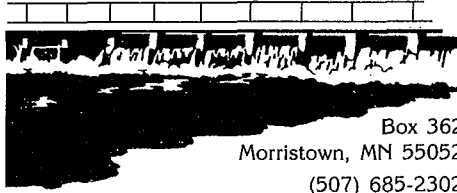


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting January 2, 2007

A regular meeting of the Morristown City Council was called to order on Tuesday, January 2, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Jeff Lang, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; Jack Schwichtenberg, Mark Morris and Lisa Karsten. Councilmember Verdis Flaten was absent.

The Pledge of Allegiance was recited.

Steve Felix administered the oath of office to Jeff Lang who was elected Councilmember at the General Election held November 7, 2006 and Steve Nordmeier administered the oath of office to Steve Felix who was elected Mayor.

Motion by Lang, seconded by Taylor and carried unanimously to strike paragraph one of page two from the minutes of the regular meeting held December 4, 2006 and to correct paragraph one, page one of the minutes of the work session/special meeting held December 18, 2007 to read absent was Councilmember "Steve Nordmeier" not "Steve Felix".

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Motion by Nordmeier, seconded by Taylor and carried unanimously to approve the minutes of the regular meeting held December 4, 2006, the minutes of the Truth in Taxation meeting held December 6, 2006 and the minutes of the work session/special meeting held December 18, 2006 as printed with corrections.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the financial report for the month ending November 30, 2006 which showed a balance of minus \$38,083.98 in the checking account and \$753,702.75 in the investment accounts.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Motion by Taylor seconded by Lang and carried unanimously to accept the police report for the month of December, 2006 and approve the schedule for the month of January, 2007 as printed.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Dave Osborne updated the Council on Pearl Street 911 Center's search to replace their Computer Aided Dispatch System, Mobile Data Computer System and Records Management System. The general census is to join a Powers Board consortium known as LoGIS. Three options were presented for the purchase of the Records Management system. Option 2 is the recommended option which is one Records Management agreement for Pearl Street, which all agencies and users utilize to access the system. More information regarding the system and other options is available from Dave.

Dave Osborne reported that the trim on the police office door has never been installed. Motion by Lang, seconded by Taylor and carried unanimously to have Murphy Construction install the trim.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Dave Osborn reported that 27 applications for part time police officer were sent out, 17 were received and he will interview 10 candidates Thursday, January 4, 2007.

Motion by Lang seconded by Taylor and carried unanimously to approve the Fire Department report for the month of December, 2006 as printed.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Motion by Lang, seconded by Nordmeier and carried unanimously to approve probationary fire fighters Tim Boese, Terry Meschke and Bruce Morris.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

The Council received an invitation from the Morristown Fire Department to attend the 2006 Annual Meeting of the Morristown Fire Department to be held January 8, 2007.

Troy Dahle presented a list of the fire and rescue calls for 2006. He reported the Department responded to 107 rescue calls and 27 fire calls.

There was no Zoning Board report as the Zoning Board did not meet in December, 2006.

Motion by Lang, seconded by Taylor and carried unanimously to accept the Economic Development report for the meeting held January 4, 2007, as presented  
Voting Yes: Felix, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: Flaten

Comments and Suggestions from Citizens Present:

- Lisa Karsten – Reported the water smells at their house. She questioned how often water mains were flushed.
- Mark Morris – Concerned how a police stop was handled

Motion by Nordmeier seconded by Taylor and carried unanimously to pay the printed claims totaling \$2,315.98 from the General Fund, \$18,236.90 from the Morristown Fire Department Fund, \$199.25 from the Water Operations Fund, \$1,173.81 from the Wastewater Operations Fund and \$3,452.36 from the Refuse Fund.  
Voting Yes: Felix, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: Flaten

Motion by Nordmeier, seconded by Lang and carried unanimously to pay the late claims totaling \$259.89 from the General Fund and \$56.39 from the Fire Department Fund.  
Voting Yes: Felix, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: Flaten

The discussion concerning the sale of city owned property was tabled until February, 2007.

The feasibility report concerning the street improvements to Sidney Street East, Third Street S.E. and Tower Circle was tabled until the work session/special meeting to be held January 16, 2007.

A proposal from Midwest Wireless to install a tower either at the Community Center or the Watertower was tabled until February, 2007.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the following appointments for 2007.

2007 Appointments

- |                        |                                    |
|------------------------|------------------------------------|
| • Official Depositor   | Lake Country Community Bank        |
| • Public Health        | Rice County Environmental Services |
| • Official Newspaper   | Lake Region Life                   |
| • City Clerk/Treasurer | Virginia Schmidtke                 |
| • Assistant Mayor      | Steve Nordmeier                    |

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- Animal Control Officer Jared Taylor
- Community Education Jared Taylor
- Community Center Verdis Flaten
- Fire Commissioner Steve Felix
- Police Commissioner Steve Felix
- Street Commissioner Steve Nordmeier
- Park Commissioner Verdis Flaten
- Water Commissioner Jeff Lang
- Sanitary Sewer/Solid Waste Jeff Lang
- Weeds and Trees Jared Taylor
- Zoning Board Members John Byers, Administrator  
John Blackmer, Chairman  
Jim Lonergan  
Arlen Krause  
Jack Schwichtenberg  
Adam Uittenbogaard  
Virginia Schmidtke, Secretary
- Fire Wardens Randy Meschke  
Steve Nordmeier  
Ryan Culhane
- Economic Development Authority Edward Schmidtke  
Chuck Larsen  
Darrell Haag  
Steve Nordmeier  
Jared Taylor

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

Absent: Flaten

Correspondence and Announcements:

1. A copy of the Rice County Five Year Capital Improvement Plan for grading, paving and bridges was received and placed on file

Motion by Taylor, seconded by Nordmeier and carried to adjourn. The meeting adjourned at 8:15 p.m.

Voting Yes: Felix, Lang, Nordmeier and Taylor

Voting No: None

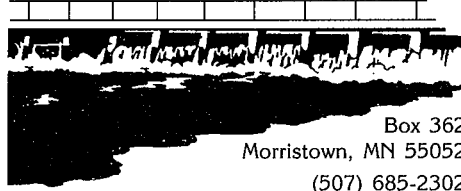
Absent: Flaten

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting January 16, 2007

A work session/special meeting of the Morristown City Council was called to order on Tuesday, January 16, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Assistant Mayor Steve Nordmeier. Councilmembers present were Jeff Lang, and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer, David Osborne, Police Chief; Herb Krueger and David Sanderson; PeopleService Representatives; Bruce Bullert, Community Partners Engineer and Loren and Sarah Dahle. Absent were Mayor Steve Felix and Councilmember Verdis Flaten. Councilmember Verdis Flaten arrived at 7:25 p.m.

The Pledge of Allegiance was recited.

The PeopleService water/wastewater report for the month of December, 2006 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. A copy of the report is on file with the City Clerk. Dave Sanderson reported that the return sludge pump is not working properly and that a rebuilt pump will cost approximately \$1,900 and a new pump is between \$4,500 and \$5,000. Dave is to get firm prices on both a rebuilt pump and a new pump. Motion by Lang, seconded by Taylor and carried unanimously to approve the People Service report as printed.

Voting Yes: Lang, Taylor and Nordmeier

Voting No: None

Absent: Flaten and Felix

There was no Skywarn report

Verdis Flaten arrived at 7:25 p.m. Assistant Mayor Steve Nordmeier administered the oath of office to Verdis who was elected Councilmember at the General Election held November 7, 2006.

Bruce Bullert presented an amended feasibility report addressing the improvements which are needed to surface Sidney Street East, Third Street S.E. and Tower Circle. Two options were presented. The estimated cost for Option 1 is \$167,650 and Option 2 is \$271,870. Option 1 consists of completing the proposed roadway construction as a rural section with drainage ditches and Option 2 consists of the proposed roadway being constructed as an urban section but keeping the existing drainage ditches and culverts.

Motion by Lang, seconded by Taylor and carried unanimously to adopt Resolution 2007-1 ordering preparation of a report on the proposed utility and street improvements to Sidney Street East, Third Street Southeast and Tower Circle. A copy of the Resolution is on file with the city clerk.

Voting Yes: Flaten, Lang, Taylor and Nordmeier

Voting No: None

Absent: Felix

Motion by Taylor, seconded by Lang and carried unanimously to adopt Resolution 2007-2 receiving the feasibility report prepared by Bruce R. Bullert, Engineer with Community Partners Designs, Inc., and calling for a hearing on the utility and street improvements to Sidney Street East, Third Street Southeast and Tower Circle. The public hearing shall be held Thursday, February 8, 2007 at 7:00 p.m. in the Community Center, 402 Division Street South. A copy of the Resolution is on file with the city clerk.

Voting Yes: Flaten, Lang, Taylor and Nordmeier

Voting No: None

Absent: Felix

The following people were interviewed for the position of part-time police officer: Lawrence Peltier, Jr., Heather Maurer and Joseph Roeker. It was decided to table hiring a part-time officer until the next regular council meeting to be held February 5, 2007.

Loren Dahle presented a proposal for a Katolight generator to be used at the Community Center. The proposal price is \$15,960 for a 50KW 120/241 1-Phase generator. No action was taken.

Loren Dahle presented three floor plans for placement of kitchen equipment in the kitchen at the Community Center. He also presented prices and information on food service equipment, a dishwasher, shelving, sinks, ranges and convection ovens.

Virginia Schmidtke presented the annual report of revenue and expense in 2006 for the Community Center. She also presented calendars with scheduled events in January and February, 2007. Also presented were the Morristown Community Center Bar Account Profit and Loss Statement for the years 2006 and 2007 prepared by Michelle Voegele. Motion by Taylor, seconded by Lang and carried unanimously to accept the reports as presented.

Voting Yes: Flaten, Lang, Taylor and Nordmeier

Voting No: None

Absent: Felix

Motion by Lang, seconded by Taylor and carried unanimously to authorize Steve Nordmeier to sign checks in the absence of the Mayor or Clerk.

Voting Yes: Flaten, Lang, Taylor and Nordmeier

Voting No: None

Absent: Felix

Information was received stating that MNDOT plans to replace the two bridges near Morristown on Highway 60 and that grant monies may available from the DNR and MNDOT for trail establishment into Morristown. It was recommended that the City send a letter of support to MNDOT. It was decided to send a letter of support as suggested.

It was decide to table the discussion of setting goals for 2007 until the February work session meeting.

Motion by Lang, seconded by Taylor and carried unanimously to pay the printed claims totaling \$1,545.55 from the General Fund, \$883.25 from the Morristown Fire Department Fund, \$2,732.63 from the Water Operations Fund and \$44,824 from the Wastewater Operations Fund.

Voting Yes: Flaten, Lang, Taylor and Nordmeier

Voting No: None

Absent: Felix

Motion by Lang seconded by Taylor and carried unanimously to adjourn. The meeting adjourned at 9:55 p.m.

Voting Yes: Flaten, Lang, Taylor and Nordmeier

Voting No: None

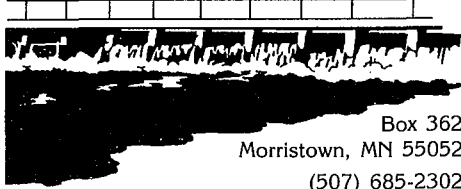
Absent: Felix

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting February 5, 2007

A regular meeting of the Morristown City Council was called to order on Monday, February 5, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Assistant Mayor Steve Nordmeier. Councilmembers present were Jeff Lang and Verdis Flaten. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; David Sanderson, People Service; Jack Schwichtenberg, Lisa Karsten, Larry Dahle, Dan Morris, Melanie Hopman, and Lawrence Peltier. Mayor Steve Felix and Councilmember Jared Taylor were absent.

The Pledge of Allegiance was recited.

Motion by Lang, seconded by Nordmeier and carried unanimously to approve the minutes of the regular meeting held January 2, 2007 and the minutes of the work session/special meeting held January 16, 2007.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending December 31, 2006 which showed a balance of \$4,220.10 in the checking account and \$882,749.82 in the investment accounts.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Lang seconded by Flaten and carried unanimously to accept the police report for the month of January, 2007 as printed.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Dave Osborne reported that a \$1,280 Safe and Sober grant is available from Rice County for an in squad video camera. The grant would cover about one third the cost of a camera. Dave is to get prices and budget information to present at the next work session/special meeting to be held Tuesday, February 20, 2007.

Dave Osborne recommended that Lawrence Peltier, Jr. be appointed as part time police officer for the City of Morristown. Motion by Lang, seconded by Flaten and carried unanimously to offer the position to Lawrence Peltier, Jr. as per Dave Osborne's recommendation pending test results.



Morristown City Council Minutes  
February 5, 2007  
Page 2

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to seek an attorney's opinion regarding a police employee employment matter.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten to approve the February police schedule allowing Dave Osborne to make changes as needed.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the Fire Department report for the month of January, 2007 which included an increase in the secretary's salary from \$240 to \$300 per year.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the Zoning Board meeting held January 18, 2007.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to accept the Economic Development report for the meeting held February 5, 2007, as presented

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Comments and Suggestions from Citizens Present:

- Lisa Karsten – Reported that she is secretary of the Morristown Historical Society. Two of the items discussed at the Historical Society were to request that area on the north side of the Mill be designated for handicapped parking and that new lighting be installed to light up the water wheel. It was also suggested that a light be installed at the peak of the Mill. The Historical Society will look into the cost of lighting. Lisa also reported that two boxes of historical artifacts were inventoried.
- Troy Dahle question whether a picture it painted grant could be used to paint buildings in need of repair. Virginia Schmidtke will look into the Picture It Painted grant program.
- Melanie Hopman requested permission to split a parcel of property. The matter was referred to the Zoning Board.

Motion by Lang seconded by Flaten and carried unanimously to pay the printed claims totaling \$4,520.68 from the General Fund, \$2,605.89 from the Morristown Fire Department Fund, \$3,317.49 from the Water Operations Fund, \$1,510.96 from the Wastewater Operations Fund and \$3,462.36 from the Refuse Fund.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to pay the late claims totaling \$3,795.39 from the General Fund and \$1,329.21 from the Fire Department Fund.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

David Sanderson presented four quotations for the replacement of a return sludge pump at the wastewater treatment plant. The quotations were as follows:

1.	Braun Pump and Controls	\$5,367.00
2.	North Star Pump	\$4,175.00
3.	Quality Flow Systems	\$3,400.00
4.	EP Electric Pump	\$2,864.50

Motion by Lang, seconded by Flaten and carried unanimously to purchase a pump from EP Electric Pump. It was recommended that People Service keep a spreadsheet on the pumps at the plant.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

The discussion concerning the sale of city owned property was tabled until spring.

The purchase of a generator for use at the Community Center was tabled.

It was decided to ask the Commercial Club if they are interested in appointing a committee to decide on kitchen equipment for the Community Center. Loren Dahle presented three floor plans and prices at the City Council meeting held January 16, 2007 but stated that he would like someone to finish the project.

It was decide to table the discussion of setting goals for 2007 until the next meeting.

Motion by Lang, seconded by Nordmeier to submit a government request to the Morristown Fire Relief for the following:

1.	\$6,525.20	–	Fire Department Equipment
2.	\$6,525.20	–	Fire Department Truck Fund
3.	\$6,525.20	–	Fire Department Fire Hall Expense
4.	\$6,525.19	–	Morristown Community Center Debt Fund
5.	\$500.00	–	Morristown Community Center Sound System

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

A request was received from Kristin Shirley with the WEM Early Childhood Initiative Coalition asking the Council to provide funding for continuing story hour in Morristown. Motion by Lang, seconded by Flaten and carried unanimously to deny the request but to consider it when discussing the 2008 budget.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Discussion was held with regard to appointing a committee to update the City of Morristown's Emergency Operation Manual. It was decided to schedule a meeting with a representative of the Police Department, Fire Department, Skywarn member, Morristown Township and City.

Steve Nordmeier reported that Rice County will replace the sidewalks on the north side of County Road 15 when they overlay the road. It was decided to look into whether hydrants need to be replaced or other items need to be addressed before the street is overlaid.

Correspondence and Announcements:

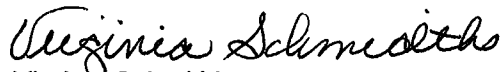
- A. Minnesota Pollution Control Agency – Project proposals for public wastewater, stormwater and drinking water infrastructure improvement projects are now being accepted for the Water Pollution Control and Drinking Water Revolving Funds.
- B. 2006 League of Minnesota Cities Insurance Trust – Announced that the City of Morristown's 2006 property/casualty dividend was \$2,049.68.
- C. Minnesota Department of Health – The annual Water Supply Inspection Report was received and placed on file.
- D. Office of the State Auditor – The City of Morristown's unreserved general fund balance for the year ending December 31, 2005 was 2 percent of total current expenditures. The State Auditor recommends that cities maintain unreserved fund balances of approximately 35 – 50 percent of fund operating revenues.
- E. Cannon Valley Cablevision – Submitted the Franchise Fee payment for the year 2006.

Motion by Lang, seconded by Flaten and carried to adjourn. The meeting adjourned at 8:40 p.m.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

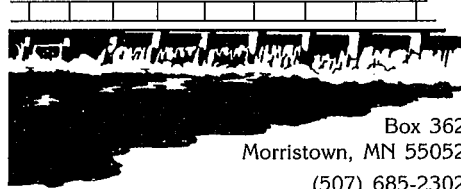
Absent: Felix and Taylor

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Public Hearing February 8, 2007

As per published, posted and mailed notice, a public hearing was called to order on Thursday, February 8, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Assistant Mayor Steve Nordmeier. Councilmembers present were Jeff Lang and Verdis Flaten. Also present were Virginia Schmidtke, City Clerk/Treasurer; Carl Channel, Rick Ranslow, Dick Sutter, Dave Rux, Curt Braun, Larry and Virginia Dahle, Randy Werner and Stuart Nordmeier.

The purpose of the hearing was to consider the construction of utility and street improvements including storm drainage facilities, streets including aggregate base, concrete curb and gutter, bituminous surfacing, sodding, seeding and associated items to improve the following streets:

1. Sidney Street East from City Hall Entrance to Third Street S.E.
2. Third Street S.E. from Chestnut Street East to the south end.
3. Tower Circle.

Bruce Bullert, Community Partners, presented estimated costs, reviewed that assessment process, reviewed the two options and presented the preliminary assessment roll. The estimated cost for Option 1 is \$167,650 and Option 2 is \$271,870. Option 1 consists of completing the proposed roadway construction as a rural section with drainage ditches and Option 2 consists of the proposed roadway being constructed as an urban section but keeping the existing drainage ditches and culverts.

Richard Sutter was opposed to the project and asked that his name be removed from the assessment roll. The general consensus of those present was to go with Option 1. Mr. Bullert explained the blacktop will extend two feet into the driveways and that it will be up to the homeowner to pay to blacktop to the concrete. It was questioned whether this could be added to the property owner's assessment. Also questioned was interest on the assessment and over how many years the assessment shall extend. No action was taken on these items.

Motion by Lang, seconded by Flaten and carried unanimously to adopt Resolution 2007-3 ordering improvements and preparation of plans and specifications for City Project No. 2007-1. A copy of the Resolution is on file with the City Clerk

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

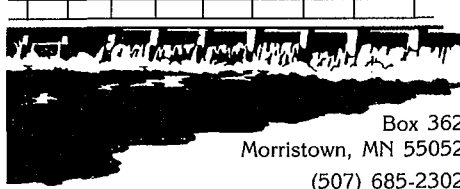
All persons present were allowed to speak for or against the project. At 8:50 p.m., the public hearing was closed and the meeting adjourned.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting February 20, 2007

A work session/special meeting of the Morristown City Council was called to order on Tuesday, February 20, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer, David Osborne, Police Chief; David Sanderson; PeopleService Representative; Cadie Meehl, Police Officer; Tom Olinger, CPA Abdo Eick and Meyers; Attorney Terrence Foy and Jack Schwichtenberg. Absent were Councilmembers Verdis Flaten and Jared Taylor. Councilmember Verdis Flaten arrived at 7:15 p.m.

The Pledge of Allegiance was recited.

The PeopleService water/wastewater report for the month of January, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. A copy of the report is on file with the City Clerk. Dave Sanderson reported that extra tasks performed in February include replaced a meter and remote, painted the piping in the well house, submitted the annual DNR appropriations report and attended a meeting on the Lake Byllesby Reservoir Phosphorus TMDL. He stated that he received a price of 60 cents per foot from Empire to televise the lines. Included in the report was a list of pumps and equipment located at Well House 1 and 2 and at the wastewater facility. Motion by Lang, seconded by Nordmeier and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Verdis Flaten arrived at 7:15 p.m.

Tom Olinger presented the audited financial report for the year ending December 31, 2006. The following items in the report were addressed: segregation of duties, collateral shortage and the financial position and results of operation in the General Fund, Special Revenue Funds, Enterprise Funds and Debt Funds. A copy of the report is on file with the City Clerk. Motion by Lang, seconded by Nordmeier and carried unanimously to accept the financial report for the year ending December 31, 2006 as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Dave Osborne informed the City Council that Cadie Meehl submitted a note from her doctor stating that she is limited to light duty effective immediately. As per City Council's request Terrence Foy, Attorney specializing in labor and employment law, was present to address concerns the Council had concerning light duty. He stated that the Council had no obligation to create light duty if it isn't in City policy and recommended that it not be established unless by policy. Cadie stated that she is willing to make low risk traffic stops but requested that she not work evenings. The Council decided that if she submits a note from her doctor stating that she is able to perform normal police duties and that she is not restricted to light duty, that she does not have to work during high risk times and will be allowed to do minimum police duties.

Motion by Nordmeier, seconded by Lang and carried unanimously to accept the Community Center report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Flaten and carried unanimously to accept the Skywarn report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

The discussion concerning the sale of city owned property was tabled until spring

Discussion was held concerning the purchase of a generator to be used at the Community Center. It was suggested that the City contract with Ziglers to have them provide one if and when a generator is needed. Mayor Felix offered to get more information concerning this suggestion.

Steve Nordmeier reported that the Commercial Club formed a committee to continue with the plan and seek cost to purchase kitchen equipment for the kitchen at the Community Center.

The following 2007 goals were discussed:

- A. Ice Skating Rink – Bank and flood an area for ice skating
- B. Asset Management Program – Identify and mark all fixed assets
- C. Build a Three Year Capital Improvement Program
- D. Hire a Full Time Maintenance Person
- E. City Administration Position – Look into sharing a city administrator with another small city or hiring a city administrator.
- F. Ordinance Codification – Codify all the City of Morristown's ordinances.

Virginia Schmidtke presented the information on the Picture-It-Painted Program. This year's applications must be submitted by March 1<sup>st</sup> so it was decided to look into a project for next year.

Dave Osborne submitted three bids for a digital video camera and 1 VHS camera for the squad car. The bids are as follows:

- A. Schrader Law Enforcement Supply. Digital Version, \$5,493.18
- B. L-3 Communications, Digital Version, \$4,997.00
- C. Tactical Solutions, Digital Version, \$4,594.13
- D. L-3 Communications, VHS \$3,033.00

The Safe and Sober Grant will provide \$1,280 towards the purchase of the camera. Motion by Flaten, seconded by Lang and carried unanimously to purchase a Digital-Ally squad camera from Tactical Solutions as per bid of \$4,594.13 and as per Chief Osborne's recommendation.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

The following items were submitted by the City Clerk for action and or discussion:

1. Community Center
  - a. Moving the stage for events – The stage is heavy to move and clamps are breaking from moving it so often. It was decided that the stage should not be moved. It was decided that the head table can be either on the stage at the east end of the building or on the floor.
  - b. Someone is needed to put up and take down the black partitions if they are needed for events. It was decided to hire someone to do it and add it to the cost of the rental.
  - c. Sound System – It was decided to hire someone and add it to the cost of the rental if someone is required to operate the sound system at an event.
  - d. The great room and the entryway need to be painted. It was decided to purchase the paint and have the Sentence-to-Serve people paint both areas.
  - e. New eight foot tables and new chairs are needed. It was decided to purchase five eight foot tables.
  - f. Virginia Schmidtke reported that Morristown Township donated \$5,000 towards kitchen equipment.
  - g. Banners need to be hung. It was decided to hire Shaun Murphy to hang them.
  - h. Discussion was held concerning additional pay for cleaning at back to back events. No action was taken.
2. Web Site – Mike O'Rourke offered to build a new City website. It was decided that he should submit his suggestions to Del Voegelé and add them to the site we have.
3. Long term and short term insurance coverage for employees. No action taken.
4. Gopher State One Call – By law we are required to respond to every proposed excavation even if there is no underground line in the area to be marked. It was decided that this is the responsibility of PeopleService.
5. Final Pay Request for 2005 Street Project. It was determined that the punch list work has not been completed.

6. Virginia Schmidtke reported that she sent a letter of support to the WEM School District because they are applying for a grant to build a sidewalk on the north side of the School east to 2<sup>nd</sup> Street S.E.
7. It was discussed to sponsor spring cleanup day.
8. Hiring of a City Attorney – No action was taken.
9. It was decided to review city fees at the next regular meeting.

An invitation was received from the Morristown Commercial Club to participate in the 2007 Morristown Business Expo to be held March 13<sup>th</sup>. The cost of a booth is \$150. Motion by Flaten, seconded by Lang and carried to participate in the Expo and pay the \$150 fee.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Lang, seconded by Nordmeier and carried unanimously to adopt Resolution 2007-4 ordering improvements and preparation of plans and specifications for City Project No. 2007-1. The Resolution amends Resolution 2007-3 adopted February 5, 2007. A copy of the Resolution is on file with the City Clerk

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Flaten, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$4,365.59 from the General Fund, \$758.86 from the Morristown Fire Department Fund and \$25,0000 from the Water Operations Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None


Absent: Taylor

Motion by Lang seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9:15 p.m.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor



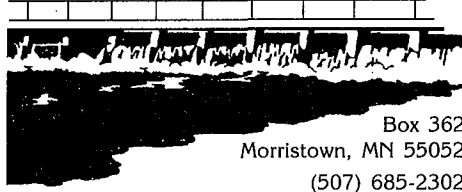
Virginia Schmidtke  
City Clerk/Treasurer



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting March 5, 2007

A regular meeting of the Morristown City Council was called to order on Monday, March 5, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; Lisa Karsten, Diane Anderson, Jeremy Kuball and Brenda Dahle.

The Pledge of Allegiance was recited.

Motion by Nordmeier, seconded by Taylor and carried unanimously to add Approval of Application for Exempt Permit and approval of the minutes of the public hearing held February 8, 2007 to the agenda.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Flaten, seconded by Nordmeier and carried unanimously to approve the minutes of the regular meeting held February 5, 2007, the minutes of the public hearing held February , 2007 and the minutes of the work session/special meeting held February 20, 2007 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending January 31, 2007 which showed a negative balance of \$316.33 in the checking account and \$883,428.75 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Flaten seconded by Nordmeier and carried unanimously to accept the police report for the month of February, 2007 and the police schedule for March, 2007 as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Flaten, seconded by Taylor and carried unanimously to approve the Fire Department report for the month of February, 2007.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the minutes of the Zoning Board meeting held February 15, 2007 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

There was no Economic Development Authority report as they did not meet in March, 2007.

Comments and Suggestions from Citizens Present:

- Lisa Karsten – Discussion was held concerning a request from the Morristown Historical Society that the area on the north side of the Mill be designated for handicapped parking. Jeff Lang volunteered to look into handicapped parking regulations and signage. Lisa reported that Jack Schwichtenberg is getting bids for new lighting to light up the water wheel and the peak of the Mill. Virginia Schmidke presented a report of items budgeted, amounts spent and the balance of each line item for the past ten years. The report showed a capital outlay balance of \$11,146.68 in the Feed Mill account.

Motion by Nordmeier seconded by Taylor and carried unanimously to pay the printed claims totaling \$12,774.43 from the General Fund, \$2,111.24 from the Morristown Fire Department Fund, \$291.81 from the Water Operations Fund, \$4,435.84 from the Wastewater Operations Fund and \$3,462.36 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Flaten seconded by Lang and carried unanimously to pay the late claims totaling \$948.45 from the General Fund and \$297.93 from the Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

The discussion concerning the sale of city owned property was tabled until spring.

Steve Felix reported that he contacted Ziglers and they are going to send prices to contract with them to provide a generator to be used at the Community Center in an emergency.

Motion by Lang, seconded by Taylor and carried unanimously to increase the mileage reimbursement rate from 32 cents to 48 cents per mile as per State of Minnesota rate.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Flaten and carried unanimously to authorize the Mayor to enter into an agreement with the League of Minnesota Cities and American Legal Publishing to codify the City of Morristown ordinances for a sum of \$9,275.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

The council reviewed the fees charged for types of licenses required by the City of Morristown. Motion by Nordmeier, seconded by Taylor and carried unanimously to approve the fees as presented and with the addition of a Sanitary Sewer Debt Reduction fee of \$1.00

per month to all residents who are connected to the wastewater system. A copy of the fee schedule is on file with the city clerk.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Nordmeier, seconded by Felix and carried unanimously to allow open burning by permit only from April 15, 2007 – May 15, 2007.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: Lang

Motion by Lang, seconded by Taylor and carried unanimously to sponsor a city wide cleanup day Saturday, May 5, 2007.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

It was discussed to sponsor the annual dog clinic in May.

Motion by Lang, seconded by Nordmeier and carried unanimously to grant Virginia Schmidtke vacation leave as requested.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

A letter was received from Lee Baumgarten, WEM Community Education Director, requesting financial assistance for the Morristown summer recreation program. Motion by Nordmeier, seconded by Flaten and carried unanimously to contribute \$2,500 to WEM Community Education with the funds to be used for summer recreation in Morristown.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve an exempt permit to the Morristown Commercial Club to conduct lawful gambling activity on June 3, 2007 at 104 Division Street South.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Verdis Flaten reported that he, Del Point and Steve Felix will clean and wax the floor at the Community Center on Friday, March 16<sup>th</sup> and Saturday, March 17<sup>th</sup>.

Motion by Taylor, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:10 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

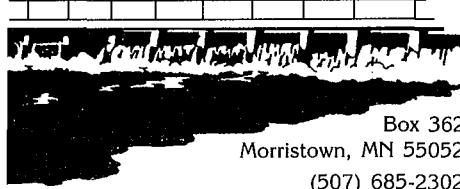
Voting No: None

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting March 19, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, March 19, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer, David Osborne, Police Chief; David Sanderson; PeopleService Representative; Bruce and Ben Bullert, Community Partners; Craig Falkum, District Structures Engineer at MN/DOT and Jack Schwichtenberg. Absent was Councilmember Jared Taylor.

The Pledge of Allegiance was recited.

The PeopleService water/wastewater report for the month of February, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Two items on the report were questioned regarding expenditures associated with wastewater plant maintenance:

1. It was questioned if a bill of \$84 from Infratech to calibrate the gas monitor should be a city expense or a PeopleService expense.
2. Two bills from North Star Pump Service totaling \$986 were questioned as to whether or not this should be a city expense since the adapter broke while PeopleService personnel were repairing it.

David Sanderson will look into both concerns. Motion by Nordmeier, seconded by Lang and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Bruce Bullert presented a draft copy of the contract documents, technical specifications and special provisions for the utility and street improvements to Sidney Street E., Third Street S.E. and Tower Circle. The council will review the draft copy and either make adjustments to the contract or approve it at the regular council meeting to be held April 2, 2007.

Motion by Nordmeier, seconded by Lang and carried unanimously to adopt Resolution 2007-5 approving plans and specifications and ordering advertisement for bids for Project No. 2007-1 with the bids to be opened May 2, 2007 at 2:00 p.m. in the Council Chambers. A copy of the Resolution is on file with the City Clerk.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Craig Falkum, District Structures Engineer at Mn/DOT in Rochester was present and reported that Mn/DOT plans to replace bridge (#6770) near Morristown and (#6771) near Warsaw in 2009. Because bridge 6770 lies within city limits, municipal approval will be necessary after the preliminary design stage, which will be mid to late summer 2007. The Council brought up the need to construct a pedestrian/bicycle pathway under bridge 6770 so that a trail can be constructed from Sakatah State trail into the City of Morristown. The Council requested that Mn/DOT explore the feasibility of constructing an underpass/shell under the bridge.

Michelle Voegele presented that Morristown Commercial Club bar account Profit and Loss Statement for the ending December 31, 2006. The report showed a balance of \$4,442.03. Fifty percent of the profit will be donated to the City to be applied to the Community Center debt payment. Motion by Nordmeier, seconded by Lang and carried unanimously to accept the report as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Virginia Schmidtke presented the Community Center Report for February, 2007. The report showed revenue of \$2,255 and expenses of \$1,192.31. Motion by Nordmeier, seconded by Flaten and carried unanimously to accept the report as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang and carried unanimously to accept the Skywarn report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

The discussion concerning the sale of city owned property was tabled until spring

Steve Felix presented information on budgetary pricing for renting a temporary generator to be used at the Community Center. The cost of renting a 125kW generator and cable is \$860 per week. Delivery is \$180 each way. Discussion was held concerning the availability of a generator in an emergency. No action was taken.

Verdis Flaten reported that he and Paul Sanderson removed the wax and cleaned the Community Center floor and that he and Steve Felix waxed it. All three volunteered their time to clean and wax the floor. Motion by Lang, seconded by Nordmeier and carried unanimously to send a thank you card signed by the City Council to Paul Sanderson.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Verdis Flaten asked that discussion concerning the purchase of a new lawn mower be placed on the April 2, 2007 agenda.

Motion by Lang, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$6,021.04 from the General Fund, \$838.72 from the Morristown Fire Department Fund, \$2,010 from the Water Operations Fund and \$8,041 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Dave Osborne announced that in the future, the Rice County Sherriff's office will charge the City for fire arms and use of force training.

Motion by Lang seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:37 p.m.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

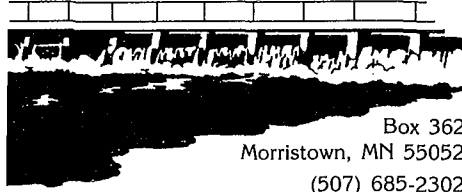
Absent: Taylor

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting April 2, 2007

A regular meeting of the Morristown City Council was called to order on Monday, April 2, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; Ben Bullert, Community Partners; Jack Schwichtenberg, Herman Schlie, Larry Dahle, Lisa Karsten, and Dan Morris. Councilmember Jeff Lang was absent.

The Pledge of Allegiance was recited.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held March 5, 2007 and the minutes of the work session/special meeting held March 19, 2007 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Taylor and carried unanimously to add the following items to the Agenda:

5. Department Reports

A. Police Report:

c. Probation and Salary Increase for Catherine Meehl.

9. New Business:

D. Street Maintenance Bids From April 1, 2007 – March 31, 2008,

E. Request for an Off Sale Liquor License

F. Information Concerning Dam Days.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the financial report for the month ending February 28, 2007 which showed a balance of \$12,138.19 in the checking account and \$857,074.87 in the investment accounts.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Taylor seconded by Nordmeier and carried unanimously to accept the police report for the month of March, 2007 as presented.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Dave Osborne announced that Lawrence Peltier was unable to come to the meeting but that he will be at the meeting to be held May 7, 2007 to take the oath of police officer.

Motion by Nordmeier, seconded by Taylor and carried unanimously to adopt Resolution 2007-6 declaring that the part time police officer position held by Lawrence Peltier, Jr. meets all of the Public Employees Retirement Association police membership requirements and requests that Mr. Peltier be accepted as a member of the Public Employees Police and Fire Plan. A copy of the Resolution is on file with the City Clerk.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Taylor, seconded by Flaten and carried unanimously to acknowledge that Catherine Meehl has satisfactorily met the probation requirements for full time police officer and to increase her salary from \$16.75 to \$18 per hour effective April 1, 2007.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the Fire Department report for the month of March, 2007 as presented.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Discussion was held concerning low water pressure at the Fire Hall and at the Morristown Laundromat and whether or not a valve could be closed. It was mentioned that the Fire Department drew water from a hydrant Wednesday night causing rusty water and that some softeners or filters may be plugged.

Motion by Nordmeier, seconded by Taylor and carried unanimously to approve the minutes of the Zoning Board meeting held March 15, 2007 as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Taylor and carried unanimously to approve the minutes of the Economic Development Authority report as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang



Comments and Suggestions from Citizens Present:

- Troy Dahle thanked Jack Schwichtenberg for sweeping the streets and commented on how nice the streets looked.

Motion by Taylor seconded by Flaten and carried unanimously to pay the printed claims totaling \$4,780.91 from the General Fund, \$3,629.86 from the Morristown Fire Department Fund, \$229.50 from the Water Operations Fund, \$1,419.79 from the Wastewater Operations Fund and \$3,462.36 from the Refuse Fund.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten seconded by Nordmeier and carried unanimously to pay the late claims totaling \$10,756.89 from the General Fund, \$55.44 from the Morristown Fire Department Fund and \$111.25 from the Water Operations Fund

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Taylor and carried unanimously to approve the police schedule for the month of April as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Discussion was held concerning whether the property owned by the city described as Lots 3, 4 and 5, Block 2, Original Town should be cleaned up and mowed before it is offered for sale. It was also discussed whether the property should be surveyed. It was decided to try and find the markers before a surveyor is called and also to see if the Sentence to Serve people can clean it up. It was also discussed to have them rake the park.

Discussion was held concerning whether it is more economical to purchase a generator to be used at the Community Center or to contract to rent one in an emergency. No action was taken.

Ben Bullert, Community Partners, submitted a copy of the Advertisement for Bids for the 2007-1 Street Project for utility and street improvement to Sidney Street E., Third Street S.E. and Tower Circle. The Advertisement for Bids will be published in the Construction Bulletin and in the Lake Region Life. Bids will be opened at 2:00 p.m., May 2, 2007 in the Council Chambers in the Community Center. There were no further questions or changes to the contract documents. It was discussed to check the gate valve boxes to see if any of them need to be repaired and to also check the manholes to make sure they are okay and are not filled with sand. It was decided to have PeopleService survey the gate valves and manholes and identify the ones that need to be repaired.

Discussion was held concerning the construction of a pedestrian/bicycle pathway under bridge 6770 so that a trail can be constructed from Sakatah State trail into the City of Morristown. Sites and grant options were discussed. No action was taken.

Motion by Nordmeier, seconded by Taylor and carried unanimously to submit a governmental request to the American Legion Post 149 for \$150 to renew the Legion's banner at the Community Center.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Flaten and carried unanimously to submit a government request in the amount of \$204 to the Morristown Fire Relief Association for the balance on the invoice for backboards.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Verdis Flaten submitted bids for five different Snapper lawnmowers from Nordmeier Bros. Chevrolet. The bids ranged from \$7,599 to \$8,499. The bids did not include trade in cost or Snapper's bid assistance program for cities. It was decided to get a firm bid for the next meeting.

Motion by Taylor seconded by Nordmeier and carried unanimously to accept the bid from Timm's Trucking and Excavating for street maintenance services for the year April 1, 2007 – March 31, 2008. A copy of the bid is on file with the city clerk.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

An application was received from Michelle Voegele for an off-sale intoxicating liquor license. The store will be located at 8890 Morristown Blvd. Motion by Nordmeier, seconded by Taylor and carried to grant an off-sale intoxicating liquor license to Michelle Voegele as per application contingent upon receiving a zoning permit to build a building at 8890 Morristown Blvd.

Voting Yes: Flaten, Nordmeier and Taylor

Voting No: Felix

Absent: Lang

Steve Nordmeier announced that the same roads will be blocked and the parade route will be the same as last year for Dam Dams.

A letter was received from Sandra Carlsen, Officer-In-Charge at the Morristown Post Office stating that the stamp vending machine located in the Post Office located at 104 Division Street South will be taken out of service because it has been determined that its usage does not justify its continued operation.

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April 2, 2007  
Page 5

Virginia Schmidtke reported that the League of Minnesota Cities Insurance Trust completed onsite appraisal on all locations with replacement cost values of \$500,000 or greater, desktop appraisals on location with replacement cost values of \$500,000 or less and desktop appraisals on mobile property with replacement cost values of \$25,000 or greater. A booklet with the appraisals is on file with the city clerk.

Motion by Flaten, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 8:50 p.m.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

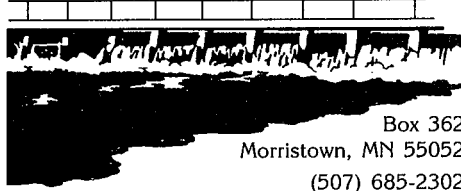
Absent: Lang

  
Virginia Schmidtke  
City Clerk

# City of Morrystown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morrystown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting May 7, 2007

A regular meeting of the Morrystown City Council was called to order on Monday, May 7, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; Larry Peltier, Part-Time Police Officer, Herman Schlie, Maintenance Man, Lisa Karsten, Jack Schwichtenberg, Loren Dahle, Don Marsh, Sara Tiedemann, Steve Marsh, Michelle and Tyson Voegele and Larry Dahle. Councilmember Jared Taylor was absent.

The Pledge of Allegiance was recited.

Motion by Nordmeier, seconded by Lang and carried unanimously to add the purchase of Community Center chairs to items under new business.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held April 2, 2007.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending March 31, 2007 which showed a balance of \$17,736.91 in the checking account and \$845,800.31 in the investment accounts.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Flaten, seconded by Lang and carried unanimously to accept the police report for the month of April, 2007 and the May, 2007 schedule as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Mayor Steve Felix administered the oath of office to part time police officer Lawrence Peltier.

Morristown City Council Minutes  
May 5, 2007  
Page 2

Motion by Flaten, seconded by Lang and carried unanimously to grant Catherine Meehl vacation from June 1 through June 10, 2007 and to grant her a leave of absence from June 11 through September 10, 2007 as requested.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang and carried unanimously to table the adoption of the Safe and Sober resolution until the May 21, 2007 meeting.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang carried unanimously to approve the Fire Department report for the month of April, 2007 as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the Zoning Board meeting held April 19, 2007 as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the Economic Development Authority report as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Two bids were received to remove 41 stumps from the park and the baseball field. The bids were \$735 from McClune's Tree Service and \$590 from Morsching Tree Service, Inc. Motion by Lang, seconded by Nordmeier and carried unanimously to accept the bid of \$590 from Morsching Tree Service, Inc.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Flaten and carried unanimously to accept a bid of \$150 from Dahle Enterprises to remove brush and small trees west of the baseball field.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Lengthy discussion was held concerning the City's brush and compose site. Herman Schlie reported that last week toys, railroad ties and boards from a deck were found at the site along with letter with names and addresses that could not be traced. The brush site is for City of Morristown resident's only as a place to bring their yard waste. More and more people are using it as a dump site and it is getting out of control. Motion by Lang, seconded by Flaten to close the site immediately, get bids to clean it up and revert it back to private property. The motion failed to pass.

Voting Yes: Flaten and Lang

Voting No: Felix and Nordmeier

Absent: Taylor

Discussion was held concerning other options at the yard waste collection site such as installing a wild life game camera, fencing the area and monitoring the site during all open hours, having the police monitor the area more often, better signage, ticketing those who are not Morristown residents and those Morristown residents that are dumping illegally and or curb side pick up of yard waste. It was decided to table the discussion until the next meeting.

It was discussed to landscape on the west side of the Community Center and spray the grass for dandelions. Herman Schlie will spray the dandelions and Virginia Schmidtke and Ginny Dahle will look into the landscaping.

**Comments and Suggestions from Citizens Present:**

- Jack Schwichtenberg – Asked if Lawrence Peltier will be ready to work alone by Dam Days. Police Chief Dave Osborne stated that Mr. Peltier will be trained by Dam Days.
- Lisa Karsten – Asked if a garbage container could be placed on the west side of the Morristown Feed Mill. It was decided to do so.
- Jeff Lang reported that in order to have handicapped parking spaces by the Mill, the area will need to be painted and signed following federal and state regulations.
- Steve Felix reported that lights on the Mill will be installed before Dam Days.
- Don Marsh asked how he could get a permit to install a canopy to cover vehicles and other items stored on the north side of his building. He was advised to contact John Byers, Zoning Administrator. He also stated that he has removed, licensed or put collector plates on his vehicles. All of the vehicles he has are licensed and operable.
- Larry Dahle asked if the City could either give him or help him get access from the County Road to property south of the Community Center. He was advised to contact the Rice County Engineer.
- Two complaints were received concerning violations of the nuisance ordinance at 104 2<sup>nd</sup> Street N.E.

Loren Dahle presented a bid of \$2,970 from LaCanne Paving L.L.C. to pave 21' x 40' parking area by the Morristown Feed Mill and also to pave the driveway into the Feed Mill. The bid for the parking area was \$1,260 and the bid for the driveway was \$1,710.

It was suggested that the City submit a governmental request to the charitable gambling organizations in Morristown. It was suggested that the area on the west side of the Mill be closed for parking.

Motion by Nordmeier, seconded by Flaten and carried unanimously to pay the April 16, 2007 printed claims totaling \$7,442.34 from the General Fund, \$614.22 from the Morristown Fire Department Fund, \$1,953 from the Water Operations Fund and \$7,700 from the Wastewater Operations Fund and also to pay the May 7, 2007 printed claims totaling \$28,634.02 from the General Fund, \$3,162.66 from the Morristown Fire Department Fund, \$619.88 from the Water Operations Fund, \$2,855.48 from the Wastewater Operations Fund and \$3,462.36 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Steve Felix stated that he will try to locate the property markers on property owned by the City described as Lots 3, 4 and 5, Block 2, Original Town if someone has an idea where the original makers are located.

There was no new information concerning the purchase of a generator to be used at the Community Center.

The bid date for the Sidney Street E., Third Street S.E. and Tower Circle utility and street improvement project was changed from May 2, 2007 at 2:00 p.m. to May 21, 2007 at 2:00 p.m. as per Addendum No. 1 on file with the City Clerk.

It was decided to get firm bids with trade in for the purchase of a lawn mower and to make a decision at the next meeting.

Virginia Schmidtke reported that the Community Center is being operated under a limited food license. This means that food must be prepackaged and cannot be prepared in the Community Center kitchen. With a limited food license a half convection oven and/or a microwave can be used. The next step license is small establishment license. This requires the submittal of a plan review application to the Minnesota Department of Health. The application fee is \$350. A stove requires a restaurant exhaust system, a dishwasher with hood, a hand washing sink, a separate janitor's room, a narrative of the proposed plan and a resolution from the City. This license would allow you to prepare food in the kitchen. A certified food manager would be required to be at all events. Motion by Nordmeier, seconded by Flaten to stay with the limited food license.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

A complaint was received concerning deep holes around the grade stabilization structure in Meyer's field. Mayor Felix reported that the problem has been resolved.

Morristown City Council Minutes  
May 7, 2007  
Page 5

Motion by Nordmeier, seconded by Lang to submit a request to the Rice County Highway Department to paint cross walks from the Park to the Morristown Feed Mill before Dam Days.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Steve Nordmeier reported that he purchased 50 off white or light gray padded chairs in excellent condition for \$8.00 per chair and that he may be able to purchase up to 100 chairs. Motion by Lang, seconded by Flaten and carried to authorize Steve to purchase up to 100 chairs.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Abstain: Nordmeier

Absent: Taylor

Jeff Lang announced that Rice County will mill and overlay Main Street (County Road 15) east from Division Street to Second Street East this week. They will also be installing curb and gutter and some sections of new sidewalk. Motion by Flaten, seconded by Nordmeier and carried unanimously to hire Dahle Enterprises to replace the hydrant at Main Street and Second Street East and to replace the valves if necessary.

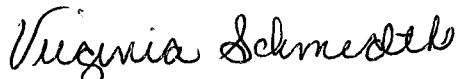
It was decided to contact Jim Hermel, Dam Days Parade Chairman, to see if the City Council could participate in the Dam Days Parade. It was decided to ride in the Suburban and all council members present stated they could participate.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9.05 p.m.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor



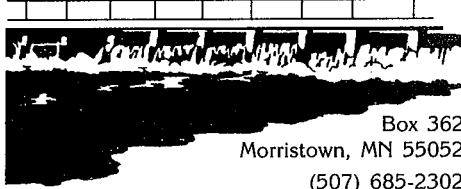
Virginia Schmidtke  
City Clerk



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting May 21, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, May 21, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer, David Osborne, Police Chief; David Sanderson; PeopleService Representative; Bruce and Ben Bullert, Community Partners; Larry Dahle, Lisa Karsten and Jack Schwichtenberg.

The Pledge of Allegiance was recited.

Motion by Taylor, seconded by Lang and carried unanimously to add the following items to the Agenda:

6. Unfinished Business
  - F. BMI Final Payment
7. New Business
  - E. Hydrant Flushing
  - F. Damaged Vehicle

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

The PeopleService water/wastewater report for the months of March and April, 2007 were presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. The following items on the report were discussed:

1. There have been problems with the blowers at the wastewater facility. Park Electric thinks it may be the internal thermal switches on the motors. Dave Sanderson is to take the blowers to Temple Electric for repair.
2. Dave announced that he was awarded the Class "D" Wastewater certification. He also received certification for biosolids.
3. Two five gallon safety fuel containers were purchased for the backup generator. It was suggested that they be marked "Property of the City of Morristown".
4. Dave flushed hydrants on the third Wednesday instead of the first Monday. There were several complaints of rusty water. He was told that if the hydrants cannot be flushed on the first Monday of the month, that month hydrants should not be flushed.
5. Jeff Lang asked about two incidents when Dave could not be reached after hours. He reminded Dave that the PeopleService contract states that they will be on call 24 hours per day 7 days per week for emergency situations. Dave stated that he returned the call for the broken water line within minutes after receiving it.

Motion by Nordmeier, seconded by Taylor and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Dave Sanderson presented information from LiquiVision Technology for cleaning, inspection and repairing drinking water tanks. Cost for the service is \$2,835. It was decided to discuss the service at the 2008 budget meeting.

A letter was received from PeopleService stating that Park Electric suggests that a surge protection unit be installed to the pump starters at the Wastewater Plant. Dave is to look in the cost of surge protection.

Motion by Flaten, seconded by Lang and carried unanimously to accept the Community Center report for the months of March and April as printed. The report showed the revenues and expenses, hours spent managing and listed the events that will be held in May and June. A copy of the report is on file with the Clerk.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

There was no Skywarn report.

The discussion concerning the sale of city owned property was tabled. It was suggested that the property be cleared of weeds and brush.

Steve Felix stated that he is waiting for a bid from Ziegler's to provide the city with a generator to be used at the Community Center during an emergency. He also stated that Morristown Skywarn applied for a grant to purchase a generator and he is waiting to see if they will be awarded a grant. Jared Taylor volunteered to contact Tyler Barth who works for another company that sells generators.

Ben Bullert presented the results of the bid opening held May 21, 2007 at 2:00 p.m. for the Utility and Street Improvements to Sidney Street E., Third Street S.E. and Tower Circle. The results are as follows:

Tri-County Aggregates, Inc.	\$173,258.00
Heselton Construction, LLC	\$177,216.50
LaCanne Paving, LLC	\$188,312.10
W W Blacktopping, Inc.	\$189,537.50
James Brothers Construction Inc.	\$216,686.00

The engineer's estimate of the project was \$181,435.00. Mayor Felix appointed Jeff Lang and Steve Nordmeier to be the contact persons for the City. Motion by Flaten, seconded by Lang and carried unanimously to adopt Resolution 2007-7 accepting the bids and awarding the contract to Tri-County Aggregates, Inc. in the amount of \$173,258.00. A copy of the Resolution is on file with the City Clerk

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

The following bids were received for the purchase of a new lawnmower:

1. Manke's Outdoor Equipment and Appliances
  - A. Toro Model No. 74410 \$4,000.00
  - B. Toro Model No. 74249 \$6,800.00
  - C. Toro Model No. 74247 \$7,400.00
2. Nordmeier Bros. Chevrolet
  - A. Snapper NZM21521KWV \$5,394.44
  - B. Snapper NZM25613KWV \$7,057.20
  - C. Snapper NZM27613KH \$7,507.04

Motion by Flaten, seconded by Taylor and carried to purchase a 2006 Snapper, 21 HP with 52" deck from Nordmeier Bros. Chevrolet for \$5,394.44.

Voting Yes: Felix, Flaten, Lang and Taylor

Voting No: None

Abstain: Nordmeier

Motion by Lang, seconded by Flaten and carried unanimously to adopt Resolution 2007-8 authorizing Mayor Felix to execute an agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the Safe and Sober Communities project during the period from October 1, 2007 through September 30, 2008.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Jeff Lang reported that he met with John Heselton, Vice President, Bituminous Materials, LLC concerning the final pay request for the 2005 street improvement project. The final payment request was \$3,400.68. There was an extra cost of \$275 to replace a broken gate valve and an invoice from Timm's Trucking, Inc. for additional work on Sidney Street West. Motion by Taylor, seconded by Nordmeier and carried unanimously to pay BMI \$4,630.68 as per request.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Verdis Flaten informed the Council that he washed clothes May 16<sup>th</sup>, the day PeopleService flushed hydrants and all his white clothes are yellow. He expected the hydrants to be flushed on the first Wednesday, not the third. He was told he should send a bill to People Service.

Verdis Flaten asked if the City could pay for damages to Harlan Melchert's Ford Explorer because a light pole that is used for hookups during Dam Days fell on the car. Virginia Schmidtke reported that the City's insurance denied the claim. No other action was taken.

A letter was received from American Legal Publishing Corporation regarding information on purchasing a CD\_ROM "in Folio". In Folio refers to an advanced search-and-retrieval program and would serve an indexed database for the City of Morristown's Code of Ordinances. The price for Folio Views is \$595 and the cost for hosting the Code on line would be \$250 per year. Virginia is to get more information on the program.

Morristown City Council Minutes  
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Page 4

A letter was received from Shelly Wenker and Stephanie Duhme submitting their resignation as Community Center custodians effective June 15, 2007. Motion by Taylor, seconded by Flaten to accept the resignations as requested. It was decided to advertise on Channel 7 for the position.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

Information was received from HealthPartners containing rates and benefit summaries for the renewal of the health insurance for city employees. Motion by Nordmeier, seconded by Taylor and carried unanimously to renew the current plan.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

A letter was received from the Minnesota Department of Transportation stating that staff has reviewed the concept plan for the proposed liquor store on existing Wholesale Tire property adjacent to Minnesota State Highway 60 and, since the property has access using County Road 44, either a right turn lane will need to be constructed or the existing access to MN 60 will be closed.

Motion by Flaten, seconded by Lang and carried unanimously to pay the printed claims totaling \$3,330.77 from the General Fund, \$257.71 from the Morristown Fire Department Fund, \$3,775.50 from the Water Operations Fund and \$7,850 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

Motion by Nordmeier seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 9.05 p.m.

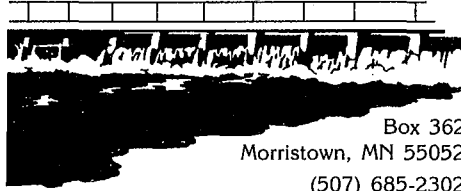
Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting June 4, 2007

A regular meeting of the Morristown City Council was called to order on Monday, June 4, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; Ben Bullert, Community Partners; Lisa Karsten, Larry Dahle and Jack Schwichtenberg.

The Pledge of Allegiance was recited.

Motion by Flaten, seconded by Nordmeier and carried unanimously to approve the minutes of the regular meeting held May 7, 2007 and the minutes of the work session/special meeting held May 21, 2007

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the financial report for the month ending April 30, 2007 which showed a balance of \$12,202.19 in the checking account and \$843,108.14 in the investment accounts.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Taylor and carried unanimously to accept the police report for the month of May, 2007 and the June, 2007 schedule as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

It was questioned whether or not you could use a bow and arrow to fish within the City limits. Officer Osborne stated that city ordinance does not allow the discharge of bows within the city limits.

Officer Osborne reported that a letter he delivered to a lawn service for illegal dumping at the brush and compost site came back undeliverable.

Motion by Nordmeier, seconded by Lang carried unanimously to approve the Fire Department report for the month of May, 2007 as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the Zoning Board meeting held May 17, 2007 as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the Economic Development Authority report as presented. Steve Nordmeier reported that Deanne Kuenun, Rice County Economic Development Director was present at the meeting to discuss economic development within Rice County. She was hired as a liaison between potential business owners and act as a resource person for the cities in Rice County

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Comments and Suggestions Present:

1. Ben Bullet presented a copy of a letter that Community Partners proposes to send to property owners regarding blacktopping of driveways when street improvements are made in Sidney Street East, Third Street S.E. and Tower Circle.
2. Lisa Karsten questioned when the lights would be installed on the Feed Mill. Steve Felix reported that it is in the process of being done.
3. Lisa Karsten questioned when water hydrants will be flushed. She was told that hydrants will be flushed the first Monday of each month weather permitting.

Motion by Taylor, seconded by Lang and carried unanimously to pay the May 4, 2007 printed claims totaling \$5,320.61 from the General Fund, \$4,324.32 from the Morristown Fire Department Fund, \$312.04 from the Water Operations Fund, \$2,444.61 from the Wastewater Operations Fund and \$94.46 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Taylor to pay the late claims totaling \$5,208.89 from the General Fund and \$2,383.57 from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

It was discussed to request that the Sentence to Serve people remove the small trees, brush and debris on property owned by the City described as Lots 3, 4 and 5, Block 2, Original Town and then to mow the lot with the city tractor and mower.

There was no new information concerning the purchase of a generator or a contract to lease a generator to be used at the Community Center in an emergency.

Three applications were received for custodian for the Community Center. It was suggested to look into the cost of a cleaning service. No other action was taken.

A request was received from the American Legion Post 149 to install a handicapped parking space on the south side of their building on Main Street West. Motion by Lang, seconded by Flaten and carried unanimously to allow the Legion to proceed with handicapped signage. Jeff Lang offered to provide a handicapped sign.

Dennis Schmidtke and Marvin Kanne appeared before the Council and asked if the Council had any suggestions where they could place a veteran's memorial monument. The Council suggested the best city owned location would be just west of the driveway at the Community Center. Other suggestions were Timm's corner, cemetery property and the Pye lot downtown.

Motion by Nordmeier, seconded by Lang and carried unanimously to submit a governmental request to the American Legion Post 149 for \$1,000 to be used toward Dam Days expenses.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

A letter was received from Unicel stating that Unicel is broadening its local coverage with the recent acquisition of southern Minnesota markets from AllTell Communications. Enclosed with the letter was their annual report.

Virginia Schmidtke presented jobs descriptions for the positions of city clerk, maintenance person and community center custodian for the council to review.

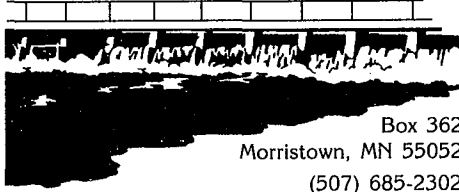
Motion by Flaten, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 8:25 p.m.  
Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting June 18, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, June 18, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer, David Osborne, Police Chief; David Sanderson; PeopleService Representative; Ben Bullert, Community Partners; and Lisa Karsten. Jeff Lang arrived at 7:35 p.m.

The Pledge of Allegiance was recited.

PeopleService water/wastewater report for the month of May, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Dave Sanderson announced that equipment will be here July 2<sup>nd</sup> to flow test the hydrants. Motion by Nordmeier, seconded by Taylor and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Lang and carried unanimously to accept the Community Center report for the month of May as printed. The report showed the revenues and expenses, hours spent managing and listed the events that were held in May. A copy of the report is on file with the Clerk.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Jeff Lang arrived at this point in the meeting.

Eight applications were received for the position of custodian at the Community Center. Motion by Flaten, seconded by Nordmeier and carried to appoint Mary Livingston and Krista Anderson as custodians effective July 1, 2007.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Abstain: Taylor

There was no Skywarn report.



Nordmeier and carried ominously to submit a grant application in the amount of \$2,500 for a warming house at the proposed ice skating rink.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

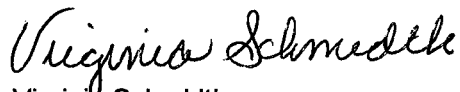
An invitation was received from the North Morristown Community Club to participate in their parade to be held July 4, 2007 at 10:00 a.m. It was decided to take part in the parade.

Steve Nordmeier announced that the Commercial Club approved the purchase of 12 new street banners.

Motion by Flaten seconded by Taylor and carried unanimously to adjourn. The meeting adjourned at 8.25 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

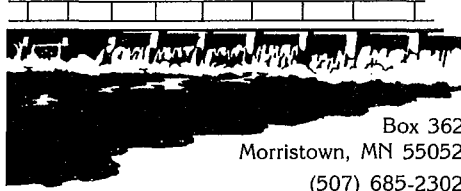


Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting July 2, 2007

A regular meeting of the Morristown City Council was called to order on Monday, July 2, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten and Jeff Lang. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief and Jack Schwichtenberg. Absent were Councilmembers Steve Nordmeier and Jared Taylor.

The Pledge of Allegiance was recited.

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held June 4, 2007 and the minutes of the work session/special meeting held June 18, 2007

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending May 31, 2007 which showed a balance of \$1,184.01 in the checking account and \$785,531.16 in the investment accounts.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to accept the police report for the month of June, 2007 and the July, 2007 schedule as printed.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

Chief Osborne reported that he served a nuisance ordinance violation notice to Malcolm Davis. Mr. Davis requested an extension to leave the objects in his driveway until sometime in August when he plans to have an auction. It was decided to request that Mr. Davis attend the next council meeting to discuss the extension request.

Motion by Flaten, seconded by Lang carried unanimously to approve the Fire Department report for the month of June, 2007 as presented.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

The June Zoning Board meeting was not held because of a lack of a quorum present.

Motion by Flaten, seconded by Lang and carried unanimously to submit a request on behalf of the Morristown Fire Department to the Minnesota Federal Surplus Agency for a FEMA trailer to be used for a command center and to pay the service charge of \$3,000.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the minutes of the Economic Development Authority report as presented. Virginia Schmidtke reported that Deanne Kuenun, Rice County Economic Development Director sent an outline of the steps that would be involved in building an inventory of available land for economic development in Morristown. The EDA decided to began inventorying three to ten parcels of land that may be available.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

Comments and Suggestions Present: None

Motion by Lang, seconded by Flaten and carried unanimously to pay the May 4, 2007 printed claims totaling \$4,722.72 from the General Fund, \$1,005.52 from the Morristown Fire Department Fund, \$504.48 from the Water Operations Fund, \$1,626.75 from the Wastewater Operations Fund and \$260.01 from the Refuse Fund.

Voting Yes: Felix, Flaten and Lang

Voting No: None

Absent: Nordmeier and Taylor

A bid of \$21,825 was received from Cummins NPower for standby generator to be used at the Community Center. A previous bid of \$15,960 was received from Katolight Corporation. There were no quotes for a rental unit. It was decided to table the discussion until the next council meeting.

Discussion was held with regard to paving a parking area west of the Feed Mill and also the driveway into the Feed Mill. Jeff Lang will get a bid from Tri-County Aggregate, Inc. and an updated bid from LaCanne Paving. Steve Felix will work with Loren Dahle to flag the area.

A letter was received from Rice County Social Services concerning becoming licensed as a foster care provider. The County is experiencing a shortage in the number of homes with available openings for children.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 7:40 p.m.

Voting Yes: Felix, Flaten and Lang

Voting No: None

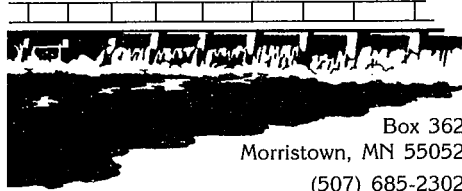
Absent: Nordmeier and Taylor

  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting July 16, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, July 16, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jared Taylor. Also present were David Osborne, Police Chief; Ben Bullert, Community Partners; Lisa Karsten, Dan Morris, Leon Gregor, Gene Lindahl, Keith Remund and Dennis Koktvay for Malcolm Davis. Absent was Virginia Schmidtke, City Clerk/Treasurer,

The Pledge of Allegiance was recited.

Steve Nordmeier added kitchen items to Agenda.

Jeff Lang added street project to Agenda.

PeopleService water/wastewater report for the month of June, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Motion by Nordmeier, seconded by Flaten and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

There was no Community Center report.

There was no Skywarn report.

No information was received regarding the survey of property owned by the city described as Lots 3, 4 and 5, Block 2, Original Town.

Purchase of a generator was discussed. No action was taken.

Gene Lindahl and Keith Remund representing the American Legion Post 149 reported that two trees are blocking an information sign the Legion installed and they asked if the trees could be removed and replaced with shorter trees. The matter was referred to Bill Pye as he purchased and donated the trees to the City.

Dennis Koktvay was present on behalf of Malcolm Davis and requested an extension to leave items in his driveway until sometime in August when he plans to have an auction. Motion Lang,

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Page 2

seconded by Nordmeier and carried unanimously to grant Mr. Davis an extension until September 1, 2007 but that if the items are not removed by September 1<sup>st</sup>, a citation will be issued.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Nordmeier, seconded by Taylor and carried unanimously to pay the printed claims totaling \$1,856.25 from the General Fund, \$2,163.78 from the Morristown Fire Department Fund, \$2,168.63 from the Water Operations Fund, 7,700 from the Wastewater Operations Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang seconded by Nordmeier and carried unanimously to adjourn.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

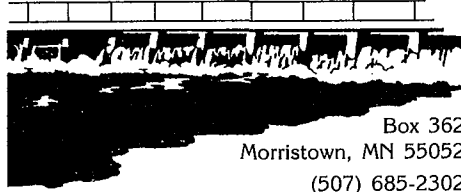


Jeff Lang  
Secretary Pro Tem

# City of Morristown

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Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting August 6, 2007

A regular meeting of the Morristown City Council was called to order on Monday, August 6, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Assistant Mayor Steve Nordmeier. Councilmembers present were Verdis Flaten and Jeff Lang. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief, Ben Bullert, Community Partners; Rick Karsten, Brenda Dahle, Wilbur and Marilyn Sherwin and Jack Schwichtenberg. Absent were Mayor Steve Felix and Councilmember Jared Taylor.

The Pledge of Allegiance was recited.

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the regular meeting held July 2, 2007 and the minutes of the work session/special meeting held July 16, 2007

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending June 30, 2007 which showed a balance of \$15,157.78 in the checking account and \$729,175.86 in the investment accounts.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to accept the police report for the month of July, 2007 and the August, 2007 schedule as printed.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Police issues discussed:

- A. It was questioned whether there have been reports of stolen bicycles. Chief Osborne stated that he is not aware of any problems.
- B. Chief Osborne reported that a 1992 4-wheel drive pickup from a DUI forfeiture can be sold. The vehicle can be sold at the Rice County auction, by sealed bids or at a City auction. Motion by Nordmeier, seconded by Flaten and carried unanimously to sell the vehicle at the Rice County Auction with two thirds of the proceeds from the sale going to the city and one third to Rice County.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

- C. Discussion was held concerning complaints of juveniles violating the curfew ordinance. The Council suggested that police officers patrol on foot or on bicycle.
- D. It was discussed to contact the school to see if an awareness program regarding bicycle safety and skateboards could be presented.
- E. Chief Osborne reported that a citation has been issued for unlicensed vehicles at 400 South Division Street. He also stated that a warning was issued for burning without a permit.
- F. Discussion was held concerning the amount of monies the City receives when a ticket is issued. The Council was informed that the City receives two thirds of the fine and Rice County receives one third.

Motion by Flaten, seconded by Lang carried unanimously to approve the Fire Department report for the month of July, 2007 as presented.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Fire Department issues discussed.

- A. Troy Dahle requested permission to dispose of the old turnout gear. Motion by Flaten, seconded by Lang and carried unanimously to donate the gear to a Fire Department in need of turnout gear but to allow the current Fire Department members to keep their helmets.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor
- B. Motion by Nordmeier, seconded by Flaten and carried unanimously to present \$1,000 to Kate Aase for grant writing. Kate successfully submitted a FEMA grant for new turnout gear.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor
- C. Motion by Lang, seconded by Flaten and carried unanimously authorizing Kate Aase to submit a grant in the amount of \$83,809 for communications equipment. The city share of the grant will be \$4,190.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor
- D. Motion by Flaten, seconded by Lang and carried unanimously to request bids for a new pumper truck and to sell the 1972 pumper truck with the money to be deposited into the Fire Department Fund. A copy of the specifications will be submitted to the City Clerk and placed on file.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the July 19, Zoning Board meeting as printed  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Taylor and carried unanimously to grant Daniel Boone, Boone's Sewer and Drain, 46 Charlotte Street, a business license as recommended by the Zoning Board.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the August 6, 2007 Economic Development Authority meeting as presented.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Comments and Suggestions Present:

- A. Discussion was held with regard to a request to adopt an ordinance licensing and regulating cats within the City. It was stated that domestic cats are not the problem, stray cats are and that since the City does not have an animal control office to enforce an ordinance, that an ordinance not be adopted.
- B. Discussion was held concerning a request to install a stop sign going west at the intersection of Second Street S.W. and Main Street W. It was discussed that there are several other intersections that have limited visibility and that drivers need to stop and proceed slowly. Motion by Lang, seconded by Flaten and carried unanimously to deny the request.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to pay the August 6, 2007 printed claims totaling \$3,450.04 from the General Fund, \$3,354.30 from the Morristown Fire Department Fund, \$2,831.55 from the Water Operations Fund and \$38,251.61 from the Wastewater Operations Fund.  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to pay the August 6, 2007 late claims totaling \$1,895.37 from the General Fund, \$62.74 from the Morristown Fire Department Fund and \$3,971.68 from the Refuse Fund  
Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor



Motion by Lang, seconded by Flaten and carried unanimously to transfer \$16,897.94 from the General Fund to the Lease Bond Debt Fund for the Community Center debt payment

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Ben Bullert was present and reported that Tri-County Aggregates, Inc. paved the final lift on Sidney Street E., Third Street S.E. and Tower Circle, that topsoil was placed on all disturbed areas and that sodding and seeding will begin this week. He stated that the contractor will be responsible for watering the sod for 30 days and then it will be the responsibility of the homeowner or city. It was decided to delete all seeding requirements in the contract and to sod everything that was disturbed.

Motion by Nordmeier, seconded by Flaten and carried unanimously to approve change order number one deducting \$3,729.19 from the contract as recommended by Community Partners. The change order was for aggregate base, 100% crushed limestone Class 5 and MV4 Bituminous Wear Course Mixture (PG 58-28),

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to pay Request for Payment No. One in the amount of \$109,112.29 as recommended by Community Partners.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Jeff Lang announced that Tri-County Aggregates, Inc. donated the blacktopping for the parking lot at the Feed Mill and that Dahle Enterprises donated the base work.

Motion by Lang, seconded by Flaten and carried unanimously to pay a claim of \$9,971.06 from Community Partners for engineering services through July 31, 2007.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

The purchase of a standby generator to be used at the Community Center was table until the next council meeting.

Motion by Lang, seconded by Flaten and carried unanimously to table until the next council meeting, a request from the American Legion Post 149 to remove two trees that are blocking an informational sign the Legion installed on the southeast corner of their building and their offer to replace them with shorter trees.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Virginia Schmidtke reported that Lots 3, 4 and 5, Block 2, Original Town was surveyed by Lake County Land Professionals. A copy of the surveyed property was presented. Motion by Lang, seconded by Flaten and carried unanimously to table the decision on selling the property until the next council meeting.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously to issue Cannon Valley Lutheran High School a one-day permit to auction wine during a silent auction as part of a charity event. The event will be held September 8, 2007 and there is no charge for the permit.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Virginia Schmidtke presented a cost of \$2,634 to purchase six 4' x 8' x16" trooper panels to be used as risers in the Community Center during receptions. It was decided to include the matter in the 2008 budget discussions.

Motion by Lang, seconded by Flaten and carried unanimously to purchase letters to be placed on all of the Community Center doors that state "no alcoholic beverages allowed outside building.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Motion by Lang, seconded by Flaten and carried unanimously authorizing Virginia Schmidtke to purchase a Sony ICD-320 digital recorder. Cost of the recorder is \$63.

Voting Yes: Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Felix and Taylor

Discussion was held regarding the City's Floodway Ordinance. It was reported that a hearing was not held before the Ordinance was adopted and that FEMA does not recognize the Ordinance. Because of new regulations and updates required, FEMA recommends that a new Ordinance be adopted. It was decided to discuss the matter at the next council meeting.

It was discussed to purchase a plaque to be placed at the Feed Mill recognizing the donation of blacktopping from Tri-County Aggregates, Inc. and the base work donated by Dahle Enterprises. The Morristown Historical Society is to decide where to place the plaque.

Jeff Lang volunteered to look into the purchase of three handicapped signs and the regulations for marking handicapped parking places at the Feed Mill.

It was discussed to place wood chips and decorative bushes and/or plants in the space between the blacktop and the sidewalk at the Mill. The Morristown Historical Society will look into the matter.

The 2008 budget worksheets were distributed. Motion by Lang, seconded by Flaten and carried unanimously to discuss the 2008 budget at the work session/special meeting to be held August 20, 2007 and to continue the meeting August 27, 2007 if necessary.

Correspondence and Announcements:

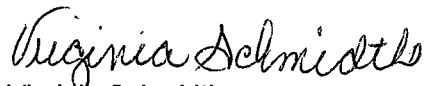
- A. A letter was received from Fran Windschitl, Rice County Auditor/Treasurer, stating there are Polling Place Accessibility Grants available from HACA (Help America Vote Act).
- B. A letter was received from Joyce Grabowski, Three Rivers Community Actions, Inc Senior Programs Coordinator, concerning whether the City of Morristown has procedures in place to provide emergency preparedness information to homebound citizens and to take care of homebound citizens during an emergency.
- C. A letter was received from Richard Cook inviting the Council to attend the Rice County Pandemic Flu Tabletop Exercise to be held August 7, 2007 in Northfield, Minnesota.
- D. A letter was received from Dean Blaschko, Le Center Fire Department, thanking the council, community and fire department and especially Jeff Lang for help and support with their annual motorcycle Pork Chop Ride and Dinner.

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 9:00 p.m.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

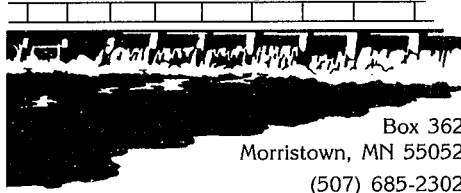


Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES

Work Session/Special Meeting

August 20, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, August 20, 2007 at 7:05 p.m. in the Council Chambers at 402 Division Street South by Assistant Mayor Steve Nordmeier. Councilmembers present were Verdis Flaten and Jeff Lang. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Dave Sanderson; PeopleService Representative; Rick Karsten and Larry Dahle. Jared Taylor arrived at 7:50 p.m. Absent was Mayor Steve Felix.

The Pledge of Allegiance was recited.

PeopleService water/wastewater report for the month of July, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Motion by Lang, seconded by Flaten and carried unanimously to approve the People Service report as printed.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

A letter was received from Alan Meyer, President of PeopleService Inc, stating that the maximum annual maintenance/repair expenditures amount effective September 1, 2007 – September 1, 2008 will be increased from \$8,031 to \$8,248 and the monthly compensation will be increased from \$9,653 to \$9,913. The adjustment is based on the Consumer Price Index for All Urban Consumers (CPI-U). Motion by Flaten, seconded by Lang and carried unanimously to approve the increases as per letter dated August 2, 2007.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Motion by Lang, seconded by Flaten carried unanimously to accept the Community Center report for the months of June and July, 2007 as printed. The report showed the revenues and expenses, hours spent managing and listed the events that will be held in August and September. A copy of the report is on file with the Clerk.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

There was no Skywarn report.

Motion by Lang, seconded by Flaten and carried unanimously to table the discussion to sell city owned property described as Lots 3, 4 and 5, Block 2, Original Town.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Purchase of a generator was discussed. It was announced that Morristown Township will donate \$5,000 towards the purchase of a generator. Motion by Lang, seconded by Flaten and carried unanimously to table the matter until a full council is present.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Ben Bullert, Community Partners Engineer, was not present because the sodding has not been completed and the final project costs have not been determined.

A letter was received from William Pye, President of Lake Country Community Bank stating that he is against cutting down the trees on the east side of the American Legion to improve visibility for the new Legion sign. Motion by Lang, seconded by Nordmeier and carried unanimously to honor Mr. Pye's opinion and deny the request to remove or trim the trees.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Virginia Schmidtke presented a sample Minnesota Floodplain Management Ordinance. An Ordinance previously adopted was not recognized by the Federal Emergency Management Agency (FEMA) because a hearing was not held ten days prior to the adoption of the Ordinance. Motion by Flaten, seconded by Lang and carried unanimously to conduct a public hearing on Tuesday, September 4, 2007 to inform the public of the Council's intent to adopt a Floodplain Management Ordinance. A copy of the proposed Ordinance is available for viewing at the City Clerk's office during regular office hours.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Dave Osborne requested approval for all police officers to attend a two-day gang training conference to be held at the Minnesota Correctional Facility in Faribault. The conference will be held September 26 and 27, 2007 and the fee is \$50 per officer. Motion by Lang, seconded by Flaten and carried unanimously to approve the registration as Chief Osborne sees fit.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

Discussion was held with regard to building an ice skating rink. Two sites were discussed – south and west of the baseball field and on city owned property near the intersection of 3<sup>rd</sup> Street S.E. and Chestnut Street. It was decided to look at the sites and discuss the rink at the September 4, 2007 Council meeting.

Motion by Flaten, seconded by Lang and carried unanimously to pay the printed claims totaling \$6,515.50 from the General Fund, \$3,481.22 from the Morristown Fire Department Fund, \$1,953 from the Water Operations Fund and \$7,700 from the Wastewater Operations Fund.

Voting Yes: Flaten, Lang and Nordmeier

Voting No: None

Absent: Felix and Taylor

An invitation was received from the Southern Minnesota Initiative Foundation to attend a meeting on September 11, in Owatonna on Community-Based Energy Development.

Jared Taylor arrived at this point in the meeting.

The 2008 budget worksheets were given to each Councilmember and discussion was held concerning expenditure items in the General Fund. Further discussion will be held at a budget work session to be held August 27, 2007.

Motion by Taylor, seconded by Lang and carried unanimously to adjourn.

Voting Yes: Flaten, Lang, Nordmeier and Taylor

Voting No: None

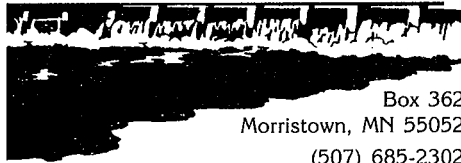
Absent: Felix

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

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(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Budget Work Session August 27, 2007

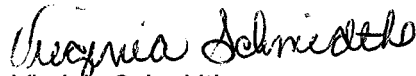
A budget work session of the Morristown City Council was called to order on Monday, August 27, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer and David Osborne, Police Chief.

The Council reviewed the past revenue and expenditures and discussed revenue and expenses for the 2008 budget. No formal action was taken.

Motion by Flaten, seconded by Lang and carried unanimously to adjourn. The meeting adjourned at 8:45 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None



Virginia Schmidtke  
City Clerk/Treasurer

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seconded by Nordmeier and carried unanimously to grant Mr. Davis an extension until September 1, 2007 but that if the items are not removed by September 1<sup>st</sup>, a citation will be issued.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

Motion by Nordmeier, seconded by Taylor and carried unanimously to pay the printed claims totaling \$1,856.25 from the General Fund, \$2,163.78 from the Morristown Fire Department Fund, \$2,168.63 from the Water Operations Fund, 7,700 from the Wastewater Operations Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

Motion by Lang seconded by Nordmeier and carried unanimously to adjourn.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

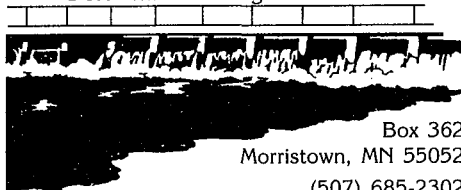
Jeff Lang  
Secretary Pro Tem



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting September 4, 2007

A regular meeting of the Morristown City Council was called to order on Tuesday, September 4, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Ben Bullert, Community Partners; Lisa Karsten, Larry Dahle, Herman Schlie and Marvin Kanne. Councilmember Jared Taylor arrived at 7:20 p.m.

The Pledge of Allegiance was recited.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the minutes of the regular meeting held August 6, 2007, the minutes of the work session/special meeting held August 20, 2007 and the minutes of the budget meeting held August 27, 2007.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending July 31, 2007 which showed a balance of \$256,989.62 in the checking account and \$726,698.09 in the investment accounts.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Lang, seconded by Nordmeier and carried unanimously to accept the police report for the month of August, 2007 and the September, 2007 schedule as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

### Police issues discussed:

- A. Dave Osborne reported that the City of Morristown is not charge by Rice County for regular training sessions, only for initial training of new officers.
- B. A memo was received from Richard Cook, Rice County Sheriff stating that the City of Morristown will be billed starting in 2008 for record management services. The estimated cost is \$4,040.50 and will need to be included in the 2008 budget. Also attached is the cost for membership in the South Central Drug Investigation Unit. The membership fee is \$1,366.
- C. Motion by Lang, seconded by Flaten and carried unanimously to purchase a "police parking" sign and install it at the Community Center.

D. Jared Taylor arrived at this point in the meeting

E. Motion by Lang, seconded by Nordmeier and carried unanimously to sell a forfeited 1992 Ford F150 extended cab pickup and to accept sealed bids until 8:00 p.m. October 1, 2007 at which time the bids will be considered with the bid to be no lower than \$1,500.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Nordmeier, seconded by Flaten carried unanimously to approve the Fire Department report for the month of August, 2007 as presented.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Taylor and carried unanimously to approve the minutes of the August 16, Zoning Board meeting as printed and also to accept Jack Blackmer's resignation from the Zoning Board as per letter of request dated August 15, 2007 with the term to end either when a replacement is found or January 1, 2008.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

The August Economic Development meeting was not held because of a lack of a quorum present.

Maintenance Report: Herman Schlie reported that he striped several intersections before school started.

Comments and Suggestions Present:

A. Lisa Karsten asked if the crosswalk at the intersection of Bloomer Street and 2<sup>nd</sup> Street N.E. from the northeast corner to the southeast corner could be painted. It was decided to discuss the matter with Dennis Luebbe, Rice County Engineer.

B. Marvin Kanne and Del Voegelé, representing American Legion Post 149, asked if the American Legion could place a veteran's memorial monument in the city park south and west of the walking bridge. It was discussed that because it may be in the floodway or floodway fringe, that they may need a No Rise certificate from the Department of Natural Resources. Motion by Lang, seconded by Nordmeier and carried unanimously to allow the American Legion to install a monument in the park as requested.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

C. Darrel Hopman was present and requested the City to improve 3<sup>rd</sup> Street S.W. south from Main Street West. He also requested water and sewer be installed to Lots 14 – 16, Block 19, Adams and Allen's Addition. It was decided to look into the matter.

At 8:00 p.m., in accordance with advertised notice, a hearing was held to hear reasons for or against adopting a Floodplain Management Ordinance. No one was present for the hearing. Motion by Lang, seconded by Nordmeier and carried unanimously to send a copy of the

proposed ordinance along with a copy of Resolution 2001-9 titled "Resolution of Intent" adopted August 6, 2001 to the Department of Natural Resources.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Mayor Felix closed the hearing at 8:10 p.m.

Motion by Nordmeier, seconded by Taylor and carried unanimously to pay the September 4, 2007 printed claims totaling \$4,005.57 from the General Fund, \$5,829.53 from the Morristown Fire Department Fund, \$317.45 from the Water Operations Fund and \$1,381.61 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Flaten and carried unanimously to pay the September 4, 2007 late claims totaling \$1,756.51 from the General Fund and \$576.13 from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Ben Bullert presented the estimated final cost breakdown and the associated final assessment roll for the street improvements to Sidney Street East, Thirst Street S.E. and Tower Circle. It was decided not to declare the costs to be assessed or set the assessment hearing date until the final cost breakdown is received.

Motion by Nordmeier, seconded by Lang and carried unanimously to assess the 2007 street improvement project over a period of ten years at an interest rate of seven percent per year.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Discussion was held concerning the purchase of a standby generator to be used at the Community Center. Motion by Nordmeier, seconded by Lang to pursue the purchase of a generator rather than leasing one and to set up a time with Morristown Township officials to discuss the matter.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Nordmeier and carried unanimously to adopt Resolution 2007-9 to sell Lots 3, 4 and 5, Block 2, Original Town, Morristown.

Resolution 2007-9  
Sale of City Owned Property

WHEREAS, the City of Morristown does own Lots 3, 4 and 5, Block 2, Original Town of Morristown, Rice County, Minnesota, except there is a required 50 foot setback zone with an additional 12 feet running parallel to the 50 foot set back zone to be used for public trail purposes, and

WHEREAS, the City of Morristown desires to sell the same described parcels of property to the highest bidder, and

WHEREAS, the City Council has determined that the afore described land is not needed by the City for municipal purposes and does determine that the same is not dedicated to a public use, and

WHEREAS, the City of Morristown will benefit by future taxes received on the property, and

WHEREAS, the City Council of the City of Morristown determined that the value of said lots are fifty-five thousand dollars (\$55,000),

NOW, THEREFORE, BE IT RESOLVED: that the City Council of the City of Morristown will meet October 1, 2007, at 8:00 p.m. in the Council Chambers at the Community Center, 402 Division Street South for the purpose of considering bids for the sale of the above described land at which time and place the bids will be publicly opened and read aloud. All bidders shall furnish a bid bond equal to ten percent (10%) of the bid. Bid bonds or certified checks of the unsuccessful bidders will be returned within five (5) days after letting of the bid. The City Council reserves the right to reject any and all bids and to select the bid which in the best interest of the City.

Adopted by the City Council on September 4, 2007.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Discussion was held with regard to building an ice skating rink. It was decided that the best site would be south and west of the baseball field. Jeff Lang offered to survey the area and design an ice skating rink and the matter will be discussed at the next council meeting.

The 2008 budget the proposed property tax was discussed. Motion by Nordmeier, seconded by Taylor and carried unanimously to adopt Resolution 2007-10 approving the 2007 tax levy collectible in 2008.

Resolution 2007-10

Resolution Adopting Proposed Tax Levy

Resolution Approving 2007 Tax Levy, Collectible in 2008

BE IT RESOLVED by the Council of the City of Morristown, County of Rice, Minnesota, that the following sums of money be levied for the current year, collectible in 2008, upon taxable property in the City of Morristown for the following purposes:

General Fund	\$262,000
Total levy	\$262,000

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the council auditor of Rice County, Minnesota.

Adopted by the City Council on September 4, 2007.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Motion by Lang, seconded by Taylor and carried unanimously to hold a Truth in Taxation hearing on Tuesday, December 4, 2007 at 7:00 p.m. on the 2008 budget and on the proposed amount of 2008 property taxes and, if the budget discussion cannot be completed, to continue the discussion December 17, 2007 at 7:00 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

Steve Nordmeier reported that the civil defense siren is not working because a shaft broke on the motor. He called an electrician who either will fix the motor or find a used one.

Motion by Lang, seconded by Taylor and carried unanimously to adjourn. The meeting adjourned at 9:40 p.m.

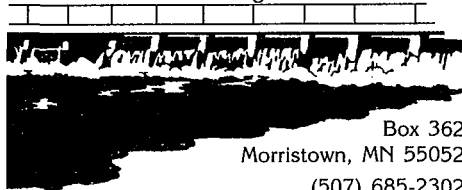
Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting September 17, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, September 17, 2007 at 7:05 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Dave Sanderson; PeopleService Representative and Lisa Karsten. Absent was Councilmember Jared Taylor.

The Pledge of Allegiance was recited.

PeopleService water/wastewater report for the month of August, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Dave Sanderson reported that he checked all the valves that isolate fire hydrants and that he met with the city engineer to check manholes in Sidney Street East, Third Street S.E. and Tower Circle. Motion by Lang, seconded by Flaten and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang carried unanimously to accept the Community Center report for the month of August, 2007 as printed. The report showed the revenues and expenses, hours spent managing and listed the events that will be held in October. A copy of the report is on file with the Clerk.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

A report was received for the month of October from Morristown Skywarn. The report stated that Chad Hoepner is the new Director and Scott Allen is the Assistant Director. Motion by Lang, seconded by Flaten and carried unanimously to accept the report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Steve Nordmeier reported that the civil defense siren is not working but that Dave's Electronics' is looking for a used blower motor or a new head for it and could possibly have it repaired by next week.

Jeff Lang presented information on a Nice Rink ice skating rink system. He will survey property by the baseball field and look into the cost of having it leveled and bermed.

Motion by Nordmeier, seconded by Lang and carried unanimously to adopt Resolution 2007-11 approving an application from the Morristown Fire Relief Association to sell pull-tabs at the Old Town Tavern.

Resolution 2007-11

WHEREAS, the Morristown Fire Relief Association submitted an application for a Class A Gambling Permit License to sell pull-tabs at Old Town Tavern, 102 Main Street West,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, to approve the application as submitted and on file.

Adopted this 17th day of September, 2007.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

A letter was received from the City of Faribault stating that they are preparing a Minnesota Small Cities Development Pre-Application to rehabilitate homes in Rice County Cities and invited the City of Morristown to be included in the application. The cost to the City is \$500 to assist with the costs of preparing the application. Motion by Flaten, seconded by Nordmeier and carried unanimously to participate in the process and pay \$500 toward the cost of preparing the application.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Virginia Schmidtke reported that Jared Taylor requested that the two meetings in October, Monday October 2nd and Monday October 15th, be changed to Wednesday October 3rd and Wednesday, October 17th. It was decided not to change the meeting because three Councilmembers cannot attend the Wednesday meetings.

Discussion was held concerning trees that should be trimmed by the park. Jeff Lang volunteered to contact the Rice County Highway Department to see if they would trim the trees. It was also decided to contact McClune's Tree Service about trimming the trees.

It was reported that Brian Bemis will look at the water heater at the Community Center to why the water smells so bad. It was decided to have Ed Schlaak build a third riser.

Steve Nordmeier announced that the Business Expo sponsored by the Commercial Club will be held March 11, 2008. He also announced that the Commercial Club is purchasing twelve snowflake lights to be mounted on the utility poles.

Morristown City Council Minutes  
September 17, 2007  
Page 3

Motion by Flaten, seconded by Lang and carried unanimously to pay the printed claims totaling \$346.06 from the General Fund, \$2,153.92 from the Morristown Fire Department Fund, \$1,930 from the Water Operations Fund, \$7,723 from the Wastewater Operations Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

An invitation was received from the League of Minnesota Cities to attend a regional meeting scheduled to be held in several cities in September and October.

Motion by Lang, seconded by Flaten carried unanimously to adjourn.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

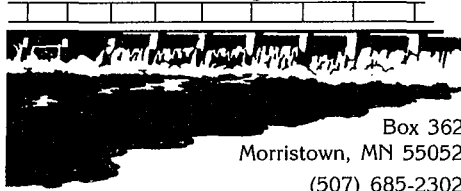
  
Virginia Schmidtke  
City Clerk/Treasurer



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting October 1, 2007

A regular meeting of the Morristown City Council was called to order on Monday, October 1, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; David Sanderson, PeopleService Operator; Darrel Haag, Kim and Nicole Brockmiller, Linda Dahle, Scott Robinson, Lisa Karsten, Larry Dahle and Loren Dahle. Councilmember Jared Taylor was absent.

The Pledge of Allegiance was recited.

Motion by Nordmeier, seconded by Lang and carried unanimously to approve the minutes of the regular meeting held September 4, 2007 and the minutes of the work session/special meeting held September 17, 2007 as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Flaten, seconded by Lang and carried unanimously to approve the financial report for the month ending August 31, 2007 which showed a balance of \$72,263.96 in the checking account and \$727954.44 in the investment accounts.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang and carried unanimously to accept the police report for the month of September, 2007 and the October, 2007 schedule as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Scott Robinson was present to report on what the Rice County Drug and Gang Suppression Unit does and what some of the benefits are of becoming a member of this partnership. The task force provides drug education as well as drug enforcement. The annual membership fee is \$1,366.

A letter of resignation was received from Catherine Meehl requesting her last day of employment be Friday, September 21, 2007. Motion by Nordmeier, seconded by Flaten and carried unanimously to accept Catherine Meehl's resignation as requested.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang and carried unanimously to sell the winter coat and protective vest worn by Catherine Meehl to the Faribault Police Department for \$271.08 for the vest and \$83.25 for the coat.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Lang, seconded by Flaten carried unanimously to approve the Fire Department report for the month of September, 2007 as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Lang, seconded by Nordmeier and carried unanimously to approve the minutes of the September 20, 2007 Zoning Board meeting as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Steve Nordmeier reported that the Morristown EDA sent a letter to the WEM School Board stating that the City of Morristown wants to retain ownership of the existing Morristown School building if the plans for a new school in Waterville or Elysian becomes a reality. The letter listed several potential uses for the building. Motion by Flaten, seconded by Lang to accept the EDA report as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Dave Sanderson reported that the RAS pump variable frequency drive in a motor at the wastewater treatment plant burned out and presented two quotes to replace it. The cost for an Allen Bradley Power Flex 700 is \$2,110.50 and the price for a Square D/Telemecanique Altavar 61 is \$1,694.60. Installation labor is an additional \$100 per hour and the estimated time is 3 – 4 hours. Motion by Lang, seconded by Nordmeier and carried unanimously to purchase the Altavar 61 from North Star Pump.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Comments and Suggestions Present:

- A. Loren Dahle asked about purchasing parking stops to be placed at the feed mill Larry Dahle offered to contact Custom Precast.

At 8:00 p.m., in accordance with advertised notice, bids were received for sale of 1992 Ford extended cab pickup and the sale of Lots 3, 4 and 5, Block 2, Original Towns. It was determined that no bids were received for the Pickup. A bid of \$55,005 was received from Linda L. Dahle for the property. Motion by Flaten, seconded by Lang and carried to adopt Resolution 2007-12 agreeing to sell the land to Linda L. Dahle.

Resolution 2007-12  
Resolution Approving Sale of Land to Linda L. Dahle

WHEREAS, the City of Morristown owns Lots 3, 4, and 5, Block 2, Original Town, Morristown, Rice County, Minnesota and,

WHEREAS, the City of Morristown advertised the above described property for sale in the Lake Legion Life Newspaper, by notice at the Community Center and by notice at the Morristown Post Office, and

WHEREAS, One bid was received for the sale of the property,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, to sell the property to Linda L. Dahle as per bid of \$55,005.

Adopted this 1<sup>st</sup> day of October, 2007.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

No decision was made concerning the sale of the truck.

Motion by Nordmeier, seconded by Lang and carried unanimously to pay the October 1, 2007 printed claims totaling \$17,674.92 from the General Fund, \$7,275.66 from the Morristown Fire Department Fund, \$845.82 from the Water Operations Fund and \$4,377.45 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

There was no information concerning the final cost breakdown and the associated final assessment roll for the street improvements to Sidney Street East, Thirst Street S.E. and Tower Circle.

Steve Felix stated that he would attend the next meeting of the Morristown Township to discuss the purchase of a standby generator to be used at the Community Center

Discussion was held concerning a request by Darrel Hopman to improve 3<sup>rd</sup> Street S.W. south from Main Street West. Motion by Nordmeier, seconded by Flaten and carried unanimously to send Darrel a letter stating that he must install the sewer and improve the street according to the City of Morristown's standard specifications at his expense.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

There was no new information with regard to building an ice skating rink.

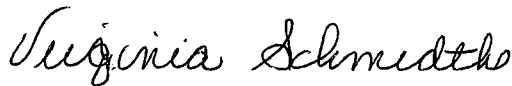
Steve Nordmeier reported that the City of Webster has a siren the City can have and he is waiting for a cost estimate from Cedar Lake Electric.

Motion by Nordmeier, seconded by Lang and carried unanimously to adopt Resolution 2007-13 approving the merger of the Morristown cable system and the Cable Television Franchise as contemplated in the Merger Agreement. A copy of the Resolution is on file with the City Clerk.  
Voting Yes: Felix, Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Taylor

Requests were received to install stop signs at the intersection of 4<sup>th</sup> Street S.W. and Main Street West and also at the intersection of Sidney Street East and 3<sup>rd</sup> Street S.E. It was also suggested that speed bumps be placed on 3<sup>rd</sup> Street S.E. It was decided to have the police officers monitor the intersections and talk to those requesting the signs.

Motion by Nordmeier, seconded by Lang and carried unanimously to allow open burning from October 1<sup>st</sup> – December 15<sup>th</sup> by permit only.  
Voting Yes: Felix, Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Taylor

Motion by Lang, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:35 p.m.  
Voting Yes: Felix, Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Taylor

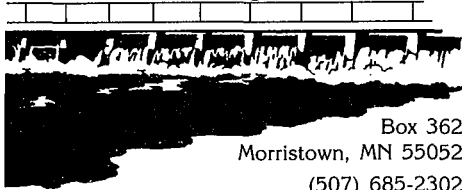


Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting October 15, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, October 15, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Dave Sanderson; PeopleService Representative; Ben Bullert, Community Partners, Larry Dahle and Lisa Karsten. Absent was Councilmember Jared Taylor.

The Pledge of Allegiance was recited.

PeopleService water/wastewater report for the month of September, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Motion by Lang, seconded by Nordmeier and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Motion by Nordmeier, seconded by Lang carried unanimously to accept the Community Center report for the month of September, 2007 as printed. The report showed the revenues and expenses, hours spent managing and listed the events that will be held in November. A copy of the report is on file with the Clerk.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Virginia Schmidtke reported that Mary Livingston and Vicki Warner deep cleaned all the tables and chairs in the Community Center. They suggested that the walls and windows in the government rooms be washed. It was also discussed whether to paint the walls in the great room and the foyer. Virginia also stated that a request was received to use the hall on Sunday evenings for a yoga class. Motion by Nordmeier, seconded by Lang and carried unanimously to allow Mary and Vicki to clean, wash windows and paint as requested and also to allow a group to use the hall Sunday evenings for a yoga class.

Steve Nordmeier reported that the Commercial Club authorized the purchase of five eight foot tables for use at the Community Center. It was discussed whether the City should purchase five more tables. It was decided to table the matter until the next regular council meeting.

There was no report from Skywarn.

Ben Bullert was present and the following items were discussed regarding the utility and street improvements to Sidney Street E., Third Street S.E. and Tower Circle:

1. The cost breakdown for the assessments was presented and the total cost to be assessed is \$148,342.44. There are twelve parcels that will be assessed to individual property owners for driveway construction. The total front footage cost is \$32.37 per foot. Also presented was the final assessment roll.
2. Mr. Bullert presented Request for Payment Number Two, which is the final payment, from Tri-County Aggregate, Inc. in the amount of \$13,067.21. Motion by Lang, seconded by Nordmeier and carried unanimously to authorize the final payment upon completion of the punch list dated September 5, 2007.
3. Motion by Flaten, seconded by Lang and carried unanimously to adopt Resolution 2007-15, titled "Declaring the Cost to Be Assessed and Ordering Preparation of the Proposed Assessment for Utility and Street Improvements to Sidney Street E., Third Street S.E. and Tower Circle – City Project No. 2007-1". A copy of the Resolution is on file with the City Clerk  
Voting Yes: Felix, Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Taylor
4. Motion by Nordmeier, seconded by Lang and carried unanimously to adopt Resolution 2007-16 titled "Calling for Hearing on Proposed Assessment Utility and Street Improvements". The Resolution called for a hearing to be held November 5<sup>th</sup>, 2007 at 8:00 p.m. in the Council Chambers located at 402 Division Street S. A copy of the Resolution is on file with the City Clerk.  
Voting Yes: Felix, Flaten, Lang and Nordmeier  
Voting No: None  
Absent: Taylor
5. Mr. Bullert reported that Bituminous Driveway Acceptance Forms were sent to those who had paved driveway extensions completed on their property.

Steve Felix reported that he met with Morristown Township officials regarding the purchase of a generator for the Community Center. They discussed meeting with other organizations to see if they would donate towards the generator. Mayor Felix stated that the Council will have to seek updated quotations as the proposals on file expired after 30 days. It was decided to table the matter until the first meeting in January, 2008.

Jeff Lang reported that the ice skating rink is in the design phase. It was suggested that he look into flooding the parking lot in the park.

It was decided to table the discussion regarding the sale of the Ford pickup until the December work session/special meeting.

A proposal to spray for broadleaf weeds at the city park, the lot at 3<sup>rd</sup> Street S.E. and Chestnut and areas around the Fire Hall in the amount of \$385 was received from Milt Ketterling. Motion

by Nordmeier, seconded by Flaten and carried unanimously to accept the bid from Milt's Lawn Service as presented.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

Virginia Schmidtke reported that the Department of Natural Resources staff identified ten structures and seven mobile homes that are either in the floodway or the flood boundary areas. Of those seventeen, thirteen were built after the 1981 flood insurance study. Because the City does not have an elevation for these structures the City will need to have a licensed surveyor survey the lowest adjacent grade and the lowest floor elevations and record the information on an elevation certificate. This must be done before the City can apply to be included in the National Flood Insurance Program. The matter was tabled until the next regular meeting.

The draft manuscript for the City Code of Ordinances was presented. The manuscript contained suggested revisions to several ordinances because of the age of the ordinances. Other suggestions will reduce duplication and create consistency throughout the code.

Motion by Flaten, seconded by Lang and carried unanimously to pay the printed claims totaling \$1,957.16 from the General Fund, \$103.83 from the Morristown Fire Department Fund, \$1,930 from the Water Operations Fund, \$7,723 from the Wastewater Operations Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

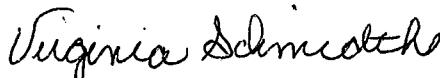
Absent: Taylor

Motion by Lang, seconded by Flaten carried unanimously to adjourn.

Voting Yes: Felix, Flaten, Lang and Nordmeier

Voting No: None

Absent: Taylor

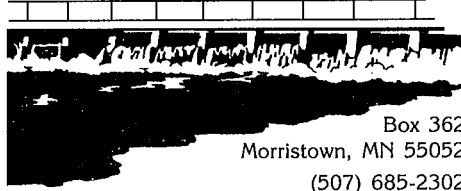


Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting November 5, 2007

A regular meeting of the Morristown City Council was called to order on Monday, November 5, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Jeff Lang and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Troy Dahle, Fire Chief; Ben Bullert, Community Partners; Jack Schwichtenberg, Wilber and Marilyn Sherwin, Lisa Karsten and Larry Dahle. Councilmembers Verdis Flaten and Steve Nordmeier were absent.

The Pledge of Allegiance was recited.

Motion by Lang, seconded by Taylor and carried unanimously to approve the minutes of the regular meeting held October 1, 2007 and the minutes of the work session/special meeting held October 16, 2007 as printed.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

Motion by Lang, seconded by Taylor and carried unanimously to approve the financial report for the month ending September 30, 2007 which showed a balance of \$60,952.93 in the checking account and \$729,285.87 in the investment accounts.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

Motion by Taylor, seconded by Lang and carried unanimously to accept the police report for the month of October, 2007 and the November, 2007 schedule as printed.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

Dave Osborne reported that a check for \$354.33 was received from the City of Faribault for a police protective vest and jacket previously worn by Catherine Meehl.

Discussion was held concerning the police officer position. It was discussed whether to hire two part time officers rather than one full time officer. It was decided to table the discussion until the work session/special meeting to be held November 19, 2007.

Dave Osborne reported that a forfeited 1989 Buick Century car can be sold. Steve Felix volunteered to contact B W Auto, Waterville to see if they sold cars on consignment. The matter was tabled until the November 19, 2007 work session/special meeting.



Motion by Lang, seconded by Taylor carried unanimously to approve the Fire Department report for the month of October, 2007 as printed.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

Troy Dahle, Fire Chief, reported that a bid opening was held September 18, 2007 at 6:00 p.m. for the purchase of a pumper truck. It was determined that two bids were received, a bid of \$314,980 from Custom Fire and a bid of \$309,000 from General Fire. It was recommended by the Fire Department Truck Committee that the City accept the bid from Custom Fire, even though it was the higher bid, because it is a better built truck. He stated the truck will be financed using \$200,000 from the Fire Department capital improvement fund and by borrowing \$114,980 from Baystone Financial Group. Motion by Lang, seconded by Taylor and carried unanimously to purchase a pumper truck from Custom Fire for \$314,980 and finance it with monies from the capital improvement fund and Option Two from Baystone Financial Group. Option Two is to borrow \$114,980 for seven years at an interest rate of 4.181 percent.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

Motion by Lang, seconded by Taylor and carried unanimously to approve the minutes of the October 18, 2007 Zoning Board meeting as printed.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

There was no Economic Development Authority report.

Comments and Suggestions Present:

- A. Lisa Karsten announced that the Morristown Historical Society will have an open house Tuesday, November 27, 2007 from 4:00 p.m. – 7:00 p.m. at the Community Center for the purpose of recruiting new members.
- B. Lisa Karsten reported that the Historical Society is working on a sign listing the names of those who donated materials for the handicapped parking lot at the Mill.
- C. Virginia Schmidtke stated that Jonathan Miller asked if the Council is interested in working with his firm to develop a website for the City and/or Historical Society. It was suggested that he talk to Del Voegle.

Motion by Lang, seconded by Taylor and carried unanimously to pay the printed claims dated November 5, 2007 totaling \$4,315.27 from the General Fund, \$875.95 from the Morristown Fire Department Fund, \$58,207.50 from the Bond Project Debt Fund, \$223.93 from the Water Operations Fund and \$3,747.68 from the Wastewater Operations Fund.

Voting Yes: Felix, Lang and Taylor

Voting No: None

Absent: Flaten and Nordmeier

Motion by Taylor, seconded by Lang and carried unanimously to pay the late claims dated November 5, 2007 totaling \$719.21 from the General Fund, \$77.09 from the Morristown Fire Department Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Lang and Taylor  
Voting No: None  
Absent: Flaten and Nordmeier

Chief Osborne reported that he observed the uncontrolled intersection at Main Street and Fourth Street S.W. and the intersection at Sydney Street West and Third Street S.E. and he has not seen a lot of traffic on either street. No decision was made concerning whether or not to install stop signs at those intersections.

There was no new information regarding the purchase of a generator to be used at the Community Center.

Jeff Lang reported that the ice skating rink will be later.

Motion by Taylor, seconded by Lang to purchase five new eight foot tables from Mity-lite at a cost of \$191.25 per table.

Voting Yes: Felix, Lang and Taylor  
Voting No: None  
Absent: Flaten and Nordmeier

At 8:00 p.m., in accordance with advertised notice, a hearing was held to consider the adoption of the proposed assessment roll assessing all properties benefited by the construction of the utility and street improvement for Sidney Street E., Third Street S.E. and Tower Circle. Those present for the hearing were Larry Dahle, Wilber and Marilyn Sherwin, Lowell Braun and Kathy Vatland. Ben Bullert presented the final assessment roll. Motion by Lang, seconded by Taylor and carried unanimously to adopt Resolution 2007-17 adopting the assessment roll. A copy of the Resolution is on file with the City Clerk. The hearing closed at 8:10 p.m.

Voting Yes: Felix, Lang and Taylor  
Voting No: None  
Absent: Flaten and Nordmeier

Discussion was held concerning hiring a full-time maintenance worker and a city clerk/treasurer. Motion by Lang, seconded by Taylor to review the job descriptions, personnel policy and application forms at the next work session/special meeting.

Voting Yes: Felix, Lang and Taylor  
Voting No: None  
Absent: Flaten and Nordmeier

A letter was received from Rice County Small Business Development Center Outreach requesting support with a contribution of \$500 in 2008 and \$750 in 2009. No action was taken.

Motion by Lang, seconded by Taylor and carried unanimously to adjourn. The meeting adjourned at 8:15 p.m.

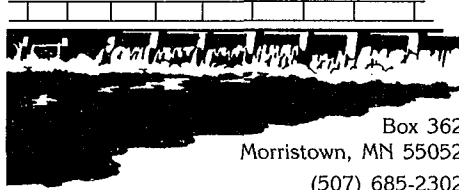
Voting Yes: Felix, Lang and Taylor  
Voting No: None  
Absent: Flaten and Nordmeier

  
Virginia Schmidtke  
City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

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## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting November 19, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, November 19, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Jeff Lang and Steve Nordmeier. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Dave Sanderson; PeopleService Representative and Lisa Karsten. Absent were Councilmembers Verdis Flaten and Jared Taylor.

The Pledge of Allegiance was recited.

PeopleService water/wastewater report for the month of October, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Motion by Lang, seconded by Nordmeier and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

It was mentioned that the storm sewers are full of leaves and should be cleaned out. Steve Nordmeier volunteered to contact Empire Pipe Service and have them clean out the storm sewer basins.

Motion by Nordmeier, seconded by Lang carried unanimously to accept the Community Center report for the month of October, 2007 as printed. The report showed the revenues and expenses, hours spent managing and listed the events that will be held in December. A copy of the report is on file with the Clerk.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Discussion was held concerning whether to sell the old banquet tables. It was decided to see if the Fire Department wants them or if the American Legion or Cannon Valley High School would want them to purchase them for \$10 per table.

Discussion was held with regard to painting at the Community Center. It was decided not to paint the Council Chambers but to paint the Clerk's office and Police office and to clean the mechanical room.

Motion by Lang, seconded by Nordmeier and carried unanimously to accept the Skywarn report as placed on file.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Steve Nordmeier reported that he has not heard anything concerning repair of the siren.

Jason Smith appeared before the Council and stated his dog was attacked and wanted the Council to be aware of what happened. Dave Osborne stated that the matter is being investigated by the Rice County Sheriff's office.

There was no new information regarding the purchase of a generator to be used at the Community Center.

Steve Felix reported that he contacted the owner of B W Auto Sales and that he does not sell cars or trucks on consignment because of liability issues. It was decided to ask Howard Timm if the Ford pickup and Buick car could be set out by the car wash.

Discussion was held concerning whether to hire a full time or part time police officer. Motion by Lang, seconded by Nordmeier and carried to hire Tom Bokman as part time police officer to work a maximum of 20 hours per week in order to patrol during the day time especially before and after school.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Discussion was held concerning the maintenance position. Motion by Nordmeier, seconded by Lang and carried unanimously to hire a full time maintenance person, to advertise for the position on cable channel 7 and in the Lake Region Life, to set the wage at \$16 per hour and to have the person begin January 1, 2008.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Discussion was held concerning the clerk/treasurer position. Motion by Nordmeier, seconded by Lang and carried unanimously to hire a clerk/treasurer, salary depending on qualification with the starting date to be March 1, 2008.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

The city personnel policy was reviewed. Motion by Nordmeier, seconded by Lang and carried unanimously approve the personnel policy as amended. A copy of the policy is on file with the City Clerk.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Virginia Schmidtke reported that she and Dave Osborne reviewed the draft manuscript for the City Code of Ordinances. The manuscript contained suggested revisions to several ordinances because of the age of the ordinances. Other suggestions will reduce duplication and create consistency throughout the code. The draft will be returned to American Legal Publication and a final draft will be received at which time a public hearing will be held.

Motion by Lang, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$537.65 from the General Fund and \$81.28. A claim of \$3,469.02 from Community Partners was not allowed until the claim can be discussed with Ben Bullert.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

Absent: Flaten and Taylor

Motion by Lang, seconded by Nordmeier carried unanimously to adjourn. The meeting adjourned at 9:00 p.m.

Voting Yes: Felix, Lang and Nordmeier

Voting No: None

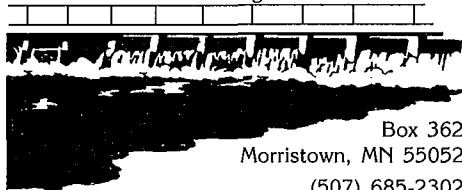
Absent: Flaten and Taylor

  
Virginia Schmidtke  
City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting December 3, 2007

A regular meeting of the Morristown City Council was called to order on Monday, December 3, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Lisa Karsten and two WEM students. Councilmembers Jeff Lang arrived at 7:10 p.m.

The Pledge of Allegiance was recited.

Motion by Nordmeier, seconded by Taylor and carried to approve the minutes of the regular meeting held November 5, 2007 and the minutes of the work session/special meeting held November 19, 2007 as printed.

Voting Yes: Felix, Nordmeier and Taylor  
Voting No: None  
Abstained: Flaten  
Absent: Lang

Motion by Taylor, seconded by Nordmeier and carried unanimously to approve the financial report for the month ending November 30, 2007 which showed a balance of \$38,251.63 in the checking account and \$817,240.44 in the investment accounts.

Voting Yes: Felix, Flaten, Nordmeier and Taylor  
Voting No: None  
Absent: Lang

Motion by Nordmeier, seconded by Taylor and carried unanimously to accept the police report for the month of November, 2007 and the December, 2007 schedule as printed.

Motion by Lang, seconded by Flaten and carried unanimously to accept the police report for the month of June, 2007 and the July, 2007 schedule as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor  
Voting No: None  
Absent: Lang

Jeff Lang arrived at this point in the meeting.

Discussion was held concerning complaints Councilmembers are receiving concerning the number of police stops and the reason for the stops. Dave Osborne requested that calls be directed to him and he will handle the complaints.

Motion by Nordmeier, seconded by Taylor carried unanimously to approve the Fire Department report for the month of November, 2007 as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

Motion by Nordmeier, seconded by Taylor and carried unanimously to adopt Resolution 2007-18 to approve and enter into a lease-with-the-option to purchase agreement with Kansas Sate Bank of Manhattan to finance \$114,980 of the cost to purchase a pumper truck from Custom Fire. The balance of the cost of the truck, \$200,000 will be financed using monies from the Fire Department Capital Improvement Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

Motion by Lang, seconded by Flaten and carried unanimously to approve the minutes of the November 18, 2007 Zoning Board meeting as printed.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

Motion by Lang, seconded by Taylor carried unanimously to approve the minutes of the December 3, 2007, Economic Development Authority meeting as read by Steve Nordmeier. A copy of the report is on file with the City Clerk.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

There were no comments and suggestions from those present.

Motion by Nordmeier, seconded by Lang and carried unanimously to pay the printed claims dated December 3, 2007 totaling \$2,340.76 from the General Fund, \$147.20 from the Morristown Fire Department Fund, \$208.69 from the Water Operations Fund and \$1,168.52 from the Wastewater Operations Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

Motion by Nordmeier, seconded by Lang and carried unanimously to pay the end of the year claims totaling \$6,870 from the General Fund and \$2,340 from the Morristown Fire Department Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

Motion by Flaten, seconded by Taylor and carried unanimously to pay the late claims dated totaling \$1,028.49 from the General Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor  
Voting No: None  
Absent: None

Steve Felix stated that he contacted Katolight Corporation for a bid to purchase a generator to be used at the Community Center. Nordmeier reported that Wayne Pike Auction Center in Princeton has two generators for sale at their auction to be held December 8<sup>th</sup>. Steve Felix volunteered get information on the generators.

Ben Bullert, Community Partners, presented a final invoice of \$3,569.02 for engineering fees for the 2007-01 street improvement project. He stated that Community Partners had additional costs of \$5,836.78 for time and work that Community Partners incurred due to the numerous meetings and information provided to the property owners for driveway work and the reduced construction cost. Motion by Lang, seconded by Flaten and carried unanimously to pay the final invoice of \$3,569.02 plus \$1,000 of the \$5,836.78 claim.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Absent: None

Virginia Schmidtke reported that she received a bid of \$200 from Dave Sanderson for the 1989 Buick Century and a bid of \$500 from Dave Osborne for the 1992 Ford Pickup. She also reported that she sold 13 tables to Julie Stenzel for \$10 each. Motion by Taylor, seconded by Flaten and carried unanimously to sell both vehicles as per submitted bids.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Absent: None

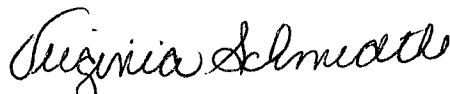
Discussion was held concerning a request from Bernardine Sauter, Elementary and Jr. High Principal at the WEM Morristown building, for a second handicapped parking space on the north side of the school. Discussion was also held concerning the wording of the no parking signs on the north side of the building and the ability to enforce them. Dave Osborn will meet with Mrs. Sauter to discuss the handicapped space and the no parking signs.

Motion by Taylor, seconded by Flaten and carried unanimously to adjourn. The meeting adjourned at 8:30 p.m.

Voting Yes: Felix, Flaten, Lang, Nordmeier and Taylor

Voting No: None

Absent: None



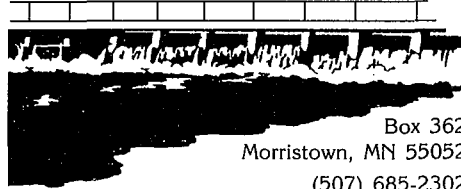
Virginia Schmidtke  
City Clerk



# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Truth in Taxation Hearing December 4, 2007

A special meeting of the Morristown City Council was called to order on Tuesday, December 4, 2006; at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Steve Nordmeier and Jared Taylor. Also present was Virginia Schmidtke, City Clerk/Treasurer. Councilmembers Verdis Flaten and Jeff Lang were absent.

The purpose of the special meeting was to conduct a Truth in Taxation public hearing to present and discuss the proposed property tax levy and proposed budget and allow the public to speak and ask questions concerning the budget and proposed property taxes.

Virginia Schmidtke presented the 2008 proposed budget which shows projected revenue to be \$761,443 and projected expenses to be \$1,023,433. The proposed property tax levy is \$262,000.

Motion by Taylor, seconded by Nordmeier and carried unanimously to adopt the final tax levy and budget at the December 17, 2006 meeting.

Voting Yes: Felix, Nordmeier and Taylor

Voting No: None

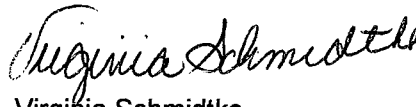
Absent: Flaten and Lang

Motion by Taylor, seconded by Nordmeier and carried unanimously to adjourn. The meeting adjourned at 7:30 p.m.

Voting Yes: Felix, Nordmeier and Taylor

Voting No: None

Absent: Flaten and Lang

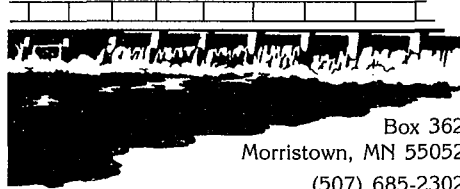


Virginia Schmidtke  
City Clerk

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## MORRISTOWN CITY COUNCIL MINUTES Work Session/Special Meeting December 17, 2007

A work session/special meeting of the Morristown City Council was called to order on Monday, December 17, 2007 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Steve Felix. Councilmembers present were Verdis Flaten, Steve Nordmeier and Jared Taylor. Also present were Virginia Schmidtke, City Clerk/Treasurer; David Osborne, Police Chief; Dave Sanderson; PeopleService Representative, Larry Dahle and Lisa Karsten. Councilmember Jeff Lang was absent.

The Pledge of Allegiance was recited.

PeopleService water/wastewater report for the month of November, 2007 was presented. The report showed the monthly performance records, the operation and maintenance done at each site and expenditures for the month. Motion by Taylor, seconded by Flaten and carried unanimously to approve the People Service report as printed.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Nordmeier, seconded by Taylor carried unanimously to accept the Community Center report for the month of November, 2007 as printed. The report showed the revenues and expenses, hours spent managing and listed the events that will be held in December. A copy of the report is on file with the Clerk.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Nordmeier and carried unanimously to accept the Skywarn report as placed on file.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

There was no new information regarding the purchase of a generator to be used at the Community Center.

Motion by Nordmeier, seconded by Taylor and carried unanimously to adopt Resolution 2007-19 approving the final 2007 tax levy, collectible in 2008 and adopting the final budget for 2008.

CITY OF MORRISTOWN

RESOLUTION 2007 – 19

A RESOLUTION ADOPTING THE FINAL 2007 TAX LEVY, COLLECTIBLE IN 2008  
AND THE FINAL BUDGET FOR 2008

WHEREAS, that the Initial Truth in Taxation (TNT) Hearing was held on Tuesday, December 4, 2007 at 7:00 p.m.; and,

WHEREAS, no one was in attendance for the TNT hearing; and,

WHEREAS, the Final Levy may be less than, but not more than the Preliminary Levy of \$262,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, that the following sums of money be levied for the current year, collectible in 2008, upon taxable property in the City of Morristown for the following purposes:

General Fund	\$262,000.00
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BE IT FURTHER RESOLVED that the 2008 budget is hereby adopted.

BE IT FINALLY RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this Resolution to the Rice County Auditor.

ADOPTED by the City Council of the City of Morristown, Minnesota, this 17<sup>th</sup> day of December, 2007.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Virginia Schmidtke reported that 34 applications were received for the maintenance position. Motion by Nordmeier, seconded by Flaten and carried unanimously that each councilmember review the applications and then meet at 5:30 p.m., January 7, 2008 to discuss the applications and schedule interviews.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Taylor and carried unanimously to pay the late claims totaling \$1,582.56 from the General Fund, \$2,484.36 from the Morristown Fire Department Fund, \$1,930 from the Water Operations Fund, \$7723 from the Wastewater Operations Fund and \$3,471.68 from the Refuse Fund.

Voting Yes: Felix, Flaten, Nordmeier and Taylor

Voting No: None

Absent: Lang

Motion by Flaten, seconded by Nordmeier and carried unanimously to pay the printed claims totaling \$3,101.42 from the General Fund and \$120.76 from the Morristown Fire Department Fund. Voting Yes: Felix, Flaten, Nordmeier and Taylor  
Voting No: None  
Absent: Lang

Virginia Schmidtke reported that the audit fees to audit the year ending December 31, 2007 will be approximately \$8,950.

Discussion was held concerning trimming the trees that hang over County Road 16 by the park. Steve Felix volunteered to contact Jeff Lang to see if the County will trim the trees and if they are not going to do it, he will contact McClunes Tree Service.

Steve Nordmeier announced that there will be a NIMS training session January 16, and 17, 2008.

Motion by Taylor, seconded by Flaten carried unanimously to adjourn. The meeting adjourned at 7:50 p.m.  
Voting Yes: Felix, Flaten, Nordmeier and Taylor  
Voting No: None  
Absent: Lang

  
Virginia Schmidtke  
City Clerk/Treasurer