	General Electric	\$ 823.75

Motion by Flaten, seconded by Wenker and carried unanimously to purchase the General Electric radio from Dave's Electronic Service as recommended by Randy Baumgard.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Randy Baumgard announced that representatives from the Safe and Sober Program will be at the next regular meeting to present a new Stalker radar unit to the Police Department.

Motion by Flaten, seconded by Lang and carried unanimously to approve the Fire Department report for March, 2004 as presented.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

John Schlie reported the Fire Department applied for a FEMA grant to purchase a complete set of protective gear for each fireman and also a washer and dryer. The protective gear will comply with OSHA standards for gear and clothing.

John Schlie stated that all of the Township Fire Contracts have been updated that they just need to be printed and signed by the Mayor and Township officers.

Motion by Flaten, seconded by Lang carried unanimously to accept the maintenance report for the month of March, 2004 as printed

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Wenker, seconded by Flaten and carried unanimously to approve a request from Wes Bell to attend the Wastewater Training Session to be held Wednesday, April 14, 2004 in Cannon Falls.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Flaten, seconded by Wenker and carried unanimously to hire Herman Schlie to mow city property this summer.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

**Morristown City Council Minutes**

April 5, 2004

Page 3

Virginia Schmidtke presented a job description for custodial duties relating to the care, maintenance and cleaning of the Community Center auditorium, bathrooms, kitchen and common area. Motion by Wenker, seconded by Flaten to accept the custodian job description as presented.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

The Zoning Board minutes were presented and action was taken on the following items:

- Motion by Wenker, seconded by Lang and carried unanimously to grant a business license to Barbara Bruns to operate a frame and gift shop at 201 Franklin Street West.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

- An application was received from Darrel Hopman to build two houses on Lot 6, Block 1, Auditor's Plat No. 1. The Zoning Board recommended the property be surveyed and recorded as per Section 1.5 and Section 9 of the Zoning Ordinance, the lots be 100 feet by 173 feet to be in line with the rest of the lots in the area and an engineer's report be required to ensure that adjacent properties will not be adversely impacted by storm water runoff. Motion by Felix, seconded by Wenker and carried unanimously that there are other pending issues to deal with before proceeding with this issue.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Wenker, seconded by Lang and carried unanimously to approve the Zoning Board report for the meeting held March 18, 2004 as presented.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Flaten, seconded by Lang and carried unanimously to approve the Morristown Economic Development report as printed.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Julie Minske reported that she has received one more Community Center rental since the last meeting. Julie volunteered to contact Mike Young for a cost estimate to decorate the walls with ivy and lights. She stated that someone renting the Community Center in August volunteered to donate and install hooks on the walls to hang decorations. Motion by Lang, seconded by Wenker and carried unanimously to approve the Community Center report as presented.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Morristown Council Minutes

April 5, 2004

Page 4

Bruce Morris reported that the new radios and the siren purchased by Skywarn have been tested and are working great. A skywarn training meeting will be held April 14, 2004. He requested three extra keys for the northeast door. The keys will be issued to Phyllis Voegele, Gary Tupa and Scott Allen. Motion by Lang, seconded by Flaten and carried unanimously to issue the keys as requested.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Lang, seconded by Flaten and carried unanimously to accept the Skywarn report as presented.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Comments and Suggestions from Citizens Present:

1. Dennis Merritt reported that all of the donations for the stage in the Community Center have been received and he is looking into the cost of a plaque that will list all of the businesses that donated money toward the purchase of the stage. A 16" x 24" cast bronze plaque is \$795. He will get prices on an engraved plaque or a large banner.
2. Discussion was held regarding the purchase of stage lights, a sound system and a podium to be used at the Community Center. Motion by Wenker, seconded by Flaten and carried unanimously to submit a governmental request of \$1,300 from the Morristown Fire Relief Association for stage lights  
Voting Yes: Felix, Flaten, Lang and Wenker  
Voting No: None  
Absent: Nordmeier
3. Dennis Merritt announced that Cannon Valley Telecom is going to purchase a computer to be installed at the Community Center for the public to use.
4. Loren Dahle suggested calling in the original members of Community Center building committee to review what has been done to date and point the Council in the direction it should be taking.
5. Julie Minske stated that she has been receiving non-emergency calls because her number is listed at the dispatch center. Randy Baumgard will look into this matter.
6. Randy Baumgard suggested that a thank you letter be sent to Jim Hermel for the work he did to make the business expo a success.
7. It was discussed to have a clean up day in May.

Motion by Flaten, seconded by Wenker and carried unanimously to pay the printed claims totaling \$2,557.35 from the General Fund, \$692.65 from the Morristown Fire Department Fund, \$1,452.75 from the Water Fund, \$3,219.68 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Motion by Flaten, seconded by Lang and carried unanimously to pay the late claims totaling \$2,557.35 from the General Fund, \$865.54 from the Morristown Fire Department Fund, \$497.54 from the Water Fund and \$475.78 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

It was decided to table the discussion regarding the amounts currently being charged for licenses, permits and fees until another meeting.

It was decided to table adoption of a standard specifications and detail manual for installing watermains, sanitary sewer, storm sewers, streets, sidewalks signs, erosion control and miscellaneous items prepared for the City by Bolton and Menk until the next work session/special meeting.

Chuck Pettipiece, Pettipiece Associates, submitted a proposal of \$4,290 to prepare a Subdivision Ordinance and \$3,810 to prepare a Development Manual for the City. At the March 15, 2004 council meeting Cynthia Strack, Municipal Development Group, Inc., presented a proposal of \$5,000 to prepare a Subdivision Ordinance and \$10,000 to prepare a Development Manual. Motion by Lang, seconded by Flaten and carried unanimously to accept the proposal from Pettipiece Associates of \$4,290 to prepare a Subdivision Ordinance. It was decided not to do a Development Manual at this time.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Discussion was held concerning a request that the City improve the alley in Block 23, Adams and Allen's Addition by cutting out a base and putting in crushed rock. Two bids were received to construct the alley – a bid of \$1,725 was received from Timm's Trucking and a bid of \$1,975 was received from Dahle Enterprises. It was discussed whether this work should be done by the city and assessed to the property owners, if it should be paid for solely by the city or if the bids should be given to the property owner and let them arrange to pay for it and have it done. It was decided to table the matter until the next work session/special meeting.

It was decided to take a look at all of the platted alleys to determine which alleys are improved and which are not improved.

Discussion was held concerning a preliminary engineering report prepared by Bolton and Menk to address street improvements in Meschke South Haven 2<sup>nd</sup> Addition. Three options were included in the report and it was discussed which option should be selected. It was discussed whether or not all of the catch basins in Option III are needed and to require B6-18 curb and gutter instead of a surmountable curb. It was decided to table the discussion until the next work session/special meeting.

Discussion was held concerning whether or not it is in the best interest of the City to hire the same engineering firm as the developers do or if there might be a conflict of interest. Lang submitted an engineering service proposal from Community Partners Design in Faribault. It was decided to invite Dan Behrens to a council meeting to discuss engineering services that he may be able to provide.

Motion by Wenker, seconded by Flaten and carried unanimously to submit a governmental request to the American Legion Post 149 in the amount of \$600 to be donated to the Dam Days Committee for use towards the Dam Days Celebration.

Motion by Wenker not to allow open burning. The motion died for lack of a second.

Motion by Felix, seconded by Flaten and carried to allow open burning, by permit only, from April 15, 2004 – May 15, 2004.

Voting Yes: Felix, Flaten and Lang

Voting No: Wenker

Absent: Nordmeier

The following quotation for street maintenance services for the period April 1, 2004 through March 31, 2005 was received from Timm's Trucking, Inc.

1. Loader for snow removal (minimum of 3.5 yard bucket) \$83.00 per hour
2. Snow plow (grader with wing) \$60.00 per hour
3. Trucks (minimum capacity of 11 yds. dump) \$50.00 per hour
4. Gravel per yd. Delivered (Class 5) \$ 4.60 per yard
5. Screened gravel per yd \$ 3.70 per yard

Discussion was held concerning complaints that too much gravel was used on the streets this past winter and stones in the sand were too large. Motion by Lang, seconded by Flaten and carried unanimously to approve the street maintenance bid as proposed with a signed amendment that they apply sand material for ice protection.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Loren Dahle reported that the Morristown Historical Society requests to hang display cases in the commons area at the Community Center to display printed material and historical items. He will look into types and costs of display cases.

A request was received from the Morristown Commercial Club for a temporary gambling permit to conduct a raffle at the Dam Days celebration. Motion by Lang, seconded by Flaten and carried unanimously to approve the request as submitted.

A letter was received from the City of Faribault asking the City of Morristown to participate in a joint application for a Community Building Matching Grant to update the 1999 housing study. Motion by Wenker, seconded by Flaten and carried unanimously to contribute \$500 towards the project.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

Steve Felix announced that Morristown Township expressed an interest in exchanging the north one-half of 255<sup>th</sup> Street for a portion of Franklin Street West. No action was taken.

A copy of an ordinance granting CenterPoint Energy Minnegasco a franchise to construct, operate and repair and maintain facilities and equipment for the purpose of providing gas energy for public and private use was received. It was decided to table adoption of the ordinance until another meeting.

Information was received concerning a grant program sponsored by CenterPoint Energy Minnesota. The grant is for public space beautification and public safety equipment. Motion by Wenker, seconded by Lang and carried unanimously to apply for a grant to purchase playground equipment and landscaping projects. Verdis Flaten was appointed to apply for the grant.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Absent: Nordmeier

It was announced that the Board of Equalization meeting would be held Thursday, April 8, 2004 at 1:00 p.m.

It was announced that the Dog Vaccination and Licensing Clinic would be Saturday, April 24, 2004 from 1:00 – 3:00 p.m. at the Fire Hall.

An excerpt from the Nerstrand sewer and water ordinance discussing sewer and water availability charges was received from Kurt Fischer, City Attorney. Mr. Fischer recommended that the council rewrite the whole sewer and water ordinance to bring it up to date.



A letter was received from BlueCross BlueShield of Minnesota concerning a program they are sponsoring called A Healthier You; A Healthier Minnesota. The campaign will educate Minnesotans on prevention and wellness, then engage them in figuring out the right answers for their families, their work places and their communities.

It was decided to have Wes Bell install hooks in the storage room at the Community Center to hold the Christmas decorations. He is also to shingle the well house.

Steve Felix stated that he would install a light at the corner of Division Street and Sidney Street East.

Steve Felix announced that an organizational meeting would be held on May 5, 2004 at 7:30 p.m. at the Community Center to discuss clean up of the river and other river projects.

Motion by Felix, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 9:30 p.m.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

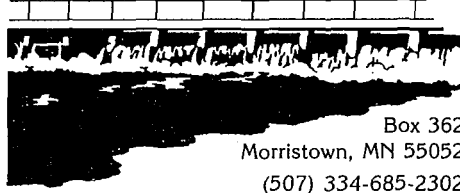
Absent: Nordmeier

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 334-685-2302

## MORRISTOWN CITY COUNCIL MINUTES

Board of Appeal Meeting

April 8, 2004

The annual Board of Appeal meeting of the Morristown City Council was called to order on Thursday, April 10, 2003, at 7:05 p.m. in the Council Chambers at 109 2nd Street S.W. by Mayor Steve Felix. Councilmember present was Steve Nordmeier. Councilmembers absent were Jeff Lang, Verdis Flaten and Jeffrey Wenker. Also present was Erv Kuchinka, Rice County Assessor.

The purpose of the meeting was to review and correct the assessment of the City of Morristown for the year 2004.

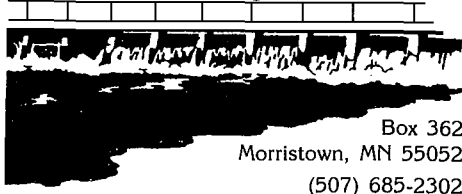
Because there was a lack of a quorum of Councilmembers present, no meeting was held and those attending the meeting were referred to the Rice County Board of Review.

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting April 19, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, April 19, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeff Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Carol Caron, City Engineer with Bolton and Menk, Inc.; Mark Kasma, Jack Schwichtenberg, David Jacko, Randy Baumgard, John Schlie, Jim Hilpipre, Jim Lonergan, Todd Meschke, Robert Wakefield, Darrel Hopman, Nicholis Martin and Randy Warner.

The Pledge of Allegiance was said.

Motion by Nordmeier, seconded by Wenker and carried unanimously to table adoption of a standard specifications and detail manual for installing watermains, sanitary sewer, storm sewers, streets, sidewalks signs, erosion control and miscellaneous items prepared for the City by Bolton and Menk until the next regular meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Carol Caron presented a list of the municipalities and clients Bolton and Menk, Inc. serve. She stated that the City of Morristown was their client and they would not work with developers if the City felt it was a conflict of interest.

Lengthy discussion was held concerning water flow from the proposed Meschke South Haven Third Addition. Carol Caron stated that a culvert by Jim Hilpipre's should be plugged and a larger culvert should be installed to route the water to the drainage ditch instead of to the east.

Carol Caron stated that a flow rate analysis of the existing fire hydrants in the vicinity of Meschke South Haven Second Addition has been performed. It was determined Lots 1 and 2 of Block One and Lots 1 through 5 of Block Two of Meschke South Haven Third Addition would have adequate water pressure by extending the existing six inch watermain west from the intersection of Fourth Street and Thruen Street. Fire protection would be inadequate to the aforementioned lots so approximately 500 feet of hose would

have to be used if there was a fire. John Schlie, Fire Chief, stated that this would not be a problem. She stated that in order to provide adequate water pressure to the remaining lots, a booster pump station should be installed on the existing ten-inch watermain. As a result of the booster pump installation, Lots 6 – 10 of Block Two and all of Blocks Three, Four, Five and Six would have adequate water pressure. Fire protection from the new hydrants on Fountain Street would continue to be inadequate.

Carol Caron explained that further action would be necessary to provide adequate water pressure and fire protection to future development to the west. In order to allow development of Meschke South Haven Fourth Addition either a 250,000-gallon water tower or an 80' by 20' diameter standpipe will need to be installed. Cost of a 250,000-gallon water tower is approximately \$650,000 and the cost of a standpipe similar to the existing standpipe is approximately \$250,000.

The preliminary plat of Meschke South Haven Third Addition proposed that drainage pond be constructed on Lots 3, 4 and 5 of Lot One. In the final plat map, Dave Meschke proposes to purchase additional land to the north and turn the pond to run north and south instead of east and west. Discussion was held concerning whether it would be better to drain the property with a storm sewer system. Carol Caron stated that ponds are required in new developments by the Minnesota Pollution Control Agency.

Motion by Nordmeier, seconded by Flaten and carried unanimously to table action on the final plat until the Zoning Board takes action on the pond modification.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning street improvements in Meschke South Haven Second Addition. The original feasibility report contained three options. Option One consists of constructing a bituminous surface street, Option Two contains an option to add surmountable concrete curb and gutter along with concrete flumes to Option One and Option Three contains an option to add surmountable concrete curb and gutter along with storm sewer to Option One. Several property owners in the Meschke South Haven Second Addition were present. They stated they met and decided that they did not want to pay for storm sewer and curb and gutter and preferred to just blacktop the streets. They questioned the engineering fees and the city's policy on the cost of improvements to corner lots. It was explained that according to the city's Local Improvement Policy, corner lots are assessed for the footage along the front side of the lot plus one-half of the side footage. The proposed engineer's fees were based on approving Option Three. Carol Caron stated that Bolton and Menk would prepare plans and specifications for a five or seven ton road and prepare the necessary hearing notices for a fee of \$1,000. Motion by Nordmeier, seconded by Lang and carried unanimously to authorize Bolton and Menk to prepare the plans as per verbal bid.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning a request that the City improve the alley in Block 23, Adams and Allen's Addition by cutting out a base and putting in crushed rock. It was discussed whether this work should be done by the city and assessed to the property owners, if it should be paid for solely by the city or if the bids should be given to the property owner and let them arrange to have the work done and pay the cost of the improvement. Motion by Nordmeier, seconded by Lang and carried unanimously that the property owners improve the alley and pay for it.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to review the amounts currently being charged for licenses, permits and fees until another meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to pay the printed claims and accounts totaling \$1,514.30 from the General Fund, \$518.91 from the Morristown Fire Department Fund, \$216.91 from the Water Operations Fund and \$598.92 from the Wastewater Operations Fund.

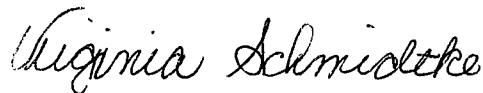
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9:45 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting no: None

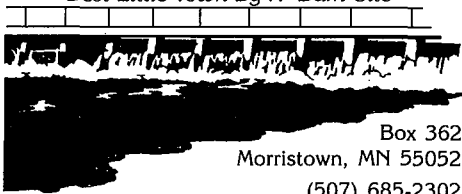


Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting May 3, 2004

A regular meeting of the Morristown City Council was called to order on Monday, May 3, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie Fire Chief; Wes Bell, City Maintenance Worker; Carol Caron, City Engineer; Susie Palmer, Brad Kollman, Dustin and Logan Baumgard, Dave Meschke, Larry Dahle, Jack Schwichtenberg, Marvin Velzke, Todd Meschke, Darrel Hopman, Dale and Vivian Dulas, Matt Valentyne, Jay Schneider, Jack Blackmer, Richard Olson and Karen Kallestad. Councilmember Jeffrey Wenker arrived at 8:30 p.m.

The Pledge of Allegiance was said.

The minutes of the Board of Appeal meeting were corrected to read April 8, 2004 at 1:00 p.m. instead of April 10, 2003 at 7:05 p.m. Motion by Nordmeier, seconded by Lang and carried unanimously to approve the minutes of the regular meeting held April 5, 2004 as printed, the minutes of the Board of Appeal meeting held April 8, 2004 as corrected and the minutes of the work session/special meeting held April 19, 2004 as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Motion by Nordmeier, seconded by Flaten and carried unanimously to accept the financial report for the month ending March 31, 2004 which showed a balance of \$21,798.60 in the checking account and \$733,302.29 in the investment accounts.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Motion by Flaten seconded by Lang and carried unanimously to approve the April 2004 Police Department report and May 2004 work schedule as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Susie Palmer, State Program Administrator with the Minnesota Department of Public Safety and Brad Kollmann, Law Enforcement Liaison with Minnesota Safe and Sober presented a Stalker mobile traffic radar unit to the Morristown Police Department for participating in the Safe and Sober enforcement and education program. Morristown is one of only nine law enforcement agencies awarded a radar unit. The radar is valued at \$3,400. Both Ms Palmer and Mr. Kollmann spoke on the importance of traffic enforcement and education and thanked the Council and Police Department for supporting traffic safety.

Marvin Velzke presented information concerning a number of break-ins in houses, garages and cars the occurred in January and February. He also reported that aluminum cans the Boy Scouts have been collecting were stolen. He stated that he worked with the Rice County Investigator and found some of the offenders. He stated that he represented a group of concerned citizens that suggest the Council consider twenty-four hour police protection, changes in the police schedule and hiring more police officers. He asked that these suggestions be considered when discussing the 2005 budget.

John Schlie reported that flashing on the fire hall blew off and needs to be reattached. Wes stated that he would either repair it or hire Meschke Construction to do it. Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the Fire Department report for the month of April, 2004 as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Motion by Flaten, seconded by Nordmeier and carried unanimously to accept the maintenance report for the month of April, 2004 as printed

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Mayor Felix announced that he is seeking bids to shingle the well house roof and will present the bids at the next council meeting.

Discussion was held concerning complaints received concerning the condition of the playground equipment in the city park. Wes reported that he painted over the graffiti on the slide and opened the bathrooms. Wes was instructed to have Dahle Enterprises remove the broken slide. Wes also reported that two of the swing seats were cracked. Motion by Flaten, seconded by Nordmeier and carried unanimously to replace the two swing seats as soon as possible.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the Zoning Board report as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Darrel Hopman asked why no action was taken on his application to build two houses on Lot 6, Block 1 of Auditor's Plat #1. The Council asked if he has plans to plat the property. He stated that he only plans to plat two or three lots at this time and they have frontage on Franklin Street West. He will go back to the Zoning Board for approval of the applications.

Motion by Nordmeier, seconded by Lang and carried unanimously to grant a home occupation business permit to Rose Schweisthal as per application on file.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Motion by Nordmeier, seconded by Flaten and carried unanimously to adopt Resolution 2004-6

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Resolution 2004-6

WHEREAS, Ordinance 178, was adopted by the Morristown City Council January 8, 2004 that read "Inside warehouse/storage use in support of a permitted use in the B-2 District"; and,

WHEREAS, the language did not permit all businesses located within the city to use warehouses in the B-2 District; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, that Ordinance 178 amending Chapter 8 to read as follows:

**ORDINANCE NO. 178  
AN ORDINANCE AMENDING CHAPTER 8 OF THE  
ZONING ORDINANCE ADDING A NEW CONDITIONAL USE**

**THE CITY OF MORRISTOWN, MINNESOTA ORDAINS AS FOLLOWS:**

**SECTION 1.** Chapter 8 of the Zoning Code, Section 8.11, CONDITIONAL USES, subpart I, as adopted by Ordinance 176, is hereby amended to read as follows:

Inside warehouse/storage buildings use in support of a business operating within the City of Morristown.

**SECTION 2.** Effective Date. This ordinance shall be effective upon publication.  
Dated May 3, 2004.



Jack Blackmer introduced Richard Olson, Certified Housing and Building Inspector. The Zoning Board recommends appointing Mr. Olson to inspect mobile home at the time of sale to ensure that the mobile home is a safe and healthy structure to live in. Motion by Flaten, seconded by Lang and carried unanimously to accept the Zoning Board's recommendation and appoint Richard Olson as the City of Morristown's time of sale inspector of mobile homes.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Carol Caron presented the final plat for Meschke South Haven Third Addition. Caron presented a change to the preliminary plat that included changing the drainage pond by constructing the pond on Lots 4 and 5, Block 1 and on an additional one-half acre to the north of these lots instead of on Lots 3, 4 and 5 of Block 1. The Zoning Board's recommendation included installing a booster pump to provide adequate water pressure to the new Addition. Caron stated that Dave Meschke would rather install individual booster pumps in the 10 or so houses that would not have adequate water pressure. She recommended the Council look at future growth and either install a watertower or standpipe to serve more area. She also reported that the operation and maintenance for a booster pump is approximately \$1,500 per year. Motion by Nordmeier, seconded by Flaten and carried unanimously to adopt Resolution 2004-7 approving the final plat map for Meschke South Haven Third Addition.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Wenker

Resolution 2004-7

WHEREAS, David and Sharon Meschke have submitted a request for the proposed final plat of Meschke South Haven Third Addition; and,

WHEREAS, the Preliminary Plat for Meschke South Haven Third Addition was approved by the Morristown Zoning Board on February 19, 2004; and

WHEREAS, the Morristown City Council approved the Preliminary Plat for Meschke South Haven Third Addition on March 1, 2004 through the adoption of Resolution 2004-5; and,

WHEREAS, the Morristown Zoning Board approve the Final Plat for Meschke South Haven Third Addition on April 15, 2004 and the modified Plat on April 29, 2004; and,

WHEREAS, the Morristown Zoning Board recommended that the City Council approve the Final Plat,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, That the Final Plat for Meschke South Haven Addition is hereby approved contingent upon the following conditions:

1. That said approval of the final plat is granted contingent upon executing a Development Agreement containing the terms prescribed by the City; and,

2. That David Meschke install individual booster pumps in the homes instead of installing a booster station; and
3. That the Mayor and City Clerk are hereby authorized and directed to execute the necessary documents on behalf of the City of Morristown.

Adopted this 3<sup>rd</sup> day of May, 2005

Jeffrey Wenker arrived at this point in the meeting.

Motion by Wenker, seconded by Lang and carried unanimously to approve the Economic Development Authority report as presented. The report included a recommendation to purchase the O'Brien property for future development.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Jeff Wenker mentioned that he asked Park Electric for a bid to install a few more electrical outlets in the kitchen at the Community Center. He also questioned whether the Commercial Club is paying \$100 per month plus 50% of the profits from the bar as per agreement. Virginia Schmidtke stated that they have not paid but they have the option of paying monthly, quarterly or yearly. Jeff also suggested that non-profit organizations that use the Community Center pay at least \$150 for cleanup and the police officer. It was also mentioned that the water is hard in the sink in the council room and one of the bathroom stools is not working. Wes Bell is to contact Jim and Dude's about the bathroom stool and Steve Felix volunteered to contact Culligan about the water softener.

There was no Skywarn report.

Comment and Suggestions from Citizens Present:

1. Larry Dahle, Todd Meschke and Darrel Hopman questioned whether the City should be getting into the development business.
2. Darrel Hopman asked why a copy of the monthly claims and accounts were not included in the visitor's agenda packet.
3. Darrel Hopman questioned the need to amend the City's subdivision ordinance.
4. Randy Baumgard recommended that the stop sign be removed and a yield sign be installed at the intersection of Division Street and Sydney East.

Motion by Flaten, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$732.09 from the General Fund, \$932.95 from the Morristown Fire Department Fund, \$25,412.50 from the Public Project Lease Debt Fund, \$249.34 from the Water Fund, \$1,026.14 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to pay the late claims totaling \$321.53 from the General Fund and \$49.40 from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was decided to table the discussion regarding the amounts currently being charged for licenses, permits and fees until the work session/special meeting meeting.

Motion Nordmeier, seconded by Lang and carried unanimously to adopt the Standard Specifications and Detail Manual for installing watermains, sanitary sewer, storm sewers, streets, sidewalks signs, erosion control and miscellaneous items prepared for the City by Bolton and Menk.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Carol Caron stated that she would have a cost estimate and the hearing notice prepared for the Council to review at the next work session/special meeting concerning street improvements in Meschke South Haven 2<sup>nd</sup> Addition

Discussion was held concerning whether or not to sponsor a city wide clean up day this spring. It was decided to wait until fall.

Discussion was held concerning improvements to Washington Street West. The Council agreed to pay for the installation of a water main and one-half of a minimum maintenance street and Darrel Hopman agreed to pay for the installation of a sewer main and one-half of a minimum maintenance street. Motion by Nordmeier, seconded by Flaten and carried unanimously to get a cost estimate for the installation of a water main, a sewer main and a minimum maintenance street.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was discussed to have the City Attorney prepare a Subdivision Development Contract between the City and David Meschke for Meschke South Haven Third Addition.

Randy Baumgard reported that the Rice County Sheriff Department will no longer handle dishonored checks and that the Faribault Police Department, Rice County Sheriff's Department and Northfield Law Enforcement are entering into an agreement with Retailers Protection Association (RPA) to assist in investigating and prosecuting bad checks. Motion by Nordmeier, seconded by Lang and carried unanimously to enter into an agreement with ROA to implement a Dishonored Check Diversion Program for the City of Morristown as recommended by Kurt Fischer, City Attorney.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Lang, seconded by Wenker to hold a Primary City Election. The motion failed.  
Voting Yes: None  
Voting No: Felix, Flaten, Lang, Nordmeier and Wenker

Virginia Schmidtke reported that it will be the City of Morristown's Sesquicentennial in 2005. It was discussed to have a celebration either during Dam Days or some other time of the year. It was recommended that a committee be formed to plan or the Sesquicentennial.

A card was received from the committee for the Cannon Valley Lutheran High School building benefit thanking the Council for use of the Community Center on April 18<sup>th</sup>.

Steve Felix announced that a meeting will be held May 5, 2004 to discuss clean up of the Cannon River.

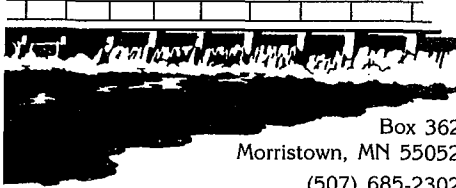
Motion by Flaten, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 9:45 p.m.  
Voting Yes: None  
Voting No: Felix, Flaten, Lang, Nordmeier and Wenker

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting May 17, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, May 17, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeff Wenker. Also present were Schmidtke, City Clerk/Treasurer; and Brian and Rose Schmitz.

The Pledge of Allegiance was said.

The amounts currently being charged for licenses, permits and fees were presented and discussion was held concerning whether to increase the fees or leave them as they are. The current and proposed fees are as follows:

<u>Type of License</u>		<u>Current Fee Proposed</u>	
			Fee
Dog License	Per Year	5.00	Same
Dog Impound Fee		20.00	Same
Zoning Permit			
Utility Sheds, Fences, Deck, Signs		25.00	Same
New Construction, Garages, Additions	Per Square Foot	0.25	Same
Conditional Use, Variance Hearing or Special Meeting	All Hearings	100.00	125.00
Cigarettes	Per Year	12.00	25.00
Games and Machines	Each Machine	10.00	Same
Council Room Rent	Per Hour	10.00	Same
	Food	25.00	Same
Park Shelter Rent		10.00	Same
Liquor			
On-Sale		1,750.00	Same
Off-Sale		100.00	Same
Sunday		200.00	300.00
Club On-Sale		300.00	400.00
On-Sale Non-intoxicating		25.00	25.00

Police Report		5.00	10.00
Assessment Search Fee		5.00	10.00
Water Access Fee		1,500.00	Same
Meter Charge (2nd Meter)		90.00	Same
Water Reconnection Fee		5.00	30.00
Sewer Access Fee		1,500.00	Same
Water Rates:			
Base Charge		5.50	Same
Per 1,000 Gallons		2.25	2.35
	Minimum		
Sale of Bulk Water	Charge	15.00	30.00
Sewer Rates:			
Base Charge		10.00	Same
Per 1,000 Gallons Water		3.25	Same
	3 30-gallon		
Garbage Service	containers	9.60	Same
Ordinance Copies		0.00	20.00
Audit Report, Budget Report		0.00	20.00
Copies		0.25	Same
Standard Specifications Manual			50.00

It was decided to table the discussion until the next work session/special meeting.

A an application was received from Jack O'Rourke to build a house on Lots 1 and 2, Block 18, Adams and Allen's Addition. Also presented was an application for a variance to build the house twenty-one (21) feet from the west property line. The minimum rear yard set back requirement in the residential district is twenty-five (25) feet. (Ordinance 170, Section 6.05 C.3.a.) The Zoning Board voted unanimously to recommend to the City Council that a variance hearing be held and the permit be approved. Motion by Nordmeier, seconded by Lang and carried to conduct a variance hearing Monday, June 21, 2004 at 7:30 p.m.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Abstain: Wenker

Virginia Schmidtke announced that the Zoning Board will conduct a conditional use hearing June 3, 2004 at 7:00 p.m. to hear reasons for or against a request from Larry J. Hage to move a house to Lot 5, Block 1, Tramel Addition.

An application was received from the WEM Buckateer Club to install a sign on property owned by Howard Timm. The Zoning Board approved the application. A letter was received asking the Council to waive the \$25 sign permit fee. The sign will say "Comets,

Home of State Champions” and will list the two State champions from Morristown, Duane Reineke and Barry Reysack. Motion by Nordmeier, seconded by Lang and carried unanimously to waive the fee as requested.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Lang and carried unanimously to grant Virginia Schmidtke the authority to invest city monies in Certificate of Deposits at her discretion.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A letter was received from Linda Dulas asking for endorsement of a service project she proposes, to honor Morristown police officers and firefighters. The project involves businesses donating an Americana mug to each police officer and firefighter. The cost of the mug is \$15 each. Motion by Nordmeier, seconded by Flaten and carried unanimously to deny endorsement of the project.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay the printed claims and accounts totaling \$4,402.79 from the General Fund, \$791.26 from the Morristown Fire Department Fund and \$818.78 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

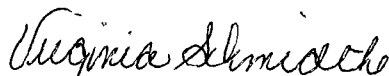
A letter was received from Jim Hermel, Dam Days Parade Chairman, stating that the City Council is number 25 in the Dam Days parade.

Brian and Rose Schmitz were present and requested permission to barricade the alley in Block 23, Adams and Allen's Addition. The alley is platted but is not an improved alley. At a city council meeting held April 19, 2004, the Council voted not to improve the alley as requested the property owners. It was decided to allow the property owners to barricade the alley as requested.

Motion by Flaten, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 8:25 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting no: None

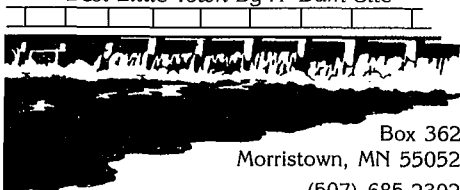


Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting June 7, 2004

A regular meeting of the Morristown City Council was called to order on Monday, June 7, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; John Schlie Fire Chief; Wes Bell, City Maintenance Worker; Bruce Morris, Civil Defense Director; Larry Dahle and Jack Schwichtenberg.

The Pledge of Allegiance was said.

Motion by Wenker, seconded by Lang and carried unanimously to add DNR river project grant and bid for crack repair to the agenda.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the minutes of the regular meeting held May 3, 2004 as printed and the minutes of the work session/special meeting held May 21, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to accept the financial report for the month ending April 30, 2004 which showed a balance of \$7,646.41 in the checking account and \$733,687.27 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten seconded by Wenker and carried unanimously to approve the May 2004 Police Department report and April 2004 work schedule as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Fire Department report for the month of May, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None



Motion by Flaten, seconded by Lang and carried unanimously to accept the maintenance report for the month of May, 2004 as printed  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

The following maintenance issues were discussed:

1. One of the stools in the women's bathroom at the Community Center is not working. Wes is to contact Jim and Dudes and have it repaired.
2. New hinges for a door in the men's bathroom at the Community Center have been ordered and should be here soon.
3. The water pump on the street sweeper is not working and the cost to replace it is approximately \$700. Jeff Lang volunteered to contact Randy Meschke to see if he could fix it or suggest what type of pump to get.
4. Steve Nordmeier stated that the Sentence to Serve people under the direction of Ed Fritz are willing to shingle the well house roof if the City purchases the materials. Wes Bell stated they are scheduled to shingle in July. Mayor Felix volunteered to get the shingles for the project.
5. It was reported that the well house handle is broke.

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Zoning Board report for the meeting held May 13, 2004 as presented.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to grant a conditional use permit to Larry Hagre to move a house and garage to Lot 5, Block 1, Tramel Addition as recommended by the Zoning Board.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Wenker, seconded by Lang and carried unanimously to approve the Economic Development report for the meeting held May 27, 2004 as presented.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Verdis Flaten volunteered to represent the City Council on the Economic Development Authority Board.

There was no Community Center report. The following items were discussed:

1. The overhead door was open during the craft and antique show.
2. Concrete has not been poured in front of the southwest door or in front of the payment box.
3. Signage for the building needs to be addressed.
4. Street signs need to be order for Sidney Street East.

Bruce Morris reported that ten pagers were purchased for Skywarn at a cost of \$50 per pager. He also reported that a representative from the national weather service spoke at a Skywarn meeting and recommended changing protocol to have a direct line to Chanhassen instead of going through Rice County or the 911 Center in Owatonna. Motion by Felix, seconded by Nordmeier and carried unanimously to grant the change in protocol as recommended.

There were no comments or suggestions from citizens present:

Motion by Flaten, seconded by Lang carried unanimously to pay the printed claims totaling \$5,522.01 from the General Fund, \$360.15 from the Morristown Fire Department Fund, \$266.20 from the Water Fund, \$1,387.14 from the Wastewater Operations Fund and \$2,902.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay the late claims totaling \$2,646.50 from the General Fund, \$258.57 from the Morristown Fire Department Fund, \$1,045 from the Public Project Lease Construction Fund, \$5 from the Water Fund and \$466 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Nordmeier, seconded by Lang and carried unanimously to adopt Resolution 2004-8 adopting Ordinance 179.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Resolution 2004-8

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA, to adopt Ordinance 179, an Ordinance granting CenterPoint Energy Minnegasco, a Natural Gas utility, A division of CenterPoint Energy Resources Corporation, a Delaware Corporation, its successors and assigns, a nonexclusive franchise to construct, operate, repair and maintain facilities and equipment for the transportation, distribution, manufacture and sale of gas energy for public and private use and to use the public ground of the City of Morristown, Minnesota, for such purpose; and, prescribing certain terms and conditions thereof.

Adopted this 7<sup>th</sup> day of June, 2004.

A copy of the Ordinance is on file with the City Clerk.

It was mentioned that 2004 will be Morristown's Sesquicentennial. It was decided to table the discussion until the next work session/special meeting.

Motion by Flaten, seconded by Nordmeier and carried unanimously to accept a bid of \$5,000 from Barga Incorporated to furnish rubber crack material and labor to repair certain streets in Morristown.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Mark Kasma, Bolton and Menk, Inc., presented a plan and preliminary cost estimate of \$55,800 plus surveying for street improvements to Meschke South Haven 2nd Addition. Motion by Nordmeier, seconded by Lang and carried unanimously to conduct a public hearing July 19, 2004 at 7:30 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A request was received from Steve Nordmeier on behalf of Nordmeier Bros. Chevrolet to rent a portion of the city's parking lot for a Chevrolet Tent Program to be held during the month of July. Motion by Lang, seconded by Wenker and carried to allow Nordmeier Bros. Chevrolet to use the parking lot for a fee of \$50 for the month of July as long as the driveway is open and Chevrolet provides insurance coverage.

Voting Yes: Felix, Flaten, Lang and Wenker

Voting No: None

Abstain: Nordmeier

Motion by Wenker, seconded by Nordmeier and carried unanimously to grant Harlan Melchert an on-sale liquor license and an off-sale liquor license for the year July 1, 2004 – July 1, 2005 as per application on file

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to grant T and T Partnership an on-sale liquor license, an off-sale liquor license and a Sunday liquor license for the year July 1, 2004 – July 1, 2005 as per application on file

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Lang and carried unanimously to grant American Legion Post 149 a club on-sale liquor license and a Sunday liquor license for the year July 1, 2004 – July 1, 2005 as per application on file

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to grant the Morristown Commercial Club an on-sale liquor license and a Sunday liquor license for the year July 1, 2004 – July 1, 2005 as per application on file

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to grant the Morristown Baseball Association an on-sale non-intoxicating liquor license for the year July 1, 2004 – July 1, 2005 as per application on file

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Lang, seconded by Nordmeier and carried unanimously to grant machine and games licenses to Archie's Bar, American Legion Post 149 and the Old Town Tavern for the year July 1, 2004 – July 1, 2005.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to grant cigarette licenses to Archie's Bar, American Legion Post 149, Morris Mart and the Old Town Tavern for the year July 1, 2004 – July 1, 2005.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Lang, seconded by Wenker and carried to grant gas pump licenses to Nordmeier Bros. Chevrolet and Morris Mart

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Nordmeier and carried unanimously to grant Virginia Schmidtke vacation leave as requested.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning a request to install dust control material on Sidney Street East and 3rd Street S. E. It was discussed to have the streets graveled and graded also. Motion by Flaten, seconded by Lang and carried unanimously to dust control the streets as requested. Steve Nordmeier will take care of having the work done.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was discussed that Sidney Street East would not be used as often if Chestnut Street did not have a stop signs at the intersection of Chestnut Street and 2<sup>nd</sup> Street S. E. Motion by Flaten, seconded by Nordmeier and carried unanimously to remove the east and west stop signs on Chestnut Street at the intersection of 2<sup>nd</sup> Street S. E. and reinstall a stop sign on 2nd Street S. E. at that intersection and also to remove the north and south stop signs at the intersection of Chestnut Street and 3<sup>rd</sup> Street S. E.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to submit governmental requests to the American Legion Post 149 to donate \$700 to the Morristown Softball Association and \$500 to the Morristown Baseball Association.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Information was received from Bill Pye concerning a meeting he had with Heather Baird of the Department of Natural Resources at the City Park. The purpose of the meeting was to see if the park would be suitable for planting native flowers along the river from the bridge by the mill south to the fishing pier. A grant is available that pays for the materials and plants and the City would be responsible for the labor and maintenance. It was suggested that the Council walk the area to decide the best place to plant the flowers. Motion by Wenker, seconded by Flaten and carried unanimously to agree that this is a worthwhile idea and initiate the paperwork.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A Certificate of Commendation recognizing the wastewater operating staff for outstanding operation, maintenance and compliance of the city's wastewater treatment system was received from the Minnesota Pollution Control Agency.

An invitation was received from the Gary Weiers, Rice County Administrator, to attend an Emergency Preparedness Session on Wednesday, June 16, 2004 beginning at 7:00 p.m in the Rice County Government Services Building.

An invitation was received from the North Morristown Community Club to participate in the July 4<sup>th</sup> parade.

An invitation was received from Cannon Valley Telecommunications to attend a breakfast on July 13<sup>th</sup> in Morristown. The breakfast is sponsored by one of Cannon Valley's outdoor cable channels. More information will be received before the next city council meeting.

Motion by Wenker, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9:10 p.m.

Voting Yes: None

Voting No: Felix, Flaten, Lang, Nordmeier and Wenker

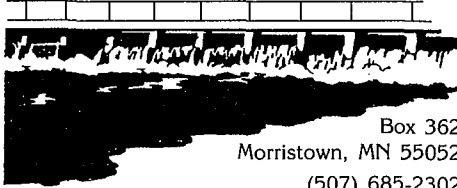


Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting June 21, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, June 21, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeff Wenker. Also present were Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; Wes Bell, Maintenance Worker; Jack and Fran O'Rourke, Rod Brooks and Barb Bruns.

The Pledge of Allegiance was said.

Virginia Schmidtke presented a subdivision Development Agreement for Meschke South Haven Third Addition prepared by Kurt Fischer, City Attorney. The Council reviewed the agreement and placed it on file for Dave and Sharon Meschke's approval and signature.

Discussion was held concerning what to do for the City of Morristown's Sesquicentennial, which is in 2004. It was decided to appoint a planning committee and to advertise on cable channel 7 for volunteers to be on the committee.

An invitation was received from the North Morristown Community Club to participate in the 4<sup>th</sup> of July parade. None of the Councilmembers can take part in the parade but it was decided to contribute candy to the candy-throwing house.

Steve Nordmeier reported that work has been started to apply for a river beautification grant and that committee members will meet with Heather Baird of the DNR at the park on Thursday, June 15<sup>th</sup> at 5:00 p.m. to discuss the project. The river cleanup day has been set for September 11, 2004.

Wes Bell reported that he changed the doorknob on the door at the well house and that the roof will be shingled in July.

At 7:30 p.m., in accordance with advertised notice, a public hearing was held to hear to reasons for or against a variance request from Jack and Fran O'Rourke to build a house twenty-one (21) feet from the west property line on property described as Lots 1 and 2, Block 18, Adams and Allen's Addition. The minimum back yard requirement is the "R" Residential District is twenty-five (25) feet (Ordinance 170, Section 6.05 C.3.a).

A note was received from Helen Newman, 106 2<sup>nd</sup> Street S.W., stating that she thinks that if the minimum is 25 feet that the Council should abide by it.

Rod Brooks, 202 Main Street West, was in favor of granting the variance.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the variance request with the stipulation that the property must be surveyed, the zoning application permit must be approved by John Byers, Zoning Administrator and that the setback requirements comply with the Zoning Ordinance.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

The variance hearing closed at 8:50 p.m.

A petition for a skate park was received. Barb Bruns explained that kids have no where to skate board and have been using the sidewalk and steps in front of Wayne's Custom Framing and Gift shop as a ramp. The petitioners would like a ramp built on city-owned property at Nordmeier Field. It was decided to look into the cost of insurance. Also discussed was the cost of building a ramp and the cost of upkeep.

Discussion was held regarding a draft of a new ordinance prepared by Kurt Fischer that establishes sewer use regulations. It was decided to table the matter until the next work session/special meeting.

Wes Bell stated that he received a grant to attend a seminar sponsored by the Minnesota Department of Health on surface water and requested three-day vacation leave to attend the seminar. Motion by Flaten, seconded by Lang and carried unanimously to grant permission to Wes to attend the seminar to be held June 28, 29 and 30, 2004 with the city paying his wage.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 8:50 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

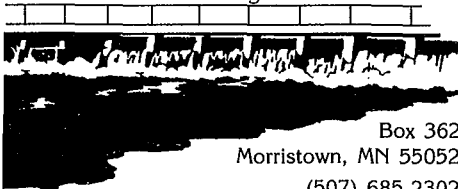
Voting no: None

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting July 6, 2004

A regular meeting of the Morristown City Council was called to order on Tuesday, July 6, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten and Jeff Lang. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; Larry Dahle, Dennis Merritt and Nicholis Martin. Councilmembers Steve Nordmeier and Jeffrey Wenker were absent.

The Pledge of Allegiance was said.

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held June 7, 2004 as printed and the minutes of the work session/special meeting held June 21, 2004 as printed.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Flaten, seconded by Lang and carried unanimously to accept the financial report for the month ending May 31, 2004 which showed a balance of \$4,628.30 in the checking account and \$714,004.15 in the investment accounts.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Flaten seconded by Lang and carried unanimously to approve the June 2004 Police Department report and July 2004 work schedule as printed.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Flaten, seconded by Lang and carried unanimously to approve a request from Randy Baumgard to attend a Violence-Intervention and Investigation training seminar July 21 and 22 in Northfield.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker



Motion by Flaten, seconded by Lang and carried unanimously to approve the Fire Department report for the month of June, 2004 as printed.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Flaten, seconded by Lang and carried unanimously to accept the maintenance report for the month of June, 2004 as printed

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

The following maintenance issues were discussed:

1. It was discussed to remove the lumber, fence posts pipe and miscellaneous items stored outside of the well house. Wes Bell plans to move the hydrants and water pipes into the maintenance shop as soon as the police office is empty and he will remove the rest of the items as permits.
2. It was discussed to paint the shelters in the park. It was discussed that the ceiling is particle board and will absorb a lot of paint. Steve Felix volunteered to work with Wes Bell to decide what to do about the ceiling.
3. It was mentioned that the Sentence to Serve people, under the direction of Ed Fritz, will shingle the well house roof sometime in July.

Motion by Lang, seconded by Flaten and carried unanimously to approve the Zoning Board report for the meeting held June 17, 2004 as printed.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Flaten, seconded by Lang and carried unanimously to approve the Economic Development report for the meeting held June 24, 2004 as presented.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

There was no Community Center report. It was discussed that reports have not been received for a couple of months and that the Council is unaware of what events are scheduled, the time of the events and the financial status of the bar. It was decided to meet with members of the Commercial Club on Tuesday, July 13, 2004 at 6:30 p.m. to prepare written guidelines regarding management of the Community Center.

There was no Emergency Management report. Motion by Flaten, seconded by Lang and carried unanimously to request a monthly written report from Skywarn similar to the report received from the Fire Department.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Comments or suggestions from citizens present:

- A. Nick Martin – requested that the Council revisit the Local Improvement Policy regarding assessing for the cost of street improvements that states that corner lots be assessed for footage along the front of the lot plus one-half of the side footage. He stated that the City of Faribault charges by dividing the frontage of the two sides by two. It was decided to have the City Clerk contact surrounding cities to see what their policy is.
- B. Randy Baumgard – Recommended that a yield sign replace the stop sign at the intersection of Division Street South and Sidney Street East.
- C. Nick Martin asked if directional signs could be installed in Meschke South Haven 2<sup>nd</sup> Addition.
- D. Dennis Merritt – Announced that the cost for a billboard to be installed at the Community Center with the names of those who donated monies to fund the purchase of the stage is \$160. The Council must decide on the color of the billboard and the color of the letters. The matter was tabled until the next regular council meeting.

Dennis Merritt presented a desktop computer with speakers and keyboard, a printer and a monitor to be installed in the media room at the Community Center for use by the public. The computer was a gift from Cannon Valley Communications to celebrate the 100<sup>th</sup> anniversary of their company. Motion by Flaten, seconded by Lang and carried unanimously to send a thank you letter to Cannon Valley Communications for the computer and equipment and to install a firewall, filter and virus protection.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Lang, seconded by Flaten carried unanimously to pay the printed and late claims totaling \$17,327.71 from the General Fund, \$1,665.75 from the Morristown Fire Department Fund, \$2,103.57 from the Water Fund, \$3,797.60 from the Wastewater Operations Fund and \$2,926.06 from the Refuse Fund.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Lang, seconded by Flaten carried unanimously to adopt the publication summary for Ordinance 179, which is the Minnegasco Franchise Ordinance.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Information was received from the League of Minnesota Cities regarding insurance coverage for skateparks. LMCIT has developed an underwriting approach based upon a two-tier view of skatepark facilities. Tier 1 facilities have features 48 inches or less in height. Underwriting criteria must be met but no additional premium is charged. Tier 2 facilities have features with heights greater than 48 inches. Additional underwriting criteria must be met and an additional premium in the range of \$2,500 to \$7,500 is charged based on the size and number of features and the adequacy of park support activities. Motion by Lang, seconded by Flaten and carried unanimously to table the skatepark discussion until the work session/special meeting to be held July 19, 2004.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

There was no information concerning the Meschke South Haven Third Addition Development Agreement or a change to the proposed Plat.

Motion by Flaten, seconded by Lang and carried unanimously to grant a Sunday liquor license to Archie's II, Inc and to allow the sale of alcoholic beverages until 2:00 a.m. at Archie's Bar as requested by Harlan Melchert.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

Motion by Flaten, seconded by Lang and carried unanimously to submit a governmental request for \$1,000 to the American Legion Post 149, SAL and Legion Auxiliary to be donated to the Dam Days Committee for Dam Days expenses.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

A letter was received from the City of Faribault stating that a consultant was selected to update the Rice County Housing Study and requesting the Council to select one or two representative to attend a joint stakeholders meeting. The Housing Study is a comprehensive housing needs assessment for Rice County.

A memo was received from the Minnesota Association of Townships inviting city clerks to attend an election training session to be held July 13, 2004. It was decided not to attend the training session.

Virginia Schmidtke announced that the hearing for street improvements in Meschke South Haven Addition has to be rescheduled due to lack of time to advertise the hearing. Motion by Lang, seconded by Flaten and carried unanimously to conduct the public hearing Monday, August 2, 2004 at 7:30 p.m.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Wenker

A letter was received from the City of Rochester and the League of Minnesota Cities inviting the Council to the League's Regional Meeting to be held August 5, 2004 at the Mayo Civic Center in Rochester.

A notice was received from the Southern Minnesota Initiative Foundation stating that the Foundation recently selected the Waterville, Elysian, Morristown School District to receive a grant to participate in the Minnesota Early Childhood Initiative.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:05 p.m.

Voting Yes: Felix, Flaten and Lang

Voting No: None

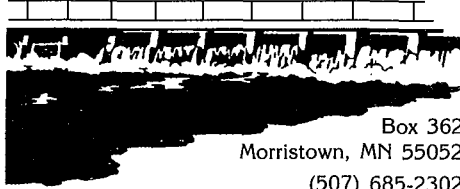
Absent: Nordmeier and Wenker

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Joint Council/Commercial Club Meeting June 13, 2004

A special meeting of the Morristown City Council was called to order on Tuesday, July 13, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer and Commercial Club members Dennis Merritt, Kate Aase, Toni Ahlman, Linda Murphy and Julie Minske. Councilmember Verdis Flaten was absent.

The purpose of the meeting was to discuss management of the Community Center.

The Commercial Club members recommended that their organization manage the bar and the City hire a manager to oversee the operation and management of the Community Center. Julie Minske presented a list of duties she performs as bar manager and a list of duties she performs as hall manager. The Council agreed that the two positions should be separated. Some of the duties of the Community Center manager would be to market and rent the great hall, communicate with city staff, renters, and maintenance staff about coming events and be present during rental functions. It was decided to continue discussion of the manager position at the next council meeting.

Motion by Wenker, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9:10 p.m.

Voting Yes: None

Voting No: Felix, Lang, Nordmeier and Wenker

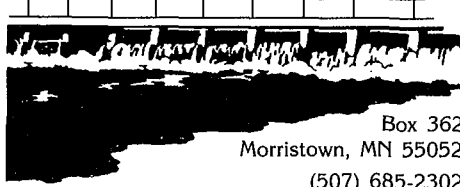
Absent: Flaten

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES

Work Session/Special Meeting

July 19, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, July 19, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeff Wenker. Also present were Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie, Fire Chief; Carol Caron, City Engineer; Christopher Lattimore, Alex Wolff, Blayze Peterson, Cody Kalstad, Julius McGuire, Mike O'Rourke, Troy Dahle, Legon Gregor, Laurie Kolstad, Janet Lattimore-Dintz, Riley, Lare, Barb Bruns, Nick Martin, Russell Bill, Nathan Stanpe, Deb Moline, Jared Taylor, Ty Barth, David Meschke, Larry Dahle and Loren Dahle.

The Pledge of Allegiance was said.

Carol Caron presented a revised plan for Meschke South Haven Third Addition showing a change in the location of the drainage pond. The final plat showed the pond to be built on Lots 4 and 5, Block 1 with some of the pond to be located outside of the Subdivision. The revised plan shows the pond to be built on Lots 3, 4 and 5, Block 1, all within the Subdivision. Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the revised plat change as requested

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Carol Caron stated that Bolton and Menk has been approached by a developer who asked Bolton and Menk if they would prepare plans and specifications for a subdivision. Carol stated they would work for the City and not the developer if that is what the City wants and the developer would have to find another engineering firm to design the subdivision. Motion by Flaten, seconded by Wenker and carried unanimously to place the matter on the agenda at the next regular council meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Barb Bruns stated that the dirt under the culvert of her driveway is washing away and that sand has washed down and plugged the culvert at the intersection of Lawrence and Thruen. Dave Meschke stated that he hired Dahle Enterprises to clean out the culvert in the road. The culverts on private property are the responsibility of the property owners.

Cody Kalstad spoke on behalf of those present who asked the Council to build a skate ramp on city property. He presented plans for a mini ramp that is less than 48 inches high. This type of mini ramp would qualify as a Tier 1 facility by League of Minnesota Cities regarding insurance coverage for skate parks and no additional premium would be charged. The League of Minnesota Cities does have certain underwriting criteria that must be met and they recommend submitting plans to them before a ramp is built. Motion by Nordmeier, seconded by Lang and carried unanimously to send the plans to the LMCIT loss control representative before a decision is made.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Lang, seconded by Wenker and carried unanimously to table the discussion regarding adoption of an ordinance regulating the use of public and private sewers and drains, private wastewater disposal, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system until the next work session/special meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Discussion was held concerning a request from Nick Martin to reconsider a section of the Local Improvement Policy regarding assessing for the cost of street improvements on corner lots. The Policy states that corner lots are to be assessed for footage along the front of the lot plus one-half of the side footage. Virginia Schmidtke stated that she polled six surrounding communities and that policies vary from assessing based on front footage, front footage plus 35% of the side lot, two sides added together and divided by two or the footage of the longest side of the lot. The majority of the cities polled assess on frontage plus 35% of the side lot. After a lengthy debate, it was decided that the property owners in Meschke South Haven 2 nd Addition should meet and decide how they want to be assessed and bring their recommendation to the public hearing to be held Monday, August 2, 2004.

Motion by Wenker, seconded by Nordmeier and carried unanimously to adopt Resolution 2004-9, the Minnegasco Franchise Ordinance publication summary.

RESOLUTION 2004-9  
PUBLICATION SUMMARY  
ORDINANCE 179  
MINNEGASCO FRANCHISE ORDINANCE

WHEREAS, on June 7, 2004, the Morristown City Council adopted Ordinance No. 179, an ordinance granting Minnegasco, its successors and assigns, a nonexclusive franchise to construct, operate, repair and maintain facilities and equipment for the transportation, distribution, manufacture and sale of gas energy for public and private

use and to use the public ground of the City of Morristown, Minnesota, for such purpose; and, prescribing certain terms and conditions thereof; and

WHEREAS, Minnesota Statutes §412.191 Subd. 4 provides that the City may publish a summary of lengthy ordinances after approval of the Summary by the City Council by a 4/5 vote;

NOW, THEREFORE, THE CITY OF MORRISTOWN RESOLVES:

Section 1. The City Council finds that the Summary hereinafter set forth of Ordinance 179 clearly informs the public of the intent and effect of said ordinance.

Section 2. The public is hereby notified that a printed copy of Ordinance 179 is available for inspection by any person during regular office hours at the Morristown City Offices, 402 Division Street South, Morristown, Minnesota.

Section 3. Ordinance Summary.

3.1. Ordinance 179 grants to Minnegasco a franchise to use the public rights-of-way and land in the City of Morristown to provide gas services to public and private uses for a period of twenty (20) years. The franchise establishes mechanisms for resolutions of disputes between the City and Minnegasco.

3.2. The franchise provides the terms under which the franchisee may open or disturb the surface of public ways or public lands and its obligations for restoration.

3.3. The franchise requires the franchisee to comply with Minnesota Rules Part 7819.3100 and applicable City ordinances.

3.4. The Company shall indemnify and defend the City against claims rising out of the Company's activities in the City.

3.5. The franchise allows the City to impose a franchise fee by separate ordinance and provides for the level of franchise fees and their collection.

Passed and Approved: July 19, 2004

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A recess was called at 8:25 p.m. The meeting resumed at 8:35 p.m.

A copy of the duties of hall manager prepared by Julie Minske was discussed. Motion by Lang, seconded by Flaten and carried unanimously to accept the list of duties of hall manager as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Lang and carried unanimously to meet August 3, 2004 at 6:30 p.m. to plan the City of Morristown's Sesquicentennial.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None



Motion by Wenker, seconded by Lang and carried unanimously to adopt Resolution 2004-10 to participate in the Safe and Sober Program.

RESOLUTION 2004-10  
RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

BE IT RESOLVED that the Morristown Police Department enter into an agreement with the Minnesota Department of Public Safety, Office of Traffic Safety, for the project entitled SAFE & SOBER COMMUNITIES during the period from October 1, 2004 through September 30, 2005.

BE IT FURTHER RESOLVED that Mayor Felix is hereby authorized to execute such agreements and amendments as necessary to implement the project on behalf of the Morristown Police Department.

BE IT FURTHER RESOLVED that Faribault Police Chief, Mike Lewis, his successor or assigns, is hereby authorized to be the fiscal agent and administer the grant on behalf of the Morristown Police Department.

A certify that the above resolution was adopted by the City Council of Morristown on July 19th, 2004.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Leon Gregor, President of the Morristown Fire Relief Association, presented a copy of the lump sum pension plan report that determines the plan liabilities and required municipal contributions for 2003 and 2004. The amount due in 2004 is \$16,474 and the amount due in 2005 is \$14,857. Motion by Flaten, seconded by Lang and carried unanimously authorizing the Clerk to sign the certification form as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier carried unanimously to pay the printed and late claims totaling \$1,080.28 from the General Fund, \$150.52 from the Morristown Fire Department Fund, \$62.54 from the Water Fund and \$12.58 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

John Schlie and Mike O'Rourke presented a preliminary drawing of an addition to the fire hall. The addition is 62' x 44' and estimated to cost \$80,000 for a one story addition and \$100,000 for a two story addition. No official action was taken.

Steve Nordmeier reported that the river will be cleaned September 11<sup>th</sup> at 9:00 a.m. Volunteers are needed to help with the cleanup project.


Morristown City Council Minutes  
July 19, 2004  
Page 5

Loren Dahle invited the Councilmembers to the Morristown Historical Society meeting to discuss future Mill projects. The meeting will be held Tuesday, July 27, 2004 in the council meeting room at the Community Center.

Motion by Wenker, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 9:00 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

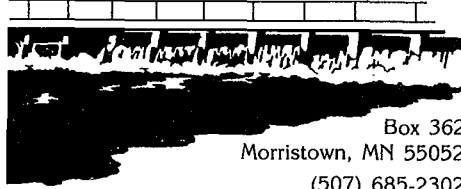
Voting no: None

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting August 2, 2004

A regular meeting of the Morristown City Council was called to order on Monday, August 2, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Wes Bell, Maintenance Worker; Randy Baumgard, Police Officer; John Schlie, Fire Chief; Loren Dahle, Clarence Carpenter, Tony Ell, Melanie Hopman, Arlen Krause, Jim Lonergan, Barb Bruns, Larry Dahle, Chad Wendel, Al Schwartz, David Beer, Robert Wakefield, Tim Warnemunde, Tom and Tammy Gruidl and Nicholis Martin.

The Pledge of Allegiance was said.

Motion Nordmeier, seconded by Wenker and carried unanimously to approve the minutes of the regular meeting held July 6, 2004, the minutes of a special meeting held July 13, 2004 and the minutes of the work session/special meeting held July 19, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to accept the financial report for the month ending June 30, 2004 which showed a balance of \$11,496.32 in the checking account and \$702,217.40 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten seconded by Wenker and carried unanimously to approve the July 2004 Police Department report and August 2004 work schedule as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Fire Department report for the month of July 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Lang and carried unanimously to accept the maintenance report for the month of July 2004 as printed  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

The following maintenance issues were discussed:

1. Discussion was held concerning the removal of bio-solids at the wastewater treatment plant. It was decided to have Kevin Lemm look into the cost of installing proper equipment to keep the sludge blanket from building up. The blanket limits the capacity of the tank.
2. Wes reported that the brush site is looking good.
3. It was mentioned that water is dripping from the air conditioner in the storage rooms in the Community Center. Wes will contact Jim and Dude's who were the contractors that installed the unit.
4. It was decided to contact Park Electric and move the hydraulic lift out of the Community Center storage room.
5. We had samples of two hinges that Larson Contracting sent him to install on a door in one of the bathroom stalls. He reported that he couldn't get a hinge like the original one that was installed. It was decided to look at the door after the meeting and further explore finding the original hinge.

Wes Bell presented the following bids to jet and camera the sanitary sewer lines:

- A. B and B, \$250 for the first hour and \$150 thereafter, no camera.
- B. Infratech, Jetting .93 cents per foot and .65 cents per foot for the camera.
- C. Visu-Sewer, \$265 per hour for jetting and camera.
- D. Empire Pipe, .95 cents per foot for jetting and camera.

Motion by Nordmeier, seconded by Flaten and carried unanimously to accept the bid from Empire Pipe and jet and camera all of the sanitary sewer lines.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Wes Bell recommended bi-monthly inspections of unmetered water services. There are six water services that are not metered. It was discussed to install meters where it is possible to do so.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the Zoning Board report for the month of July 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to grant a business license to RC Printing and Design, 105 Division Street South, to do silk-screening and pod printing.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to grant a business license to HW Hometown Holdings, LLC, to operate an assisted living home at 300 2<sup>nd</sup> Street S. E.

Voting Yes, Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A profit and loss statement and balance sheet for the Morristown Community Center bar account was received from Julie Minske, Community Center bar manager.

Motion by Lang, seconded by Wenker and carried unanimously to approve the Economic Development Authority minutes as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

At 7:30 p.m., in accordance with advertised notice, a hearing was held to consider the making of an improvement on Thruen Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on Sidney Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on 4<sup>th</sup> Street from Sidney Street to 50 feet north of Thruen Street and on Lawrence Street from 150 feet south of Sidney Street to Thruen Street, pursuant to Minn. Stat. § 429.011 to 429.111. The area proposed to be assessed for such improvement is Lots 1-4, Block 1; Lots 1-7, Block 2; Lots 1-5, Block 3; Lots 1-2, Block 4; and Lot 1, Block 5, Meschke South Haven 2<sup>nd</sup> Addition. Carol Caron presented the preliminary cost estimate, which totaled \$58,800. She also presented a preliminary assessment roll.

The following people spoke at the hearing:

1. James Lonergan – questioned whether his lot, Lot 7, Block 3, Meschke South Haven First Addition, would be assessed.
2. Arlen Krause – questioned whether or not the streets were aligned as per original plat. Carol Caron stated their firm verified alignment of the streets.
3. Robert Wakefield – questioned whether he would be assessed for one-half of his Lot, Lot 6, Block 3, Meschke South Haven First Addition.
4. Tim Warnemunde, attorney for Nick Martin, asked if there would be a final assessment hearing. Carol Caron stated that after the improvement is made, a final assessment hearing will be held.
5. Arlen Krause – Asked if the streets would be graded so water doesn't stand on Robert Wakefield's driveway.
6. Arlen Krause – Asked if the wear course would be put on at the same time as the base course or if the Council would wait until later. It was discussed to do it all at the same time and to enforce the weight limits.
7. Loren Dahle commented that the streets have a better base because they are established roads.
8. Barb Bruns presented a list of signatures of people she said request that all of the property owners by assess the longest lot side. Several people present said it should be the address side. Others felt that corner lot owners should be assessed more.

Motion by Wenker, seconded by Nordmeier and carried to remove the paving of Lawrence Street from the intersection of Lawrence Street and Sidney Street to the southerly line of Meschke South Haven Second Addition because the street has not been improved at all and isn't being used, to add Lots 1, 6 and 7 to share in the cost of the improvement and to assess the parcels as per the City's Local Improvement Policy which states that assessments to corner lots shall be assessed for footage along the front of the lot plus one-half of the side footage; the other one-half of the side footage shall be spread among all other assessed properties.

Voting Yes: Felix, Nordmeier and Wenker

Voting No: Flaten

Abstain: Lang

Mayor Felix closed the hearing at 8:30 p.m.

There was no Sky warn report.

Motion by Wenker, seconded by Lang and carried unanimously to continue the hearing for the improvements to Meschke South Haven Second Addition until Tuesday, September 7, 2004 at 7:30 p.m. to make modifications to include three additional parcels on the assessment rolls. The parcels are Lots 1, 6 and 7, Block 3, Meschke South Haven Addition.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Loren Dahle was present on behalf of the Morristown Historical Society and stated that the Mill should be painted before next year. He stated that the Sentence to Serve people would screw down the tin sometime this summer. He asked if the City would pay for paint to paint the exterior of the Mill. Motion by Nordmeier, seconded by Wenker and carried unanimously to have Loren Dahle get bids to do work on the Mill.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning water that is being pumped out of a house at 202 Bloomer Street West. The owner is allowing the water to run onto the adjacent property owner's driveways and along the city boulevard. It was mentioned that the owner could tap into the storm sewer across the street. Wes Bell tested the water and there is no break in the city's water main. It was decided to look into the matter.

Randy Baumgard stated that there were problems at the last wedding dance with people having coolers of beer outside and drinking beer in the parking lot at the Community Center. He asked for direction on what action he should take if this happened again. It was decided that he should take care of the matter because Ordinance 169, Section 1.3 states that no person shall consume an alcoholic beverage nor possess an open container containing alcoholic beverage while on public right-of-way or public property within the City of Morristown. He suggested that signs be put up stating that no alcoholic beverages are allowed outside of the Community Hall building.

Discussion was held concerning whether or not the City Council would mind if Bolton and Menk worked both for a private developer and the City to prepare a subdivision development. It was the consensus of the council that it would be acceptable for Bolton and Menk to represent both the City and the developer as long as the city's interest came first.

Larry Dahle asked whether the City's Standard Specifications and Detail Plates required ductile iron pipe for the water mains as well as concrete pipe for the storm sewer as that is what is called for in the Meschke Second Addition Plat plans. Carol Caron reviewed the plans and specifications and stated that the plans were wrong, the Plates allow PVC water mains and either dual wall HDPE or concrete storm sewers.

Motion by Wenker, seconded by Flaten carried unanimously to pay the printed and late claims totaling \$944.43 from the General Fund, \$764.32 from the Morristown Fire Department Fund, \$353.23 from the Water Fund, \$38,292.03 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Nordmeier and carried unanimously to pay the late claims totaling \$712.22 from the General Fund and \$101.12 from the Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was decided to table the Community Center signage discussion until the next meeting.

Motion by Nordmeier, seconded by Wenker and carried unanimously to select black backing with silver letters as the color for the billboard with the names of the businesses who donated monies for the purchase of the stage at the Community Center.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was determined that eight streets signs are needed at a cost of \$906.20 plus shipping and handling. Motion by Wenker, seconded by Flaten and carried unanimously authorizing Wes Bell to order the signs.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to appoint the election judges that served at the last general election to serve as election judges at the primary to be held September 14th and general election to be held November 2nd and to pay the election judges \$9 per hour.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A renewal quotation was received from the League of Minnesota Cities Insurance Trust for the group self-insured accident plan for city volunteers. Motion by Wenker, seconded by Flaten and carried unanimously to table the matter until the next meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

An application was received from Lake Region Ducks Unlimited for an exempt permit to conduct gambling activity at the American Legion Post 149 on October 6, 2004. Motion by Wenker, seconded by Flaten to approve the request as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A letter was received from CenterPoint Minnegasco informing the Council that they filed a rate case with the Minnesota Public Utilities Commission to change rates and services for their customers. Also received was a Rate Cast Fact Sheet that further explained the rate case process.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 9:20 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

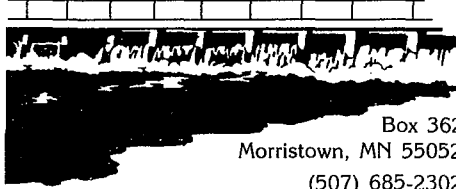
  
Virginia Schmidtke  
City Clerk/Treasurer



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting August 16, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, August 16, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeff Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer and Randy Baumgard, Police Officer.

The Pledge of Allegiance was said.

Virginia Schmidtke reported that ten people attended the first planning meeting to prepare for the City's 2005 sesquicentennial celebration. Many ideas and suggestions were discussed. Those attending the meeting decided to send invitations to organizations within the City inviting them to send a representative to the next meeting, which will be held Monday, August 30, 2004 at 6:30 p.m.

The Council watched a tape prepared by the Southern Minnesota Lake Region Association advertising and promoting tourism in the Southern Minnesota Lakes area. The tape is shown at trade shows, on local television stations and at the tourism center.

Motion by Wenker, seconded by Flaten and carried unanimously to submit a governmental request to the American Legion Post 149 for \$1,000 to be used for the river clean up project. The money will be used to pay for breakfast for the volunteers, gas and oil for the equipment and equipment rental.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to send a thank you letter to the American Legion Post 149 for the donation for the river clean up project.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Linda Murphy was present and discussion was held concerning a community hall manager. She stated that she is interested in the position. It was discussed to pay her a monthly salary for advertising and an hourly salary for attending events, communicating with City personnel, the bar manger and miscellaneous duties. She proposed a monthly

salary of \$250 for advertising, 5% commission on Community Center rentals, \$10 per hour for management and 25% commission for selling advertising boards. It was decided that Linda should prepare a written proposal for discussion at the next meeting.

Motion by Wenker, seconded by Flaten carried unanimously to pay the printed claims totaling \$1,279.64 from the General Fund, \$180.35 from the Morristown Fire Department Fund, \$289.43 from the Water Fund, \$885.50 from the Wastewater Operations Fund and \$69 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

The 2005 budget worksheets were presented and the 2005 budget was discussed. It was decided to table the discussion until the next regular meeting.

A letter was received from the League of Minnesota Cities Insurance Trust inviting the City to attend an OSHA safety meeting to be held at various locations in September.

A letter was received from the Rice County Board of Commissioners inviting the Council to a summit concerning Economic Development in Rice County. The meeting will be held Wednesday, August 25, 2004 at 6:30 p.m. in the Rice County Government Services Building.

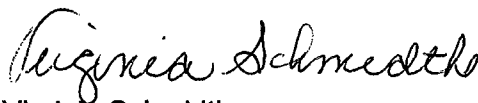
Discussion was held concerning whether or not to sell the steel beams left from the bridge project on County Road 16. It was decided to keep the beams.

Steve Nordmeier announced that the EDA will not meet Thursday, August 26, 2004 as scheduled.

Motion by Flaten, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 8:50 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting no: None

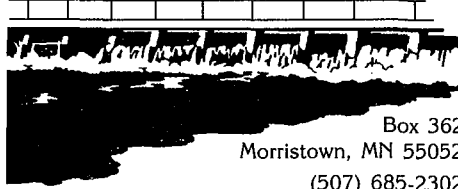


Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting September 7, 2004

A regular meeting of the Morristown City Council was called to order on Tuesday, September 7, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie, Fire Chief; Loren Dahle, Mark Novak, Jim Loneragan, Robert Wakefield, Mike O'Rourke, Troy Dahle, Jackie Saemrow and Linda Murphy.

The Pledge of Allegiance was said.

Motion Nordmeier, seconded by Wenker and carried unanimously to approve the minutes of the regular meeting held August 2, 2004 and the minutes of the work session/special meeting held August 16, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Lang and carried unanimously to accept the financial report for the month ending July 31, 2004 which showed a balance of \$129,647.71 in the checking account and \$702,404.57 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker seconded by Lang and carried unanimously to approve the August 2004 Police Department report and September 2004 work schedule as printed

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Randy Baumgard reported that a 1991 Chevrolet Caprice car, which was impounded following an arrest, has not been claimed. Motion by Flaten, seconded by Wenker and carried unanimously to sell the car by advertising for sealed bids with a minimum bid of \$300, to sell the car as is, to advertise on cable channel seven and to open the bids at the next regular council meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to approve the Fire Department report for the month of August 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Mark Novak, CenterPoint Energy Minnegasco representative, presented a check to the Morristown Fire Department in the amount of \$2,400 for fire equipment. Mr. Novak explained that the Fire Department applied for and received the matching grant from Minnegasco.

John Schlie, Troy Dahle and Mike O'Rourke presented an application for a zoning permit and plans for an addition to the Fire Hall at 109 2<sup>nd</sup> Street S. W. Motion by Lang, seconded by Flaten and carried unanimously to advertise in the Lake Region Life, the Faribault Daily News and cable channel seven for sealed bids to build either a one story addition or a two story addition to the fire hall and to open the bids thirty days after the notice for bids has been advertised in the City's legal paper.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to accept the maintenance report for the month of August 2004 as printed

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was mentioned that weeds along the riverbank and around the pond need to be cut. Steve Felix volunteered to discuss the matter with Wes Bell and Herman.

A letter was received from the League of Minnesota Cities concerning a new LMCIT OSHA/Safety Assistance program along with an invitation to attend a safety meeting in September. Motion by Wenker, seconded by Flaten and carried unanimously to allow Wes Bell to attend one of the safety meetings, either in Rochester on September 21st or St. Paul September 22nd.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A model sanitary sewer maintenance policy was presented. The policy will provide the City with procedures for maintaining its sanitary sewer system. Motion by Nordmeier, seconded by Lang and carried unanimously to table the matter until the next regular meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

At 7:30 p.m., in accordance with advertised notice, a hearing continued from August 2, 2004 was held to consider the making of an improvement on Thruen Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on Sidney Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on 4<sup>th</sup> Street from Sidney

Street to 50 feet north of Thruen Street and on Lawrence Street from 150 feet south of Sidney Street to Thruen Street, pursuant to Minn. Stat. § 429.011 to 429.111. The area proposed to be assessed for such improvement is Lots 1-4, Block 1; Lots 1-7, Block 2; Lots 1-5, Block 3; Lots 1-2, Block 4; and Lot 1, Block 5, Meschke South Haven 2<sup>nd</sup> Addition. Carol Caron presented the preliminary assessment roll.

The following people spoke at the hearing:

1. Robert Wakefield – Stated that he paid for street improvements on the address frontage of his house and didn't feel he should pay for one half of the side lot.
2. Jim Lonergan – Agreed with Mr. Wakefield.

Mayor Felix stated that the Council made a motion at the August 2, 2004 meeting to abide by the City's assessment policy, which states that assessments to corner lots shall be assessed for footage along the front of the lot plus one-half of the side footage.

The hearing adjourned at 7:45 p.m. Motion by Nordmeier, seconded by Wenker and carried unanimously to adopt Resolution 2004 - 11 ordering the improvement and preparation of Plans.

Resolution 2004 - 11  
Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a motion of the city council adopted the 6<sup>th</sup> day of July, 2004 fixed a date for a council hearing on the proposed improvement of Thruen Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on Sidney Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on 4<sup>th</sup> Street from Sidney Street to 50 feet north of Thruen Street and on Lawrence Street from 150 feet south of Sidney Street to Thruen Street,

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon the 2<sup>nd</sup> day of August, 2004 and continued on the 7<sup>th</sup> day of September, 2004 at which time all persons desiring to be heard were given an opportunity to be heard,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA:

1. such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed.
3. Bolton and Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The city council declares its official intent to reimburse itself for the costs of the improvement.

Adopted by the council this 7<sup>th</sup> day of September, 2004  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to adopt Resolution 2004 – 12 approving plans and specifications and ordering advertisement for bids.

Resolution 2004-12

Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, the city engineer has prepared plans and specifications for the improvement of Thruen Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on Sidney Street from 150 feet west of 4<sup>th</sup> Street to 50 feet east of Lawrence Street and on 4<sup>th</sup> Street from Sidney Street to 50 feet north of Thruen Street and on Lawrence Street from 150 feet south of Sidney Street to Thruen Street,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA:

1. Such plans and specification, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be opened October 7, 2004 at 2:00 p.m. and that the responsibility of the bidders will be considered by the council at the council meeting to be held in the council chambers of the city hall October 18, 2004 at 7:00. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 10% of the amount of such bid.

Adopted this 7<sup>th</sup> day of September, 2004.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was decided to request an alternate bid to overlay Sidney Street from 2<sup>nd</sup> Street S. W. to Lawrence Street.

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Zoning Board report for the month of August 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to grant a business license to Tom Linde to operate a small engine shop at 108 S.W. 2<sup>nd</sup> Street S. W.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Steve Nordmeier reported there was no Economic Development Authority meeting in August.

Discussion was held concerning hiring a Community Center manager. The Council reviewed a proposal submitted by Linda Murphy. The proposal includes a monthly salary of \$250 for booking the hall, seeking out and following up with advertising, bridal shows and expos; advertising commission of 19% for hall bookings, 25% for advertising boards and \$10 per hour for overseeing functions at the Community Center. Motion by Nordmeier, seconded by Wenker and carried unanimously to hire Linda Murphy as per proposal on file.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to purchase a cell phone for the Community Center manager, to enter into a two year contract with Midwest Wireless for cell phone services, to share minutes with the police and maintenance department and to add a cvtel.net address to the City's internet for \$3.00 per month. The cost to share a cell phone is \$16.99 per month.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Linda Murphy presented the quotations for the following terms:

1. Formed plastic letters for the outside of the building that say City Hall and Community Center - \$1,611.90.
2. A sign for the door stating the City Hall hours and the Community Center phone number - \$58.
3. A non-electric reader board - \$3,704.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the bid of \$58 from Sign Pro for the sign for the door.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to approve the bid of \$1,611.90 from Sign Pro for the outside signs.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Linda Murphy stated that she will sell banners to businesses to advertise in the Community Center. She presented a sample of the banners and several color choices. Motion by Nordmeier, seconded by Lang and carried unanimously to sell the advertising banners for \$260 per year.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Linda Murphy announced that she will place an ad in the Owatonna bridal page for \$22 per month, in the Owatonna business and service director for \$60 per month and in "The Buzz" paper.

There was no Emergency Management report for the month of August.

Comments and Suggestions from Citizens Present:

1. Randy Baumgard – cannot find anyone to police the dance to be held September 18<sup>th</sup>.
2. Loren Dahle – stated the Department of Public Health should be involved in design of the kitchen at the Community Center.
3. Jack Schwichtenberg – suggested that Linda Murphy also be involved in the planning.
4. Linda Murphy – recommended that items in the kitchen that cannot be used should be moved out and the rest of the items cleaned up.

Motion by Flaten, seconded by Wenker carried unanimously to pay the printed claims totaling \$14,942.16 from the General Fund, \$9,543.01 from the Morristown Fire Department Fund, \$868.66 from the Water Fund, \$5,390.88 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to pay the late claims totaling \$3,168.78 from the General Fund, \$178.80 from the Fire Department Fund, \$4,068.13 from the Water Fund and \$20 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay a late claim of \$5,000 to Barga Inc for street crack repair.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A letter was received from Edward Lucz, Control Consultant with Berkley Risk Administrators, with regard to allowing a piece of skateboard equipment to be placed on city property for public use. It was recommended against allowing the "home built" ramp on city property because of the questions regarding the safety of the design, the importance of safe installation, long-term responsibilities of inspecting, maintaining, operating and securing the equipment after hours. Also enclosed with the letter was information regarding commercially available equipment. Motion by Nordmeier, seconded by Wenker and carried unanimously to forward a copy of the letter to Laurie and Cody Kolstad.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None



Virginia Schmidtke presented a map showing the house numbering system in Meschke South Haven Third Addition. Motion by Nordmeier, seconded by Lang and carried unanimously to approve the numbering system as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to select Tuesday, December 7, 2004, at 7:00 for the 2004 Truth in Taxation hearing and to continue the hearing Monday, December 20<sup>th</sup> if necessary.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A proposal of \$800 to \$1,600 was received from Abdo, Eick and Meyers to implement the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34. These requirements must be in place by December 31, 2004. Motion by Felix, seconded by Wenker and carried unanimously to enter into agreement with Abdo, Eick and Meyers as per proposal.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Loren Dahle presented a bid for paint and a bid for labor from Davis Painting Company to pressure wash and paint the outside of the Morristown Mill. The cost of the paint is \$1,100 and the cost of labor is \$3,100. Loren stated that the Morristown Historical Society could pay \$1,000 of the cost. The Council decided that \$900 could be used from the capital improvement mill account and \$2,300 from the capital improvement park account. Motion by Flaten, seconded by Wenker and carried unanimously to hire Davis Painting Company to paint the Mill as per proposal.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Mayor Felix announced that a donation of \$10,000 was received from Patricia O'Brien to be used to furnish the kitchen at the Community Center. Motion by Nordmeier, seconded by Flaten and carried unanimously to send a letter to Pat thanking her for the donation.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A thank you was received from the Morristown Dam Days Committee thanking the Council for the donations to the 2004 Dam Days celebration.

Steve Nordmeier reported that the river cleanup will be Saturday, September 11, 2004 starting at 8:00 p.m. Volunteers are to meet at the American Legion.

A request was received to use the Community Center free of charge for a political debate. It was decided not to allow the Center to be used rent-free. Linda Murphy is to work with the organization.

Verdis Flaten left the meeting at 9:45 p.m.

Discussion was held concerning the 2005 proposed budget. The budget was prepared by city staff and presented to the City Council. To keep the budget at the proposed level of funding would require either an increase of \$84,200 in revenue or a decrease of \$84,200 in expenditures. After reviewing the budget it was determined that property taxes need to be increased. To increase the tax levy \$84,200 would require a 75% increase in property taxes. This would mean an increase in taxes on a \$100,000 residential homestead home from \$313.35 to \$493.38. After lengthy discussion it was decided to increase the tax levy 60% and reduce \$16,650 from the expenditures. Motion by Wenker, seconded by Nordmeier and carried unanimously to adopt Resolution 2004-13 adopting the proposed tax levy.

Resolution 2004-13  
Resolution Adopting Proposed 2004 Tax Levy, Collectible in 2005

Be it resolved by the Council of the City of Morristown, County of Rice, Minnesota that the following sums of money be levied for the current year, collectible in 2005, upon taxable property in the City of Morristown for the following purposes:

Total levy	\$177,600.00
------------	--------------

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Rice County, Minnesota.

Adopted by the City Council on September 7, 2004.

Motion by Wenker, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 10:10 p.m.

Voting Yes: Felix, Lang, Nordmeier and Wenker

Voting No: None

Absent: Flaten

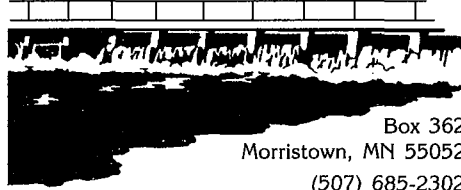


Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting September 20, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, September 20, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeff Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer, Kevin Lemm, Water/Wastewater Plant Operator, Dale Dulas and Nicholis Martin.

The Pledge of Allegiance was said.

Motion by Nordmeier, seconded by Wenker and carried unanimously to add reports by Linda Murphy and Kevin Lemm to the agenda.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Steve Felix announced that the next sesquicentennial celebration planning meeting will be held Monday, September 27<sup>th</sup> at 6:30 p.m.

The proposed 2005 budget was discussed. It was suggested to reduce expenditures by eliminating salary increases, eliminating the deputy clerk's position, reducing the police car capitol outlay and transferring \$5,000 of property tax from the Fire Department to the General Fund. No formal action was taken.

Steve Nordmeier stated that the Morristown Baseball Association plans to reroof the dugouts in October. They also want to either install a roof over the bleachers or build new bleachers with a roof. Virginia Schmidtke reported that \$10,000 is in the Capital Improvement Fund - \$5,000 from the Morristown Fire Relief Association and \$5,000 from insurance. Verdis Flaten mentioned that the American Legion and the Sons of the American Legion might donate monies to the project.

Kevin Lemm reported that the City's NPDES/SDS permit requires a daily dissolved oxygen reading. He presented a cost of approximately \$2,300 for a dissolved oxygen probe and meter. Motion by Wenker, seconded by Lang and carried unanimously to purchase the probe and meter as requested.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Kevin Lemm reported that a hard crust forms on the top of the storage tank at the wastewater plant making it difficult to remove and haul out the sludge. He stated that he would get a price on a mixing system from the people who designed the tank. Jeffrey Wenker suggested that water pressure from a fire truck may break the crust and volunteered to help Kevin break up the crust.

Motion by Flaten, seconded by Lang carried unanimously to pay the printed claims totaling \$2,795.41 from the General Fund, \$30.08 from the Morristown Fire Department Fund, \$565 from the Wastewater Operations Fund and \$4,278.15 from the Lease Bond Construction Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was noted that the American Legion Post 149 donated \$1,000 for river clean up expenses and that only \$128 was spent. Motion by Flaten, seconded by Lang and carried unanimously to ask the Legion if they have a preference on what they would like the City to do with the balance.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Linda Murphy presented the Morristown Community Center bar account report beginning August 18, 2004 and ending September 20, 2004. She reported that the Morristown Commercial Club is currently paying for equipment they purchased for the bar with profits from bar sales. They plan to donate the equipment to the City after the equipment is paid for. She suggested that a contract be executed between the Commercial Club and the City. She also reported that the Commercial Club would pay \$100 a month towards advertising.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:00 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

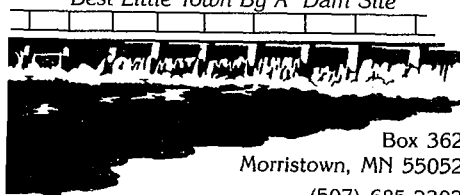
Voting no: None

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting

October 4, 2004

A regular meeting of the Morristown City Council was called to order on Tuesday, October 4, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie, Fire Chief; Wes Bell, Maintenance Worker, Karen Schlie, Loren Dahle, Tom Brazil, Rick Imberg Jr., Robert NiedoSmialek, David Jacko, Virginia Dahle, Linda Murphy, Dan Silkey, Dale Dulas, Nicholis Martin and Jared Taylor.

The Pledge of Allegiance was said.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held September 7, 2004 and the minutes of the work session/special meeting held September 20, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to accept the financial report for the month ending August 30, 2004 which showed a balance of \$89,828.58 in the checking account and \$707,644.75 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten seconded by Nordmeier and carried unanimously to approve the September 2004 Police Department report and October 2004 work schedule as printed

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Randy Baumgard stated that he has been asked to drive the police car in the WEM homecoming parade. There were no objections to him taking the car to the parade.

It was determined that one bid was received for a 1991 Chevrolet Caprice car for an unclaimed car, which was impounded following an arrest. The car was advertised to be sold as is with a minimum bid of \$300. A bid of \$301 was received from Aaron and Steve Felix. Motion by Flaten, seconded by Wenker and carried unanimously to accept the bid from Aaron and Steve.

Voting Yes: Flaten, Lang, Nordmeier and Wenker

Voting No: None

Abstain: Felix

Motion by Flaten, seconded by Wenker and carried unanimously to approve the Fire Department report for the month of September 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

John Schlie reported that one of the fire trucks will be in the WEM parade on Friday. He also reported that members of the Fire Department will attend a fire burn/training in Waterville on Saturday, October 8, 2004.

Motion by Flaten, seconded by Wenker and carried unanimously to accept the maintenance report for the month of September 2004 as printed

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Wes Bell reported that he has between 30 and 40 loads of sludge to haul out before they can try removing a hard crust that has formed on top of the storage tank at the wastewater treatment plant.

Wes Bell reported that he is meeting with Del Point, salesman with Hillyard, Inc., to discuss towel, soap and tissue dispensers for the Community Center bathrooms. Wes stated that Hillyard will install free dispensers as long as the City purchases their products.

Wes Bell reported that he attended an OSHA safety assistance meeting sponsored by the League of Minnesota Cities. It was recommended that the City establish a safety committee and implement a safety program to provide city employees with a safe and healthy place to work.

Discussion was held concerning adoption of a sanitary sewer maintenance policy. The policy will provide the City with procedures for maintaining its sanitary sewer system. Motion by Nordmeier, seconded by Lang and carried unanimously to table the matter until the next regular meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Wes Bell reported there is enough money in the maintenance shop capital improvement fund to build a single car garage. He recommended building a garage on the east side of the maintenance shop to house the police car freeing the space for the sweeper and the tractor.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the Zoning Board report for the meeting held September 16, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

It was announced that the Zoning Board will hold a public hearing October 21, 2004 at 7:30 p.m. to inform the public of a new subdivision ordinance.

Motion by Wenker, seconded by Flaten and carried unanimously to approve the Morristown Economic Development Authority report of the meeting held September 23, 2004.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

The EDA report contained a recommendation that the City Council begin action to acquire tax-forfeited property at 301 1<sup>st</sup> Street N. E. Motion by Flaten, seconded by Wenker and carried unanimously to adopt Resolution 2004-14.

#### RESOLUTION 2004-14

WHEREAS, there is property located within the City of Morristown that is State of Minnesota tax forfeited property, and

WHEREAS, the property address is 301 1<sup>st</sup> Street N. E. and is described as Lots 3, 4 and 5, Block 2, Original Town, and

WHEREAS, the Morristown Economic Development Authority recommends the property be acquired so the property is put back on the city tax rolls for the purpose of clearing the property of weeds and debris for housing development and keeping enough space along the river for a walking/biking path,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA, to accept the Morristown economic Development Authority's recommendation,

BE IT FURTHER RESOLVED to send this Resolution and a letter of intent to the Rice County Board of Commissioners and request that they proceed with the acquisition of the property.

By order of the Morristown City Council this 4<sup>th</sup> day of October, 2004.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

#### Community Hall Manager Report – Linda Murphy:

- Motion by Nordmeier, seconded by Lang and carried unanimously to approve the hall rental report for the month of September, 2004.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None
- Motion by Flaten, seconded by Nordmeier and carried unanimously to return \$50 to Mike and Adrienne O'Rourke for police protection since the service wasn't provided at their dance held September 25, 2004.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None
- Linda reported that the bar account report will be submitted next month.
- Linda presented a monthly advertising budget of \$212. She stated that the Morristown Commercial Club will contribute \$100 - \$150 per month towards

advertising. The Community Center will be advertised in the Faribault Daily News paper and shopper, the Owatonna bridal page, the Lake Region Life and The Buzz publication. Motion by Wenker, seconded by Lang and carried unanimously to accept the monthly budget for advertising of \$212 per month.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

- Linda presented a sample of the banner she plans to advertise.
- Linda presented a cost of \$150 to install a MCC logo banner in the center of the entryway overhang. Motion by Wenker, seconded by Flaten and carried to purchase the banner for a one-time fee of \$150.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

- Discussion was held concerning whether or not to charge non-profit organizations hall rent beginning in 2005. Motion by Nordmeier, seconded by Flaten and carried to charge non-profit organization that have proof they are 501C3 licensed a rate of \$225 Sunday through Thursday and \$400 Friday and Saturday.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

- Motion by Flaten, seconded by Wenker and carried unanimously to charge the Morristown EDA, Morristown Fire Department and Morristown Skywarn \$225 hall rent from Sunday to Sunday.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

- Linda reported that Ginny Dahle and Virginia Schmidtke volunteered to paint the Community Center entryway and foyer if the city purchased the paint. Motion by Flaten, seconded by Nordmeier and carried unanimously to purchase the paint as requested.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

- Discussion was held concerning stripping and waxing the floor in the Great Hall. Linda mentioned that the kitchen floor needs to be sealed. She will seek bids for both of the floors.

There was no Emergency Management report for the month of August.

Comments and Suggestions from Citizens Present:

1. Loren Dahle reported on the painting of the Mill. There are a few areas that are not done and he recommended approving the bill but holding the check until the work is completed. He recommended the Council notify the media when the bill is paid. He also asked the Council to send a letter to the Rice County Commissioners thanking the Sentence to Serve, under the direction of Ed Fritz, for the work they did on the Mill.

Motion by Lang, seconded by Flaten and carried unanimously to send the Rice County Board of Commissioners a letter of thanks as recommended by Loren.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None



2. Discussion was held concerning whether a response was received from the American Legion concerning if they have a preference on the what they would like the City to do with the balance of the money that was donated towards the river clean up expenses. Verdis stated that he will meet with the Commander this week regarding the matter.
3. Loren Dahle reported that the Morristown Historical Society voted to donate \$1,000 to the City towards the painting of the Mill.
4. It was discussed that a tip was not included on the check to the American Legion for the cost of the breakfasts on the day the river was cleaned. Jeff Lang volunteered to give a tip of \$20 to the waitresses because he could not help that day.

Motion by Wenker, seconded by Flaten carried unanimously to pay the printed claims totaling \$1,367.82 from the General Fund, \$111.37 from the Morristown Fire Department Fund, \$512.53 from the Water Fund, \$1,279.87 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund and to table the claim from Davis Paint Company of \$4,250 until the next work session/special meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to pay the late claims totaling \$867.93 from the General Fund, \$973.29 from the Fire Department Fund, \$92.01 from the Water Fund and \$477.05 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A request was received from Melanie Hopman asking the Council to address the extension of Washington Street West. It was decided to send her a letter stating nothing will be done until details concerning payment of installation of water and sewer mains and construction of the street are settled with Darrel Hopman.

Discussion was held with regard to renovating and purchasing equipment for the kitchen at the Community Center with monies donated by Pat O'Brien. Loren Dahle, Steve Felix and Linda Murphy were appointed to look into the matter.

Virginia Schmidtke reported that the bid opening scheduled for October 7, 2004 at 2:00 p.m. for bids for the improvements of the streets in Meschke South Haven 2nd Addition has been rescheduled until October 14, 2004 at 2:00 p.m. The reason the bid opening was rescheduled was because no one called for the plans until today. Carol Caron will call a few companies to see if they are interested in bidding on the project.

Virginia Schmidtke reported that Dennis Luebbe will attend the next work session special meeting to discuss transportation planning for Rice County and a possible transpiration planning grant for the County for Morristown.

It was decided to table discussion of the 2005 proposed budget until the next work session/special meeting.

Motion by Nordmeier, seconded by Wenker and carried unanimously to renew the yard waste agreement with Rice County for 2004 - 2005.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

A letter was received from Jim Hermel along with a ticket that the Janesville community uses as a fundraiser for various charities. The letter asked if the City Council would want to consider doing this in Morristown. The Council was interested in learning more about the project and decided to invite Jim to a meeting to discuss the matter.

Motion by Nordmeier, seconded by Lang and carried unanimously to meeting November 3, 2004 at 7:00 p.m. to canvass the votes from the general election to be held November 2, 2004.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Lang and carried unanimously to begin the work session/special meeting on October 18, 2004 at 6:30 p.m. instead of 7:00 p.m. At 8:00 p.m. the Morristown Commercial Club is sponsoring a candidates forum.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning a request to install a street light in the middle of the block of Sidney Street East and another one at the intersection of Sidney Street East and 4th Street S. E. Motion by Nordmeier, seconded by Lang and carried unanimously to submit a street light request to Xcel Energy for the two lights.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning a request from Habitat for Humanity to provide a lot to build a house in Morristown. The lot they are interested is city owned property at the east end of Sidney Street East. It was decided not to give the lot to Habitat for Humanity because a water line runs through the property and consideration should be made concerning the extension of Sidney Street East. Also unknown was the actual size of the lot because of the creek that runs near or through it.

Motion by Wenker, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 9:05 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

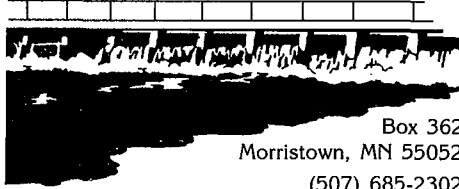
Voting No: None

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting October 18, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, October 18, 2004, at 6:30 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer, Randy Baumgard, Police Officer, Dale Dulas, David Jacko, Jack Schwichtenberg and Loren Dahle. Jeff Wenker arrived at 7:25 p.m.

The Pledge of Allegiance was said.

A letter was received from Dennis Luebbe, Rice County Engineer, requesting representation from the City Council on the Rice County Transportation Plan – Technical Advisory Committee. The Committee will develop a plan that will establish a vision for a future transportation system in the County. A memo was received from Carol Caron stating that Bolton and Menk would serve as the City's representative if the Council wants them to do so. Steve Felix and Loren Dahle volunteered to serve on the Committee

A memo was received from Carol Caron, City Engineer, stating that on October 14, 2004 bids were opened for the Meschke 2<sup>nd</sup> Addition street improvement project. Only one bid was received. The bid was submitted by Bituminous Materials, LLC and was \$73,440.50. This is approximately 32% higher than the estimated bid of \$55,800. Carol recommended that the City rebid the project in the spring. Motion by Nordmeier, seconded by Lang and carried unanimously to rebid the project in February or March.

Voting Yes: Felix, Flaten, Lang and Nordmeier.

Voting No: None

Absent: Wenker

Motion by Nordmeier, seconded by Flaten and carried unanimously to grant Virginia Schmidtke vacation leave as requested.

Voting Yes: Felix, Flaten, Lang and Nordmeier.

Voting No: None

Absent: Wenker

Motion by Flaten, seconded by Lang carried unanimously to pay the printed claims totaling \$1,445.63 from the General Fund, \$391.19 from the Morristown Fire Department Fund, \$695.70 from the Water Operations Fund, \$649.68 from the Wastewater Operations Fund and \$234.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier.

Voting No: None

Absent: Wenker

Motion by Lang, seconded by Nordmeier and carried unanimously to pay Davis Paint Company in full for painting the Grist Mill.

Voting Yes: Felix, Flaten, Lang and Nordmeier.

Voting No: None

Absent: Wenker

Jeff Wenker arrived at this point of the meeting.

The 2005 proposed budget was discussed. Suggestions were made to reduce the General Fund disbursements by holding one council meeting each month instead of two, reducing the proposed salary increases to three percent instead of five percent, reducing the advertisement and the capital outlay expenditures in the Community Center account, and decreasing the amount suggested for office supplies. Discussion was also held whether to reduce the tax levy from a 60% increase to a 40% - 45% increase. No action was taken and the discussion was tabled until the next work session/special meeting to be held November 15, 2004.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 7:40 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

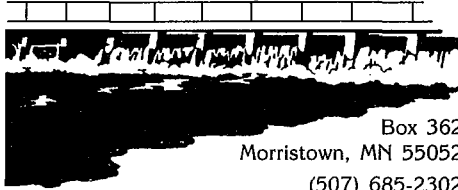
Voting no: None

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting November 1, 2004

A regular meeting of the Morristown City Council was called to order on Monday, November 1, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; Randy Baumgard, Police Officer; John Schlie, Fire Chief; Linda Murphy, Community Hall Manager; Virginia Dahle, Julie Nordmeier, Jack Schwichtenberg and Nicholis Martin.

The Pledge of Allegiance was said.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held October 4, 2004 and the minutes of the work session/special meeting held October 18, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Flaten and carried unanimously to accept the financial report for the month ending September 30, 2004 which showed a balance of \$38,467.05 in the checking account and \$711,969.81 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the October, 2004 Police Department report and November, 2004 work schedule as printed

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Flaten, seconded by Nordmeier and carried unanimously to approve the Fire Department report for the month of October, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Virginia Schmidtke reported that sealed bids were opened on Monday, October 25, 2004, for labor and materials for the construction of the fire hall expansion/renovation project. One bid was received. The bid was from Meschke Construction. Members of the building committee will review the bid and bring details and a recommendation to the next work session/special meeting of the City Council.

A copy of the minutes of a special meeting of the Morristown Firemen's Relief Association was presented. The minutes recommended approval of an amendment to the Fire Relief By-Laws. The amendment addresses interest paid on deferred retirement. It was decided to table the matter until the next regular council meeting.

Motion by Flaten, seconded by Wenker and carried unanimously to accept the maintenance report for the month of October, 2004 as printed

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Discussion was held concerning adoption of a sanitary sewer maintenance policy. The policy will provide the City with procedures for maintaining its sanitary sewer system. Motion by Nordmeier, seconded by Lang and carried unanimously to table the matter until the next work session/special meeting.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Wenker, seconded by Lang and carried unanimously to approve the Zoning Board report for the meeting held October 21, 2004 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

The Zoning Board minutes contained a recommendation by the Zoning Board that Ordinance 180 entitled Subdivision Regulations be adopted. The Zoning Board held a public hearing Thursday, October 21, 2004 to inform the public of the provision of the new subdivision ordinance. No one was present for the hearing. Motion by Nordmeier, seconded by Wenker and carried unanimously to adopt Resolution 2004-15 adopting Ordinance 180.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Resolution 2004-15

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA, to adopt Ordinance 180, an Ordinance adopted for the following purposes:

1. To protect and provide for the public health, safety, and general welfare of the municipality.
2. To guide the future growth and development of the municipality in accordance with the Morristown Land Use Plan.
3. To provide for adequate light, air and privacy, to secure safety from fire, flood and other danger, and to prevent overcrowding of the land and undue congestion of population.
4. To protect the character and the social and economic stability of the municipality.
5. To protect and conserve the <sup>v</sup>value of the land, buildings and improvements to the land.

6. To guide public and private policy in order to provide adequate and efficient transportation, water, sewerage, schools, parks, playgrounds, recreations and other public requirements and facilities.
7. To provide the most beneficial relationship between the uses of land and buildings and the circulation of traffic throughout the municipality
8. To establish reasonable standards of designs.
9. To ensure that public facilities and services are available and will have a sufficient capacity to serve the proposed subdivision.
10. To prevent the pollution of air, water and land.
11. To preserve the natural beauty and topography of the municipality
12. To provide for open spaces through the most efficient design and layout of the land.
13. To ensure that land is subdivided only when subdivision is necessary to provide for uses of land for which market demand exists and which is in the public interest.
14. To remedy the problems associated with inappropriately subdivided lands.

BE IT FURTHER RESOLVED TO publish a summary of Ordinance 180 in the official newspaper of the City.

Adopted this 1<sup>st</sup> day of November, 2004.

A copy of the Ordinance is on file with the city clerk.

Motion by Lang, seconded by Wenker and carried unanimously to approve the Morristown Economic Development Authority report for a meeting held October 28, 2004. Steve Nordmeier announced that the next meeting of the EDA will be held December 2, 2004.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

**Community Hall Manager Report – Linda Murphy:**

- Three events were held in October.
- The report contained a listing of the events scheduled to date for 2004 and 2005.
- Linda recommended that crushed asphalt be placed outside by the east doors so people could go there to smoke and so dirt isn't brought in by caterers' and those who use those doors. She received a bid of \$139.14 from Timm's Trucking. Motion by Nordmeier, seconded by Lang and carried unanimously to purchase 12 ton of the crushed asphalt.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None
- Linda presented a bid of \$1,116 from Jim's Carpet Care to wax the Community Center great hall floor. It was decided to have Wes Bell wax it this winter.
- Linda presented the hall rental fees, police officer fee and kitchen fee for 2005. A copy of the rental agreement and fees are on file with the City Clerk.
- Motion by Lang seconded by Flaten and carried unanimously to approve the hall rental report for the month of October, 2004 as presented.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Julie Nordmeier presented the Morristown Community Center bar account report from September 1, 2004 – November 1, 2004. The account showed a balance of \$6,827.73. Motion by Nordmeier, seconded by Wenker and carried to approve Julie's report as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

There was no Emergency Management report for the month of October.

Comments and Suggestions from Citizens Present:

1. John Schlie thanked the council and commented on the good job they have done the past four years.
2. Virginia Dahle stated that many good comments have been made from out of town visitors concerning the Community Center and she too thanked the council for doing a good job. She mentioned that it is hard to hear at some council meeting and public hearings and recommended that a sound system be purchased. Linda Murphy volunteered to look into the cost of a wireless sound system.
3. Linda Murphy stated that she will begin selling advertising banners in November and December and that the logo on the overhang will be installed this week.

Motion by Felix, seconded by Nordmeier and carried unanimously to send a letter to Larry Dahle thanking him for finishing the concrete work in front of the building.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Flaten, seconded by Wenker carried unanimously to pay the printed claims totaling \$2,031.92 from the General Fund, \$227.72 from the Morristown Fire Department Fund, \$60,412.50 from the Lease Revenue Debt Fund, \$218.88 from the Water Fund, \$5,282.99 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to pay the late claims totaling \$27.75 from the General Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

A letter was received from Jim Hermel inviting the city to participate in a Business Expo for the Morristown area to be held March 15, 2005. Motion by Nordmeier, seconded by Lang and carried unanimously to participate in the Expo.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None



Motion by Flaten, seconded by Nordmeier and carried to allow open burning, by permit only, until November 15, 2004. It was discussed to review the burning ordinance to allow open burning certain times during the year without having to obtain a permit.  
Voting Yes: Felix, Flaten, Lang and Nordmeier  
Voting No: Wenker

It was discussed that the crushed rock between the driveway concrete and street is washing away in Meschke South Haven 2<sup>nd</sup> Addition. It was discussed to blade the street and/or place recycled asphalt in front of every driveway. It was decided to have Wes look at the problem and either rake the crushed rock back into the driveways or see if the Sentence to Serve group could do it.

A videotape library catalog was received from the League of Minnesota Cities Insurance Trust. The catalog is on file with the City Clerk.

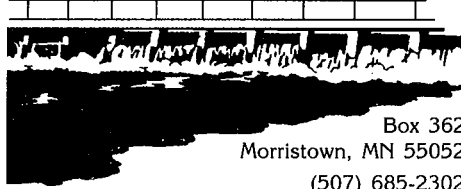
Motion by Lang, seconded by Flaten and carried unanimously to adjourn.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker  
Voting No: None

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting November 15, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, November 15, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer, Randy Baumgard, Police Officer; John Schlie, Fire Chief; Jared Taylor and Dale Dulas.

The Pledge of Allegiance was said.

John Schlie reported that it is not possible to begin the Fire Hall addition/renovation until next spring because it is too late to pour cement. The Fire Department recommends accepting Meschke Construction as the contractor but to reevaluate the bid price in the spring. It will depend on the cost of materials as to whether the Fire Department will build a single story or two-story addition.. Motion by Wenker, seconded by Lang and carried unanimously to hire Meschke Construction as bid holder for the Fire Hall addition.

Voting Yes: Felix, Flaten, Lang, and Nordmeier.

Voting No: None

Discussion was held concerning adoption of a sanitary sewer maintenance policy. The policy will provide the City with procedures for maintaining its sanitary sewer system. It was discussed whether or not it is necessary to clean sanitary sewer lines every three years, whether it is necessary to hire an electrician on an annual basis to inspect the electrical components of the lift stations and whether to delete a section referring to adopting a twenty year plan to replace sewer lines that are cracked and in need of repair. It was decided to have Wes Bell and Kevin Lemm review the policy and make a recommendation to the Council. It was also decided to table the discussion until the next work session/special meeting and it have it finalized by the end of the year.

The 2005 proposed budget was discussed. Suggestions were made to reduce the General Fund disbursements by decreasing the Community Center budget \$12,500, reducing a park line item for cleaning the pond \$2,000 and reducing the proposed salary increases to three percent instead of five percent. Motion by Flaten, seconded by Wenker and carried unanimously to leave the property tax levy increase at 60%, at least until the Truth in Taxation meeting. The property tax would increase approximately \$10 per month on a \$100,000 home if the tax levy was increase sixty percent.

Voting Yes: Felix, Flaten, Lang, and Nordmeier.

Voting No: None

Motion by Nordmeier, seconded by Lang carried unanimously to pay the printed claims totaling \$5,495.97 from the General Fund, \$2,575.69 from the Morristown Fire Department Fund, \$695.70 from the Water Operations Fund and \$497.34 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker.

Voting No: None

Tim Strobel was present and announced that the Commercial Club decided to purchase new white lights for the small trees on the boulevards on Division Street and requested that the Wes Bell hang the lights. It was discussed to look into the cost of brackets for the new light poles so the Christmas decorations can be hung. It was also mentioned that two or three electrical outlets are not working.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 7:55 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

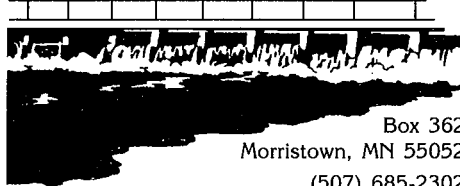
Voting no: None

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting November 3, 2004

A special meeting of the Morristown City Council was called to order on Wednesday, November 3, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present was Virginia Schmidtke, City Clerk/Treasurer. Councilmember Verdis Flaten was absent.

The Pledge of Allegiance was said.

The purpose of the special meeting was to canvass the votes and declare the results of the General Election held Tuesday, November 2, 2004.

Virginia Schmidtke presented City of Morristown municipal election results. Motion by Wenker, seconded by Nordmeier and carried unanimously to adopt Resolution 2004-16 declaring the results of the November 2, 2004 election.

### RESOLUTION 2004 - 16

#### A RESOLUTION DECLARING THE RESULTS OF THE NOVEMBER 2, 2004 MUNICIPAL GENERAL ELECTION

WHEREAS, a General Election for the City of Morristown was conducted Tuesday, November 2, 2004, from 7:00 a.m. – 8:00 p.m. at the Community Center, 402 Division Street South and,

WHEREAS, the total number of votes cast was 528 and,

WHEREAS, the votes cast were as follows:

#### For Mayor:

Steve Felix	326
Dale Dulas	188
Write-In	3
Over votes	0
Under votes	11

For Council Member	
Steve Nordmeier	287
Jared Taylor	256
Jeffrey Wenker	236
David G. Jacko	176
Write-In	0
Over votes	0
Under votes	101

Special Election for Council Member	
Jeff Lang	324
Robert Nidosmialek	167
Write-In	1
Over votes	0
Under votes	36

NOW, THEREFORE, BE IT RESOLVED BY THE CITY CONCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA, to declare Steve Felix duly elected Mayor and Steve Nordmeier, Jared Taylor and Jeff Lang duly elected Councilmembers.

Adopted this 3<sup>rd</sup> day of November, 2004  
Voting yes: Felix, Lang, Nordmeier and Wenker  
Voting no: None  
Absent: Flaten

Motion by Wenker, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 7:10 p.m.

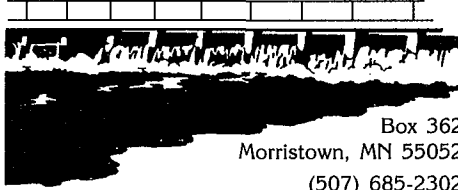
Voting yes: Felix, Lang, Nordmeier and Wenker  
Voting no: None  
Absent: Flaten

  
Virginia Schmidtke  
Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting December 6, 2004

A regular meeting of the Morristown City Council was called to order on Monday, December 6, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer; John Schlie, Fire Chief; Arnell and Christopher Anderson, Larry Dahle and Jack Schwichtenberg. Councilmember Jeff Lang was absent.

The Pledge of Allegiance was said.

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the minutes of the regular meeting held November 1, 2004, the minutes a special meeting held November 3, 2004 and the minutes of the work session/special meeting held November 15, 2004 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Wenker and carried unanimously to accept the financial report for the month ending October 31, 2004 which showed a balance of \$56,467.04 in the checking account and \$715,328.42 in the investment accounts.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Wenker and carried unanimously to approve the November, 2004 Police Department report and December, 2004 work schedule as printed

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Fire Department report for the month of November, 2004 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

John Schlie reported the rural fire contracts will be sent out early in 2005 and the township officials will be invited to an informational meeting to discuss the contracts.

John Schlie reported that ten firefighters would be attending a regional fire school and meeting on Saturday, December 11<sup>th</sup> in Mankato.

Discussion was held concerning a recommendation by the Morristown Firemen's Relief Association to approve an amendment to the Fire Relief By-Laws. The amendment addresses interest paid on deferred retirement. Motion by Wenker, seconded by Flaten and carried unanimously to adopt Resolution 2004-17 approving the Fire Relief By-Laws amendment.

Resolution 2004-17

WHEREAS, the Morristown Fire Relief Association recommended that Article VII, Section 5 of the by-laws of the Morristown Relief Association covering deferred retirement be amended; and,

WHEREAS, not amending the Section 5 would affect the certification for state aid monies; and

WHEREAS, change in the by-laws means there will be no interest paid to individuals on their deferred lump sum service pension,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, to amend the by-laws by changing Article VII, Section 5 to read: A member of the Association who is otherwise qualified for a retirement benefit but who has not reached the age of 50 years may retire from the Morristown Fire Department without forfeiting his/her right to such retirement. Upon the application of such member, he/she shall be placed on a deferred status and be entitled to receive said retirement benefit upon reaching the age of 50 years and making application for retirement. The value of the deferred pension shall be based on the pension amount per year of service in effect on the date on which the member separated from active service from the Morristown Fire Department.

Adopted this 6<sup>th</sup> day of December, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Flaten and carried unanimously to approve the maintenance report for the month of November 2004 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Discussion was held concerning adoption of a sanitary sewer maintenance policy. The policy will provide the City with procedures for maintaining its sanitary sewer system. Motion by Nordmeier, seconded by Lang and carried unanimously to approve Resolution 2004-18 adopting the Morristown Sanitary Sewer Maintenance Policy.

Resolution 2004-18

WHEREAS, Minnesota cases have illustrated how important it is for cities to have sanitary sewer maintenance policies; and,

WHEREAS, the League of Minnesota Cities Insurance Trust supports such policies because a written policy can protect the city from liability by helping support defenses of discretionary immunity and no negligence, and

WHEREAS, a written policy provides guidance and assistance to employees on how to do the maintenance activities, employee performance, assistance in long-term planning of the number of employees and the amount of equipment needed for the level of maintenance,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, to adopt the Morristown Sanitary Sewer Maintenance Policy as per policy on file with the City Clerk.

Adopted this 6<sup>th</sup> day of December, 2004

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Wenker and carried unanimously to table the yearly sanitary sewer manhole inspection report until the next work session/special meeting.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Nordmeier and carried unanimously to approve the Zoning Board report for the meeting held November 18, 2004 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

A copy of changes to the Zoning Ordinance and a new section establishing a Shoreland Overlay District was presented and placed on file. Virginia Schmidtke announced that the Zoning Board will conduct a public hearing January 20, 2005 to inform the public on the proposed amendments.

Motion by Wenker seconded by Flaten and carried unanimously to approve the Economic Development Authority report for a meeting held December 2, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Community Hall Manager's Report:

- Two events were held in November.
- A report was received listing the cost of advertising for the month of November.

Motion by Nordmeier, seconded by Wenker and carried unanimously to approve the hall rental report for the month of November, 2004 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang



The profit and loss statement for March 1, 2003 through November 16, 2004 and the balance sheet as of November 16, 2004 was submitted and placed on file. The reports showed liabilities and equity in the amount of \$2,490.17 and net income of \$490.17. Motion by Wenker, seconded by Nordmeier and carried to approve the report as presented.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

There was no Emergency Management report for the month of November.

Comments and Suggestions from Citizens Present:

1. John Schlie asked why the lights on Division Street are not working. Steve Felix stated there is faulty part in the utility box at the intersection of Division Street and Washington Street and that it will be repaired as soon as possible
2. John Schlie asked if there is going to be a charge to the firefighters for using the Community Center for their annual meeting. He is to contact Linda Murphy concerning the rent.
3. John Schlie thanked Jeff Wenker for the work he has done for the city during the 13 years he served as council member.
4. Laverne Moldenhauer stated that he and Chris Anderson were at the meeting to observe the meeting and that Chris was working on his Citizenship of the Community badge. He announced that other boy scouts would attend future meetings. He also announced that 2005 would be the 75<sup>th</sup> anniversary of the cub scouts.

Motion by Nordmeier, seconded by Flaten carried unanimously to pay the printed claims totaling \$2,715.35 from the General Fund, \$833.18 from the Morristown Fire Department Fund, \$106.82 from the Wastewater Operations Fund and \$2,833.94 from the Refuse Fund.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Wenker and carried unanimously to pay the late claims totaling \$3,140.80 from the General Fund, \$327.43 from the Morristown Fire Department Fund, \$1,115.99 from the Water Fund and \$427.97 from the Wastewater Treatment Operations Fund.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to pay the end of the year claims totaling \$8,210 from the General Fund and \$2,280 from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

No new information was received concerning a fundraiser for charities event submitted by Jim Hermel.

A letter was received from Dennis Luebbe, Rice County Engineer announcing that the Rice County Board of Commissioners approved a \$5,000 grant offer to the City of Morristown towards developing or updating the city's transpiration plan. The stipulations for receiving the grant include developing a collector street system plan, developing and adopting roadway design, access management and right-of-way standards, participating in the development of a County-wide Memorandum of Understanding and establishing a policy consistent with the County's transportation plan. It was decided to discuss the matter at the next work session/special meeting.

Motion by Nordmeier, seconded by Flaten and carried unanimously to submit a governmental request to the American Legion Post 149 in the amount of \$250 to purchase an advertising banner for the Community Center.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Flaten and carried unanimously to submit a governmental request to the Morristown Fire Relief Association in the amount of \$250 to purchase an advertising banner for the Community Center.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Wenker, seconded by Nordmeier and carried unanimously to submit a governmental request to the Morristown Fire Relief Association in the amount of \$30,000 for the Community Center debt payment.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to adopt Resolution 2004-19.

Resolution 2004-19

WHEREAS, the municipal contribution to the Morristown Fire Relief Association was projected to be \$15,785 for the year 2004 on Schedule II, Determination of Plan Liabilities and Required Municipal Contribution in 2004, Form SC-03; and,

WHEREAS, the Morristown City Council approved the contribution along with the 2004 budget; and,

WHEREAS, \$2,000 was received from property tax monies,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN to transfer the balance \$13,785 from the General Fund to the Morristown Fire Relief Fund; and,

BE IT FURTHER RESOLVED TO send the entire amount, \$15,785 to the Morristown Fire Relief Association treasurer.

Adopted this 6<sup>th</sup> day of December, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to adopt Resolution 2004-20.

Resolution 2004-20

WHEREAS the City of Morristown approved the final payment on September 20, 2004 for the construction of the Morristown Community Center,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN to transfer \$5,508.37 from the General Fund to the Lease Revenue Construction Fund

BE IT FURTHER RESOLVED to close the Fund effective on the date of the adoption of this resolution.

Adopted this 6<sup>th</sup> day of December, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Wenker and carried unanimously to adopt Resolution 2004-21

Resolution 2004-21

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN to transfer \$52,717.03 from the General Fund to the Lease Revenue Debt Fund.

Adopted this 6<sup>th</sup> day of December, 2004.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Information was received from the League of Minnesota Cities concerning a conference for newly elected officials and a conference for experienced officials. The conferences will be held in St. Louis Park, Mankato and Grand Rapids. The conference fee is \$175. Motion by Nordmeier, seconded by Flaten and carried unanimously to allow any city council member who wants to attend either conference to do so either in St. Louis Park or Mankato.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

Steve Nordmeier reported that the American Legion Post 149 recommends that monies left from the river cleanup project be used for the parks.

An invitation was received from the Rice County Administrator to an open house farewell reception for Commissioners Dan Minnick, Don Olson and Heather Robins. The open house will be held December 14 from 2:00 – 5:00 p.m. in the Rice County Government Services Building.

A copy of correspondence to the Department of Natural Resources was received from Fran Windschitl, Rice County Auditor/Treasurer. The letter is seeking approve to obtain future legislation to pass the title of forfeited conservation land from the State of Minnesota to the City of Morristown. The property address is 301 1<sup>st</sup> Street S. E. and is described as Lots 3, 4, and 5, Block 2, Original Town.

A summary of the insurance coverage changes for 2004-2005 was received from the League of Minnesota Cities Insurance Trust. A copy of the changes is on file with the City Clerk.

A draft of the Rice County Housing Study Update prepared for Rice County by Community Partners Research was received and placed on file. The study is a comprehensive analysis of the overall housing needs of Cities in Rice County.

Steve Felix announced that a Rice County Transportation Planning Meeting will be held Thursday, December 16<sup>th</sup> at 2:00 to 4:00 p.m. in the Rice county Government Services Building.

Motion by Nordmeier, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 8:00 p.m.

Voting Yes: Felix, Flaten, Nordmeier and Wenker

Voting No: None

Absent: Lang

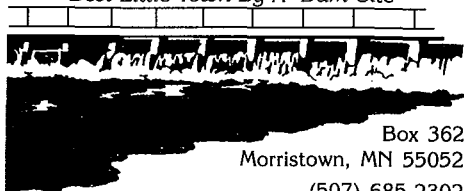


Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Truth in Taxation Hearing December 7, 2004

Mayor Steve Felix called a Truth in Taxation Hearing to order on Tuesday, December 7, 2004 at 7:00 p.m. in the Council Chambers at 402 Division Street South. Councilmembers present were Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk; Harold Kuball, Dave Walz, Larry Dahle, Diane Anderson, Darrel Hopman and Nancy Slinkard. Councilmember Verdis Flaten was absent.

The purpose of the public hearing was to discuss with taxpayers the 2005 proposed budget and the amount of property taxes the council proposes to collect to pay for the costs of services the city will provide in 2005. Six people were present for the hearing.

Virginia Schmidtke explained the accounting structure, reviewed the 2005 budget revenue and expenditures and presented a property tax comparison of surrounding cities.

All those present were given a chance to ask questions and speak on the 2005 proposed budget and 2005 tax levy

Motion by Lang, seconded by Wenker and carried unanimously to meet Thursday, December 9, 2004 at 5:00 p.m. to adopt the final 2004 Tax Levy, Collectible in 2005 and the 2005 budget.

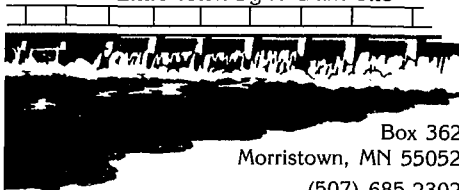
Motion by Wenker, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 8:05 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES

Special Meeting  
December 9, 2004

Mayor Steve Felix called a special meeting to order on Thursday, December 9, 2004 at 5:05 p.m. in the Council Chambers at 402 Division Street South. Councilmembers present were Jeff Lang and Steve Nordmeier. Also present was Virginia Schmidtke, City Clerk. Councilmembers Verdis Flaten and Jeffrey Wenker were absent.

The purpose of the special meeting was to adopt the final 2004 tax levy collectible in 2005 and the 2005 final budget.

Motion by Nordmeier, seconded by Lang and carried unanimously to adopt Resolution 2004-22.

### Resolution 2004-22

A RESOLUTION ADOPTING THE FINAL 2004 TAX LEVY, COLLECTIBLE IN 2005 AND THE FINAL BUDGET FOR 2005

WHEREAS, that the Initial Truth in Taxation (TNT) Hearing was held on Tuesday, December 7, 2004 at 7:00 p.m

WHEREAS, six people were in attendance for the TNT hearing; and,

WHEREAS, all six people present were allowed to speak and/or ask questions concerning the budget and the proposed property tax levy; and,

WHEREAS, the Final Levy may be less than, but not more than the Preliminary Levy of \$177,600.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, that the following sums of money be levied for the current year, collectible in 2005, upon taxable property in the Morristown for the following purposes:

General Fund	\$177,600
--------------	-----------

BE IT FURTHER RESOLVED that the 2005 budget is hereby adopted.

BE IT FINALLY RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this Resolution to the Rice County Auditor.

ADOPTED by the City Council of the City of Morristown, Minnesota, this 9<sup>th</sup> day of December, 2004.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Wenker

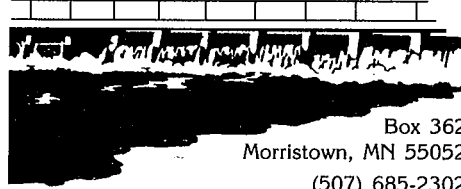
Motion by Nordmeier, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 5:15 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting December 20, 2004

A work session/special meeting of the Morristown City Council was called to order on Monday, December 20, 2004, at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jeffrey Wenker. Also present were Virginia Schmidtke, City Clerk/Treasurer, Leon Gregor, Larry Dahle, Dennis Merritt and Troy Dahle.

The Pledge of Allegiance was said.

Wes Bell presented the annual manhole inspection report. He stated that he inspected each manhole and submitted a survey sheet on the condition of each manhole. He reported there are signs of infiltration in many of the manholes and recommended getting six of the worst ones repaired. He presented a bid of \$6,192 from Infratech. Motion by Flaten, seconded by Lang and carried unanimously to hire Infratech to restore the six manholes as per bid on file.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting No: None

Motion by Nordmeier, seconded by Wenker and carried unanimously to submit a governmental request to the Morristown Fire Relief Association in the amount of \$10,000 for the street fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker.

Voting No: None

Discussion was held concerning whether to order 150<sup>th</sup> anniversary seals to put on statements, letters and bills. Motion by Flaten, seconded by Wenker and carried unanimously to order 5,000 from Stephen Fossler Company as per quote of \$187.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker.

Voting No: None

Discussion was held concerning a request from the Waterville-Elysian-Morristown Dollars for Scholars Committee to conduct a raffle at the Community Center. Motion by Wenker, seconded by Flaten and carried unanimously to adopt Resolution 2004-23 approving the request.

### Resolution 2004-23

WHEREAS, the Waterville-Elysian-Morristown Dollars for Scholars Committee submitted an application to conduct a raffle on January 15, 2005 at the Community Center, 402 Division Street South, Morristown, Minnesota,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNEOSTA, to approve the request as per application on file.

Adopted this 20<sup>th</sup> day of December, 2004

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker.

Voting No: None

Motion by Wenker, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$813.25 from the General Fund, \$241.33 from the Morristown Fire Department Fund, \$1,539.03 from the Water Operations Fund and \$2,054.33 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker.

Voting No: None

Motion by Flaten, seconded by Wenker and carried unanimously to pay the late claims totaling \$3,327.80 from the General Fund and \$238.88 from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Wenker.

Voting No: None

Mayor Felix expressed his appreciation and thanked Jeff Wenker for his dedicated service to the City during the 13 years he served as Councilmember. The rest of the council, staff and those present also thanked and applauded Jeff for all the volunteer work he did to make the community a better place to live.

On behalf of the Morristown Fire Relief Association, Dennis Merritt and Leon Gregor presented a check of \$30,000 to the City Council to be applied to the Community Center debt payment. The Morristown Fire Relief Association has donated \$195,000 towards the Community Center expenses and debt payment. Mayor Felix expressed thanks to the Fire Relief Association for the donation.

Motion by Lang, seconded by Wenker and carried unanimously to adjourn. The meeting adjourned at 7:55 p.m.

Voting yes: Felix, Flaten, Lang, Nordmeier and Wenker

Voting no: None

  
Virginia Schmidtke  
Clerk/Treasurer