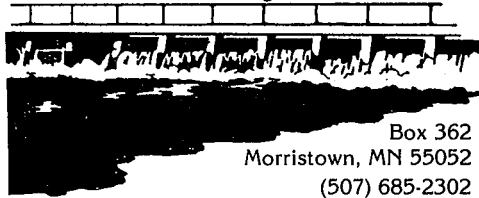


# City of Morristown

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting January 7, 1991

A regular meeting of the Morristown City Council was called to order on Monday, January 1, 1991, at 7:00 p.m. by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present was Virginia Schmidtke, clerk. Chuck Krenik, treasurer, was absent.

Mayor O'Rourke administered the oath of office to George Leppert, newly elected councilmember.

Motion by Buscho, seconded by Hruska and carried unanimously to send a letter to Jeffrey Wenker and Edwin Zitzman thanking them for their faithfulness and work for the city.

Jim Buscho questioned a paragraph in the December 3, 1990, minutes which stated that no one had given Arnie Schlinger authority to work on Sunday, December 2, 1990, to help Bob Burns rewire the electric poles for the Christmas lights. He asked that it be noted that when Arnie asked permission from Jack O'Rourke and Loren Dahle to work on Sunday they neither denied nor approved the request.

Motion by Buscho, seconded by Hruska and carried unanimously to approve the minutes of the Truth in Taxation meeting held December 3, 1990, the minutes of the Regular Meeting held December 3, 1990, and the minutes of a Special Meeting held December 10, 1990, as printed.

Motion by Dahle, seconded by Buscho and carried unanimously to accept the treasurers report which showed a balance of \$3,633.75 in the General Checking Account and \$398,657.08 in the Investment Account.

The police report for December, 1990, was presented and placed on file. Motion by Buscho, seconded by Hruska and carried unanimously to accept the police report as printed.

It was discussed to become a member of the Cooperative Purchasing Venture Program. The CPV is a members-only purchasing program that enables participants to buy goods and services at reduced cost under the terms of contracts already negotiated by the State of Minnesota. The annual membership fee is \$350. Motion by Buscho, seconded by Hruska and carried unanimously to table the meeting until the next regular council meeting.

The Fire Department report for December, 1990, was presented. Motion by Dahle, seconded by Buscho and carried unanimously to accept the report as printed.

Discussion was held in regard to paying Arnie Schlinger for helping Bob Burns install wires on the electric poles on Sunday, December 2, 1990. Motion was made by Buscho, seconded by Dahle and carried to pay Arnie for four and one-half hours at his regular per hour wage. Buscho, Dahle, Leppert and O'Rourke voted yes, Hruska voted no.

Virginia Schmidtke reported that Richard Sammon and Lawrence Churchill are the only members left on the Zoning Board. Mayor O'Rourke asked each councilmember to seek out individuals to serve on the Board.

Donald Nordmeier submitted pictures of pilings protruding from the water beneath the railroad trestle which was removed by the Department of Natural Resources. It was discussed that the pilings should be removed at bed level. No formal action was taken.

The claims and accounts presented for payment were discussed. Motion by Dahle, seconded by Hruska and carried unanimously to pay the printed claims totaling \$6,964.69 from the General Fund, \$231.78 from the Morristown Fire Department Fund, \$253.75 from the Water Fund, \$1,902.80 from the Sanitary Sewer Operations Fund, \$231.25 from the Sanitary Sewer Debt Fund and \$188.20 from the Water Improvement Project Fund. A claim from Burns Electric was disallowed until an itemized statement is received and the claim has been reviewed by the councilmembers.

Motion by Buscho, seconded by Dahle and carried unanimously to pay the late claims totaling \$473.65.

Motion by Buscho, seconded by Leppert and carried unanimously to pay Troy Dahle \$30 for helping Arnie Schlinger repair a water valve.

Motion by Buscho, seconded by Leppert and carried unanimously to pay Short, Elliott, Hendrickson \$32,675.50 as per statement.

Motion by Buscho, seconded by Dahle and carried unanimously to table payment of a claim totaling \$3,878.62 from Short, Elliott, Hendrickson until the claim has been clarified.

Jack O'Rourke reported that there will be additional engineering fees of \$1,500 plus \$200 for road work.

Motion by Buscho, seconded by Hruska and carried unanimously to pay a fee of \$100 to the Department of Natural Resources for a permit to cross the Cannon River with water mains.

Motion by Buscho, seconded by Hruska and carried unanimously to pay Engineering America partial payment number two totaling \$11,909.00.

The council discussed the following items concerning Dam Days:

1. Hours to sell liquor - Must follow city liquor ordinance.
2. Cost of license: Jaycees, 3.2 beer license, \$15.00  
American Legion, one day on-sale, \$25.00
3. Street may be barricaded Thursday morning after 12:01 a.m.

4. The alley north of the Community Hall cannot be blocked.
  5. The Historical Society should not have to vacate the Community Hall.
  6. It was suggested that more portable toilets be installed.
- Jack O'Rourke volunteered to attend the Dam Day's first meeting to express the council's concerns.

Motion by Dahle, seconded by Leppert and carried to pass Resolution 1991-1 approving a gambling permit license application from the American Legion Post 149.

Resolution 1991-1

WHEREAS: The American Legion Post 149 has submitted an application to renew their Class A Gambling Permit License,

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN to approve the application as submitted.

Adopted this 7th day of January, 1991.

Councilmembers voted as follows: Buscho voted no; Dahle, Hruska, Leppert and O'Rourke voted yes.

Discussion was held regarding an ordinance prepared by Gary Peterson, city attorney, prohibiting parking after snowfall. It was discussed to omit the hours a vehicle must be off the street and insert "until such time as the snow has been removed." Also, the fine schedule was set at \$20 and \$30. Motion was made by Buscho, seconded by Hruska and carried unanimously to pass Resolution 1991-2 adopting Ordinance 136.

Resolution 1991-2

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN to adopt Ordinance 136 entitled "An Ordinance Amending Ordinance 101 and 128 and Amending Chapter 6 of the Morristown Ordinance Code to Prohibit Parking After Snowfall."

Adopted this 7th day of January, 1991.

All councilmembers voted yes to the question. A copy of the Ordinance is on file with the city clerk.

Dan Minske was present and asked the council to consider amending the Sunday liquor ordinance to allow intoxicating liquor to be sold on Sunday until 12:00 midnight or 1:00 a.m. Motion was made by Leppert, seconded by Dahle and carried to pass Resolution 1991-3 to adopt Ordinance 137 allowing the sale of intoxicating liquor on Sundays between the hours of 12:00 noon and 12:00 midnight on Sunday.

Resolution 1991-3

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN to adopt Ordinance 137 and Ordinance entitled "An Ordinance Amending Ordinance 135, Section 2 - An Ordinance Licensing and Regulating the Sale of Intoxicating Liquor."

Adopted this 7th day of January, 1991.

Dahle, Hruska, Leppert and O'Rourke voted yes to the question. Buscho voted no.

Loren Dahle proposed that the following items be considered in setting goals for the future:

1. That an inventory of city property be prepared.
2. To proceed with contacting with the City of Faribault to review the current zoning ordinance and develop a land use policy.
3. To address the need or desire to design a city flag.
4. To purchase a police car.
5. To develop a policy to compost.
6. To look into contracting for water and sewer operation.
7. To review water and sewer rates.
8. To designate snow removal routes.
9. To back flush homeowners water service lines.
10. To discuss hiring a different city attorney.
11. Plant trees on the boulevards.
12. Pursue maintenance shop and council chamber plans.
13. To have Saturday meetings twice a year.
14. To purchase a mower for rough land property.

Motion by Hruska, seconded by Leppert and carried unanimously to approve the following appointments:

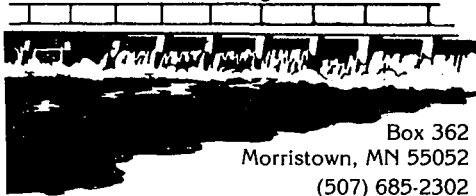
City Clerk	Virginia Schmidtke
City Treasurer	Charles Krenik
Official Depository	State Bank of Morristown
Public Health	Rice County Environmental Services
Official Newspaper	Faribault Daily News
Police Chief	Randy Baumgard

Motion was made by Hruska, seconded by Buscho and carried to adjourn the meeting until Wednesday, January 9, 1991. Meeting adjourned at 10:45 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MINUTES Special Meeting January 9, 1991

A special meeting of the Morristown City Council was called to order on Wednesday, January 9, 1991, at 9:30 a.m. by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle and Linda Hruska. Absent was Councilmember George Leppert. Also present were Virginia Schmidtke, clerk and Dave Quistal representing Rice County Planning and Zoning.

Mr. Quistal stated that Rice County Planning and Zoning is interested in providing building inspection services to the City of Morristown. He presented a building permit fee schedule which the Rice County Board of Commissioners has adopted for Rice County. It was Mr. Quistal's recommendation that the City adopt the same fee schedule.

Mr. Quistal explained that Rice County Planning and Zoning's fee for building inspections will be \$25 per inspection. They are also willing to do a plan check. That fee will be determined by the cost of construction.

Lengthy discussion was held concerning whether or not the City can adopt its own fee schedule. It was decided to look into the matter and discuss it at the next council meeting.

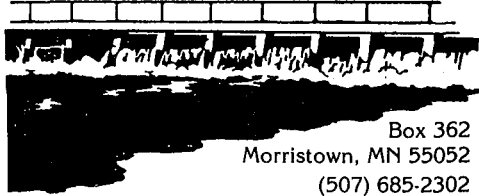
Motion was made by Buscho, seconded by Hruska and carried unanimously that upon approval by the Rice County Board of Commissioners, to have Rice County Planning and Zoning do the inspections for the proposed 1991 elderly and family housing units.

Motion by Leppert, seconded by Buscho and carried to adjourn. The meeting adjourned at 10:45 a.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## BID OPENING January 17, 1991 Pumphouse No. 2

A meeting to open bids for Pumphouse No. 2 was held on Thursday, January 17, 1991, at 10:00 a.m. in the Council Chambers. Those present were Councilmember Jim Buscho, City Clerk Virginia Schmidtke and seven bidders.

At 10:00 p.m., in accordance with advertised notice, bids were received, opened and tabulated. The following bids were received:

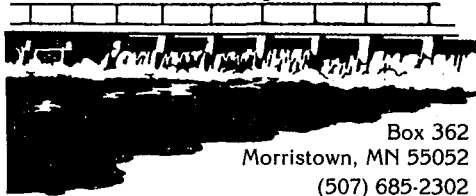
Fabricated Wood Products	\$40,700.00
A.L.M. Builders	\$43,889.00
Northfield Construction	\$53,905.00
Met-Con Construction	\$56,630.00
Lysne Construction	\$59,880.00
Rocon Incorporated	\$61,930.00
Mosier Construction	\$71,000.00
Penn Contracting	\$87,089.00

The bids will be reviewed by the city engineer and awarded at a later date. The meeting adjourned at 10:15 a.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting January 23, 1991

A special meeting of the Morristown City Council was called to order at 11:45 a.m. at the MoTown Inn by Assistant Mayor Loren Dahle. Present were Councilmembers Jim Buscho and George Leppert. Absent was Councilmember Linda Hruska. Mayor Jack O'Rourke arrived at 12:20 p.m. Present were Virginia Schmidtke, City Clerk, Representatives from the Department of Natural Resources: James Cooper, Hugh Valiant, Craig Regalia and Jerry Silson, and citizens Don Nordmeier, Gerald Kokoschke and Larry Dahle.

The purpose of the meeting was to discuss repair of the Dam and replacement of the catwalk.

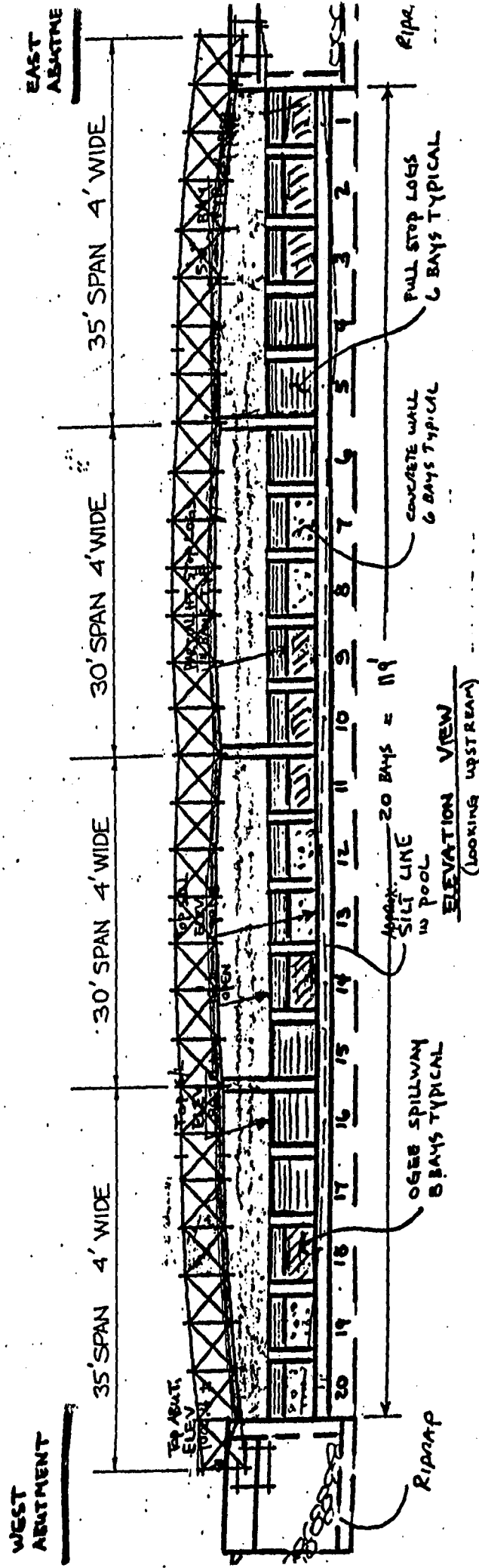
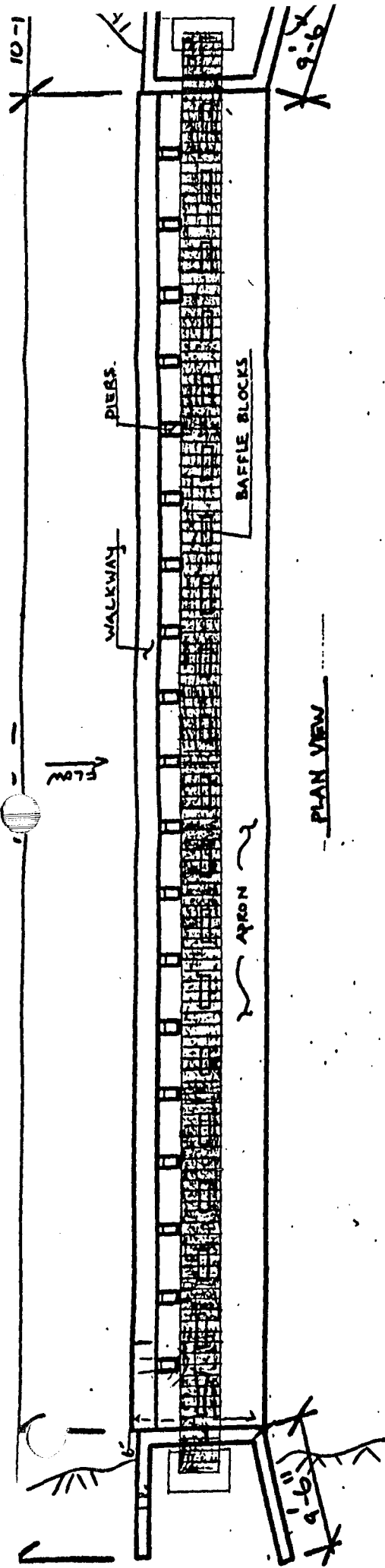
Mr. Cooper proposed that the Department of Natural Resources would repair the dam to include construction of piers and abutments for the catwalk and purchase and delivery of a preconstructed foot bridge to be placed on top of the dam. The City is to be responsible for installing the foot bridge and then to assume ownership of the foot bridge. A copy of the plans are attached.

It was agreed that the proposal was acceptable as discussed. The Department of Natural Resources will prepare an agreement and plans which are to be reviewed at the next council meeting.

The Council presented pictures to Mr. Cooper of pilings which were left in the river when the Department of Natural Resources removed the railroad trestle. Mr. Cooper stated that he would have someone from the Department of Natural Resources, Trails Division, contact Virginia Schmidtke to make arrangements to have the pilings removed.

Motion was made by Dahle, seconded by Leppert and carried to adjourn. The meeting adjourned at 12:45 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk



EXISTING CONDI





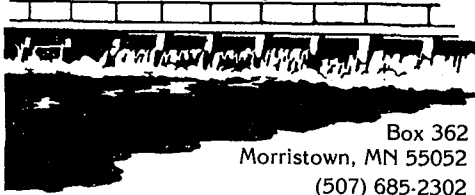
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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting January 29, 1991

A special meeting of the Morristown City Council was called to order on Tuesday, January 29, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Linda Hruska and George Leppert. Absent were Councilmember Loren Dahle and Virginia Schmidtke, Clerk.

The purpose of the meeting was to review the plans and specifications for the 1991 watermain improvements.

The following changes were made:

Page 4\11

1. Change the depths to 6 1\2 feet instead of 7 1\2 feet.
2. Eliminate drying of backfill material.

Page 5\11

1. Eliminate drying of backfill material.
2. Leave sanitary sewer line as is (do not change to ductile iron pipe.
3. Go over sanitary sewer not under.
4. Change depths to 6 1\2 feet instead of 7 1\2 feet.
5. Eliminate concrete support saddle.

Page 6\11

1. Eliminate drying of backfill material.
2. Change depths to 6 1\2 feet instead of 7 1\2 feet.

Page 7\11

1. Eliminate drying of backfill material.
2. Change depths to 6 1\2 feet instead of 7 1\2 feet.
3. At station 250 put depths at 4 feet minimum (not 7 1\2 feet) insulate pipe under ditch 15 feet in length (check with formed around pipe insulation instead of flat insulation)
4. Station 750 - Same as station 250 except depths to be 5 feet not 7 1\2.

Page 8\11

1. Change depths to 6 1\2 feet cover instead of 7 1\2 feet.
2. Eliminate drying of backfill material.

Page 9\11

1. Eliminate drying of backfill material.
2. Change depths to 6 1\2 feet cover instead of 7 1\2 feet.

3. Eliminate the two services on the North side of Main Street.  
Page 10\11

1. Eliminate drying of backfill material.
2. Change depths to 6 1\2 feet cover instead of 7 1\2 feet.

Page 11\11

1. Change depths to 6 1\2 feet cover instead of 7 1\2 feet.

Spec Book Changes:

Section 157: Appropriate detour signs will be necessary. Should read County Road 16 not 15.

Section 257 3.03 Eliminate paragraph referring to support saddle.  
3.12 Change depths to 6 1\2 feet instead of 7 1\2 feet.  
Eliminate last paragraph (4 x 4 timbers).

Section 259 3.03 Eliminate last paragraph.  
3.05 Section B. Eliminate last paragraph.


Alternate one should become the project. Move the other alternates up a number. Replacement of water hydrants and valves should be Alternate five.

Jim Buscho will ask Mike Kramer if the council can bid it all or none - any or all.

Motion by Linda Hruska, seconded by George Leppert and carried unanimously to approve the change of plans.

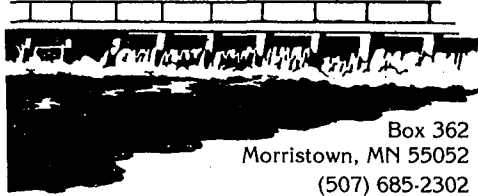
Motion by Jack O'Rourke, seconded by Linda Hruska and carried unanimously to have a special meeting on Friday, February 1, 1991, at 9:00 a.m. in the Council Chambers to meet with an engineer from Northern States Power Co. concerning overhead wiring to the water project.

Motion by George Leppert, seconded by Jim Buscho and carried unanimously to adjourn. The meeting adjourned at 9:45 p.m.

  
Linda Hruska  
Secretary Pro Tem

# City of Morrystown

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Morrystown, MN 55052  
(507) 685-2302

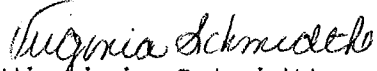
## MORRISTOWN CITY COUNCIL MINUTES Special Meeting February 1, 1991

A special meeting of the Morrystown Council was called to order at 9:00 a.m. in the Council Chambers by Jim Buscho. Present were Councilmembers Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Absent was Jack O'Rourke, Mayor. Also present were Virginia Schmidtke, clerk and Dave Mass and Kathy Weirs from Northern States Power Company.

Discussion was held concerning the proposed electrical hookup to the new well and pumphouse. It was explained that the cost of installing the wire underground as planned will cost approximately \$14,000 while going overhead will cost between \$4,000 and \$5,000.

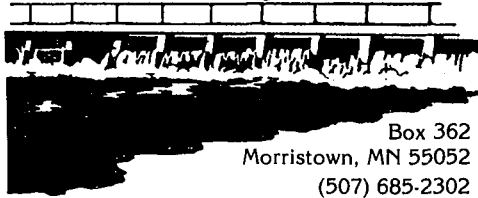
The council adjourned to visit the site.

The meeting adjourned at 9:45 a.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting February 4, 1991

A regular meeting of the Morristown City Council was called to order on Monday, February 4, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Present were Councilmembers Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, clerk and Charles Krenik, treasurer. Councilmember Jim Buscho was absent.

Motion by Hruska, seconded by Leppert and carried unanimously to amend the minutes of the meeting held January 7, 1991, by adding to page 2, paragraph 9 the explanation that the additional engineering fees of \$1,500 are for changing the watermain plans and specifications and the \$200 is for changing the roadway; by adding George Leppert's name to the list of Councilmembers present at the January 9, 1991, meeting; to change page 4, paragraph 1, item 2 to read to proceed with "contracting" instead of "contacting" and to approve the minutes as amended.

Motion by Leppert, seconded by Hruska and carried unanimously to accept the treasurer's report which showed a balance of \$9,145.58 in the Checking Account and \$331,756.08 in the Investment Account.

Dick Grabko was present and reported on the following Grant Activities:

1. Single Family and Rental Rehabilitation Mr. Grabko presented a detailed summary of 56 single family rehabilitation projects undertaken since 1987. In addition, 16 rental units were rehabilitated. Construction totaled \$617,649 over the three year period.
2. Small City Development Program Grant Mr. Grabko presented a letter from the Minnesota Department of Trade and Economic approving the use of \$24,463 of SCDP funds for rehabilitation of the Morristown Feed Mill.
3. Morristown Feed Mill One bid of \$10,000 from Short, Elliott and Hendrickson for engineering/architectural services to provide design and specification plans for the restoration of the Morristown Feed Mill was received. The services SEH will provide were reviewed and the proposed budget was discussed. The cost of the project is estimated to be \$70,200. A breakdown of the revenues and expenditures is on file with the city clerk.

Motion by Hruska, seconded by Leppert and carried unanimously to award Short, Elliott and Hendrickson the bid to restore the Feed Mill as per bid on file.

Discussion was held in regard to meeting with the Morrístow History Club to discuss plans and set guidelines for the Feed Mill restoration as to use resources to the maximum. Motion was made by Hruska, seconded by Leppert and carried unanimously to meet with the History Club on Tuesday, February 12, 1991, at 7:30 p.m.

4. Proposed Apartments Mr. Grabko announced that Farmers Home Administration will include the cost of preparing the subsidized housing study prepared for the City by Advantage Marketing Group in the final budget for the proposed apartment. The fee of \$2,800 will be paid by the developers.
5. Other Mr. Grabko stated that his professional services will end on June 30, 1991, at the end of the grant period. He recommended that the council continue their effort towards downtown revitalization and that a Economic Development Fund be established for housing and commercial rehabilitation repayment.

Motion by Hruska, seconded by Leppert and carried unanimously to accept Mr. Grabko's report as presented.

The Police Department report for the month of January, 1991, was presented and discussed. A copy of the report is on file. Motion by Leppert, seconded by Hruska and carried unanimously to accept the report.

Discussion was held in regarding to purchasing a new typewriter for the Police Department. Since no prices were presented the discussion was tabled until the next meeting.

A letter was discussed from Gary Peterson in which he recommended that the Council obtain a written agreement from current and future part time police officers stating that they will fully cooperate in prosecuting cases even after their employment with the city has been terminated. No formal action was taken.

Don Nordmeier, Fire Chief, reported there were three rural rescue calls and one rural fire call during January, 1991.

Chief Nordmeier presented the Fire Department officers for 1991 as elected by the firemen at their annual meeting held January 28, 1991. They are as follows: Donald Nordmeier, Fire Chief, Ernest Nordmeier, 1st Assistant Fire Chief, John Schlie, 2nd Assistant Fire Chief, Leon Gregor, Treasurer and Steve Nordmeier, Training Officer. Motion by Leppert, seconded by Dahle and carried unanimously to approve the

Fire Department officers as recommended. Don announced that this will be his last year as chief of the Department.

Discussion was held concerning whether or not the civil defense plan has been updated. Don Nordmeier was instructed to have Dave Green, Civil Defense Coordinator, attend the next council meeting to report on the 1990 activities.

Motion was made by Hruska, seconded by Leppert and carried unanimously to send a thank you to the Morristown Fire Department thanking them for the invitation to the Firemen's annual meeting and for the steak dinner.

Discussion was held concerning silt and grindings which are being washed down from the new well site causing erosion to the ditch bank. It was decided to require the well drillers to build a dike or holding pond to stop the flow of silt and grindings.

Discussion was held concerning whether repairs need to be done to the sweeper. It was decided to have Arnie Schlinger service it now so that it is ready for Spring street sweeping.

Motion by Dahle, seconded by Hruska and carried unanimously to have Arnie Schlinger flush the hydrants on Wednesday, February 6th if the temperature is above 34 degrees and to begin flushing at 10:00 a.m.

Don Nordmeier reported that Reuben Krause installed new fuses in the Civil Defense siren.

Motion by Dahle, seconded by Hruska and carried unanimously to appoint Glen Kodack, Lawrence Wille, Karl Luiken and Steve Felix as members of the Zoning Board.

Virginia Dahle, president of the Morristown Commercial Club was present and suggested that American flags and holders be purchased and placed on the electric poles. George Leppert, Jack O'Rourke and Linda Hruska volunteered to be on a committee to look into purchasing and installing flags on the electric poles on Division Street.

Millard Meyers was present and requested that a street light be installed in the alley by the Methodist Church. It was discussed that Northern States Power Company plans to conduct an audit of the city street lighting system in the near future and the request will be considered at that time.

Steve Kallestad was present and requested that the siren and iron plate on the watertower be given to the Morristown Historical Society when the watertower is demolished. Motion by Leppert, seconded by Hruska and carried unanimously to donate the siren and iron plate to the Historical Society as requested.

Millard Meyers, on behalf of the Methodist Church, expressed interest in purchasing the watertower property for a parking lot for the funeral home and church.

Motion was made by Hruska, seconded by Dahle and carried unanimously to pay the printed claims and accounts totaling \$3,734.25 from the General Fund, \$805.20 from the Fire Department Fund, \$15,040.13 from the Water Fund, \$961.09 from the Sanitary Sewer Operations Fund, \$100 from the Lawcon Fund, \$4,260.12 from the Water Improvement Project Fund, late claims totaling \$1,578.74 and the balance of a claim from Visu-Sewer which was rejected at a meeting held November 5, 1990.

Virginia Schmidtke reported that Gary Peterson recommends that Ordinance 136, which was adopted on January 7, 1991, be amended to include either time of day on which vehicles cannot be parked after a snowfall or to designate certain streets as snow emergency routes. He questioned the consistency of being able to enforce the ordinance as adopted. It was decided to table discussion of the ordinance until the next regular meeting.

Discussion was held designating certain streets as snow emergency routes and to order signs for those street. Motion was made by O'Rourke, seconded by Hruska and carried unanimously to grant Loren Dahle and George Leppert permission to look the situation over and order the necessary signs.

Discussion was held in regard to awarding the contract for construction of Pumphouse No. 2. Virginia Schmidtke reported that she received a copy of the project references submitted by Fabricated Wood Products but has not received a list of the proposed sub-contractors. Motion by Dahle, seconded by Leppert and carried unanimously to table awarding the bid until a recommendation is received from the Engineer.

Discussion was held concerning a letter form John Korngiebel, architect for the proposed apartment complex, requesting that the city's building inspector, maintenance superintendant and fire marshal review the plans and specifications for the apartments and respond on the project. Mayor O'Rourke reported that the Rice County Zoning inspector will review the plans for a fee of \$600. Mayor O'Rourke volunteered to contact Farmers Home Administration to see what type of review and response is necessary.

A proposal from Rice County Planning and Zoning to provide building inspection services and plan check review for the City was tabled was discussed. It was decided to visit with surrounding communities to see how their inspection and fees are structured.

It was decided to write a letter to Lisa Spielman, manager of Riverview Mobil Home Park, requesting that she notify the council of



the number of homes in the Park that are not owner-occupied.

Discussion was held in regard to the list of goals presented by Loren Dahle at the January 7, 1991, council meeting. Loren and Virginia Schmidtke were appointed to prioritize the list and include one or two of the goals on each month's agenda.

Discussion was held in regard to becoming a member of the Cooperative Purchasing Ventrue Program now or to wait until July 1st when their fiscal year begins. Discussion was held concerning whether to purchase a police car now or after July 1st. It was decided to table the decision to purchase a police car and whether to join the CPV Program until the next regular meeting.

Virginia Schmidtke presented a copy of a Floodplain Management Ordinance for the Council to review. She explained the disadvantages of not adopting such an ordinance are:

1. Federal assistance will not be available to help with flood damage.
  2. Homeowners in the flood plain cannot get federal backed loan to sell.
  3. New homes in the flood plain must have flood insurance.
- It was decided there is no interest in adopting such an Ordinance.

A letter from the League of Minnesota Cities offering LMCIT's accident policy to city council members was discussed. It was decided not to take the coverage as offered.

A letter from David Brunet requesting a letter of support concerning his plans to publish a text on the history of the Cannon Valley was discussed. Motion by Dahle, seconded by Buscho and carried unanimously to send a letter of support to him as requested.

Discussion was held in regard to purchasing a flag and flag pole to be installed at the Council room. Motion by Hruska, seconded by Leppert and carried unanimously to purchase and flag and flag pole.

Motion was made by Dahle, seconded by Hruska and carried unanimously to contact Gary Peterson, city attorney, and have him proceed with condemnation of Gladys Kisor's property.

The Council reviewed a letter from Jim Cooper, Regional Hydrologist for the Department of Natural Resources, containing the minutes of a meeting held at the Motown Inn regarding repair of the Morrystown Dam and replacement of the catwalk. Motion by Hruska, seconded by Dahle and carried unanimously to adopt the following resolution and to send a copy to Mr. Copper.

Resolution 1991-4

WHEREAS, the Department of Natural Resources has proposed to the City of Morristown to repair the Dam to include construction of piers and abutments for a catwalk and to purchase and deliver a preconstructed foot bridge to be atop the Dam,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, RICE COUNTY, MINNESOTA to install the foot bridge, to assume ownership of the foot bridge and to proceed with entering into an agreement with the Department of Natural Resources.

Adopted this 4th day of February, 1991.

All Councilmembers voted yes to the question.

Letters from the League of Minnesota Cities, Minnesota Mayors Association and Minnesota League of Small Cities were presented requesting cities to respond to Governor Arnie Carlson's recent and proposed state aid cuts. It was decided to send a letter opposing the cuts to Governor Carlson, Senators Tom Neuville and Robert Vanasek and Representative Peter Rodosovich.

A letter was received from Scott Johnson, Cannon Valley Cablevision. The letter included Franchise Fee payment for 1990 and the 1990 financial statement indicating the monthly billings and franchise fee calculations.

An invitation was received from the Community Development Society to attend an organizational and informational meeting on the formation of a state chapter of the Community Development Society. The meeting will be held Friday, February 8, 1991, at the Mankato Gardin Inn.

The official population counts for the State of Minnesota was received from the Bureau of the Census. The official population of Morristown is 784 according to the 1990 census.

It was brought to the attention of the Council that Dave Meschke has not complied with the Council's request to apply for a varience to remodel the Bartz home from a single family residence to a multi-family and to provide assurance to the Council that adequate off-street parking will be available. Motion was made by Leppert, seconded by Dahle and carried unanimously to send Dave a letter notifying him that he has until February 20, 1991, to request a varience hearing or he will be subject to fine.

George Leppert inquired as to the procedure for signing purchase orders. Mayor O'Rourke explained that either he or a Department head may sign a purchase order for purchases over \$50.

Virginia Schmidtke reported a complaint concerning a citizen who is harboring four dogs. George Leppert was appointed to investigate the complaint.

The following appointments were made by Mayor O'Rourke:

Acting Mayor	Lorn Dahle
Animal Control	George Leppert
Community Education	Linda Hruska
Community Hall	Linda Hruska
Fire	Jack O'Rourke
Police Commissioner	Jack O'Rourke
Streets	Linda Hruska
Parks	George Leppert
Water	Jim Buscho
Sewer	Jim Buscho
Solid Waste	Loren Dahle
Weeds	Loren Dahle

The mayor is to assist with all Departments.

It was decided to inventory all city property. Responsibility for inventory will be as follows:

Fire Hall and Police	Jack O'Rourke
Community Hall	Linda Hruska
Council Room	Loren Dahle
Sanitary Sewer Plant	Jim Buscho
Maintenance Shop	George Leppert

It was decided to send a letter to Tom Theilen of the League of Minnesota Cities stating that the Council prefers roundtable discussion at the Regional meetings instead of one or two speakers.

Motion by Hruska, seconded by Leppert and carried to adjourn. The meeting adjourned at 11:00 p.m.

  
Virginia Schmidtke  
City Clerk

MORRISTOWN CITY COUNCIL MINUTES  
Special Meeting  
February 12, 1991

A special meeting of the Morristown City Council was called to order on Tuesday, February 12, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, City Clerk and Steve Felix, Virginia Dahle, Steve Kallestad and Millard and Fern Meyers, Morristown History Club members.

The purpose of the meeting was to meet with the History Club members to discuss plans and set guidelines for the restoration of the Morristown Feed Mill.

It was the general consensus of the group to interpret the Mill to the period of the early 1900's, to leave the steel siding and to shingle the roof with cedar shingles. Millard Meyers volunteered to draw a sketch of the Mill for the Engineer.

It was decided to identify organizations, businesses, past patrons, past suppliers and past owners who have either committed dollars or labor donations or who may be willing to donate to the Mill restoration project.

Linda Hruska, Jim Buscho, Loren Dahle and Millard Meyers were appointed to meet with the Engineer to formulate plans and specifications. Virginia Schmidtke and Steve Kallestad were appointed to prepare a letter of introduction to donors. Linda Hruska volunteered to prepare a list of past patrons.

Discussion was held concerning the need to delegate responsibility for fund raising and someone to organize work days. No action was taken.

Discussion was held in regard to open cut County Road 16 south of Chestnut Street to install watermains. Open cutting the road would result in a savings of \$9,000 - \$11,000. Motion by Buscho, seconded by Hruska and carried unanimously to request permission from Charles Schmit, Rice County Highway Engineer, to open cut County Road 16 for the watermain installation project.

Motion by Hruska, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:30 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke, City Clerk

MORRISTOWN CITY COUNCIL MINUTES  
Special Meeting  
February 20, 1991

A meeting of several members of the City Council and Morristown History Club and F.J. Sabongi, Engineer, was held on Wednesday, February 20, 1991, at 10:00 a.m. in the Council Chambers. Present were Councilmembers Jack O'Rourke, Jim Busho, Loren Dahle and Linda Hruska; City Clerk, Virginia Schmidtke; History Club members Millard Meyers and Steve Kallestad and F.J. Sabongi.

The purpose of the meeting was to discuss plans for the restoration of the Morristown Feed Mill.

Plans and specifications prepared by Millard Meyers and Mr. Sabongi were reviewed and discussed.

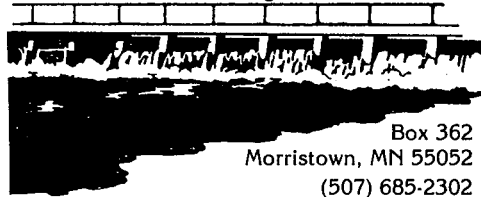
Mr. Sabongi reviewed the design and work tasks SEH will perform during the restoration (stabilization) project. The services are described in the proposal submitted by SEH at the February 4, 1991, council meeting. A copy of the proposal is on file with the clerk.

The plans and specifications will be completed no later than April 1, 1991.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting March 4, 1991

A regular meeting of the Morristown City Council was called to order on Monday, March 4, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Present were Councilmembers Jim Buscho and George Leppert. Absent were Councilmembers Loren Dahle and Linda Hruska. Also present were Virginia Schmidtke, clerk and Charles Krenik, treasurer.

Motion by Buscho, seconded by Leppert and carried unanimously to approve the minutes of a special meeting held February 1, 1991, the regular meeting held February 4, 1991, and special meetings held February 12 and 20, 1991, as printed.

Motion by Leppert, seconded by Buscho and carried unanimously to approve the treasurer's report which showed a balance of \$26,738.82 in the General Checking Account and \$331,657.08 in the Investment Account.

Dick Grabko was present and provided the council with a summary of program activities accomplished through February, 1991. The grant activity summaries and units accomplished were reviewed and placed on file. Included in the summary were the SCDP program grant activities, LAWCON Outdoor Recreation activities and the Morristown FmHA family housing project.

Mr. Grabko presented a copy of the Morristown Community Energy Program final report which was submitted to the Minnesota Department of Public Service Energy Division. A copy of the report is on file with the City Clerk.

Virginia Schmidtke reported on a grant available through Minnesota Beautiful where communities have an opportunity to receive paint necessary to complete a restoration project. Motion was made by Buscho, seconded by Leppert and carried unanimously to submit a Picture-It-Painted application to Minnesota Beautiful for paint to repaint the Feed Mill.

The Police Department Report was presented and discussed. Motion by Buscho, seconded by Leppert and carried unanimously to accept the report as printed. It was decided to discuss purchase of a police car at the next regular council meeting.

The Fire Department Report was presented. Motion by Leppert, seconded by Buscho and carried unanimously to approve the report as presented.

Jim Buscho reported on the following maintenance activities:

1. The street sweeper is ready for sweeping and streets will be swept as soon as weather permits.
2. The brackets for the flags are almost ready and will be installed on the poles by Wednesday, March 6th.
3. Hydrants will be flushed Wednesday, March 6th weather permitting.

It was discussed to request a key from the Baseball Association for the baseball storage shed which houses one of the city owned lawnmowers.

It was decided that each councilmember is to bring a list from his or her department of work activities to be completed this Spring and Summer to the next council meeting.

Motion by Buscho, seconded by Leppert and carried unanimously to pay the \$50 examination fee to the State Treasurer for the Zoning Commissioner to take the building inspector test.

Virginia Schmidtke reported that Dave Meschke obtained the necessary zoning certificate for off-site parking as per letter to him dated February 5, 1991.

Motion by O'Rourke, seconded by Leppert and carried unanimously to pay the Zoning Board members for meetings attended in 1990.

Faye Golombeski, representing the Dam Days Committee, was present to request additional advertising funding. Motion was made by Buscho, seconded by Leppert and carried unanimously to give the Dam Days Committee \$500 as budgeted.

Harold Israelson, Israelson and Associates, was present to introduce himself and his company.

Motion by Buscho, seconded by Leppert and carried unanimously to pay the printed claims and accounts totaling \$3,980.69 from the General Fund, \$283.11 from the Water Fund, \$1,127.97 from the Sanitary Sewer Fund, \$358.37 from the Morristown Fire Department Fund and \$4,135.27 from the Water Improvement Project Fund.

Motion by Leppert, seconded by Buscho and carried unanimously to pay the late claims totaling \$844.28.

Motion by Buscho, seconded by Leppert and carried unanimously to pay LTP Enterprises and Key Well Drilling partial payment number one totaling \$36,128.50 on a two name check.

Motion by Leppert, seconded by Buscho and carried unanimously to pay Engineering America Partial Payment Estimate Number 3 totaling \$17,176.00.

Motion by O'Rourke, seconded by Leppert and carried unanimously to pay Dahle Enterprises \$367.00 after clarification by the City Engineer concerning seeding and landscaping.

Motion by Buscho, seconded by Leppert and carried unanimously to pay Northern States Power Company \$7,482 for installing electrical service to Pumphouse No. 2.

Discussion was held concerning the proposed ordinance prohibiting parking after snowfall. It was decided that no parking shall be allowed on County Roads between 4:00 and 8:00 a.m., November 1 through May 1 of each year. The discussion is to be continued at the next council meeting the proposed change has been reviewed by the city attorney.

Motion by Buscho, seconded by Leppert and carried to award the low bid of \$40,700 for Pumphouse No. 2 to Fabricated Wood Products. Buscho and Leppert voted yes. O'Rourke, who is one of the subcontractors, abstained from voting.

A letter from SEH stating they had written the watermain completion date to coincide with the 19 full time inspection days remaining in the contract was discussed. The letter suggested areas where budget for additional inspection time might be realized. Motion by Buscho, seconded by Leppert and carried unanimously to send a letter to SEH authorizing them to allow the contractor 45 calendar working days to complete the project. SEH inspection days would remain at 19.

Motion was made by Buscho, seconded by Leppert and carried unanimously to authorize Linda Hruska to obtain a bid from Dahle Landscaping to restore the Franklin Street boulevard.

Discussion concerning a city flag was tabled until the April 1, 1991, council meeting.

A letter from city attorney Gary Peterson concerning the Kisor property was read and placed on file. It was decided that the structures must be removed or razed, not repaired.

A letter from David Dacquisto, Rice County Planning and Zoning, concerning the permit fee to review the proposed apartment plans was discussed. It was decided to table the matter until the next meeting.

The 1990 City Financial Report was presented. Motion by Buscho, seconded by Leppert and carried unanimously to approve the report as printed.



Virginia Schmidtke reported on a meeting she attended concerning Rice County's interest in purchasing paper ballot voting equipment. Cost of the system to the City of Morristown will be approximately \$500.

Discussion was held concerning a request from Arnie Schlinger to be paid overtime on Saturday, April 20, 1991, to help with the Dog Clinic. Mayor O'Rourke volunteered to help so that no salary needs to be paid.

Information concerning the Adopt a River Program was presented. There was no interest in the project.

Jim Buscho reported that he received information concerning National Water Drinking Week, May 5 - 11, 1991. No action was taken.

A letter from the Faribault Regional Center with information concerning the services they have to offer was discussed and placed on file.

Motion by Leppert, seconded by Buscho and carried unanimously to pay the \$60 registration fee and \$15 testing fee for Arnie Schlinger to attend the annual wastewater convention March 20 - 22, 1991.

Motion by Buscho, seconded by Leppert to grant Virginia Schmidtke vacation April 8 - 11 as requested.

Motion by Leppert, seconded by Buscho and carried unanimously to pay the \$50 registration fee if someone wants to attend the Rural Economic Development Workshop to be held in Owatonna March 7, 14 and 21, 1991.

Correspondance was received from Charles Schmit, Rice County Highway Engineer, authorizing the City to open cut CSAH 16 to install a water main.

The annual Board of Review meeting will be held on Tuesday, April 23, 1991, at 7:30 p.m.

Virginia Schmidtke reminded the council of a meeting to be held Tuesday, March 5, 1991, at 7:30 p.m. with Jon Jensvold, city of Faribault planner, concerning land use planning and zoning ordinance changes.

A letter was received from Senator Douglas Johnson concerning public hearings to be held March 8 and March 13 to discuss the Governor's 1992-1993 budget and property tax proposal.

Motion by Leppert to pass Resolution 1991-5 approving a gambling permit license application from the Morristown Fire Department. The motion died for lack of a second.

Motion was made by Leppert, seconded by Buscho and carried unanimously to continue the meeting on Tuesday, March 5, 1991, at 7:30 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

MORRISTOWN CITY COUNCIL MINTUES  
Meeting Continued from March 4, 1991  
March 5, 1991

A meeting of the Morristown City Council continued from Monday, March 5, 1991, was called to order on Tuesday, March 5, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Loren Dahle and George Leppert. Also present were Virginia Schmidtke, City Clerk, Mike Connell, Faribault City Planner and Karl Luiken, Steve Felix, Lawrence Wille, Glen Kodack and Richard Sammon, Zoning Board members.

Motion by Dahle, seconded by Leppert and carried unanimously to pass Resolution 1991-5 approving a gambling permit application from the Morristown Fire Department Firemen's Relief Association.

Resolution 1991-5

WHEREAS, The Morristown Firemen's Relief Association has submitted an application to renew their Class B Gambling Permit License to conduct gambling at Archie's Bar,

BE IT RESOLVED BY THE CITY OF COUNCIL OF MORRISTOWN to approve the application as submitted.

Adopted this 5th day of March 1991.

Councilmembers voted as follows: Dahle, yes, Leppert, yes, O'Rourke, yes.

Motion by Leppert, seconded by Dahle and carried unanimously pass Resolution 1991-6 approving a gambling permit application from the Morristown Fire Department Firemen's Relief Association.

Resolution 1991-6

WHEREAS, The Morristown Firemen's Relief Association has submitted an application for a new Class B Gambling Permit License to conduct gambling at Snappy Dans,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF MORRISTOWN to approve the application as submitted.

Adopted this 5th day of March 1991.

Councilmembers voted as follows: Dahle, yes, Leppert, yes and O'Rourke, yes.

Motion by Leppert, seconded by Dahle and carried unanimously to disapprove a zoning permit application from Paul Winkelman to move in an addition to his house until more information is received.

Discussion was held with Mike Connley, Faribault City Planner, in regard to developing a land use plan and zoning code revisions. Some of the current zoning issues were discussed and a tentative timeline was presented. Mr. Connley stated that he would be meeting with city staff and Morristown officials to identify zoning and land use issues.

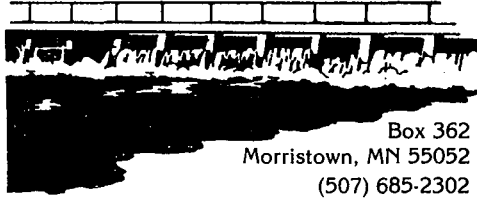
Motion was made by Leppert, seconded by O'Rourke and carried to adjourn. The meeting adjourned at 10:30 p.m.



Virginia Schmidt  
City Clerk

# City of Morristown

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## MORRISTOWN ZONING BOARD MINUTES Special Meeting March 13, 1991

A special meeting of the Morristown Zoning Board was called to order on Wednesday, March 13, 1991, at 6:30 p.m. in the Council Chambers by Richard Sammon, Zoning Administrator. Zoning Board members present were Steve Felix and Lawrence Wille. Zoning Board member Lawrence Churchill arrived at 7:00 p.m. Also present was Virginia Schmidtke, clerk, Loren Dahle and George Leppert, councilmembers and Dave Meschke. Absent were Zoning Board members Karl Luiken and Glen Kodak.

An application from the State Bank of Morristown to renovate the south one-half of the second floor of the Bank into a three bedroom apartment was presented

After lengthy discussion a motion was made by Wille, seconded by Felix and carried unanimously to recommend to the city council the application be denied for the following reasons:

1. Zoning Ordinance Section 6 B-2, G. 2. The use is not a permitted use within the B-2 District.
2. Section 13.5, B. Requirement for one and one half parking space for each dwelling unit. Section 13.10 which requires all parking spaces be located on the same lot or parcel with the building use used or served. The Bank cannot comply with this requirement.

It was questioned as to, if in fact the Bank does have parking in the rear, how could it be accessed without crossing private property.

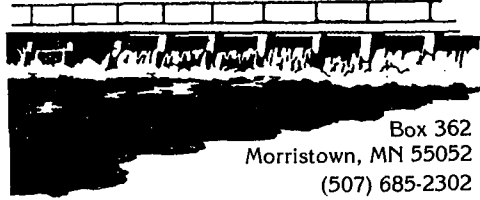
Discussion was held concerning inadequate play area for the tenants.

Motion by Felix, seconded by Wille and carried to adjourn. The meeting adjourned at 7:20 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
Zoning Clerk

# City of Morristown

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## HISTORY/COUNCIL HISTORICAL COMMITTEE MEETING March 14, 1991

A Historical Committee Meeting was held on Thursday, March 14, 1991, at 10:00 a.m. in the Council Chambers. Those present were Jim Buscho, Loren Dahle, Linda Hruska, George Leppert, Virginia Schmidtke, F.J. Sabonji, Millard Meyers, Steve Kallestad, Charles Schmit, Charles Nelson and Scott (?) and Dick Grabko.

Mr. Sabonji presented preliminary and final design plans for the restoration/stabilization of the Morristown Feed Mill.

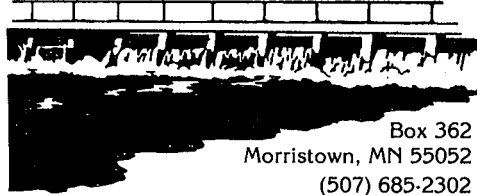
Mr. Sabonji requested a letter of authorization from the City Council endorsing the preliminary and final concept and plan and authorization to proceed with the final plans and specifications.

The meeting adjourned at 12:10 p.m.

Virginia Schmidtke

# City of Morristown

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting March 18, 1991

A special meeting of the Morristown City Council was called to order on Monday, March 18, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, City Clerk and Richard Prescher.

Richard Prescher, on behalf of the State Bank of Morristown, requested the council seek legal opinion regarding a decision by the Zoning Board to recommend that a zoning application submitted by the State Bank to renovate empty space above the Bank into an apartment be denied.

He recommended that legal advice be obtained for the following reasons:

1. Zoning Ordinance, Section 13.4 exempts off-street parking in the B-2 Central Business District.
2. Section 6.7, G. 2. He requested further clarification concerning the use.

No formal action was taken on the request for a legal opinion.

Discussion was held concerning impact on the neighborhood in regard to inadequate play area and access to parking behind the Bank.

Motion by Leppert, seconded by Buscho and carried unanimously to accept the Zoning Board's recommendation and deny the Zoning application.

Motion by Buscho, seconded by Dahle and carried unanimously to endorse the preliminary concept and plan for the restoration of the Morristown Feed Mill as presented by F. J. Sabonji at a meeting held Thursday, March 14, 1991, and authorize Short-Elliott-Hendrickson to proceed with the final design documents.

Jim Buscho reported that Mike Kramer, City Engineer, will try to have the preconstruction meeting for Pumphouse No. 2 and the bid opening for the 1991 watermain construction project on the same day, either March 27 or March 29.

Motion by Buscho, seconded by Hruska and carried unanimously to reimburse the City Clerk for hours worked or meetings attended on days she is not scheduled to work.

Discussion was held in regard to a request to sand 4th Street S.W. Linda Hruska was instructed to have Arnie Schlinger get three to four yards of gravel from Timm's Trucking and put it on the street as requested.

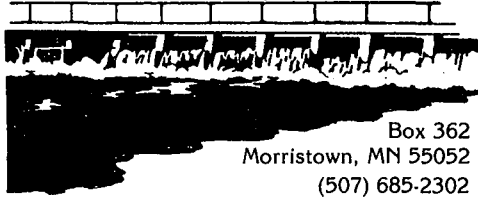
Motion by Buscho, seconded by Dahle and carried to adjourn. The meeting adjourned at 8:10 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk



# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting March 29, 1991

A Special Meeting of the Morristown City Council was called to order on Friday, March 29, 1991, at 10:00 a.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Also present were Virginia Schmidtke, city clerk and Steve Campbell, SEH.

The purpose of the meeting was to received bids for the construction of the 1991 watermain improvements.

At 10:00 a.m., in accordance with advertised notice, Mayor O'Rourke called for bids for the construction of the watermains. It was determined that three bids were received. The bids were opened and tabulated. The bids are as follows:

1.	S.M. Hentges and Sons	Base Bid	\$321,585.75
		Alternate Bid No. 1	15,271.25
		Alternate Bid No. 2	8,534.25
		Alternate Bid No. 3	20,193.00
		Alternate Bid No. 4	28,486.75
		Alternate Bid No. 5	<u>35,250.00</u>
		TOTAL BID	<u>\$429,281.00</u>
2.	B.H. Heselton Co.	Base Bid	\$276,950.20
		Alternate Bid No. 1	13,417.25
		Alternate Bid No. 2	6,697.00
		Alternate Bid No. 3	15,781.50
		Alternate Bid No. 4	20,922.50
		Alternate Bid No. 5	<u>73,600.00</u>
		TOTAL BID	<u>\$407,368.45</u>
3.	Southern MN Const.	Base Bid	\$239,349.50
		Alternate Bid No. 1	14,692.00
		Alternate Bid No. 2	9,060.00
		Alternate Bid No. 3	20,003.00
		Alternate Bid No. 4	28,609.25
		Alternate Bid No. 5	<u>116,800.00</u>
		TOTAL Bid	<u>\$428,513.75</u>

The bids were submitted to the Engineer for review. No other action was taken.

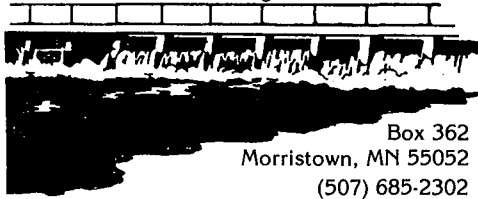
Motion by Leppert, seconded by Hruska and carried unanimously and carried to adjourn.

*Virginia Schmidtke*

Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Pre Construction Conference March 29, 1991

A Pre Construction Conference for Pump House construction was called to order on Friday, March 29, 1991, at 10:30 a.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Also present were Virginia Schmidtke, city clerk; Steve Campbell, SEH; Martin Hoelsing and Vern Koppes, Farmers Home Administration and Gene Meschke, Fabricated Wood Products.

The following items were discussed:

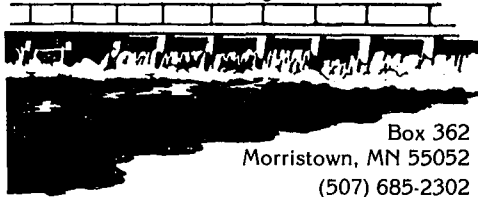
1. Notice of Award to be issued by the city when all legal documents papers are in order.
2. Compaction tests to be taken on foundation.
3. It was discussed to issue a change order to change the design of the roof and update shingles to timber line grade.

Motion by Buscho, seconded by Hruska and carried to adjourn. The meeting adjourned at 11:45 a.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting April 1, 1991

A regular meeting of the Morristown City Council was called to order on Monday, April 1, 1991, at 7:00 p.m. in the Council Chambers at 109 2nd Street S. W. by Mayor Jack O'Rourke. Present were councilmembers Jim Buscho, Linda Hruska, George Leppert and Loren Dahle. Also present were Virginia Schmidtke, clerk and Charles Krenik, treasurer.

Motion by Hruska, seconded by Leppert and carried unanimously to approve the minutes of the regular meeting held March 4 and continued March 5, 1991, and of the special meetings held March 13, 14 and 18, 1991, as printed.

Motion by Leppert, seconded by Buscho and carried unanimously to accept the treasurer's report which showed a balance of \$2,044.12 in the General Checking Account and \$296,657.08 in the Investment Account.

A memo from Dick Grabko regarding the April grant activities was received. Highlights of the report included:

1. Thirty-five single family rehab projects have been completed. \$13,344 of the \$317,199 in rehab funds remains to be committed.
2. Sixteen rental units have been rehabilitated utilizing \$144,639 in total funding. All grant funds have been expended.
3. Nine commercial rehab projects have been completed. \$3,030 of the \$262,845 remains.
4. Bid opening for the FmHA family/elderly housing project is scheduled for April 2, 1991.
5. Design and specification documents for restoration/stabilization of the Feed Mill are being prepared by SEH.
6. LAWCON grant close out is scheduled for December 31, 1991. Activities remaining to be done include the pedestrian bridge in the lagoon area, bike path hookup from the Sakatah Trail, one fishing pier, one canoe launch and the balance of the landscaping.

Motion by Buscho, seconded by Hruska and carried unanimously to accept the report as presented. A copy of the report in its entirety is on file with the city clerk.

The Police Department report for the month of March was presented and discussed. Motion by Dahle, seconded by Buscho and carried unanimously to accept the report as printed.

Motion by Hruska, seconded by Buscho and carried unanimously to accept the Fire Department's report for the month of March as presented.

Discussion was held concerning a request from Morristown Baseball Association to use the city tractor to spread lime on the baseball field. It was decided to allow the Baseball Association to use the tractor but that it must be operated by city personnel.

It was discussed to establish guidelines for requests to use city equipment. Guidelines are to be discussed at the next regular council meeting.

A letter from Owatonna Groundsmasters informing the council of their street sweeping business was presented and placed on file.

Virginia Schmidtke presented revenues and expenditures to date concerning the Water Improvement Project. The estimated balance of funds available for the watermain improvements is \$245,000. Discussion was held to eliminate the river crossing to reduce costs. No formal action was taken.

An application from Dan Minske for an off-sale liquor license was discussed. Motion by Leppert, seconded by Dahle and carried to grant an off-sale liquor license to Dan Minske as per application. Councilmembers voted as follows: Buscho, no; Dahle, Hruska, Leppert and O'Rourke, yes.

Motion by Leppert, seconded by Dahle and carried unanimously to approve the printed claims and accounts totaling \$5,647.97 from the General Fund, \$211.85 from the Water Fund, \$217.95 from the Morristown Fire Department Fund, \$707.90 from the Sanitary Sewer Operations Fund, \$194.24 from the Sanitary Sewer Dept Fund and \$72 from the Water Improvement Project Fund and also the late claims totaling \$62.16 from the General Fund, \$49.20 from the Water Improvement Project Fund, \$205.35 from the Water Fund and \$189 from the Sanitary Sewer Fund.

Motion by O'Rourke, seconded by Hruska and carried unanimously to pay L.T.P. Enterprises, Inc., and Keys Well Drilling partial payment number two totaling \$10,602 on a two name check but that the restoration of the ditch and rest of the ground must be restored prior to issuing future payment requests.

Mayor O'Rourke reported that he met with the ASCS office to discuss building a soil conservation structure south of Nathan's Addition. ASCS agreed to build the structure at a cost of \$3,500 if the city agrees to maintain it. Mayor O'Rourke recommended that the structure not be built as designed. No action was taken.

Motion by Buscho, seconded by Leppert and carried unanimously to join the Cooperative Purchasing Venture Program and to pay the annual membership application fee of \$350.

Motion by Buscho, seconded by Hruska and carried unanimously to pass Resolution 1991-7 adopting City of Morristown Park Ordinance 138.

Resolution 1991-7

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to adopt Ordinance 138 entitled City of Morristown Park Ordinance 138 the purpose being to afford a means of maintaining and enforcing the orderly use of city parks and other recreational areas under the jurisdiction of the City of Morristown.

Adopted this 1st day of April, 1991.

Councilmembers voted as follows: Buscho, Dahle, Hruska, Leppert and O'Rourke, yes.

Motion by Buscho, seconded by Hruska and carried unanimously to pass Resolution 1991-8 adopting Ordinance 139.

Resolution 1991-8

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to adopt Ordinance 139 entitled An Ordinance Licensing and Regulating Dogs Within the City of Morristown, Rice County, Minnesota and Providing for Impounding and Prescribing a Penalty for Violation Thereof.

Adopted this 1st day of April, 1991.

Councilmembers voted as follows: Buscho, Dahle, Hruska, Leppert and O'Rourke, yes.

It was decided to have Gary Peterson, city attorney, review the Ordinances for legalities.

Discussion of an ordinance prohibiting fishing from bridges was tabled until the next regular meeting.

Discussion was held in regard to designing and producing a city flag. It was suggested to contact a firm advertising in the League of Minnesota Bulletin and to discuss it at the next regular council meeting.

Motion by Leppert, seconded by Buscho and carried unanimously to pass Resolution 1991-9 to issue an order to Gladys Kisor, Donald Kisor, Vera Howe, Stanley Kisor, Carolyn Schroeder, Evelyn Nelson and Margaret Stevenson requiring that they commence within twenty (20) days either to repair and reconstruct the premises at 305 First Street N.E. or to remove or raze such building. A copy of the Resolution is attached. Councilmembers voted as follows: Buscho, Dahle, Hruska, Leppert and O'Rourke, yes.

It was discussed to have the maintenance person maintain a daily job log. No action was taken.

Loren Dahle suggested the boy and girl scout troops be contacted to water the trees in the park this summer.

Motion by Buscho, seconded by Dahle and carried unanimously to apply for a bulk mailing permit and to pay the \$75 application fee and the \$75 per year permit fee.

Loren Dahle was appointed to obtain information concerning a burning ordinance.

Linda Hruska reported that Leon Dahle will seed and restore the boulevard on Franklin Street.

Linda Hruska questioned as to who is responsible for placing gravel on the street boulevards. It was determined that home owners are responsible for maintenance of the boulevards.

Discussion was held concerning priorities when sweeping streets. It was decided to sweep the downtown area first.

Motion by Hruska, seconded by Leppert and carried unanimously to pay the registration and housing fee for two people to attend the Partners in Progress conference to be held April 25 - 27th in St. Paul.

Virginia Schmidtke reported that the estimated July 20, 1991, aid reduction is \$3,788.

Virginia Schmidtke announced that the LMCIT Safety and Loss Workshop will be held Friday, May 3, 1991, in Mankato. Cost of the workshop is \$15 per person.

A request from the Morristown School to install an aerial on the water storage tank was discussed. It was decided to recommend they contact Cannon Valley Cablevision to see if they could use their tower.

Discussion was held in regard to purchasing a tractor mower for non-park areas. No action was taken.

Discussion was held in regard to sponsoring a cleanup day. It was decided not to have a cleanup day this year.

A letter from the Minnesota Housing Finance Agency requesting comments concerning a proposal for an allocation of Low Income Housing Tax Credits for Sunshine Apartments was discussed. There were no objections to the proposal as submitted.

Virginia Schmidtke reported there will be a volksbike ride on August 23, 1991, sponsored by the Sakatah State Park. Volunteers are needed to help with the event which will start at the State Park and end in Faribault.

A letter from SEH highlighting items which were discussed at a preliminary design meeting held Wednesday, February 20, 1991, was presented. The meeting held at the Morristown City Hall was in regard to the plans and specifications for the restoration of the Morristown Feed Mill. A copy of the letter is on file with the city clerk.

A letter from SEH concerning a meeting held at the Minnesota Historical Society to discuss the preliminary design concept of the Morristown Feed Mill was presented. A copy of the letter is on file with the city clerk.

Virginia Schmidtke reported that the annual Board of Review meeting will be held on Tuesday, April 23, 1991, at 7:30 p.m. in the Council Chambers.

A meeting of all the cities in Rice County will be held on Wednesday, April 3, 1991, in Northfield. The purpose of the meeting is to identify specific cost salving recommendation among the governmental units of Rice County.

Motion by Leppert, seconded by Buscho and carried unanimously to adjourn the meeting to April 4, 1991, at 7:30. The meeting adjourned at 10:20 p.m.

  
*Virginia Schmidtke*  
Virginia Schmidtke  
City

Clerk



## RESOLUTION

WHEREAS, Gladys Kisor, Donald Kisor, Vera J. Howe, Stanley L. Kisor, Carolyn M. Schroeder, Evelyn G. Nelson and Margaret S. Stevenson are the owners of record of certain premises located at 305 First Street, Northeast, Morristown, Minnesota, and more specifically described as follows:

Lots 3, 4 and 5 of Block 2, Original Town, Morristown, Rice County, Minnesota.

WHEREAS, the City Fire Marshall has presented to the Council considerable evidence that the said building situated upon the above-described real estate is a "hazardous building" within the meaning of Minnesota Statutes Chapter 463.15, subd. 3, and

WHEREAS, such building is not suitable for human habitation in the following respects, to-wit:

(1) The house sustained significant fire damage on September 11, 1990. The front porch entry, one third of the siding, the complete roof including the rafters and ceilings in the three bedrooms upstairs would have to be removed and replaced, along with three complete doors and five windows. Several other windows would have to be repaired.

(2) The floors appear to require replacement due to water damage and are presently covered with debris from the fire.

(3) The structure is presently abandoned but not secured. Doors and windows are missing. The structure is presently open to entry by neighborhood children or others.

(4) There are no visible signs of plumbing in the structure.

(5) The electrical wiring was burned in the fire and does not exist.

(6) The structure has no functioning heating system and lacks insulation.

(7) A refrigerator remains in the kitchen with doors intact, food in containers remains inside, doors and windows are not boarded up and the entire structure continues to be a fire hazard through potential vandalism.

(8) The structure has not been repaired since the fire, has been left abandoned in such a state that it is a definite hazard to safety and health.

RESOLUTION

Page 2

THE CITY OF MORRISTOWN RESOLVES:

That the Morristown City Clerk issue an order in the name of the City to Gladys Kisor, Donald Kisor, Vera J. Howe, Stanley L. Kisor, Carolyn M. Schroeder, Evelyn G. Nelson and Margaret S. Stevenson and such other persons as may have an interest in such real estate requiring that they commence within twenty (20) days either to repair and reconstruct the above building to comply with the Building Code of the City of Morristown or, in the alternative, to remove or raze such building;

That such order be personally served upon the owners of the above-described real estate;

That such order also advise the owners that if they do not either file an answer to such order or comply with it, that application will be made to District Court for Summary enforcement of such order;

That the City Clerk and the City Attorney proceed with whatever further action may deem necessary to remedy the hazards created by the above-described hazardous building.

Adopted: April 1, 1991, 1991.

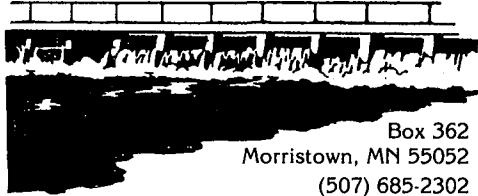
  
\_\_\_\_\_  
JACK O'ROURKE, Mayor

ATTEST:

  
\_\_\_\_\_  
VIRGINIA SCHMIDTKE, City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Meeting Continued from April 1, 1991 April 4, 1991

A meeting of the Morristown City Council continued from April 1, 1991, was called to order on Thursday, April 4, 1991, at 7:55 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Virginia Schmidtke, city clerk, was absent.

Discussion was held on the wastewater proposal from PeoplesService a division of People's Natural Gas. No action was taken at this time.

Discussion was held on the watermain improvement bids. It was decided to call Martin Hoelsing of FmHA to discuss the watermain improvement bids.

Motion by Leppert, seconded by Buscho and carried unanimously to authorize Jack O'Rourke to purchase the police car as presented.

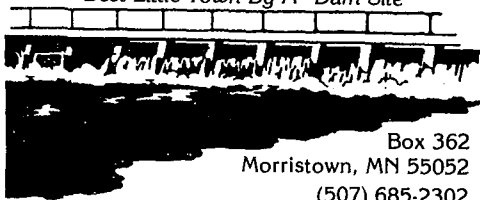
Motion by Buscho, seconded by Leppert and carried unanimously to bid out the removal of the warehouse from the Feed Mill subject to Engineer and MHS review.

Motion by Leppert, seconded by Buscho and carried to adjourn. The meeting adjourned at 10:15 p.m.

Linda Hruska  
Secretary Pro Tem

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
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(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting April 9, 1991

A special meeting of the Morristown City Council was called to order on Tuesday, April 9, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Virginia Schmidtke, city clerk, was absent.

The purpose of the meeting was to discuss the watermain improvement bids.

Motion by Hruska, seconded by Buscho and carried unanimously to reject all bids for various reasons.

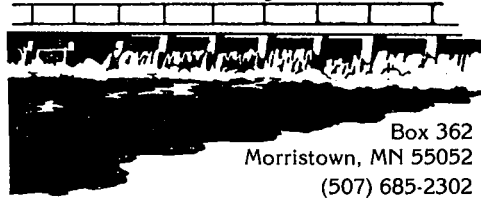
Motion by O'Rourke, seconded by Buscho and carried unanimously to have one or more councilmembers contact the League of Minnesota Cities and also FmHA for legal information concerning watermain improvement bidding.

Motion by Buscho, seconded by O'Rourke and carried unanimously that upon re-evaluation of the watermain project, to advertise for bids.

Linda Hruska  
Secretary Pro Tem

# City of Morristown

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MINUTES Special Meeting April 16, 1991

A special meeting of the Morristown City Council was called to order on Tuesday, April 16, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Also present were Virginia Schmidtke, city clerk and Mike Keogh, attorney.

Mayor O'Rourke explained the scope of the Water Improvement Project to Attorney Mike Keogh.

The following concerns regarding the project were discussed:

1. The bid award language was ambiguous as written. The bid specification should have clearly stated that the lowest bid base will be awarded and alternate bids will be added if funds are available.
2. Since only 19 inspection days are left, the city will negotiate when inspections are to be done. The Council will hire another inspector on their own to work in lieu of SEH's inspector.
3. The cost to rebid the project should be the engineer's cost.
4. The Council never received an estimate of the cost of the project from the engineer so the Council was not aware that the project was over budget.

Motion by Hruska, seconded by Buscho and carried unanimously to contact Short, Elliott and Hendrickson and have them come to a meeting to discuss the concerns addressed above.

Discussion was held in regard to removing the Feed Mill Warehouse. Motion by Buscho, seconded by Hruska and carried unanimously to authorize Loren Dahle to advertise the Feed Mill Warehouse for sale to the highest bidder with bids to be received until 7:00 p.m., April 23, 1991. Also,

1. The Warehouse and all building materials less concrete must be removed.
2. The site must be raked clean less historical milling equipment.

3. The disconnection of the Warehouse from the Mill must be done with the approval of the Morristown Historical Society.
4. The area must be barricaded.
5. The building must be removed by May 15, 1991.
6. The successful bidder must provide a security deposit of \$1,000. The deposit will be returned upon completion of the project.

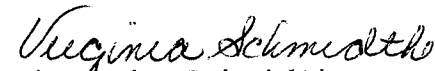
Discussion was held in regard to installing a dead end sign at the east end Franklin Street. Leppert and Hruska were authorized to take care of the matter.

Whether or not to allow open burning was discussed. It was decided to table the discussion until the next regular meeting.

A proposal from PeoplesService to operate the city's water/wastewater system at a cost of \$49,800 per year was discussed. A copy of the proposal is on file with the city clerk. No formal action was taken.

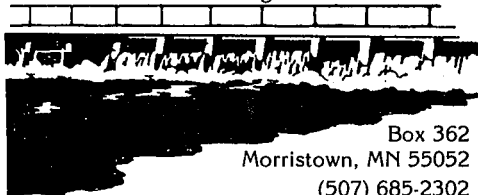
Jack O'Rourke reported that he and Street Commissioner, Linda Hruska, requested the WEM school staff members to park on the south side of the school building or in the school parking lot instead of parking on the streets north of the school.

Motion by Hruska, seconded by Buscho and carried to adjourn. The meeting adjourned at 10:15 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MINUTES Special Meeting April 18, 1991

A special meeting of the Morristown City Council was called to order on Thursday, April 18, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Also present were Virginia Schmidtke, city clerk, Mike Keogh, attorney and Mike Kramer, city engineer.

Discussion was held regarding a misunderstanding between the city council and the city engineer regarding the bidding of the watermain project. Mike Kramer explained the rationale behind the bidding process as it was bid. It was his opinion that the alternates would be bid more honestly if the bid was awarded on the total bid less alternates. The council stated that they understood that the bid would be awarded on the base bid plus alternates.

It was decided to rebid the project with the bid award to be made to the lowest responsible bidder for the base bid plus the sum of such add alternates, if any, that are authorized by the City.

Discussion was held in regard to remove the river crossing as part of the base bid and to add it as alternate number six because of the cost of the project. The Engineers estimated cost of the base project including the river project is \$283,000. Funding available at the present time is \$245,000.

Motion by Buscho, seconded by Leppert and carried unanimously to authorize Short, Elliott and Hendrickson to readvertise using the same plans and specification except to modify the river crossing to be add alternate number six, that Short, Elliot and Hendrickson will assume all additional engineering cost of readvertising except for publication costs to be born by the City and \$1,500 additional engineering fees to be paid Short, Elliott and Hendrickson for river crossing as add alternate with bids to be opened on Thursday, May 16, 1991, at 10:30 a.m.

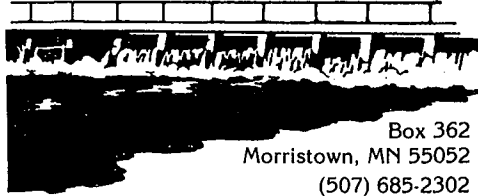
Discussion was held in regard to the nineteen days left for inspection. Mike Kramer stated that the city could either hire their firm or an inspector of the city's choosing after their inspection days are used.

Motion by Leppert, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:00 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting April 23, 1991

A special meeting of the Morristown City Council was called to order on Tuesday, April 23, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Loren Dahle, George Leppert and Linda Hruska. Also present were Virginia Schmidtke, city clerk, Virginia and Larry Dahle and Richard Imberg Sr. Councilmember Jim Buscho was absent.

At 7:00 p.m., in accordance with advertised notice, bids were received for the sale of the Morristown Feed Mill warehouse. One bid was received, a bid from Dahle Enterprises to remove the warehouse at a cost to the city of \$2,350.

Motion by Dahle, seconded by Hruska and carried unanimously to award the bid to Dahle Enterprises as per bid.

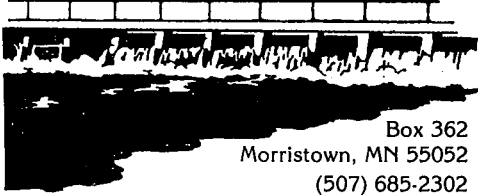
Motion by Hruska, seconded by Leppert and carried to adjourn. The meeting adjourned at 7:15 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk



# City of Morristown

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Box 362

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## MORRISTOWN CITY COUNCIL MINUTES

Board of Review

April 23, 1991

The annual Board of Review meeting was called to order on Tuesday, April 23, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Also present were Virginia Schmidtke, city clerk, Roger Storey, Rice County Assessor, Richard Imberg, Sr. and Laverne Blowers.

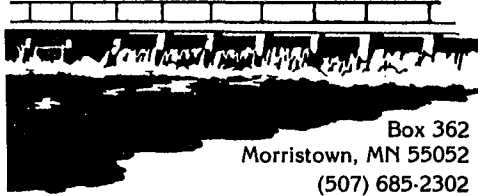
Those persons present to discuss valuation of their property were Richard Imberg Sr., Laverne Blowers and Rosella Mensing. Mr. Storey made an appointment with Mr. Blowers to review his property. No other action was taken.

Motion was made by Hruska, seconded by O'Rourke and carried to adjourn. The meeting adjourned at 8:35 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting April 25, 1991

A special meeting of the Morristown City Council was called to order on Thursday, April 25, 1991, at 7:05 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, George Leppert and Linda Hruska. Absent were Councilmember Loren Dahle and City Clerk, Virginia Schmidtke.

Motion by Leppert, seconded by Buscho and carried unanimously to rescind a motion made at the previous meeting regarding sale of the Morristown Feed Mill warehouse because no bids were received to sell the warehouse.

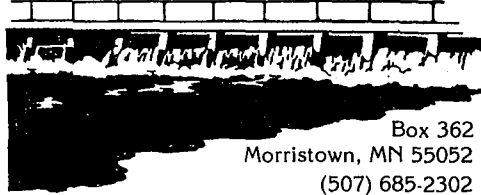
Motion by Buscho, seconded by Leppert and carried unanimously to hire Larry Dahle to remove the Feed Mill warehouse at a cost of \$2,350.

Motion by Leppert, seconded by Buscho and carried to adjourn. The meeting adjourned at 8:00 p.m.

Linda Hruska  
Secretary Pro Tem

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting May 6, 1991

A Regular Meeting of the Morristown City Council was called to order on Monday, May 6, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, and George Leppert. Also present was Virginia Schmidtke, city clerk. Absent were Councilmember Linda Hruska and Treasurer Charles Krenik.

Motion by Buscho, seconded by Leppert and carried unanimously to approve the minutes of a Special Meeting held March 29, 1991, a Preconstruction Meeting held March 29, 1991, a Regular Meeting held April 4, 1991, Special Meetings held April 9, 16, 18, 23 and 25, 1991 and the Board of Review Meeting held April 23, 1991, as printed.

In the absence of the Charles Krenik, the Treasurer's report was given by Virginia Schmidtke. Motion by Leppert, seconded by Buscho and carried unanimously to accept the report which showed a balance of \$14,837.65 in the General Checking Account and \$271,657.08 in the Investment Account.

Dick Grabko was present and discussion was held concerning the following grant activities:

1. Mr. Grabko congratulated the council on the Minnesota Beautiful/Community Pride award and Picture-It-Painted Grant which was from the Minnesota Department of Trade and Economic Development.
2. Mr. Grabko announced that Mr Pye proposes to donate a parcel of land to the city for park rehabilitation. The land is the empty lot at the intersection of Division and Main Street. Mr. Grabko suggested that \$1,000 of the Small Cities Grant Fund could be used for removing the concrete wall. He recommended that the city's civic groups work together to rehabilitate the area. Discussion was held concerning whether there were conditions attached. Motion by Buscho, seconded by Leppert and carried unanimously to accept the donation of land from Mr. Pye contingent on the City having the right to turn it back to commercial/retail establishment sometime in the future.

3. Mr. Grabko stated that stabilization/restoration of the Feed Mill will need to be completed by June 30, 1991, to utilize approximately \$20,000 from the Small Cities Grant Fund. He proposed that the city schedule a meeting concerning how to proceed with the plans, what items need to be contracted and what changes are necessary to the plans and specifications prepared by Short, Elliott and Hendrickson to meet Department of Interior and Minnesota State Historical Standards.
4. Discussion was held concerning the LAWCON Grant status and time lines. Activities to be completed are the bike trail, pedestrian bridge, fishing pier/canoe area and landscaping. Dick Grabko and Virginia Schmidtke are to prepare documentation regarding monies already spent and funds available for the balance of the project.
5. Discussion was held concerning planters the City of Faribault may have for sale. Dick Grabko volunteered to look into the matter.
6. Mr. Grabko announced that the Morrystown Family Housing project will begin on June 1, 1991.

Mike O'Connell, Faribault City Planner, was present to discuss the whether the following items should be changed or added to the proposed Zoning Ordinance:

1. He suggested that the four blocks in the B-2 Central Business District be divided and rezoned. No action was taken.
2. Discussion was held in regard to requiring sidewalks in new subdivisions. Motion was made by Leppert, seconded by Buscho and carried to omit sidewalk requirements. Councilmembers voted as follows: Jim Buscho, George Leppert and Jack O'Rourke, yes; Loren Dahle, no.
3. Discussion was held in regard to requiring curb and gutter in new residential subdivisions. Motion was made by Buscho, seconded by Leppert and carried to omit curb and gutter requirements. Councilmembers voted as follows: Jim Buscho, George Leppert and Jack O'Rourke, yes; Loren Dahle, no.
4. Mr. O'Connell announced that the first draft the the proposed zoning ordinance will be finished next week.

JoAnn Bennett was present and requested the council to amend the Mobil Home Ordinance to allow rental units in the Mobil Home Park. It was suggested that she meet with the Zoning Board and submit a proposal to the Council concerning standards for rental units.

Millard Meyers was present and asked the council to request the Minnesota Department of Transportation to install a passing lane and by-pass lane at the entrance of Camp Maiden Rock on Highway 60. Motion by Buscho, seconded by Leppert and carried unanimously to

recommend to MnDot that a passing lane and by-pass lane be installed as per request.

Virginia Dahle reported on the Minnesota Partners in Pride Conference she and Virginia Schmidtke attended. Workshops were attended focusing on citizen involvement, broad-based planning, community revitalization, housing and financing. She announced that a grant was received from Valspar Paint Corporation for 49 gallons of paint to paint the Morristown Feed Mill and that the city received second place in the Community Beautiful/Community Pride Awards Program. She also provided the Council with information concerning the Governors Design Team.

Discussion was held in regard to requesting \$3,700 from the Morristown Fire Department to use for Dam Days parade expenses.

Steve Nordmeier was present to discuss concerns regarding how and when streets are swept. He stated that Division Street is dirty and should be swept first.

Steve Nordmeier reported the carnival will start setting up on Tuesday, May 28 for Dam Days, the parade route is the same as in the past and the Alley north of the Community Hall will remain open. He also requested a 3.2 beer license to sell beer at Lot 1 and 2, Block 17, Adams and Allens Addition. Motion by Dahle, seconded by Leppert and carried to grant a 3.2 beer license to the Jaycees as requested. Councilmembers voted as follows: George Leppert, Loren Dahle and Jack O'Rourke, yes; Jim Buscho, no; Linda Hruska was absent.

Jack O'Rourke reported that Pollution Control will issue a permit to the Fire Department to burn the Kisor house during a training session.

Ginny Dahle stated that members of the History Club would clean and rake the area around the Feed Mill is the City would haul the debris away. Loren Dahle volunteered to find a way to dispose of the it.

Discussion was held concerning a bid opening for the 1991 watermain project scheduled May 16, 1991, at 10:00 a.m. It was decided to tabulate the bids using a numbering system instead of the bidders name so no favoritism is shown when choosing alternates. Motion by O'Rourke, seconded by Buscho and carried unanimously to have a special meeting at 11:00 a.m., May 16, 1991 to review the bids.

The Police Department report for April, 1991, was presented and discussed. Motion by Buscho, seconded by Leppert and carried unanimously to accept the report as submitted.

A letter from Margaret Neumann, Morristown Postmaster, with a request to have the Morristown Police lock the Post Office lobby door at 7:00 p.m., Monday through Friday was read. Motion by Buscho, seconded by Leppert and carried unanimously to have the Police Department lock the Post Office as requested.

Discussion was held in regard to a semi-truck which is being parked in a no parking zone. The matter was referred to the Police Department.

Motion by Buscho, seconded by Leppert and carried unanimously to approve the Fire Department report as submitted.

Don Nordmeier stated that he and the insurance company cannot agree on the value of the 1939 fire truck which was hit by a car while in route to a parade. Motion by O'Rourke, seconded by Leppert and carried unanimously to authorize Don to do whatever needs to be done to settle the insurance claim.

It was decided to schedule a meeting with the next few weeks with PeopleService to discuss contracting water and sewer services.

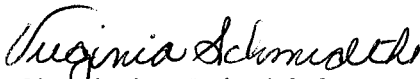
Virginia Schmidtke reported that Zoning Certificates were issued to Gerald Schwichtenberg to build a storage shed, Dave Meschke to move in a house and to Four County Ag to erect a sign.

Discussion was held concerning a zoning permit application from State Bank of Morristown to remodel part of the second floor of the Bank into a three bedroom apartment. Concerns of the Council are compliance with the Zoning Ordinance regarding parking and use and liability of the city regarding a stairway leading into a city alley and property damage residents may cause. Motion by Leppert, seconded by Buscho and carried unanimously to contact the City Attorney regarding the matter.

Motion by Leppert, seconded by Buscho and carried unanimously to pay the claims and accounts totaling \$5,518.69 from the General Fund, \$348.78 from the Morristown Fire Department Fund, \$1,068.98 from the Water Fund, \$593.29 from the Sanitary Sewer Operations Fund, \$4,576.25 from the Sanitary Sewer Debt Fund, \$60.29 from the Water Improvement Project Fund and also the late claims totaling \$842.20 from the General Fund, \$74 from the Sanitary Sewer Operations Fund, and \$2,350 from the Small Cities Development Fund. Claims from L.T.P. Enterprises, \$16,680.50, S.E.H., \$3,000 and Thomas Taylor Co, \$1,650 were excluded

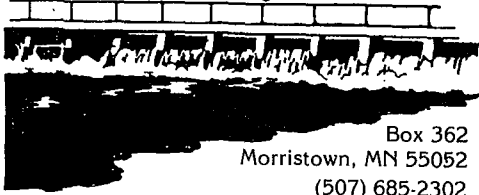
Motion by Leppert, seconded by Buscho and carried unanimously to approve payment of pay request No. 4 from Engineering America totaling \$1,900.

Motion by Leppert, seconded by Buscho and carried to adjourn the meeting to Thursday, May 9, 1991, at 7:30 p.m. The meeting adjourned at 10:35 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting May 9, 1991

A special meeting of the Morristown City Council was called to order on Thursday, May 9, 1991, at 7:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, and George Leppert. Absent were Linda Hruska, councilmember and Virginia Schmidtke, city clerk.

Motion by Buscho, seconded by Dahle and carried unanimously to schedule a meeting May 14 or 15 with Gary Peterson, members of the Zoning Board, Mile O'Connell, the City Council and Representatives from the State Bank to make a decision on a zoning permit request.

Motion by Buscho, seconded by Dahle and carried unanimously to approve the Park Ordinance as amended.

Motion by Buscho, seconded by Dahle and carried unanimously to pass Resolution 1991-9.

### Resolution 1991-9

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to approve the amended Park Ordinance and authorize its publication.

Adopted this 9th day of May, 1991.

Councilmembers voted as follows: Buscho, yes, Dahle, yes, O'Rourke, yes and Leppert, yes.

Motion by Dahle, seconded by Buscho and carried unanimously to pass Resolution 1991-10.

### Resolution 1991-10

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to approve the Dog Ordinance as amended and authorize its publication.

Adopted this 9th day of May, 1991.

Councilmembers voted as follows: Buscho, yes, Dahle, yes, O'Rourke, yes and Leppert, yes.

Motion by Buscho, seconded by Leppert and carried unanimously to pass Resolution 1991-11.

### Resolution 1991-11

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to amend the "Prohibiting Fishing from Bridge" ordinance, Section 1 to read "No person shall fish from any bridge on any County Road within the City of Morristown.



BE IT ALSO RESOLVED, to delete a portion of Section 2 concerning conviction.

Adopted this 9th day of May, 1991.

Councilmembers voted as follows: Buscho, yes, Dahle, yes, O'Rourke, yes and Leppert, yes.

Motion by O'Rourke, seconded by Leppert and carried unanimously to pass Resolution 1991-12.

Resolution 1991-12

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to approve publication of the Parking After Snowfall ordinance as revised.

Adopted this 9th day of May, 1991.

Councilmembers voted as follows: Buscho, yes, Dahle, yes, O'Rourke, yes and Leppert, yes.

Motion by Buscho, seconded by Leppert and carried unanimously to pass Resolution 1991-13.

Resolution 1991-13

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to adopt a Burning Ordinance stating there shall be no burning within the corporate limits of the City of Morristown in accordance with Minnesota Statute.

It was decided that equipment is to be used only by city employees (mayor, council, police chief, maintenance personnel or clerk).

Motion by Buscho, seconded by Dahle and carried unanimously to approve the Department of Natural Resources Agreement concerning the Morristown Dam and catwalk as presented.

Motion by Buscho, seconded by Dahle and carried unanimously to approve the bid for Street Maintenance for Timm's Trucking, Inc. as per copy on file.

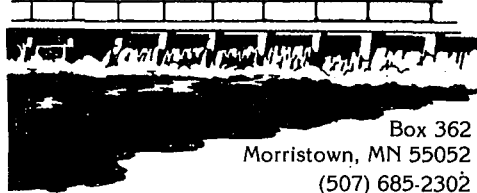
Discussion was held concerning a request from Terri Byer to level the ditch south of her house so that she can seed and mow it. O'Rourke and Dahle were appointed to take care of the matter.

Motion by Dahle, seconded by Buscho and carried to adjourn.

George Leppert, Secretary Pro Tem

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## BID OPENING 1991 WATERMAIN PROJECT May 16, 1991

Bid opening for the 1991 Watermain Project was held on Thursday, May 16, 1991, at 10:00 a.m. Present at 10:00 a.m. were Jack O'Rourke, Mayor, Councilmembers Linda Hruska and Jim Buscho, Lorraine Nelson, Rice County Auditor and her assistant Janelle, Ron representing Water Products, Larry Dahle and a representative from Southern Minnesota Construction Co.

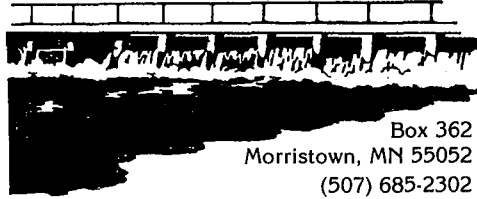
At 10:00 a.m., in accordance with advertised notice, bids were received for the 1991 Watermain Project. It was determined that two bids were received.

Mayor O'Rourke announced that in fairness to the contractor, bids would be opened and tabulated and numbered by Lorraine Nelson. At that point in the meeting all councilmembers and city staff left the meeting.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting May 16, 1991

A special meeting of the Morristown City Council was called to order on Thursday, May 16, 1991, at 11:00 a.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, George Leppert and Linda Hruska. Also present was Virginia Schmidtke, city clerk.

Discussion was held concerning bids for the 1991 Watermain Project which were opened and tabulated at 10:00 a.m. It was determined that two bids were received. In fairness to the contractors, the bids were opened by Lorraine Nelson, Rice County Auditor and numbered. A copy of the bid tabulation is attached. Motion by Dahle, seconded by Hruska and carried to award the base bid plus Alternate numbers 1 and 2 and 10 hydrants. All members voted yes except Linda Hruska who abstained from voting.

Motion was made by Buscho, seconded by Leppert and carried to award the 1991 Watermain Project bid to bidder number one contingent on approval by Farmers Home Administration and Short, Elliott and Hendrickson. All members voted yes except Linda Hruska who abstained from voting.

A bid of \$240 was received from Leon Dahle Landscaping to level the soil, dig and seed-fertilize an area from Chestnut Street and Third Street to the new waterpower. Motion by Buscho, seconded by Hruska and carried unanimously to accept the bid as per proposed.

Discussion was held concerning whether a catch basin at the intersection of Chestnut Street and Third Street should be lowered. Jack and Loren are to look into the matter.

Motion by Buscho, seconded by Dahle and carried unanimously to hire Malcolm Davis to paint the curbs and to pay him \$150. Jack O'Rourke volunteered to help with the painting.

Jack O'Rourke and Linda Hruska were authorized to obtain specifications and prices to overlay three city streets.

Motion by Hruska, seconded by Leppert and carried unanimously to hire Lloyds Electric to repair the light in the Council Chambers.

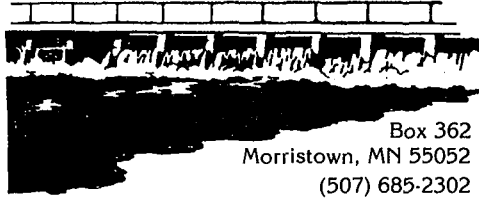
Motion by Dahle, seconded by Leppert and carried unanimously to install a new air line from the compressor to the Sanitary Sewer plant

Motion by Hruska, seconded by Buscho and carried to adjourn. The meeting adjourned at 12:10 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

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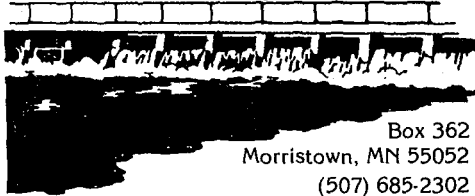
## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting June 3, 1991

A regular meeting of the Morrystown City Council was to be held on June 3, 1991. Present were Linda Hruska and George Leppert. Also present was Virginia Schmidtke. Lack of a quorum was noted. At 7:30 p.m. it was decided to meet on June 11, 1991, at 7:00 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## CITY COUNCIL AND ZONING BOARD MINUTES Special Meeting June 10, 1991

A Special Meeting of the City Council and Zoning Board was called to order on Monday, June 10, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Present were Councilmembers Loren Dahle, George Leppert and Jack O'Rourke. Zoning Board members present were Karl Luiken, Lawrence Wille, Lawrence Churchill and Richard Sammon. Also present were Virginia Schmidtke, city clerk and Michael O'Connell, Faribault City Planner. Absent were Zoning Board members Steve Felix and Glenn Kodack and Councilmembers Jim Buscho and Linda Hruska.

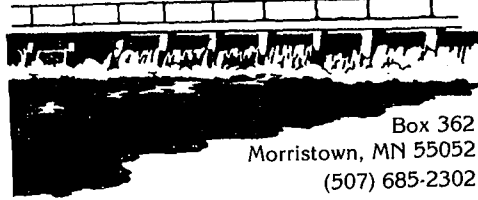
The proposed Zoning Ordinance and Subdivision Ordinance were reviewed. It was decided not to require curb and gutter and sidewalks in new subdivisions.

Motion by Dahle, seconded by O'Rourke and carried to adjourn. The meeting adjourned at 9:00 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting June 11, 1991

A Regular Meeting of the Morristown City Council was called to order on Tuesday, June 11, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Loren Dahle, and George Leppert. Virginia Schmidtke, city clerk arrived at 8:15 p.m. Absent were Councilmembers Jim Buscho and Linda Hruska and Treasurer Charles Krenik.

Mike Keogh, attorney looked at concerns of the bidding process on the Watermain Project. He explained the options in awarding the bid. Discussion was held among councilmembers present.

Dick Grabko reported on progress of the grant projects. The following bids were received on the Feed Mill Project. Loren opened the bids.

Painting - Malcolm Davis to paint at no cost (Valspar Grant)  
Dahle Enterprises - Demolish west end of Feed Mill - \$1,750  
Dahle Construction - Demolish West end of Feed Mill - \$2,000  
Dahle Construction - Remove Warehouse Footings - \$800  
Dahle Enterprises - Remove Warehouse Footings - \$760  
Daves Construction - Roofing Project - 2,100  
Winkleman Construction - Reinforce Mill Foundation - \$4,550  
UBC - Siding, Shingles, Underlay and Windows - \$10,534.53  
So. Minn. Woodcraft - Windows Only - \$2,640  
Bauernfeind and Goetotel - \$2,878

Motion by O'Rourke, seconded by Leppert and carried unanimously to instruct Loren Dahle to select and award the bids as he sees fit.

Discussion regarding the Watermain Project continued. Motion by Leppert, seconded by Dahle and carried unanimously to rescind previous action awarding the bid to Southern Minnesota Construction Co. which was contingent on approval of FmHA and the City Engineer. Because FmHA and the City Engineer recommended Base Bid plus alternates one and two only, the previous bid award condition was not fulfilled.

Motion by Leppert, seconded by Dahle and carried unanimously to award bid for amount of \$224,169.24, Base Bid and Alternates One and Two only, to Heselton the lowest bidder.

Motion by O'Rourke, seconded by Leppert and carried unanimously to inform Mike Kraemer, city engineer, that no change orders will be allowed and the project must be completed as per specifications for the contract price.

Mike Keogh was asked to serve as city attorney. He agreed to serve except for criminal cases. Motion by Leppert, seconded by Dahle and carried to appoint Mike Keogh city attorney with the understanding that he will act as an independent contractor at the agreed rate of \$60 per hour.

Motion by Leppert, seconded by Dahle and carried unanimously to approve the minutes of a Regular Meeting held May 6, a Special Meeting held May 9, a Bid Opening Meeting held May 16 and a Special Meeting held May 16, 1991, as printed.

There was no treasurer's report.

Motion was made by Leppert, seconded by Dahle and carried unanimously to pay \$90 for delivery of the new police car.

The Police Department report for the month of May was reviewed. Motion by Leppert, seconded by Dahle and carried unanimously to accept the report as presented.

Two bids were received for a typewriter for the Police Department, \$250 for a used Silver Reed and \$399 for a new Sharp. Motion by Leppert, seconded by Dahle and carried unanimously to purchase the new typewriter for \$399.

Mayor O'Rourke reported that the police car radar has been calibrated and is in good condition.

Motion by Leppert, seconded by Dahle and carried unanimously to request funds from the Morristown Fire Relief Association Gambling Account to disburse money for city activities for the Dam Days celebration.

A letter from Gary Peterson recommending that a pending nuisance charge not be issued was discussed. The letter also addressed how to handle nuisance complaints.

Loren Dahle recommended that a notice concerning noxious weeds be put on cable television.

Arnie Schlinger recommended that notices be sent to homeowners reminding them that it is illegal to drain sump pumps into the sanitary sewer system.



It was decided to meet with Mike O'Connell on Monday, July 8, 1991, to discuss a land use plan for the City.

Virginia Schmidtke reported that the Zoning Board received a request from Darrel Hopman to rezone a portion of his property which is now zoned agricultural to residential. Motion by Leppert, seconded by Dahle and carried unanimously to rezone the property after the lots are officially surveyed.

Motion was made by Leppert, seconded by Dahle and carried unanimously to grant the State Bank of Morristown a zoning permit to remodel an area above the Bank into a three bedroom apartment.

Motion by O'Rourke, seconded by Dahle and carried unanimously to purchase a police radio for \$600 plus tradein.

Motion was made by Leppert, seconded by Dahle and carried unanimously to pay the printed and late claims totaling \$6,865.79 from the General Fund, \$257.05 from the Water Fund, \$1,519.66 from the Sanitary Sewer Operations Fund, \$430.22 from the Morristown Fire Department Fund, \$950 from the Lawcon Grant Fund and \$188.76 from the Water Improvement Project Fund.

A claim from Tom Taylor Co. for survey work was not allowed. Jack O'Rourke volunteered to request that a hub be set at the northeast corner of Allens and Adams Addition.

Motion by Leppert, seconded by Dahle and carried unanimously to pay claims totaling \$19,021.36 from Short, Elliott and Hendrickson, \$10,000 from the Lawcon Grant Fund and \$9,021.36 from the Water Improvement Project Fund.

Motion by O'Rourke, seconded by Leppert and carried unanimously to approve a request from Arnie Schlinger to attend a sludge workshop in Owatonna and to pay the registration fee of \$20.

Arnie Schlinger reported that a sludge site will be ready for approval in approximately two weeks.

Motion by Leppert, seconded by Dahle and carried unanimously to grant Dan Minske an on-sale, off-sale and sunday liquor license for the year July 1, 1991 - June 30, 1992, as per application on file.

Motion by Dahle, seconded by Leppert and carried unanimously to grant Harlan Melchert an on-sale and off-sale liquor license for the year July 1, 1991 - June 30, 1992, as per application on file.

Motion by Leppert, seconded by Dahle and carried unanimously to grant the American Legion a Club liquor license for the year July 1, 1991, - June 30, 1992, as per application on file.

Motion by Dahle, seconded by Leppert and carried unanimously to grant the Commercial Club a Setup license for the year July 1, 1991 - June 30, 1992.

Motion by Leppert, seconded by Dahle and carried unanimously to grant the Morristown Area Jaycees an on-sale non-intoxicating liquor license for the year July 1, 1991 - June 30, 1992, as per application.

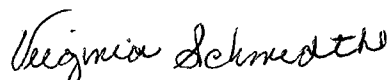
Motion by Dahle, seconded by Leppert and carried unanimously to grant the Morristown Baseball Association an on-sale non-intoxicating liquor license for the year July 1, 1991, - June 30, 1992, as per application.

Motion by Dahle, seconded by Leppert and carried unanimously to authorize the Mayor and Clerk to enter into an agreement with the Department of Natural Resources to repair the Catwalk and Dam.

Motion by Leppert, seconded by Dahle and carried unanimously to meet with a representative from Peopleservice on Monday, July 15, 1991, at 7:00 p.m. to discuss a proposal for management, operation and maintenance of the water and wastewater system.

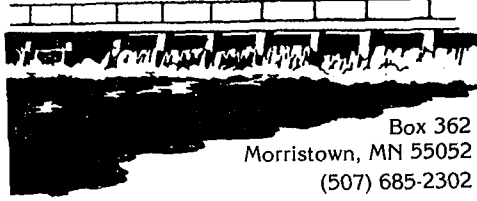
Discussion was held concerning whether to advertise for a two acre site for composting. Loren Dahle was authorized to negotiate rather than advertise for a site.

Motion by Leppert, seconded to O'Rourke and carried to adjourn. The meeting adjourned at 10:15 p.m.

  
Virginia Schmidtke  
City Clerk

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
## MORRISTOWN CITY COUNCIL MINUTES Special Meeting June 25, 1991

A special meeting of the Morristown City Council was called to order on Tuesday, June 25, 1991, at 7:25 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, and George Leppert. Also present were Virginia Schmidtke, city clerk, Michael O'Connell, Faribault city planner, and Zoning Board members Lawrence Wille, Lawrence Churchill, Richard Sammon and Steve Felix. Absent were Councilmember, Linda Hruska and Zoning Board members Karl Luiken and Glen Kodack.

Discussion was held concerning the proposed zoning ordinance, subdivision ordinance and sign ordinance.

Discussion was held concerning a land use plan for the city. Concerns addressed were rezoning, streets and sidewalks.

Motion by Dahle, seconded by Leppert and carried to adjourn. The meeting adjourned at 10:20 p.m.



*Virginia Schmidtke*

Virginia Schmidtke  
City Clerk

MORRISTOWN CITY COUNCIL MINUTES  
Regular Meeting  
July 1, 1991

A Regular Meeting of the Morristown City Council was called to order on Monday, July 1, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, city clerk and Charles Krenik, treasurer.

Motion by Leppert, seconded by Buscho and carried unanimously to amend Page 6, Paragraph 3, of the minutes of the meeting held June 11, 1991, to read "Jack O'Rourke volunteered to request that a hub be set at the Northeast corner of Allen and Adams Addition as per previous instructions", to approve the minutes of the June 11th meeting as amended and the minutes of the special meetings held June 10 and 25, 1991, as printed.

Motion by Buscho, seconded by Hruska and carried unanimously to approve the treasurer's report which showed a balance of \$19,238.78 in the Checking Account and \$236,657.08 in the Savings Account.

Dick Grabko was unable to attend the meeting. Virginia Schmidtke reported that the Small City Grant ends June 30th and that Mr. Grabko will have the final report at the August 5, 1991, meeting. Motion by Leppert, seconded by Hruska and carried unanimously to approve the report.

Motion by Buscho, seconded by Hruska to advertise and accept sealed bids for the sale of the 1988 chevrolet police vehicle with a minimum bid of \$4,500.

Motion by Buscho, seconded by Hruska and carried unanimously to approve the appraised estimate of \$1,419.95 for hail damage to the 1988 police vehicle.

Motion by Leppert, seconded by Buscho and carried unanimously to accept the police report for the month of June, 1991, as presented.

Don Nordmeier, Fire Chief, reported that an independent adjuster appraised the cost to repair the 1939 fire truck at \$2,397. The Insurance Co., representing the person who ran into the truck, offered the city \$2,000 with the city to keep the truck. Motion by Hruska, seconded by Buscho and carried unanimously to instruct Don not to settle for anything less than \$3, 297 for repair of the 1939 fire truck.

Motion was made by Buscho, seconded by Leppert and carried unanimously to grant Don Nordmeier permission to attend the Fire Chief's convention in October as requested.

Joanne Speilman, owner of River View Mobil Home Park, was present to discuss a request to allow rental homes in the mobil home park. She was advised to attend the public hearing to be held later concerning revisions being made to the present Zoning Ordinance.

Motion by Leppert, seconded by Hruska and carried unanimously to pay the printed claims totaling \$10,656.10 from the General Fund, \$507.60 from the Fire Department Fund, \$94.51 from the Water Fund, \$1,136.96 from the Sanitary Sewer Operations Fund, \$179.06 from the Sanitary Sewer Debt Fund and \$513 from the Water Improvement Project Fund.

Motion by Dahle, seconded by Hruska and carried unanimously to pay the late claims totaling \$266.69 from the General Fund, \$7.05 from the Sanitary Sewer Operations Fund, \$110 from the Water Fund and \$78.41 from the Morristown Fire Department Fund.

Linda Hruska presented the following bids for material and labor to blacktop West Second Street and Ann Street:

Southern Minnesota Construction Co.	\$16,020.00
Bituminous Materials	\$14,935.00
M and W Blacktopping	\$14,150.00

Motion by Hruska, seconded by Buscho and carried unanimously to award the low bid of \$14,150 to M and W Blacktopping.

Motion by Buscho, seconded by Hruska and carried to pass Resolution 1991-14 to adopt Ordinance 141.

Resolution 1991-14

WHEREAS, NSP'S franchise to provide electrical service to the City expired on February 28 1991,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to adopt Ordinance 141 entitled " AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN IN THE CITY OF MORRISTOWN, MINNESOTA, AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, POLE LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY AND ITS INHABITANTS, AND OTHERS, AND TO USE THE PUBLIC WAYS AND PUBLIC GROUNDS OF SAID CITY FOR SUCH PURPOSES.

Adopted by the City Council this 1st day of July, 1991.

Councilmembers voted as follows: Buscho. Hruska. Leppert and O'Rourke voted yes, Dahle voted no.

Motion by Leppert, seconded by Hruska and carried unanimously to notify Gary Peterson that he will no longer be handling the City's legal work with the exception of the water project, the Kisor matter and criminal matters.

Loren Dahle inquired as to who burned the brush pile. Mayor O'Rourke stated that the Fire Department burned the brush and that he hired Lonnie Dahle to remove the ashes and debris.

It was decided to discuss a site for composting at a special meeting to be held July 8th. Loren Dahle is to find a site and look into the costs.

Motion by Hruska, seconded by Buscho and carried unanimously to approve a vacation request, July 20 - 25, from Virginia Schmidtke.

It was discussed that in the future, all employees receive prior approval for vacations.

A letter from Tom Neuville offering to attend a city council meeting to discuss legislative issues was discussed. It was decided to invite Mr. Neuville to the August 5, 1991, meeting.

Motion by Leppert, seconded by Buscho and carried to pay a claim of \$327.50 from Dahle Enterprises for water main repair.

A request from Engineering America to reduce the retention on the standpipe project from \$5,561 to \$1,000 was discussed. Motion by Buscho, seconded by Hruska to ask Engineering America to contact SEH concerning the request. The Council will act on the request after they receive a recommendation from SEH.

Mayor O'Rourke announced that Jeff Keys will be in Morristown tomorrow, July 2nd, to view the ditch which needs to be dredged.

A letter from Steve Campbell regarding the status of Well No. 2 was discussed. The letter contained the following recommendations:

1. Final Payment A final application for payment has been submitted by the contractor but has not been approved for payment by SEH.
2. Remaining Work The work that remains to be done is the Creek restoration and the VOC analysis.
3. Cost Review The contract quantity for grouting is within the contract limits.
4. Contract Time A 30 day extension is requested. SEH recommends that the city contact their attorney prior to assessing liquidated damages.

A copy of the letter in its entirety is on file with the clerk. It was decided to notify the City Engineer that the Council does not agree with the cost for development of the well nor will they grant the extension as requested.

Lawrence Wille, Zoning Board Chairman, reported that the following action was taken by the Zoning Board at their meeting held at 6:30 p.m.:

1. A variance request from Don Nordmeier to build an attached garage six feet from the west property line was approved after Mr. Nordmeier gives evidence to the property line.
2. A variance request from Bill Sand to construct an attached double garage and addition 17 1/2 feet from the west property line was approved.

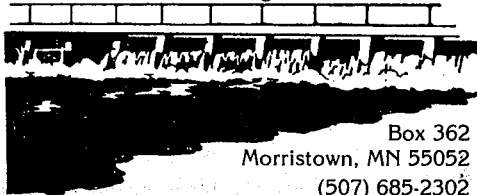
Motion by Dahle, seconded by Hruska and carried unanimously to hold a public hearing on Monday, July 15, 1991, at 6:30 p.m. to hear reasons for or against the variance requests.

Motion by Hruska, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:25 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting July 8, 1991

A Special meeting of the Morristown City Council was called to order on Monday, July 8, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska, and George Leppert. Also present were Virginia Schmidtke, city clerk, Michael Keogh, city attorney and Lonnie Dahle.

Motion by Buscho, seconded by Hruska and carried unanimously to authorize and instruct the City Engineer to proceed to advertise to demolish and dispose of the watertower with bids to be opened August 5, 1991, at 8:00 p.m., with the successful starting date to be October 1, demolition time is to be 30 days and the successful bidder is to remove the footings within two feet of grade. The city will keep the siren and nameplate.

Lonnie Dahle was present and discussion was held in regard to leasing a portion of his land for a compost pile. He requested a three year contract with the price to be negotiated yearly. Cost for the first year is \$250. The city agreed to install a woven fence and gate, man the site and provide a driveway to the site. Motion by Buscho, seconded by Hruska and carried unanimously to enter into a contract with Lonnie Dahle to lease two acres of land for a compost and brush collection site subject to Rice County and Minnesota Pollution Control approval. Mr. Keogh was instructed to prepare a contract.

Mr. Keogh was authorized to draft a Burning Ordinance.

It was discussed to send Joanne Spielman, owner of River View Mobil Home Park, a letter stating that the Zoning Ordinance will be amended to allow rental homes within the mobil home park. It was also discussed to request that she attend a council meeting to discuss concerns of the Council regarding the mobil home park. The Council decided to visit the mobil home park to see if violations do exist.

Motion was made by Buscho, seconded by Hruska and carried unanimously to conduct a public hearing on the proposed Zoning Ordinance on Monday, August 5, 1991, at 8:30 p.m.

The Council instructed Mr. Keogh to see whether the City can adopt their own Building Code or if they are under the State Building Code.

Discussion was held concerning a request from LTP for a 30 day extension to install the well and also a additional costs for



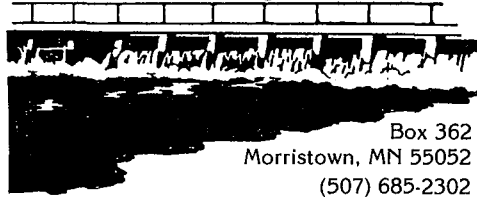
grouting. Mr. Keogh recommended that the city assess liquidated damages and deduct the amount from the original contract. He also recommended that the council meet with the City Engineer and a representative from LTP to discuss the extra costs for grouting and development of the well.

Motion by Hruska, seconded by Leppert and carried to adjourn. The meeting adjourned at 9:45 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

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## MORRISTOWN CITY COUNCIL MINUTES Public Hearing and Special Meeting July 15, 1991

As per advertised notice a Public Hearing was called to order on Monday, July 15, 1991, at 6:30 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Loren Dahle, Linda Hruska, and George Leppert. Also present were Virginia Schmidtke, City Clerk, and citizens Ed Zitzman, Lawrence Churchill and Bill and Audrey Sands. Absent was councilmember Jim Buscho.

The purpose of the hearing was to hear reasons for and against the following setback variance requests:

1. A request from Bill and Audrey Sands to construct an attached double garage and addition to the house 17 1/2 feet from the west property line at 202 1st Street N.E. and,
2. A request from Donald Nordmeier to construct an addition to his garage six feet from the west property line at 403 Franklin Street W. No one spoke against granting a setback variance to Donald Nordmeier. Two people spoke against and one person spoke for granting a setback variance to Bill and Audrey Sands. All persons present were given a chance to be heard.

Hruska arrived at 7:15 p.m.

Motion by Dahle, seconded by Hruska and carried to grant a variance to Bill and Audrey Sands as per application. Councilmembers voted as follows: Dahle, Hruska and O'Rourke voted yes, Leppert abstained.

Motion by Dahle, seconded by Hruska and carried unanimously to grant a variance to Donald Nordmeier as per application on file.

Motion by O'Rourke, seconded by Hruska and carried unanimously to hire Curt Fisher as criminal prosecutor effective August 1, 1991.

Motion by Leppert, seconded by Hruska and carried unanimously to send a written reprimand to Arnold Schlinger regarding an incident of Arnie locking the park bathrooms against direct orders from George Leppert, park commissioner, that they be left open. The reprimand will be kept on file but will not become a part of Arnie's work file.

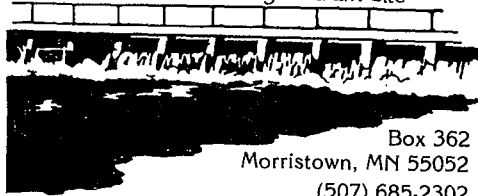
Motion by Leppert, seconded by Hruska and carried to send a letter to Rick Vollbrecht requesting a key to the ball park maintenance building so the maintenance man can use the tractor and lawnmower.

Motion by Hruska, seconded by Leppert and carried to adjourn. The meeting adjourned at 8:45 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke, City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting July 24, 1991

A preconstruction meeting for installation of the watermain was held on Wednesday, July 24, 1991, at 3:00 p.m. in the Council Chambers at 109 2nd Street S. W. Present at the meeting were Mayor, Jack O'Rourke; Councilmembers, Jim Buscho, Loren Dahle, Linda Hruska and George Leppert; Mike Kramer, Short, Elliott and Hendrickson; Martin Hoelsing, assistant director FmHA; Vern Kappes, Ann Thissen, Steve Kallestad, Scott Parker, Dean Sammon, and representatives from Northern States Power Co and Minnegasco.

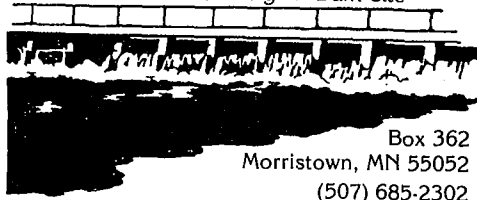
The following items were discussed:

- When everything is in order, notice will be given by the city to proceed.
- Contracts will be sent to the city from S.E.H. for signatures, then sent to FmHA
- Contractors should notify utilities in adequate time so as not to interrupt utilities.
- Crucial area to start - school
- Approximate schedule: August 12, begin dewatering; August 19, begin watermain installation; October 4, completion including restoration.
- 10% of work force should be women
- Material storage should be kept neat
- Retainage is 10% of what has been completed thus far until the project is completed.
- Ann Thissen - daily diary and weekly diary to be sent to FmHA
- Chain of command - Project Engineer, City
- 19 inspection days - FmHA's concern to be used when installing pipe
- Prefinal substantial complete date
- Tramel/Boese property owners should be notified of construction date in areas that would affect a crop.
- Public notified of water shut-off during watermain construction
- Contact city attorney on grant closing with Martin Hoelsing to be scheduled last week in August.

Linda Hruska  
Secretary Pro/Tem

# City of Morristown

Best Little Town By A "Dam Site"



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(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting August 5, 1991

A Regular Meeting of the Morristown City Council was called to order on Monday, August 5, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, and George Leppert. Also present were Virginia Schmidtke, city clerk and Charles Krenik, treasurer. Absent was Councilmember Linda Hruska

Motion by Leppert, seconded by Buscho and carried unanimously to approve the minutes of the July 1, 8 and 15, 1991, meetings as printed.

Motion by Buscho, seconded by Leppert and carried unanimously to approve the treasurer's report which showed a balance of \$93,777.58 in the Checking Account and \$236,657.08 in the Savings Account.

Dick Grabko presented the final Semiannual Progress Report for the Small Cities Development Grant Program. A copy of the report is on file.

It was discussed to have information available at the next regular meeting to finalize the plans for the park activities.

Dick Grabko explained that \$1,180 more was spent on the Feed Mill project than there are funds available. He recommended that money be used from the Revolving Loan Fund. No action was taken.

Discussion was held in regard to waiting until next Spring to link the bike trail from the Sakatah State Trail to the city park because the County will be rerouting the ditch for the new bridge. Dick Grabko was instructed to initiate action to extend the LAWCON Grant until after the bridge has been installed and the right-of-way repaired.

The police report for July was presented, discussed and placed on file.

The Fire Department report for July was presented. A letter from Don Nordmeier stating that the Insurance Company offered to settle for \$1,365 for the 1939 fire truck was read and discussed. It was decided not to accept the offer.

Virginia Schmidtke reported that all the owners of the Gladys Kisor house have been notified, the twenty day waiting period has expired and that Gary Peterson will schedule a hearing date as soon as

possible. Motion was made by O'Rourke, seconded by Buscho and carried unanimously to instruct the Fire Chief to apply for a burning permit to use the house for a training session.

A request from Arnie Schlinger to attend two sludge workshops was discussed. Jim Buscho is to see whether it is necessary for Arnie to attend both of them. Motion by Buscho, seconded by Leppert to approve a request from Arnie Schlinger to attend the three day sludge workshop in Mankato.

Richard Shankey was present and requested free use of the Community Hall for a welcome home party for his son, Ron Shankey who served in Saudi Arabia. He was advised to contact the American Legion because they, as a nonprofit organization, can use the Hall free of charge.

The claims and accounts were presented for payment. Motion by Dahle, seconded by Leppert and carried unanimously to pay the printed claims totaling \$26,415.05 from the General Fund, \$250.80 from the Fire Department Fund, \$11,780.53 from the Water Fund, and \$1,587.23 from the Sanitary Sewer Operations Fund.

Motion by Leppert, seconded by Buscho and carried unanimously to pay the late claims totaling \$1,720.10.

Motion by Buscho, seconded by Leppert and carried unanimously to pay LTP Enterprises \$16,680 for pay estimate number three.

Motion by Dahle, seconded by Buscho and carried unanimously to pass Resolution 1991-15 to adopt Ordinance 142 and to authorize its publication.

Resolution 1991-15

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, to adopt Ordinance 142 entitled BURNING ORDINANCE which regulates open burning within the City of Morristown and provides for abatement as well as penalties for violation.

Adopted this 5th day of August, 1991.

All Councilmembers present voted yes to the question.

Virginia Schmidtke reported that no bids were received for the 1988 Caprice Chevrolet. It was decided to park the car at the Maintenance Shop and place a for sale sign in the window.

Virginia Schmidtke read a proposed retainer agreement for legal services between Kurt Fisher, attorney at law, and the City of Morristown. Motion was made by Buscho, seconded by Leppert and carried unanimously to enter into an agreement with Kurt Fisher for providing criminal prosecution services to the City as per agreement.

Mike Keogh, city attorney, was present. He explained that although Rice County voters approved the Uniform Building Code, the City of Morristown was not obligated or bound to follow it. Mayor O'Rourke volunteered to contact other cities in Rice County to see if they are

interested in having a joint meeting to discuss adopting a code and sharing the expense of an inspector.

At 8:00 p.m., in accordance with advertised notice, bids were received for demolition of the watertower. It was determined that three bids were received. They are as follows:

Western Tank and Tower Co.	\$14,350.00
Ilsberg Demolition Co.	\$13,640.00
Pittsburg Tank and Tower Co.	\$12,451.00

Motion by Buscho, seconded by Leppert and carried unanimously to award the water tank demolition bid to Pittsburg Tank and Tower Co., the low bidder, subject to approval from the City Engineer and FmHA.

Discussion was held regarding concerns such as junk vehicles, garbage, and lots not properly staked within the mobil home park. It was decided that the council should review the ordinance, decide if violations against the ordinance have occurred and address the issue.

A letter from Martin Hoelsing, assistant district FmHA director, requesting that a meeting be arranged for the closing of the FmHA Grant was read. It was decided to tentatively set the closing date for August 26, 1991, at 7:30 p.m.

Virginia Schmidtke reported that a Heritage Tourism Conference will be held August 20, 1991, in St. Cloud and a Rural Development Conference will be held August 22, 1991, in Rochester.

At 8:30 p.m., in accordance with advertised notice, a hearing to hear comments regarding adoption of amendments to the Morristown Zoning Ordinance was held. It was determined that no persons were in attendance for the hearing.

Motion by Buscho, seconded Leppert and carried unanimously to grant Mark Phillips a Business Permit to sell retail Army surplus as per application on file.

Motion was made by Buscho, seconded by Leppert and carried unanimously to close the Zoning Hearing.

Motion by Buscho, seconded by Leppert and carried to adopt Resolution 1991-16 adopting Ordinances 143, 144 and 145.

Resolution 1991-16

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN to adopt Ordinance 143 entitled Morristown Zoning Ordinance, Ordinance 144 entitled Morristown Subdivision Ordinance and Ordinance 145 entitled Morristown Sign Ordinance and to authorize its publication.

Adopted this 5th day of August, 1991.

All councilmembers present voted yes to the question.

Tom Neuville, senator representing District 25B, was present and discussion was held concerning legislative issues.

Malcolm Davis was present to issue a complaint that his neighbor's portable shed is setting on his property. He also discussed building a porch on the west side of his house. No action was taken.

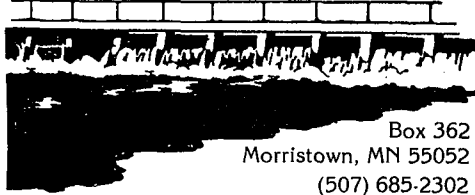
It was decided to meet Monday, August 26, 1991, to discuss the 1992 budget.

Motion by Buscho, seconded by Dahle and carried to adjourn. The meeting adjourned at 10:15 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
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## MORRISTOWN CITY COUNCIL MINUTES

August 14, 1991

*Motown Inn - Corrected 9/3/91 (15)*

The City Council met on Wednesday, August 14, 1991, at 12:00 noon at the ~~Cedar Shake Restaurant~~ with members of the Department of Natural Resources to review plans for repair of the Dam and Catwalk. Present were Mayor Jack O'Rourke, Councilmembers Loren Dahle, Linda Hruska and George Leppert, City Clerk, Virginia Schmidtke and representatives from the D.N.R., Jim Cooper, Hugh Valient, Jerry Filson and Glen Yakel.

The plans and specifications were reviewed. Mr. Cooper stated that bids for the Dam will be opened September 12th and that bids for the bridge will be advertised after the bids for the Dam have been received and it has been determined that enough money is available for the bridge.

It was discussed to extend the completion date from December 15 to March 15 in order to get a lower bid.

The Council expressed their preference for a five foot wide bridge rather than six foot bridge.

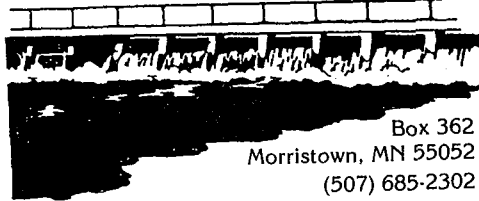
It was discussed to draw down the water sometime after labor day.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk



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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting August 26, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Monday, August 26, 1991, at 7:15 p.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, clerk and Martin Hoelsing, FmHA District Director.

Mr. Hoelsing instructed the Council on preparing documents for closing of the FmHA grant. Motion by Buscho, seconded by Leppert to authorize the Mayor and Clerk to sign the closing grant agreement.

Motion by Hruska, seconded by Buscho and carried unanimously to hold a public budget hearing on Monday, November 18, 1991, at 7:00 p.m. and to continue the meeting on Monday, November 25, 1991, at 7:00 p.m. if the budget cannot be completed on November 18.

Motion by Leppert, seconded by Buscho and carried unanimously that the proposed tax levy for the current year, collectible in 1992 be raised seven percent for the 1991 tax levy.

Motion by Buscho, seconded by Hruska and carried unanimously to authorize George Leppert to spend up to \$6,500 to purchase materials to build a handicapped fishing pier, foot bridge and shelter in the Morristown City Park.

Discussion was held concerning a request from Terry Byer to level and fill an area from their property line to the south drainage ditch so that it can be mowed. The councilmembers are to look into the request.

Loren Dahle was authorized to purchase whatever materials are necessary to build a fence around a rented tract of land to be used to place leaves, grass, brush, tree limbs and other organic compost.

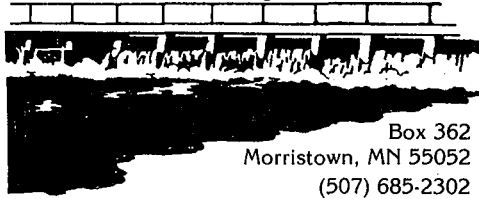
Discussion was held in regard to replacing rusted siding on the Feed Mill. Loren reported that good steel from the inside of the building will be put on the outside.

Motion by Hruska, seconded by Leppert and carried to adjourn. The meeting adjourned at 9:15 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting September 3, 1991

A regular meeting of the Morristown City Council was called to order on Tuesday, September 3, 1991, at 7:10 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, city clerk and Charles Krenik, treasurer. Absent was Councilmember Loren Dahle.

Motion by Leppert, seconded by Buscho and carried unanimously to correct the minutes of August 14, 1991, to read that the meeting was held at the Motown Inn and to approve the minutes of the meetings held July 24, August 5, 14 and 26, 1991, as printed.

Motion by Buscho, seconded by Leppert and carried unanimously to approve the treasurer's report which showed a balance of \$61,724.61 in the Checking Account and \$218,959.20 in the Savings Account.

Dick Grabko was present and reported on the following grant activities:

1. The LAWCON grant extension has been extended to December 31, 1992 as requested.
2. Charles Schmit requests to meet with the council to discuss the Right-of-Way acquisition for the new bridge.
3. The Family Housing Project is progressing with the apartments to be ready for occupancy on January 1, 1992.

Dick Grabko announced that he has accepted employment in Red Wing and will no longer be with the Rice County Housing and Redevelopment Authority. Motion by Buscho, seconded by Leppert and carried unanimously to thank Dick for the fine job he did in securing grants and financing for all of the projects and activities.

Jim Buscho reported on the progress of the watermains and pumphouse.

The police report for August was presented. Discussion was held concerning vandalism to the park shelter and park bathrooms and to the new watertower. It was decided to have Engineering America replace the caps on the watertower and bill the cost to the parents. Motion by Buscho, seconded by Hruska and carried unanimously to accept the police report as presented.

The Fire Department report for August was presented. Discussion was held concerning an insurance offer of \$2,000 for damage to the 1939

fire truck. Mayor O'Rourke volunteered to contact the adjuster to discuss a final offer of \$3,265. It was decided to turn it over to the city attorney if the insurance company does not accept the final offer.

Discussion was held concerning the Kisor house. Virginia Schmidtke reported that Gary Peterson will schedule a District Court hearing to obtain the judgment of the Court authorizing the removal of the buildings on the premises. Motion by Leppert, seconded by Hruska and carried unanimously to turn the matter over to Kurt Fisher if Mr. Peterson has not scheduled a court date.

Don Nordmeier was present and commented favorably on the weeds which were recently removed from around the buildings downtown and at the Fire Hall.

Linda Hruska thanked Arnie Schlinger for doing a nice job of sweeping streets.

Discussion was held concerning a plugged storm sewer at the corner of Franklin and Division Streets. It was decided to look into the costs to install a new manhole and to have a special meeting Monday, September 16, 1991 at 7:00 p.m. to discuss the matter.

Discussion was held in regard to installing "No RV Parking" sign in the park. It was also discussed to find an area for RV parking. No formal action was taken.

Motion by Buscho, seconded by Hruska and carried unanimously to pay the printed claims and accounts totaling \$5,571.56 from the General Fund, \$70.13 from the Morristown Fire Department Fund, \$663.71 from the Water Fund, \$3,675.26 from the Sanitary Sewer Operations Fund and \$1,530 from the Water Improvement Project Fund.

Lengthy discussion was held concerning a letter from the Morristown Commercial Club requesting the Council to reconsider budgeting funds to help pay for advertising in the Southern Minnesota Travel Directory. Motion by Leppert, seconded by Hruska and carried unanimously to donate \$500 towards a full page ad.

Discussion was held concerning whether or not to purchase a \$1,000,000 Umbrella insurance policy. Motion by Hruska, seconded by Leppert and carried unanimously not to purchase the policy.

Virginia Schmidtke reported that the Rice County Community Health Service Plan for 1992-1995 will be presented to the Community Health Services Advisory Committee on September 18, 1991. The City Council was encouraged to attend and comment on the plan.

It was decided that eight councilmembers and spouses will attend the League of Minnesota Regional meeting on September 17, 1991.

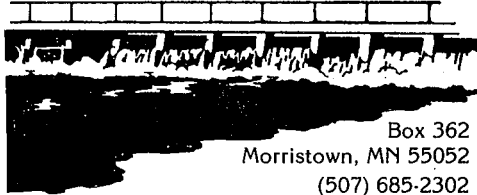
Mayor O'Rourke reported that three loads of gravel were purchased from Lonnie Dahle for the park pavilion. It was decided to have Larry Dahle level it with the skid loader.

Motion by Hruska, seconded by Buscho and carried to adjourn. The meeting adjourned at 10:25 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke, City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting September 16, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Monday, September 16, 1991, at 7:00 p.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Loren Dahle and George Leppert. Also present was Virginia Schmidtke, clerk. Absent was Councilmember, Linda Hruska.

Brenda Leal, representing the Morristown Jaycees, presented a check of \$500 to the City from the Morristown Jaycees to be used toward the handicapped fishing pier in the Park.

Jim Warnemunde, city insurance agent, was present and reviewed the current insurance values. The following additions were made to the policy:

1. It was decided to include the Dam Days float on the general liability and comprehensive collision policy and to pay the premium if it is less than \$100.
2. Discussed the Errors and Omissions Policy. It was decided not to purchase the million dollar Umbrella Policy.
3. Jim was instructed to add the new shelter in the park - value is \$7,500, the new watertower - value is \$120,000, and the new well, pump and pumphouse - value \$40,000.
4. Jim is to check to see if the Zitzman Lift Station is currently insured and if not, to insure it for \$4,000.
5. The Boiler and Machinery policy was raised to \$150,000. Jim Buscho volunteered to look into replacement costs of the equipment.
6. The storage vault building at the cemetery is to be insured for \$10,000
7. The value of the Morristown Feed Mill was increased to \$40,000.

Discussion was held concerning the increase in the cost of insurance to add firefighters to the Fire Department and increasing the

mutual aid area. Jim explained that the workman's compensation is based on population of the fire district area at a cost of approximately one dollar per person and that the liability premium is based on total annual expenditures of the Fire Department. The premium for liability and physical damage to the fire trucks and rescue truck is \$2,118.

Motion was made by Leppert, seconded by Buscho and carried unanimously to authorize Mayor O'Rourke to make a settlement with Keith and Kenny Boese for alfalfa and bean crop damage.

Discussion was held concerning whether to blacktop the roads in Tramel Addition this Fall or wait until Spring. It was the general consensus of the Council to wait until Spring.

A discussion was held concerning Contract Change Order number one submitted by LTP Enterprises totaling an increase in the contract price of \$8,352.80. Motion by Leppert, seconded by Buscho and carried unanimously to deny the contract change order in the amount of \$8,352.80.

Motion by Leppert, seconded by Buscho and carried unanimously to pay partial payment estimate number 5 totaling \$3,561 as requested by Engineering America

It was decided to allow the Jaycees use of the Community Hall free of charge (except for \$40, the cost for a policeman) on November 2, 1991, for a Halloween Dance.

Virginia Schmidtke reported that Thursday, September 12, bids were received by the Department of Natural Resources for repair of the Morristown Dam. The low bid was \$89,000 which was \$37,000 more than the engineers estimate of \$52,000.

Virginia Schmidtke announced that on April 26, 1892, Morristown became an incorporated village. Discussion was held in regard to celebrating the occasion.

Permission was granted to Virginia Schmidtke to take four vacation days in September and November.

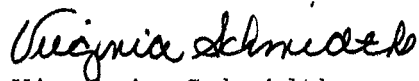
A request from the Department of Natural Resources park ranger to use the dog trap was approved.

George Leppert stated that he received an offer of \$3,500 for the 1988 police car. It was decided not to accept the offer at this time.

Jack O'Rourke stated that Lonnie Dahle has steel posts that can be used to build a fence for composting and recommended that the Council hire Ray Carron to dig the holes for the posts. Loren Dahle

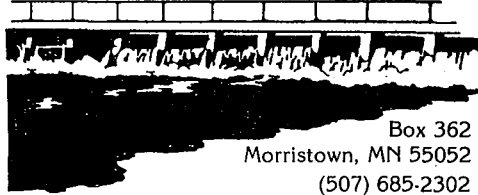
announced that he and Gerald Hruska would dig and install the post and fence sometime this week. Loren was instructed to contact Bob Fitzsimmons concerning signage.

Motion by Leppert, seconded by O'Rourke and carried to adjourn. The meeting adjourned at 10:00 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting September 21, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Monday, September 21, 1991, at 8:00 a.m. Councilmembers present were Jim Buscho, Linda Hruska and George Leppert. Absent was Councilmember, Loren Dahle and City Clerk, Virginia Schmidtke.

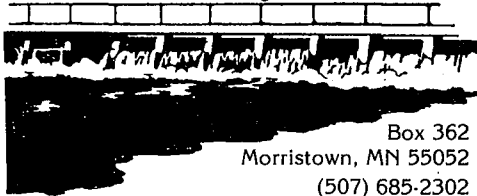
Motion by Buscho, seconded by Leppert and carried unanimously to extend the sanitary sewer on 4th Street S. W. and to repair the storm sewer field drain and restoration.

George Leppert  
Secretary Pro Tem



# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting September 30, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Monday, September 30, 1991, at 7:30 p.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Linda Hruska and George Leppert. Also present was Virginia Schmidtke, clerk. Councilmember Loren Dahle arrived at 7:40 p.m. Also present were Dean Sammon, Scott Parker, Jerry Mariska, Keith Archambault and Darrel Hopman.

Keith Archambault explained that effective October 1, 1991, no recyclable materials can be mixed in with the garbage and brought to the landfill. He asked the council to distribute a brochure with that message and a notice concerning recycling to all residents within the city. It was decided to mail the notices as requested.

Darrel Hopman inquired as to why the drain outlet at the south end of 4th Street S.W. had been removed and why the city was on his property without an easement or permission. Mayor O'Rourke explained that the soil washed away from the bottom of the manhole and an old culvert which was installed in 1953 had rusted away causing eight to nine yards of soil to flow into the manhole and down a storm sewer and that the city repaired the outlet and removed the debris. It was determined that the work was done on a waterway easement the city has on the property.

Lengthy discussion was held with Dean Sammon and Scott Parker representing Heselton Construction and Jerry Mariska of M and W Blacktopping concerning whether to blacktop the streets in the Water Project this Fall or delete the blacktopping from the contract and wait until Spring. Scott Parker stated that Heselton's either wants to do the restoration this fall and blacktop according to the contract or delete it and close out the contract. It was agreed upon by the Council to have Heselton remove the soft spots and replace them with crushed rock, get the road ready and bring it up to grade, and to patch 4th Street S. W., the County Road and Washington Street near 4th Street S. E. Blacktopping of Jane Street and 4th Street S. E. will be deleted if approved by FmHa. The Council agreed to maintain the roads until they are blacktopped. The Council also agreed to allow Heselton to seed the ground instead of sodding it except along the County road.

Jerry <sup>Maxiska</sup>Hruska submitted a bid of \$800 to repair the intersection at Division and Franklin Street and a bid of \$800 to repair a portion of 2nd Street S. W. Motion by Hruska, seconded by Leppert and carried unanimously to accept both bids and to bill Associated Lumber Mart for repair of 2nd Street S. W.

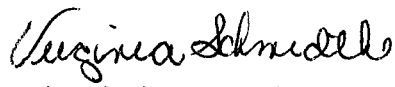
Motion by Leppert, seconded by Buscho and carried unanimously to accept a check of \$4,000 from LaVerne Blowers for the 1988 Chevrolet.

Motion by Buscho, seconded by Dahle and carried unanimously to hire Dahle Enterprises to repair the waterway which is eroding into the ditch south of Nathan's Addition.

Discussion was held concerning whether the city should adopt an abandoned motor vehicles ordinance or if they can be controlled using Minnesota Statutes 168B.09, subdivision 2. It was suggested that Randy Baumgard discuss the matter with Kurt Fisher, city attorney.

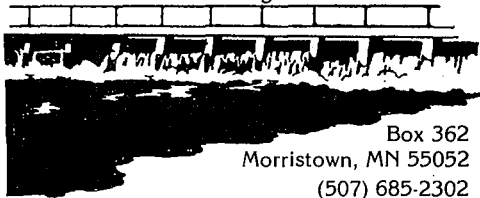
Virginia Schmidtke reported that the Zoning Board approved a request for a variance from Lawrence Churchill. Motion by Buscho, seconded by Hruska and carried unanimously to conduct a public hearing on October 15, 1991, at 7:00 p.m. in the Council Chambers to hear reasons for or against a request from Lawrence Churchill for a setback variance to construct an attached garage three and one-half feet from the North property line at 204 1st Street N. E.

Motion by Dahle, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:00 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting October 3, 1991

A preconstruction meeting for the Morristown Dam modifications was held at 1:00 p.m. in the Council Chambers at 109 2nd Street S.W. on Thursday, October 3, 1991. Councilmembers present were Jim Buscho, and George Leppert and Mayor, Jack O'Rourke. Also present was Virginia Schmidtke, clerk. Absent were councilmembers, Linda Hruska and Loren Dahle

A copy of the notes of the meeting as recorded by Eugene Retka, Regional Engineer, are attached.

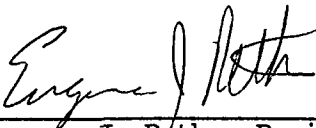
  
*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

NOTES OF PRECONSTRUCTION MEETING  
MORRISTOWN DAM REPAIR (WW8004)  
OCTOBER 3, 1991

- 1) The meeting was held at 1:00 p.m. at the Morristown City Hall and later at the project site.
- 2) Present were Leon Vargo of Healy Construction (Job Superintendent), Scott Parker, Dean Sammon and Ron Parker of Hazelton (Excavating Subcontractor); Jim Buscho, George Lippert, Jack O'Rourke (Manager), and Virginia Schmidtke (Clerk) of the City of Morristown; Craig Regalia, Glenn Yackel, Jim Cooper and Marty Rye of DNR Waters; Hugh Valiant of DNR Fisheries at Waterville; and Jerry Filson, Neal Stoeckman and Gene Retka of DNR Engineering.
- 3) The letter from the Rochester Business Manager notifying Healy Construction to start work was delivered at this meeting.
- 4) The tentative start date is October 21, 1991.
- 5) The Waters permit will be issued tomorrow, (October 4, 1991) according to Regalia. Waters is checking on the Corp of Engineer's permit. Work should not start until the corp permit question is resolved. (Glen Yackel is sending Healy Construction the Waters and Corps permits on October 7, 1991.)
- 6) We discussed cofferdamming. The plan is to cofferdam with sand one half of the structure at a time. Cooper said that submittal for approval of a plan for cofferdamming is not required.
- 7) Jerry Filson said that the only shop drawings required are for the railing and will not be necessary if they follow the plan. (Shop drawings are also specified for the steel plates; these are required, according to Filson on October 7, 1991.)
- 8) Filson also said that water stops are not required.
- 9) Coordination of the bridge installation was discussed. It will be delivered by the DNR's supplier to Morristown. The City will be responsible for unloading and installing the bridge. We will ask that the supplier give the City at least 48 hours notice before delivery.
- 10) George Lippert asked if the steel plate with stoplogs could be put in either side of the spillway; Filson said he did not care. No other objections were raised. The City's intent appears to be to direct the flow for removal of silt. Cooper advised that silt should be excavated if they want it removed.
- 11) Retka asked about riprap dimensions since they are not indicated on the drawings. He will have to scale the drawings.
- 12) Retka asked if the specified seed mixture is important to anyone; it did not seem to be.

- 13) Sheet piling was discussed. American made sheet piling may not be available. Sheeting should meet the weight and modulus specifications; Healy should submit the proposed sheeting to Retka for approval.
- 14) Retka asked what strength concrete is required since the specs indicate 3000 PSI in one place and 3900 PSI in another; Filzen said 3900 PSI.
- 15) Healy has received at least 7 sets of extra plans and specifications. More are available from Retka if needed.
- 16) Retka gave Healy a copy of the AIA Documents which are part of the contract documents (by reference). He also gave Healy a copy of the prevailing wage rates for Rice County.
- 17) The required completion date is March 15, 1992 (the contract is in error.)
- 18) Retka pointed out that this is a lump sum contract. All changes in the work must be negotiated with him beforehand. Any quantities listed are estimates only.
- 19) When Healy wants partial payment, they should ask Retka (either verbally or in writing) and he will draft a payment request on State forms for the contractor's signature. Final payment will be due upon completion and approval of all work. Final payment may not be made until Healy has satisfied the Revenue Department wage withholding requirements (Form IC-134).
- 20) Retka asked Healy to submit a list of subcontractors and suppliers, a progress schedule and a cost breakdown. These should be submitted as soon as possible.
- 21) Healy is responsible for safety on this job. We all want this job to be accident free.
- 22) The Contractor will be responsible for repairing any damage that he does to existing utilities.
- 23) When the job is completed, Healy should turn over as-built drawings to Retka. The site should be cleaned up and left in a first class condition.

Written by:



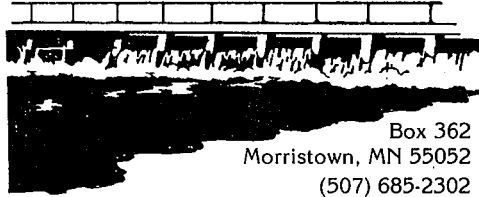
Eugene J. Retka, Regional Engineer

EJR/pl

C: Craig Regalia, Glenn Yackel, Jim Cooper, Hugh Valiant, City of Morristown, Jerry Filson, Neal Stoeckman, Tim Petersen

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting October 7, 1991

A regular meeting of the Morristown City Council was called to order on Monday, October 7, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle and George Leppert. Also present were Virginia Schmidtke, city clerk and Charles Krenik, treasurer. Absent was Councilmember Linda Hruska.

Mayor O'Rourke stated that page 2, paragraph 12, of the regular meeting held September 3, 1991, should be clarified to read that Lonnie Dahle donated three loads of gravel for the park pavilion and Larry Dahle donated the labor and skid loader to level it. Motion by Dahle, seconded by Buscho and carried unanimously to approve the minutes of the regular meeting held September 3, 1991, as corrected and the minutes of the special meetings held September 16, 21 and 30, 1991, as printed.

Motion by Leppert, seconded by Buscho and carried unanimously to accept the treasurer's report which showed a balance of \$41,568.44 in the general account and \$218,959.20 in the savings account.

Motion by Buscho, seconded by Leppert and carried to approve the September police report as printed. It was discussed to have the police spend more time patrolling the city and less time parked due to the increase in vandalism at the sewer plant and park.

Motion by Buscho, seconded by Leppert and carried unanimously to approve the Fire Department report as presented. Mayor O'Rourke announced that a check of \$3,000 has been received from the insurance company for damage to the 1939 fire vehicle.

Jim Buscho reported on the following activities regarding the Water Improvement Project:

1. Watermains have been installed and restoration is taking place.
2. The pump is operable.
3. The electricians are almost done.
4. Bemis has installed the chemical equipment.

Virginia Schmidtke announced that a Public Hearing will be held Tuesday, October 15, 1991, at 7:00 p.m. to hear reasons for or against a request from Lawrence Churchill for a setback variance to construct an attached garage three and one-half feet from the North property line.

Darrel Hopman was present and expressed concern regarding a change in repairing the storm sewer at the South end of 4th Street S.W. which he feels may not properly drain the ballpark land and land south of the street. Mayor O'Rourke explained that grade is as low or lower than it was before. Mayor O'Rourke offered meet with Mr. Hopman at 8:30 a.m., October 8th to set a transit to determine the grade.

Mayor O'Rourke explained a difference of opinion in relaying a message to Mark Bemis. It was discussed that all future concerns regarding the pumphouse should go to Gene Meschke, Fabricated Wood Products, the general contractor.

It was decided to have Arnie Schlinger fill a hole east of the Conoco station and an area by the Methodist Church.

Discussion was held concerning catch basin grates in the County streets which are unsafe for bicycles to cross. Virginia Schmidtke was instructed to contact Charles Schmit, Rice County Engineer concerning the problem.

Discussion was held in regard to requesting Rice County to install a culvert under the County road to the pond to drain the Feed Mill basement. It was also decided to discuss with them the feasibility of installing a box culvert for a pedestrian walkway. Motion by Dahle, seconded by Buscho and carried unanimously to contact Chuck Schmit regarding the two proposals and to follow up the conversation with a letter. Loren Dahle and George Leppert were appointed to meet with the Rice County Commissioners and Charles Schmit.

Loren Dahle suggested the Council approach the Medford city council in regard to sharing a water and sewer plant operator. Motion by Dahle, seconded by Leppert to appoint Mayor O'Rourke to contact the Medford city council concerning the matter.

Motion by Leppert, seconded by Buscho and carried unanimously to pay the printed and late claims totaling \$17,423.24 from the General Fund; \$282.87 from the Morristown Fire Department Fund; \$199.76 from the Water Fund; \$3,879.08 from the Sanitary Sewer Operations Fund, excluding a claim of \$75 from Buscho Heating; \$4,063.04 from the LAWCON Grant Fund, excluding a claim of \$20.47 from U.B.C and \$866.39 from the Water Improvement Fund.

Motion by Buscho, seconded by Leppert and carried unanimously to pay B.H. Heselton Pay Request Number One totaling \$144,507.85 from the Water Improvement Fund.

Motion by Leppert, ~~seconded by Leppert~~, seconded by Buscho and carried unanimously to pay S.E.H. \$15, 809.90 as per invoice number 11611 dated August 26, 1991.

A letter from Martin Hoelsing and several letters to him from Leonard Pulkrabek, L.T.P. Enterprises, were reviewed and discussed concerning payment of pay request number four. It was decided to send Mr. Pulkrabek a letter stating that the council disagrees with the

amount of money it cost for surging verses bailing and will pay the balance less liquidated damage, retainage and the difference between surging and bailing. That amount is \$12,597.75.

It was decided to discuss the 1992 proposed budget on Tuesday, October 15, 1991, following a setback variance hearing.

Discussion was held concerning a letter from A. E. Berndt asking the Council to help eliminate the problem of local youth using Fred Berndt's driveway area for recreational activities which has resulted in seven broken windows and State Bank employees and apartment tenants parking on Mr. Berndt's property. Motion was made by Buscho, seconded by Leppert and carried unanimously to recommend that Mr. Berndt post no loitering and no parking signs on his property to give the Police Department move leverage in enforcing the laws and issuing tickets.

A letter was presented from Lorraine Nelson, Rice County Auditor, urging municipalities to contact their representatives to request full state funding for the expense of a presidential primary which will be held in April, 1992.

A letter was presented from the Minnesota Historical Society asking for the City's support to help reinstate the Minnesota Historical Society's state Historic Preservation Grants-in-Aid program.

A petition was received from property owners abutting Fourth Street S.W. to pave the road. Virginia Schmidtke reviewed the steps in special assessment proceedings. It was decided to contact Michael Keogh, city attorney, to see whether it is necessary to follow all the steps.

Discussion was held concerning a request from Virginia Felix to meeting with the council to discuss Mrs. Shirle Reed's house and property.

George Leppert read a letter he recommends be sent to the Morristown Jaycees and the Morristown Fire Relief Association expressing gratitude for their contribution toward the park improvement project. It was decided to send the letters as presented

Discussion was held concerning whether the fence for the compost area has been installed. Loren Dahle stated he would have it done this week.

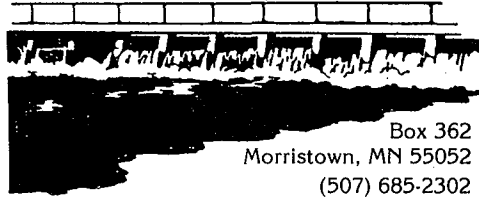
Motion by Dahle, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:40 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk



# City of Morristown

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## MORRISTOWN CITY COUNCIL MINUTES Special Meeting October 11, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Friday, October 11, 1991, at 11:00 a.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Loren Dahle and George Leppert. Also present were Virginia Schmidtke, clerk; Martin Hoelsing, FmHA District Director; Vern Kopp and Chris Remmey, FmHA Inspectors; and Steve Campbell and Michael Kreamer, SEH Engineers. Absent was Councilmember, Linda Hruska.

Lengthy discussion was held concerning pay request number four from LTP Enterprises, a change order in the contract and a claim for extension of contract time.

Mayor O'Rourke explained that it is the city council's opinion that it would have been cheaper to blast and bail instead of surging. Steve Campbell stated that according to the contract, the contractor had the option to choose blasting and bailing or surging and that the contractor thought he could do a better job by surging. Mr. Campbell recommended that LTP be paid for development of the well as requested.

Jim Buscho questioned the amount of grout used and expressed concern that there was no accurate way to measure it.

It was agreed upon by everyone present that the liquidated damage claim by the city is justifiable because all the contract documents clearly state the completion date. The pumphouse startup date was delayed and the storage tank was not completed because the well wasn't completed on time.

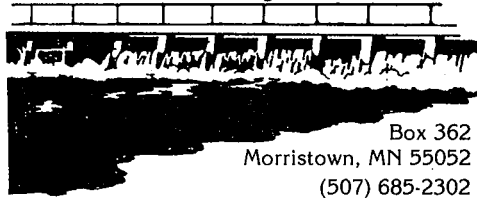
Motion by Buscho, seconded by Leppert and carried unanimously to pay Partial Payment Estimate number four less retainage and less liquidated damage totaling \$8,600 (43 days @ \$200 per day) and to authorize the Mayor and Clerk to sign the contract change order dated August 15, 1991.

The meeting adjourned at 11:40 a.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MINUTES Public Hearing and Special Meeting October 15, 1991

As per advertised notice, a Public Hearing of the Morristown City Council was called to order by Mayor Jack O'Rourke on Tuesday, October 15, 1991, at 7:00 p.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Linda Hruska and George Leppert. Also present was Virginia Schmidtke, clerk, and citizens Donald Gill, Joe Kabes and Lawrence and Mary Ann Churchill. Absent was Councilmember, Loren Dahle.

The purpose of the hearing was to hear reasons for and against a setback variance request from Lawrence Churchill to construct an attached garage three and one-half feet from the North property line at 204 1st Street N.E. No one spoke against the request. All persons present were given a chance to be heard. Motion by Buscho, seconded by Hruska and carried unanimously to grant a variance to Lawrence Churchill to build a garage as per application on file.

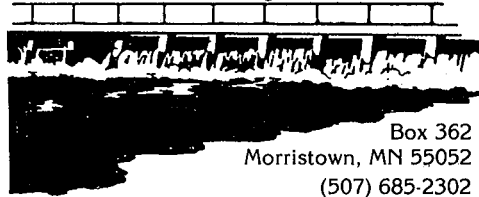
The 1992 proposed budget was discussed at length. It was decided to continue the budget meeting at a later date.

Motion by Hruska, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:15 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting November 4, 1991

A regular meeting of the Morristown City Council was called to order on Monday, November 4, 1991, at 7:00 p.m. in the Council Chambers by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, city clerk and Charles Krenik, treasurer.

Motion by Leppert, seconded by Buscho and carried unanimously to approve the minutes of a preconstruction meeting held October 3, 1991, the regular meeting held October 7, 1991, and of the special meetings held October 11 and 15, 1991, as printed.

Motion by Leppert, seconded by Buscho and carried unanimously to accept the treasurer's report which showed a balance of minus (\$142,125.28) in the general account and \$218,959.20 in the savings account.

Motion by Buscho, seconded by Hruska and carried to approve the October police report as printed.

Donald Nordmeier was present and reported the Firemen burned the house on the Kisor property on October 28, 1991.

Jack O'Rourke reported that a toilet in the men's bathroom at the Community Hall was leaking and that he had Arnie purchase a new one which will be installed sometime soon.

Jack O'Rourke reported that a door for the Fire Hall has been ordered.

Jim Buscho reported that the water system is on line.

Discussion was held in regard to installing a system to alert the councilmembers and/or maintenance person if the power is off at the well. No formal action was taken.

Motion by Dahle, seconded by Leppert and carried unanimously to send a copy of the water analysis with the next water statements notifying the citizens of the change in quality and informing them that the water system is on line.

It was decided to contact Archambault Bros. Disposal to request they contact the local cablevision company and KDHL radio station to

announce when they are not going to pick up garbage due to a storm and to inform people when they will come.

Linda Hruska asked that all councilmembers be informed in advance when employees take a vacation day.

Motion by Buscho, seconded by Leppert and carried unanimously to pay a claim from Donald Nordmeier for lodging, meals and mileage as presented and to address and make a policy for payment of expenses for attendance at meetings and seminars at the January council meeting.

Motion by Leppert, seconded by Hruska and carried unanimously to pay the printed and late claims totaling \$8,011.18 from the General Fund, \$2,089.65 from the Fire Department Fund, \$919.56 from the Water Fund, \$720.22 from the Sanitary Sewer Fund, \$19,576.25 from the Sanitary Sewer Debt Fund, \$182.88 from the LAWCON Grant Fund and \$1,538.17 from the Water Improvement Project Fund.

Motion by Buscho, seconded by Leppert and carried unanimously to pay a claim of \$1,134.23 to Southern Minnesota Woodcraft for windows for the Feed Mill and to pay the statement with monies from the General Fund with the stipulation that the General Fund be reimbursed when roll over funds are returned.

Dean Sammon representing B.H. Heselton Co. was present and reported on the installation of the watermains. He stated that the project was finished except for the seeding, blacktopping and replacement of a stop sign and street sign. It was discussed to back the seeding, sodding and restoration out of the contract and to close out the project. It was decided to contact Martin Hoelsing and Leon Dahle concerning their thoughts on the matter.

Larry Dahle was present and discussion was held in regard to allowing the Morristown school board to install radio equipment on the watertower. Lengthy discussion was held concerning insurance, responsibility and liability for equipment. Motion was made by Leppert, seconded by Dahle and carried unanimously to prepare an agreement between the city and school to allow the antenna on the water tower with the agreement to include that no holes be drilled on the tower, a fee of \$100 be paid for the first year with the amount to be reviewed annually, that the school district accept liability for any equipment installed on city property and that the contract automatically be renewed unless written notice is received by either party cancelling the contract. Loren Dahle volunteered to work with city attorney Mike Keogh to prepare an agreement.

Larry Dahle presented a bid of \$675 to bury debris, plug the sewer line and level the Kisor property. Motion by Leppert, seconded by Buscho and carried unanimously to accept the bid of \$675 and to have Larry do the work as soon as weather allows.

Motion by Hruska, seconded by Leppert and carried unanimously to purchase 300 feet of orange barricade fencing and three bundles of

steel posts and install a snow fence on the Kisor property until it can be cleaned up and leveled.

Discussion was held in regard to amending the curfew ordinance to lower the hours of minors between the ages of 15 and 17 from loitering from 12:00 P.M. and 5:00 A. M to 10:00 P.M. to 5:00 P.M. Motion by Hruska, seconded by Buscho and carried unanimously to pass Resolution 1991-17 to adopt Ordinance 144.

Resolution 1991-17

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN TO adopt Ordinance 144 to amend Section 3, of Ordinance 133 entitled Curfew for Minors to read "It shall be unlawful for any minor under the age of eighteen (18) years and at least fifteen (15) years of age to be in or upon the public streets, alleys, parks, playgrounds or other public grounds, public places and public buildings, places of amusement and entertainment, vacant lots or other unsupervised places in the city between the hours of 10:00 P.M. and 5:00 A. M. of the following day without reasonable cause, unless such minor is accompanied by his/her parents, guardian, or other adult person having the care and custody of the minor.

Adopted this 4th day of November, 1991. All councilmembers voted yes to the question.

Discussion was held in regard to amending the liquor ordinance to not allow minors in the bars without their parents or legal guardians, that customers must be out of the bars 15 minutes after the hours of operation as identified in Ordinance 108 and that no drinks be allowed on the bar after the hours of operation. Motion by Buscho, seconded by Hruska and carried unanimously to instruct Mike Keogh, city attorney, to draft Ordinance 145 as per discussion.

Motion by Hruska, seconded by Buscho and carried unanimously to pass Resolution 1991-18 to adopt Ordinance 146 amending Ordinance 101, Section 14, Subsection 4 (d).

Resolution 1991-18

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN TO amend Ordinance 101, Section 14, Subsection 4 (d) to include skate boards, roller skates or roller blades.

Adopted this 4th day of November, 1991. All councilmembers votes yes to the question.

Discussion was held concerning whether the snow emergency route signs have been ordered. It was decided to order them if they haven't been ordered.

Discussion was held in regard to implementing a program to replace 25 water meters per year. No formal action was taken.

Lengthy discussion was held concerning four houses in the Tramel Addition which were connected to the city water system without a permit. Motion by Leppert, seconded by Buscho and carried

unanimously to send Gene Lindahl, Ellie Meschke, Charles Larsen and Dave Shafer letters stating that a meter must be installed and the fee of \$100 paid by November 14 or the water will be shut off.

Discussion was held regarding several sections of the Water Ordinance which may have been violated by Jack Weinberger who installed the water meters in the four houses in Tramel Addition. They include: Section 4, Subdivision 1, 2 and 3; Section 6, Subdivision 3 and 7 and Section 7, Subdivision 1. Motion by Buscho, seconded by Leppert and carried unanimously to send a letter to Mr. Weinberger notifying him of the violations and informing him that the water will be shut off on November 14 at each of the houses unless the meters are installed and the fees paid.

Mayor O'Rourke left at this point in the meeting. The time was 10:00 p.m.

Motion was made by Buscho, seconded by Leppert and carried unanimously to grant Arnie Schlinger vacation November 6 and one-half of November 7 as requested.

Arnie Schlinger reported that he will install the cover on the sanitary sewer plant on the first calm day.

Discussion was held in regard to future plans for the Community Hall. It was noted that the house south of the Hall is for sale and discussion was held in regard to purchasing it, having it demolished and using the land for a parking lot. Linda Hruska volunteered to explore alternative uses for the Community Hall.

Discussion was held in regard to appointment of a Civil Defense Director. George Leppert reported that Herb Zellner is interested in the position. George was instructed to contact John Blackmer to see if he will accept the appointment.

Virginia Schmidtke informed the council that the Pay Equity Act requires all local government to establish pay equity by December 31, 1991. Motion by Buscho, seconded by Hruska and carried unanimously to authorize Virginia Schmidtke to hire a consultant, at the most reasonable cost, to prepare a pay equity plan.

A request from Dave Meschke to move a street sign in Meschke South Haven was discussed. Motion by Hruska, seconded by Leppert and carried unanimously to allow him move the sign or request the city to move it but that it be moved at his expense.

Motion by Buscho, seconded by Leppert and carried unanimously to allow the Morristown school administration to have a key for the Community Hall for emergency use only.

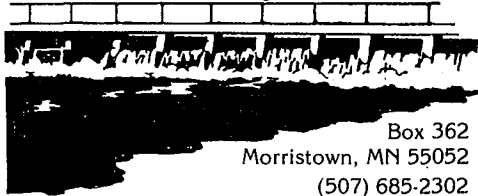
Loren Dahle expressed his concern about monies being spent without proper authorization and overlapping of personnel.

Motion by Leppert, seconded by Hruska and carried unanimously to adjourn. The meeting adjourned at 10:30 p.m.

Virginia Schmidtke,  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Budget Hearing November 18, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Monday, November 18, 1991, at 7:00 p.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present was Virginia Schmidtke, clerk.

The purpose of the meeting was to hold a public hearing on the proposed property taxes to be collected in 1992. Five persons were in attendance at the hearing: Ruth Eisert, Florence Remund, Gene Lindahl, Marvin Velzke and Martin Krueger. All present were given a chance to be heard.

Revenues and expenditures were discussed and a budget set for each item. Motion by Leppert, seconded by Hruska and carried unanimously to pass Resolution 1991-19 approving the 1991 Tax Levy collectible in 1992.

### Resolution 1991-19

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, COUNCIL OF RICE, MINNESOTA, that the following sums of money be levied for the current year, collectible in 1992, upon the taxable property in the City of Morristown for the following purposes:

General Fund	\$117,850.00
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The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Rice County, Minnesota.

Adopted by the city council on November 18, 1991.

All councilmembers voted yes to the question.

A letter from Gene Lindahl concerning lack of communication with property owners in the Tramel Addition in installing and using city water was read. Mr. Lindahl was present and asked there be better communications with the citizens of Morristown concerning city projects and activities.

Motion by Mayor O'Rourke, seconded by Hruska and carried unanimously to notify property owners on both sides of the drainage ditch that the ditch will be dredged as soon as weather permits.



Virginia Schmidtke announced that a meeting will be held on Sunday, December 8, 1991, at the Warsaw Town Hall to discuss a sewer system for Warsaw. Options include an on-site system and to contract with Morristown for services.

Discussion was held with regard to subscribing to call waiting, call forwarding, three-way calling and speed calling offered by Cannon Valley Telecom. It was decided to take the call waiting feature at a cost of fifty cents per month.

Discussion was held regarding whether to have B.H. Heselton do the seeding as per contract or divorce it from the contract. It was decided to contact Martin Hoelsing concerning his opinion and also to make sure the city will receive the grant money if they remove the seeding from the contract.

Motion by Buscho, seconded by Hruska and carried unanimously to apply for a membership with Sam's Wholesale Club and to pay the membership fee of \$25.

Jim Buscho reported that a corner of the intersection of Jane Street and 4th Street West needs crushed rock and some repair. Linda Hruska is to take care of the matter.

Mayor O'Rourke announced that the Kisor property was leveled today.

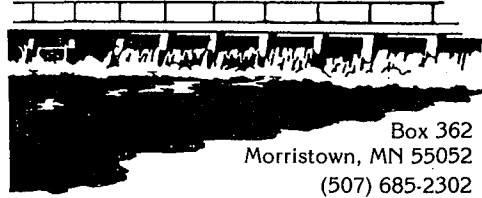
It was suggested to lower the brackets for the flags and that one flag needs to be replaced. No action was taken.

Motion by Buscho, seconded by Dahle and carried to adjourn. The meeting adjourned at 9:10 p.m.

  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Regular Meeting December 2, 1991

A regular meeting of the Morristown City Council was called to order on Monday, December 2, 1991, at 7:00 p.m. in the Council Chambers at 109 2nd Street S.W. by Mayor Jack O'Rourke. Councilmembers present were Jim Buscho, Loren Dahle, Linda Hruska and George Leppert. Also present were Virginia Schmidtke, city clerk and Charles Krenik, treasurer.

Motion by Leppert, seconded by Buscho and carried unanimously to approve the minutes of the regular meeting held November 4, 1991, and of a special meeting held November 18, 1991, as printed.

Motion by Hruska, seconded by Dahle and carried unanimously to accept the treasurer's report which showed a balance of \$43,560.32 in the general account and \$218,959.20 in the savings account.

Motion by Hruska, seconded by Buscho and carried unanimously to approve the November police report as printed.

Motion by Buscho, seconded by Hruska and carried unanimously to approve the Fire Department report for November as printed.

Motion by Leppert, seconded by Hruska and carried unanimously to send a notice to all of the townships in the city's fire service area that the council will be negotiating new contracts after the first of the year.

Linda Hruska reported that the police car was outside over the weekend because a private vehicle was in the city garage.

Linda Hruska questioned why Arnie Schlinger took a vacation day on Friday, November 29, 1991, without the request being approved by the full council as discussed at the November 4, 1991, council meeting. Discussion was held concerning whether or not it is necessary for the whole council to be informed when an employee takes a vacation day. No formal action was taken.

Motion by Hruska, seconded by Dahle to have a closed meeting to discuss maintenance personnel. The motion was defeated. Jim Buscho, George Leppert and Jack O'Rourke voted no, Linda Hruska and Loren Dahle voted yes.

It was discussed to have two representatives from the council meet and discuss grievances and concerns of the maintenance personnel. No action was taken.

It was decided to contact the city attorney with regard to having a closed meeting.

Mayor O'Rourke questioned whether he had the authority to call the city attorney without first contacting all the councilmembers. Discussion was also held regarding authority to purchase and laws concerning the open meeting law. Virginia Schmidtke stated that according to State law, all expenditures must be approved by the city council at a meeting open to the public. It was decided to ask the city attorney if two councilmembers can serve on a committee.

Loren Dahle requested that a written report be received from the maintenance department each month. It was decided that each councilmember should think about what they want in the report each month and a form will be created at the next council meeting.

Motion by Buscho, seconded by Hruska and carried unanimously to grant vacation December 23 through December 27 to Arnie Schlinger as requested.

Arnie Schlinger was instructed to contact the City of Faribault to see when they will be ordering water meters, to compare prices between brass and plastic meters and to order 24 meters.

Arnie Schlinger reported that he is still looking into prices of orange barricade fencing and posts.

The claims and accounts presented for payment were discussed. Motion by Leppert, seconded by Dahle and carried unanimously to pay the printed and late claims totaling \$17,876.13 from the General Fund, \$1,438.77 from the Morristown Fire Department Fund, 1,002.98 from the Water Fund, \$813.23 from the Sanitary Sewer Operations Fund and \$186.00 from the Water Improvement Project Fund.

Discussion was held in regard to a request from Linda Hruska to mail a questionnaire concerning ideas for the Community Hall. It was suggested that Linda contact the American Legion concerning their intent to add a larger room to their clubrooms. Motion by Buscho, seconded by Leppert and carried unanimously authorizing Linda to prepare a questionnaire to send out to all residents.

Discussion was held regarding pay equity. Virginia Schmidtke stated that she did not want to be involved in drafting a pay equity plan. Jack O'Rourke volunteered to work with George Leppert to prepare a plan and to gather information for the December 16, 1991, meeting. The plan must be submitted to the State by January 31, 1992.

Motion by Leppert, seconded by Hruska and carried unanimously to appoint John Blackmer as Civil Defense Director for 1992.

Motion by Leppert, seconded by Hruska and carried unanimously to send a letter to Dave Green thanking him for performing the duties of Civil Defense Director for the past two years.

Discussion was held concerning whether or not inventory of city property has been completed. It was determined that part of the water and sewer department and the maintenance shop has been inventoried. Areas yet to be inventoried are the Council Chambers, the Police Department and the Fire Department.

Bucky and Lois Dwyer and Bill and Virginia Felix were present to inquire whether funds are available to demolish Myrtle Reed's house. They requested the city to demolish the house and remove the rubbish. Mrs. Reed would keep the lot. They stated that Marty Smith, Rice County Housing and Redevelopment employee, told them that roll-over monies are available for demolition. It was decided to contact Marty Smith for clarification since the city has no roll over funds available and since no decision has been made on how the monies will be used once it has been received.

Loren Dahle reported that the Morristown Historical Society is preparing a lease agreement concerning the Morristown Feed Mill which will be presented at the January council meeting.

Motion by Hruska, seconded by Leppert and carried to pass Resolution 1991-20 approving the American Legions application to renew their gambling license.

RESOLUTION 1991-20

WHEREAS, The American Legion Post 149 has submitted an application to renew their Class A Gambling Permit License,

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, to approve the application as submitted.

Dated this 7th day of January, 1991.

Councilmembers voted as follows on the question: Jim Buscho, no; Loren Dahle, Linda Hruska, George Leppert and Jack O'Rourke voted yes.

Motion by Leppert, seconded by Hruska and carried unanimously to choose ACI as the long distant provider for the city.

Motion by Buscho, seconded by Leppert and carried unanimously to extend Engineering America's contract 272 days as requested.

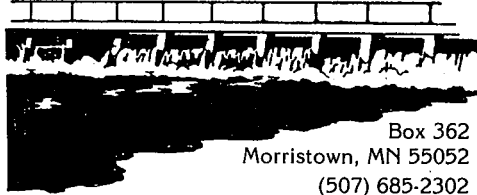
Virginia Schmidtke reminded the councilmembers of the Christmas Party December 6th and of the Rolling Green/Warsaw Sewer Meeting to be held at the Warsaw Town Hall on Sunday, December 8, 1991.

Motion by Dahle, seconded by Hruska and carried to adjourn. The meeting adjourned at 9:30 p.m.

*Virginia Schmidtke*  
Virginia Schmidtke  
City Clerk

# City of Morristown

Best Little Town By A "Dam Site"



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MINUTES Special Meeting December 16, 1991

A special meeting of the Morristown City Council was called to order by Mayor Jack O'Rourke on Monday, December 16, 1991, at 7:00 p.m. in the Council Chambers at 109 2nd Street S. W. Councilmembers present were Jim Buscho, Loren Dahle and George Leppert. Also present was Virginia Schmidtke, clerk. Councilmember Linda Hruska was absent.

The claims and accounts presented for payment were discussed. Motion by Dahle, seconded by Leppert and carried unanimously to pay the printed and late claims totaling \$2,047.22 from the General Fund, \$395.19 from the Morristown Fire Department Fund, \$29.20 from the Water Fund, \$473.49 from the Sanitary Sewer Operations Fund and \$348.00 from the Water Improvement Project Fund.

It was decided not to subscribe to the Water Engineering and Management magazine and not to take the utility billing support offered by Banyon Data Systems.

Motion by Buscho, seconded by Leppert and carried unanimously to pass Resolution 1991-21.

### Resolution 1991-21

WHEREAS, Gladys Kisor, Donald Kisor, Vera J. Howe, Stanley L. Kisor, Carolyn M. Schroeder, Evelyn G. Nelson and Margaret Stevenson failed to repair, remove or raze the burned structure on Lots 3, 4 and 5, Block 2, Original Town, Morristown, Rice County, Minnesota, as per judgement entered September 17, 1991, and,

WHEREAS, the City incurred expenses totaling \$3,213.48 to raze and remove the buildings and level and seed the property,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, MINNESOTA, 1. To levy a special assessment against the above described property, 2. That such assessment be payable in equal annual installments extending over a period of five years, the first of the installments to be payable on or before the first Monday in January 1992, and shall bear interest at the rate of per cent annum from the date of the adoption of this assessment resolution. 3. The clerk shall transmit a certified copy of this resolution to the county auditor.

Adopted this 16th day of December, 1991.

All councilmembers voted yes to the question.

Virginia Schmidtke read a copy of a letter to L.T.P. Enterprises, Inc., from Charles Becker, attorney representing Keys Well Drilling Company, advising L.T.P. Enterprises that the law firm of Meagher and Greer have been retained to represent Key's interest with regard to and outstanding balance of \$13,719.80 for work performed on Well No. 2, SEH File No. 90311.

Virginia Schmidtke reported that she received a call from Leonard Pulkrabek, President of L.T.P. Enterprises, informing the council that he will go ahead with a lawsuit against the city if he does not hear from the council before December 17. He suggested that the city set up a conference call before December 17. A letter from Steve Campbell advising L.T.P. Enterprises of the work that remains incomplete on well no. 2 was read. It was decided not to do anything until the items in the letter were completed and a final application for payment is received.

Motion by Buscho, seconded by Leppert and carried unanimously to pay B.H. Heselton Company Pay Request No. 2 totaling \$54,311.66 as submitted.

Motion by Buscho, seconded by Leppert and carried unanimously to pass Resolution 1991-22.

Resolution 1991-22

BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, MINNESOTA TO authorize Short, Elliott and Hendrickson, city engineers, to initiate a change order deleting the blacktopping of Jayne Street and 4th street southeast from B.H. Heselton's contract for the 1991 watermain project.

Adopted this 16th day of December, 1991.

All councilmembers voted yes to the question.

Virginia Schmidtke reported that the catwalk for the Dam will be delivered in the latter part of January.

Motion by Leppert, seconded by Buscho and carried unanimously to pay Fabricated Wood Products Pay Request No. 1 totaling \$39,277.00 as submitted. Councilmembers voted as follows: Jim Buscho, Loren Dahle and George Leppert, yes; Jack O'Rourke abstained from voting.

Motion by Buscho, seconded by Leppert and carried unanimously to approve a change order request from Pittsburg Tank and Tower Company extending the completion date for demolition of the water tank from October 31 to December 31, 1991.

Motion by Buscho, seconded by Leppert and carried unanimously to pay M and W Blacktopping \$1,375 as per claim submitted and to send Associated Lumber Mart a bill for \$800, the cost of repairing the

street crossing by Sunshine Apartments and to send a copy of the bill and statement to Farmers Home Administration.

Don Nordmeier, Fire Chief, was present and provided the council with the names of six persons which are recommended by a committee of Fire Department officers to be appointed as fire fighters. He mentioned that eleven applications were received. Motion by Buscho, seconded by Leppert and carried unanimously to appoint Troy Dahle, Dennis Merritt, Raymond Leal, Dean Jones, Dale Melchert and Michael Pudwell as volunteer fire fighters as submitted by Chief Nordmeier.

Motion by Buscho, seconded by Leppert and carried unanimously to bill the parents of the juveniles responsible for vandalism to the new water tower fifty percent each for the cost of repair. The total cost was \$406.72

Jim Buscho reported that Camp Omega has expressed an interest in purchasing the sander. Discussion was held concerning whether to sell the sander. It was decided to have Arnie use it and to table the decision to sell it until the January meeting.

Jim Buscho presented the following prices he received for a portable generator:

KATO Light, unit and shaft, \$4,877.00; trailer, \$354.00

WINCO, unit and shaft, \$3,901.80; trailer, \$550.00

Discussion was held concerning the need for a generator. It was decided to table the discussion until the January meeting.

Motion by Leppert, seconded by Buscho and carried unanimously to transfer \$55.55 to petty cash.

George Leppert submitted a pay equity plan to the council. The plan which uses the Hays Point System places the maintenance/public works supervisor with 213 points, the police officer with 236 points and changes the city clerk position to a clerk/bookkeeper position with 191 points. To comply with the plan the maintenance/public works supervisor wage freezes at \$10.46 per hour, the police wage increases to \$9.25 per hour and the clerk/bookkeeper wage increases to \$9.20 per hour. A complete copy of the plan is on file. Motion by Buscho, seconded by Dahle and carried unanimously to accept the proposal and submit it to the Minnesota Department of Employee Relations with the pay increases to go into effect January 1, 1992.

Mayor O'Rourke announced that a meeting will be held on Thursday, December 19, 1991, at 7:30 p.m. in Medford with the Medford city council to discuss sharing a water/sewer operator. George Leppert and Jack O'Rourke volunteered to attend the meeting.

Virginia Schmidtke reminded the council that she will on vacation December 24 and 26 as previously approved.

Motion by Dahle, seconded by Buscho and carried to adjourn. The meeting adjourned at 9:15 p.m.



Virginia Schmidtke  
City Clerk